

Attachment C – Activity Work Plan

Recipient: Hernando County Activity: 21A - Project Implementation Project Budget: \$3,000,000.00
 Contract Number: _____ Date Prepared: 5-14-2018 Modification Number: N/A

Start Date (month/year)	End Date (month/year)	Describe Proposed Action to be Completed by the “End Date.” <i>Examples of Actions: Procure Administrator or Engineer, Complete Environmental Review and Obtain Release of Funds, Request Wage Decision, Complete and Submit Design and Specifications, Advertise for and Open Bids, Issue Notice to Proceed, % Construction Completion (33, 66, and 100% or 25, 50, 75, and 100%), Complete Construction Procurement Process, Advertise Availability of Housing Rehabilitation Funds, Complete Rankings of Homes per HAP, Number of Houses Rehabilitated, and Submit Closeout Package to DEO.</i>	Estimated Units to be Completed by the “End Date”	Estimated Funds to be Requested by the “End Date”
07/2018	09/2018	Submit Request for Release of Funds and Environmental Clearance for Unspecified Site Survey to DEO	0	0.00
07/2018	09/2018	Submit Documentation to Clear Contract Special Conditions	0	\$5,000
09/2018	11/2018	Advertise for Applicants for Housing Assistance and Complete Applicant Intake/Income Certifications, Vet Property Qualification	0	\$30,000
11/2018	02/2019	Develop cost estimate and specifications for each house to be rehabilitated	0	\$10,000
11/2018	02/2019	Advertise bids and select contractors	0	\$15,000
01/2019	03/2019	Award housing rehabilitation contracts – Initiate Site Specific Environmental Reviews	0	\$20,000
03/2019	07/2019	Rehabilitation and Demo/Replacement of Housing Units 25% complete	5	\$30,000
06/2019	10/2019	Rehabilitation and Demo/Replacement of Housing Units 50% complete	10	\$30,000
09/2019	01/2020	Rehabilitation and Demo/Replacement of Housing Units 75% complete	15	\$30,000
01/2020	04/2019	Rehabilitation and Demo/Replacement of Housing Units 100% complete	20	\$30,000
06/2020	07/2020	Submit Administrative Closeout Package to DEO	20	\$200,000

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Recipient: Hernando County Activity: 14A - Housing Rehab/Demo/Replacement Project Budget: \$3,000,000.00
 Contract Number: _____ Date Prepared: 05/14/2018 Modification Number: N/A

Start Date (month/year)	End Date (month/year)	Describe Proposed Action to be Completed by the “End Date.” <i>Examples of Actions: Procure Administrator or Engineer, Complete Environmental Review and Obtain Release of Funds, Request Wage Decision, Complete and Submit Design and Specifications, Advertise for and Open Bids, Issue Notice to Proceed, % Construction Completion (33, 66, and 100% or 25, 50, 75, and 100%), Complete Construction Procurement Process, Advertise Availability of Housing Rehabilitation Funds, Complete Rankings of Homes per HAP, Number of Houses Rehabilitated, and Submit Closeout Package to DEO.</i>	Estimated Units to be Completed by the “End Date”	Estimated Funds to be Requested by the “End Date”
07/2018	09/2018	Submit Request for Release of Funds and Environmental Clearance for Unspecified Site Survey to DEO	0	0.00
07/2018	09/2018	Submit Documentation to Clear Contract Special Conditions	0	0.00
09/2018	11/2018	Advertise for Applicants for Housing Assistance and Complete Applicant Intake/Income Certifications, Vet Property Qualification	0	0.00
11/2018	02/2019	Develop cost estimate and specifications for each house to be rehabilitated	0	0.00
11/2018	02/2019	Advertise bids and select contractors	0	\$25,000
01/2019	03/2019	Award housing rehabilitation contracts – Initiate Site Specific Environmental Reviews	0	\$75,000
03/2019	07/2019	Buy out/Rehabilitation and Demo/Replacement of Housing Units 25% complete	5	\$425,000
06/2019	10/2019	Buy out/Rehabilitation and Demo/Replacement of Housing Units 50% complete	10	\$425,000
09/2019	01/2020	Buy out/Rehabilitation and Demo/Replacement of Housing Units 75% complete	15	\$425,000
01/2020	04/2019	Buy out/Rehabilitation and Demo/Replacement of Housing Units 100% complete	20	\$425,000
06/2020	07/2020	Submit Administrative Closeout Package to DEO	20	\$1,800,000.

