

GENERAL PROCEDURES FOR ADVISORY BOARDS AND SPECIAL DISTRICT GOVERNING BOARDS

POLICY NO. 33-01

PURPOSE:

The Board of County Commissioners adopts this policy to provide general operating procedures for the advisory boards and special district governing boards that operate under the aegis of the County Commission. This policy is subordinate to any statute, ordinance, or resolution ("law") that governs the activities of a specific advisory board or special district.

POLICY:

All advisory boards or special district governing boards operating under the aegis of the Board of County Commissioners shall operate pursuant to the following provisions.

1. Application of Public Records and Sunshine Laws: All boards shall operate in conformance with the Florida Public Records Law, Fla. Stat. Ch. 119, and the Florida Government-in-the-Sunshine Law, Fla. Stat. Ch. 286.
2. Application of Ethics Code: All board members shall be subject to the requirements of the Florida Code of Ethics for Public Officers and Employees, Fla. Stat. §§ 112.311-112.326.
3. Application of the Hernando County Volunteer Policy: All board members shall be subject to the requirements of the Hernando County Volunteer Policy, BOCC Policy 28-01.
4. Term Limits: Unless otherwise provided by law, board members shall be limited to serving two consecutive terms on the same board.
5. Oaths of Office: Each newly appointed board member shall take an oath of office at a duly advertised Board of County Commissioners' meeting.
6. Residency in Hernando County: Unless otherwise provided by law, board members shall reside in Hernando County during the pendency of their respective terms of office.
7. Minutes: Each board shall ensure that minutes are recorded of board meetings. In the alternative, a board may have Hernando County Government Broadcasting make a video recording of the board's meetings.
8. Removal for Non-Attendance: The Board of County Commissioners may deem a board position to be vacant if a member is absent for three consecutive board meetings.

Adopted: March 25, 2014