

**HERNANDO/CITRUS  
METROPOLITAN PLANNING ORGANIZATION**

**BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC)**

**WEDNESDAY, SEPTEMBER 5, 2018 – 3:30 P.M.**

**MEETING LOCATION**

Citrus Transit Center  
1300 South Lecanto Highway  
Lecanto, Florida

**AGENDA**

- A. CALL TO ORDER AND INTRODUCTIONS**
- B. REVIEW/APPROVAL OF MINUTES – MAY 30, 2018**
- C. INFORMATIONAL ITEMS**
  - 1. MPO Board/Committee Meetings – Schedule
  - 2. Consultant Work Scope for Major Transit Development Plan (TDP) for Hernando County
  - 3. TBARTA MPO Chairs Coordinating Committee (CCC) Amended and Restated Interlocal Agreement
  - 4. 2045 Long Range Transportation Plan (LRTP) Consultant Scope of Services “C”
- D. TITLE VI AND NON-DISCRIMINATION PROGRAM – UPDATE**
- E. PUBLIC PARTICIPATION PLAN (PPP) – UPDATE**
- F. LONG RANGE TRANSPORTATION PLAN (LRTP) AMENDMENT TO INCLUDE PERFORMANCE MEASURES**
- G. FY 2019 – FY 2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) ANNUAL MPO ROLL-FORWARD AMENDMENT**
  - 1. Annual Florida Department of Transportation (FDOT) Work Program Roll-Forward
  - 2. List of Priority Projects for Hernando and Citrus Counties
  - 3. Performance Measures
- H. OTHER ISSUES / CITIZENS COMMENTS**
- I. ADJOURNMENT AND NEXT MEETING** – The next BPAC meeting is tentatively scheduled for Monday, December 10, 2018, beginning at 3:30 p.m., at the Hernando County Building Division Training Facility, 1661 Blaise Drive, Brooksville, Florida.

## **AGENDA ITEM B**

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### **B. REVIEW OF THE MINUTES – MAY 30, 2018**

The meeting minutes from the May 30, 2018, Bicycle/Pedestrian Advisory Committee (BPAC) meeting are attached for review and approval.

Attachment: May 30, 2018 BPAC Meeting Minutes

**HERNANDO/CITRUS  
METROPOLITAN PLANNING ORGANIZATION  
BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC)**

**May 30, 2018 Meeting Minutes**

**DRAFT**

The Hernando/Citrus Metropolitan Planning Organization (MPO) Bicycle/Pedestrian Advisory Committee (BPAC) held a regular meeting on May 30, 2018, beginning at 3:30 p.m., at the Hernando County Building Division Training Facility, 1661 Blaise Drive, Brooksville, Florida. The meeting was advertised in the Tampa Bay Times and the Citrus Chronicle and the agenda was available online at: [www.hernandocitrusmpo.us](http://www.hernandocitrusmpo.us).

**MEMBERS PRESENT:**

Scarlett Sharpe, Citizen-at-Large, Hernando County  
James McLean, Citizen-at-Large, Citrus County  
Steve Gouldman, City of Brooksville  
Dennis Henize, Citizen-at-Large, Hernando County  
Jill Edwards, Hernando County School District  
Sherry Bechtel or Myra Monreal, City of Inverness

**MEMBERS ABSENT:**

Dennis Reiland, Citizen-at-Large, Citrus County  
Francine Nobles, Citrus County Parks and Recreation  
Nicole Bell, Hernando County Parks and Recreation  
Chuck Dixon, Citrus County School District  
Michelle Tewell, Citrus County Sherriff's Office

**OTHERS PRESENT:**

Dennis Dix, MPO Executive Director  
Steve Diez, Transportation Planner III  
Carlene Riecss, Transportation Planner III  
Colleen Conko, Administrative Assistant II  
Walt Eastmond, Citrus County Department of Engineering  
Roger Roscoe, Florida Department of Transportation District Seven  
Jennifer Bartlett, Tindale-Oliver Associates, Incorporated  
Justin Bansen, Kittelson and Associates, Incorporated  
David Cooke, Florida Turnpike Enterprise  
Lorena Cucek, Florida Department of Transportation District Five  
Rebecca Bolan, PE, Montgomery Consulting Group  
Steven Schnell, HDR  
Myra Monreal, City of Inverness

**CALL TO ORDER AND INTRODUCTIONS:**

Chairperson Sharpe called the meeting to order at 3:30 p.m. Introductions were made. A quorum was declared.