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Recipient: Hernando County Activity: 08 - Temporary Relocation Project Budget: 3,000,000.00
 Contract Number: _____ Date Prepared: 05-14-2018 Modification Number: N/A

Start Date (month/year)	End Date (month/year)	Describe Proposed Action to be Completed by the “End Date.” <i>Examples of Actions: Procure Administrator or Engineer, Complete Environmental Review and Obtain Release of Funds, Request Wage Decision, Complete and Submit Design and Specifications, Advertise for and Open Bids, Issue Notice to Proceed, % Construction Completion (33, 66, and 100% or 25, 50, 75, and 100%), Complete Construction Procurement Process, Advertise Availability of Housing Rehabilitation Funds, Complete Rankings of Homes per HAP, Number of Houses Rehabilitated, and Submit Closeout Package to DEO.</i>	Estimated Units to be Completed by the “End Date”	Estimated Funds to be Requested by the “End Date”
07/2018	09/2018	Submit Request for Release of Funds and Environmental Clearance for Unspecified Site Survey to DEO	0	0.00
07/2018	09/2018	Submit Documentation to Clear Contract Special Conditions	0	0.00
09/2018	11/2018	Advertise for Applicants for Housing Assistance and Complete Applicant Intake/Income Certifications, Vet Property Qualification	0	0.00
11/2018	02/2019	Develop cost estimate and specifications for each house to be rehabilitated	0	0.00
11/2018	02/2019	Advertise bids and select contractors	0	0.00
01/2019	03/2019	Award housing rehabilitation contracts – Initiate Site Specific Environmental Reviews	0	0.00
03/2019	07/2019	Rehabilitation and Demo/Replacement of Housing Units 25% complete	5	\$5,000.00
06/2019	10/2019	Rehabilitation and Demo/Replacement of Housing Units 50% complete	10	\$5,000.00
09/2019	01/2020	Rehabilitation and Demo/Replacement of Housing Units 75% complete	15	\$5,000.00
01/2020	04/2019	Rehabilitation and Demo/Replacement of Housing Units 100% complete	20	\$5,000.00
06/2020	07/2020	Submit Administrative Closeout Package to DEO	20	\$10,000.00

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Recipient: Hernando County Activity: 14A – Rental Single Family Project Budget: \$3,000,000.00
 Contract Number: _____ Date Prepared: 5-14-2018 Modification Number: N/A

Start Date (month/year)	End Date (month/year)	Describe Proposed Action to be Completed by the “End Date.” <i>Examples of Actions: Procure Administrator or Engineer, Complete Environmental Review and Obtain Release of Funds, Request Wage Decision, Complete and Submit Design and Specifications, Advertise for and Open Bids, Issue Notice to Proceed, % Construction Completion (33, 66, and 100% or 25, 50, 75, and 100%), Complete Construction Procurement Process, Advertise Availability of Housing Rehabilitation Funds, Complete Rankings of Homes per HAP, Number of Houses Rehabilitated, and Submit Closeout Package to DEO.</i>	Estimated Units to be Completed by the “End Date”	Estimated Funds to be Requested by the “End Date”
07/2018	09/2018	Submit Request for Release of Funds and Environmental Clearance for Unspecified Site Survey to DEO	0	0.00
07/2018	09/2018	Submit Documentation to Clear Contract Special Conditions	0	\$5,000
09/2018	11/2018	Advertise for Applicants for Housing Assistance and Complete Applicant Intake/Income Certifications, Vet Property Qualification	0	\$30,000
11/2018	02/2019	Develop cost estimate and specifications for each house to be rehabilitated	0	\$50,000
11/2018	02/2019	Advertise bids and select contractors	0	\$25,000
01/2019	03/2019	Award housing rehabilitation contracts – Initiate Site Specific Environmental Reviews	0	\$50,000
03/2019	07/2019	Rental Single-Family Rehabilitation and Demo/Replacement of Housing Units 25% complete	5	\$210,000
06/2019	10/2019	Rental Single-Family Rehabilitation and Demo/Replacement of Housing Units 50% complete	10	\$210,000
09/2019	01/2020	Rental Single-Family Rehabilitation and Demo/Replacement of Housing Units 75% complete	15	\$210,000
01/2020	04/2019	Rental Single-Family Rehabilitation and Demo/Replacement of Housing Units 100% complete	20	\$210,000
06/2020	07/2020	Submit Administrative Closeout Package to DEO	20	\$1,000,000