Proofs of publications of Notice of Public Meeting were entered into the record by Ms. Riecss.

**REVIEW/APPROVAL OF MINUTES – APRIL 19, 2018:**

*Motion: Mr. McLean moved to approve the April 19, 2018, BPAC Meeting Minutes as presented Ms. Bechtel seconded, and the motion carried unanimously.*

**INFORMATIONAL ITEMS:**

***1. SR 50 Corridor Study Presentation from FDOT District 5***

Mr. Diez introduced Mr. Justin Bansen of Kittleson and Associates, Inc., Consultant for the Florida Department of Transportation (FDOT) District Five.

Mr. Bansen provided the BPAC members with a presentation for the SR 50 Development and Environment (PD&E) study being conducted from US 301 to CR 33 in Hernando, Sumter and Lake Counties.

***2. Coastal Connector Update from Florida's Turnpike Enterprise (FTE)***

Mr. Diez introduced Ms. Rebecca Bolan, Consultant of Montgomery Consulting Group Consultant for the Florida Turnpike Enterprise (FTE).

Ms. Bolan provided the BPAC members with a presentation of the Florida Turnpike Enterprise (FTE) Coastal Connector Project. It was noted that the purpose of the project is to develop an alternative corridor that will help alleviate traffic congestion from I-75 in Citrus and Marion Counties and be a roadway utilized for emergency evacuation.

**DRAFT FY 2019 – FY 2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) REVIEW WHICH INCLUDES THE FY 2019/2020 PRIORITY PROJECTS LIST**

Mr. Diez provided the BPAC members with a brief overview of the Transportation Improvement Program for fiscal years 2019 to 2023. He noted that the TIP will be reviewed and adopted by the Hernando/Citrus Metropolitan Planning Organization (MPO) at its June 19, 2018, meeting.

Mr. Diez introduced Mr. Walt Eastmond, Citrus County Engineer, to provide an update for number five (5), Floral City Sidewalks/Bicycle Route project on the proposed Citrus County FY 2019/2020 Complete Streets Priority Projects list.

Mr. Eastmond stated number five (5), Floral City Sidewalks projects, may be coming off of the Citrus County Complete Streets list due to the possibility of Citrus County having the ability to complete the project themselves. He noted that the project is very small and may need to be combined with other

projects to make it more feasible. Mr. Eastmond stated that Commissioner Carnahan held a town hall meeting with the local representatives of Floral City to discuss the project. He noted that Floral City representatives supported using asphalt millings instead of concrete sidewalks to give the project a historical appearance. Mr. Eastmond stated that Citrus County has millings and should be able to complete the project. He noted that the project will be broken up into the three following phases:

Phase One:

- Build a sidewalk made of millings from the Duval Island parking lot to Annie Terrace.
- Provide sharrows and signage from Annie Terrace, north of Orange Avenue, to East Marvin Street over to Old Floral City Road and on to Levy Street to the Citrus County trailhead. (It was noted that bicyclists do not favor riding their bicycles on Orange Avenue due to safety concerns of the roadway.)
- Provide sharrows and signage on the south side of Orange Avenue, from Old Floral City Road to East Walnut Lane.

Phase Two:

Fill in any missing sidewalks with millings on the north side of Orange Avenue from US 41 to Annie Terrace and on the south side of Orange Avenue from west of US 41 at Bedford to Annie Terrace.

Phase Three:

Remove and replace damaged concrete sidewalks with millings along Orange Avenue west of US 41 to Bedford

**Motion:** *Mr. McLean moved to re-rank project number five (5), Floral City Sidewalks/Bicycle Route, to number eight (8) on the Citrus County FY 2019/2020 Complete Streets Priority Project list. Mr. Henize seconded, and the motion carried unanimously.*

As a bicyclist, Ms. Bechtel questioned the ranking of the Ft. Island Trail – Multi-Use Trail project on the Citrus County Complete Streets list. She noted that there are other projects on list that should be ranked higher due to safety concerns/issues. Mr. Diez responded that the Ft. Island Trail – Multi-Use Trail project is the Citrus County’s Board of County Commissioners (BOCC) highest priority for a new multi-use trail project.

Discussion ensued regarding the cost in funding and length of time it will take to complete Ft. Island Trail – Multi-Use Trail project.

Mr. Diez stated that through the direction of the Citrus County BOCC, the project will remain on the list. He noted that at this time, the project is not eligible for SunTrail funding. Mr. Diez stated Transportation Alternative (TA) funding will be used for funding the project as it becomes available.

Ms. Bechtel stated that the Ft. Island Trail has a bicycle lane. She noted that there are other roadways that bicyclists are riding on that have no paved shoulders and/or bicycle lanes.

Mr. Diez reviewed the Hernando County Complete Streets list with the BPAC members. He noted that the Hernando/Citrus MPO requested that FDOT reserve \$1 million per year, \$500,000 per county, for

resurfacing and rehabilitation projects. Mr. Diez stated that there is a June 11, 2018, scheduled meeting with the Department of Environmental Protection (DEP), Rails to Trails group, and FDOT to discuss a feasibility study for the resurfacing of the Withlacoochee State Trail (WST).

**Motion:** *Mr. McLean moved to recommend approval to the Hernando/Citrus MPO of the FY 2019 – FY 2023 Transportation Improvement Program (TIP). Ms. Bechtel seconded, and the motion carried unanimously.*

#### **FINAL DRAFT - BIKEWAYS AND TRAIL MASTER PLAN – REVIEW:**

Mr. Diez introduced Ms. Jennifer Bartlett of Tindale-Oliver and Associates, Incorporated.

Ms. Bartlett distributed an Existing and Committed and Complete Streets Priority List Map, a Bikeways and Trails Vision map, and a needs list for both Hernando and Citrus Counties.

Ms. Bartlett provided an update of the Final Draft for the Bikeways and Trails Master Plan.

Mr. McLean inquired about West Pine Ridge Boulevard. Mr. Eastmond responded that the Citrus County Geographic Information System (GIS) Department clarified and corrected the right-of-way mapping for West Pine Ridge Boulevard. He noted there will be enough physical room to build a 12-foot multi-use path off of the roadway and still keep the minimum 5-foot separation for the entire distance of the roadway.

Discussion ensued regarding Citrus Hills Wayfinding located on the Citrus County Bikeways and Trails Needs map.

Ms. Bartlett stated that the Bikeways and Trail Master Plan will go before the Hernando/Citrus Metropolitan Planning Organization (MPO) at its June 19, 2018, meeting for review and adoption.

The committee continued to review the maps.

Mr. Diez reported that FDOT announced that there will be a trail all along US 19 from the Hernando County line all the way north up to Ft. Island Trail.

**Motion:** *Mr. McLean moved to recommend approval to the Hernando/Citrus MPO of the revised Bikeways and Trail Master Plan. Ms. Bechtel seconded, and the motion carried unanimously.*

#### **OTHER ISSUES / CITIZENS COMMENTS:**

It was noted at this time that there was no public comment.

Mr. Diez stated that there would be no new business to discuss at the July 19, 2018, scheduled BPAC meeting. He asked the committee whether they would be in approval to move the next meeting to Wednesday, September 5, 2018.

**Motion:** *Mr. Gouldman moved to approve that the July 19, 2018, BPAC meeting be rescheduled to Wednesday, September 5, 2018, beginning at 3:30 p.m., at the Citrus Transit Center, Lecanto. Mr. Henize seconded, and the motion passed unanimously.*

**ADJOURNMENT AND NEXT MEETING:**

There being no further business to discuss, the meeting adjourned at 4:45 p.m. It was announced that the next BPAC meeting is scheduled for September 5, 2018, beginning at 3:30 a.m., at the Citrus Transit Center, 1300 S. Lecanto Highway, Lecanto, Florida.

**The May 30, 2018, BPAC Meeting Minutes are anticipated to be approved on September 5, 2018.**

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Scarlett Sharpe, BPAC Chairperson

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**C. INFORMATION ITEMS**

**1. MPO Board/Committee Meetings – Schedule Change**

The Florida Department of Transportation (FDOT) has requested that the Hernando/Citrus Metropolitan Planning Organization (MPO) schedule a public meeting the week of December 10, 2018, so that they can present their Tentative Work Program for FY 2020 – FY 2024.

In order to accommodate that request, it will be the recommendation of MPO staff to reschedule the Wednesday, November 28, 2018, MPO Board Meeting to Wednesday, December 12, 2018.

Pending the decision of the MPO Board, the next scheduled BPAC meeting on October 25, 2018, will need to be rescheduled to Monday, December 10, 2018, beginning at 3:30 p.m., at the Hernando County Building Division Training facility, 1661 Blaise Drive, Brooksville.

**2. Consultant Work Scope for Major Transit Development Plan (TDP) for Hernando County**

In October 2014, a major update to the Transit Development Plan (TDP) was accomplished. Every five years, the MPO must conduct a major update to the TDP and during intervening years, an Annual Progress Report of the TDP is produced reflecting minor updates.

The annual minor updates are generally completed by the MPO staff but the major updates are performed using consultant services. All updates are done in accordance with Chapter 14-73 FAC, under which the Florida Department of Transportation (FDOT) requires all transit systems using public transportation block grant funds to maintain eligibility for State funding, and to update the Plan annually to ensure that the Ten-Year Financial Plan which is also incorporated into the Transit Element of the Long Range Transportation Plan (LRTP).

The MPO requires outside services to assist in the preparation of the major update to the TDP. The attached Consultant Work Scope outlines the services required by Tindale Oliver and Associates, Ind., for completion of this plan which includes a ten-year service plan and financial plan. The project will be completed by the September 1, 2019, due date.

MPO staff will be requesting that the MPO Board approve the Scope of Services that reflect the following work tasks:

- Task 1 – Initiate & Manage Project
- Task 2 – Establish Baseline Conditions
- Task 3 – Facilitate Public Involvement



- Task 4 – Identify & Evaluate Existing Transit Services
- Task 5 – Conduct Situation Appraisal
- Task 6 – Estimate & Evaluate Demand a& Mobility Needs
- Task 7 – Review & Update Goals & Objectives
- Task 8 – Prepare 10-Year Transit Development Plan (TDP)

Tindale Oliver and Associates, Inc., has submitted a proposal to complete the work outlined in the Scope of Services for \$89,833.

Attachment: Hernando 2018 Transit Development Plan (TDP) Scope of Services – Tindale Oliver and Associates, Inc.

### **3. TBARTA MPO Chairs Coordinating Committee (CCC) Fourth Amended and Restated Interlocal Agreement**

This Agreement adds language acknowledging that the West Central Florida MPO Chairs Coordinating Committee was renamed the Tampa Bay Area Regional Transportation Authority MPO Chairs Coordinating Committee, and the Tampa Bay Area Regional Transportation Authority (herein, the TBARTA) was renamed the TBARTA MPO Chairs Coordinating Committee.

This Interlocal Agreement is to provide for the continued regional coordination of transportation planning activities in the urbanized areas of Hernando, Pasco, Hillsborough, Pinellas, Polk, Manatee and Sarasota Counties.

Attachment: Fourth Amended and Restated CCC Interlocal Agreement

### **4. 2045 Long Range Transportation Plan (LRTP) – Scope of Services “C”**

Based upon both Federal and State rules, the MPO is required to perform a major update to the Long Range Transportation Plan (LRTP) every five years.

Conducting an LRTP update is one of the most technically complex tasks conducted by an MPO. Also the 2045 version of the plan must conform to a series of new rules mandated at the Federal level under the FAST-Act requirements, and be adopted in December 2019.

A scope of work has been drafted for the MPO’s General Planning Consultant, Kimley-Horn and Associates, Incorporated, to accommodate the work necessary for the transportation network in the 2045 Plan update that is currently in progress. The attached Scope of Services outlines the major components involved and reflects the following tasks:

- Prepare MPO Base Line Conditions Data and Map Series
- Develop MPO 2045 LRTP Public Involvement Plan and Conduct and Document all Public Involvement Activities
- Develop MPO 2045 LRTP Goals, Objectives, Performance Measures and Reporting Process
- Develop MPO Environmental Justice Analysis including Environmental

Mitigation and ETDM Efforts

- Develop MPO Financial Plans
- Develop MPO Safety, ITS and Secure Plans
- Prepare Documentation to include MPO Board Adoption Packages Document “A” and Document “B” and 2040 LRTP Summary report

Attachment: 2045 Long Range Transportation Plan (LRTP) – Consultant Scope of Services “C”

**HERNANDO COUNTY – TheBus**  
**HERNANDO-CITRUS METROPOLITAN PLANNING ORGANIZATION (MPO)**  
**MAJOR UPDATE OF 10-YEAR TRANSIT DEVELOPMENT PLAN (2020-2029)**  
**SCOPE OF SERVICES**  
**Tindale Oliver (August 24, 2018)**

## **INTRODUCTION**

The Hernando-Citrus MPO (MPO) has requested Tindale Oliver (Consultant) to prepare a Scope of Services and estimated budget to complete a Florida Department of Transportation (FDOT) compliant 10-Year Transit Development Plan (TDP) Major Update for the Hernando County transit system called “TheBus”, covering the fiscal years of 2020-2029. The adopted TDP is required to be submitted to FDOT by September 1, 2019. A primary goal identified for the TDP update is the identification of strategies to increase ridership and efficiencies of current services and enhance connectivity to potential parking facilities and other services.

## **10-YEAR TRANSIT DEVELOPMENT PLAN MAJOR UPDATE**

The Consultant will prepare a TDP Major Update ensuring the preparation of a practical and implementable plan that accurately reflects the near-term vision for TheBus’ growth and improvement over time. The resulting TDP will be compliant with the TDP Rule outlined in Chapter 14-73, F.A.C. The current Rule requirements for the TDP are planning for a 10-year horizon, expanding public involvement activities, using an approved demand estimation tool (e.g., TBEST), completing an enhanced situation appraisal, and being more specific in the financial planning approach.

As a strategic plan for TheBus, the TDP will identify needs in an unconstrained fashion and identify service improvements for which currently there is no funding anticipated. The 10-year vision that will be generated during this plan update provides a beneficial tie and consistency with the MPO’s long range transportation goals and plans. Additionally, the TDP will assess local transit needs and policies, prioritize current and proposed service improvements, and result in a phased implementation plan for the future growth and development of the transit agency. Specifically, a TDP includes the following major elements:

- Public involvement plan and process
- Base data compilation and analysis (review of demographic and travel behavior characteristics of the service area)
- Performance evaluation of existing services
- Situation appraisal (transit agency strengths and weaknesses; external barriers and opportunities; estimation of community demand for transit)
- Goals and objectives
- Transit demand and mobility needs
- Development of proposed transit enhancements (funded and unfunded)
- 10-year implementation plan
- 10-year financial plan (projected costs and revenues)

- Other strategic issues specific to a given study area

An additional requirement for the TDP was added by the Legislature in 2007, when it adopted House Bill 985, amending s. 341.071, F.S., requiring transit agencies to "... specifically address potential enhancements to productivity and performance which would have the effect of increasing the farebox recovery ratio." FDOT subsequently issued guidance requiring the TDP and each annual update to include a one- to two-page summary report on the farebox recovery ratio, and strategies implemented and planned to improve it, as an appendix item. This scope of services ensures that the major update of the TDP for the MPO and Hernando County will comply with all requirements of the TDP rule.

The activities to be completed during the TDP major update are listed below and detailed in the remainder of this scope of services.

- Task 1: Initiate & Manage Project
- Task 2: Establish Baseline Conditions
- Task 3: Facilitate Public Involvement
- Task 4: Identify & Evaluate Existing Transit Services
- Task 5: Conduct Situation Appraisal
- Task 6: Estimate & Evaluate Demand & Mobility Needs
- Task 7: Review & Update Goals & Objectives
- Task 8: Prepare 10-Year Transit Development Plan

## SCOPE OF SERVICES

### Task 1: Initiate & Manage Project

Upon Notice to Proceed, the Consultant will prepare for and facilitate a kickoff teleconference meeting with MPO staff. In addition, the Consultant will schedule and conduct two (2) coordination meetings with MPO staff by telephone, as agreed upon by the Consultant and MPO staff. These conference calls will focus on coordinating project activities, schedule, deliverables, and reviews. The Consultant will also provide monthly progress reports with invoices, indicating current activities, upcoming actions, and any changes or impacts to planned work.

#### *Responsibilities of the Consultant:*

- Prepare for and facilitate kickoff teleconference meeting.
- Prepare for and facilitate up to two (2) project coordination calls.
- Provide monthly progress reports.

#### *Responsibilities of the MPO:*

- Participate in kickoff teleconference meeting.
- Participate in up to two (2) project coordination calls.
- Review monthly progress reports.

## **Task 2: Establish Baseline Conditions**

As with any strategic planning process, understanding the context in which TheBus is currently operating is critical. This task will establish the baseline conditions for demographic, socioeconomic, and other characteristics within TheBus' service area to be used during the remainder of the TDP analysis.

### ***Sub-Task 2.1: Collect and Prepare Baseline Conditions***

The Consultant will collect appropriate local data to document and assess the pertinent conditions in which TheBus operates. The documentation process will include tables, maps, and graphics that describe and illustrate the baseline conditions. Coordination will occur with MPO, TheBus, and other local agencies to identify the most current local information. Other secondary sources will be used as available (e.g., American Community Survey, American Housing Survey, Florida Statistical Abstract, etc.). At a minimum, the following conditions will be collected for this task:

- Physical description of service area
- Population characteristics and trends
- Socio-demographic characteristics and trends
- Housing, employment/labor, and related densities
- Current and future land use and densities
- Major activity centers and trip generators
- Tourist and visitor levels
- Travel behavior and commuting trends
- Roadway and traffic conditions
- Current and planned transit services
- Other conditions as available and beneficial for additional context, including any impacts from reoccurring special events

### ***Sub-Task 2.2: Prepare Technical Memorandum No. 1***

The Consultant will prepare Draft Technical Memorandum No. 1 to report on all of the work completed for Tasks 1 and 2. The draft document will include a summary of the prevailing local conditions identified and analyzed in Task 2. As necessary, detailed data summaries will be provided in accompanying appendices. In addition, key findings, conclusions, and summary statistics will be presented in the report in a user-friendly manner with easy-to-understand charts, tables, and/or graphs.

Upon completion, the draft document will be provided to MPO staff for review. Comments received will be incorporated as appropriate into the draft TDP document that will compile the individual technical memoranda prepared throughout the project.

#### ***Responsibilities of the Consultant:***

- Compile data to support baseline conditions assessment.
- Analyze data and establish baseline conditions (maps and tables).
- Prepare draft Technical Memorandum #1.

*Responsibilities of the MPO:*

- Coordinate with Consultant as necessary.
- Review and comment on draft Technical Memorandum #1.

**Task 3: Facilitate Public Involvement**

The Florida TDP Rule emphasizes public involvement, as follows:

*The TDP preparation process shall include opportunities for public involvement as outlined in a TDP public involvement plan, approved by the Department, or the local Metropolitan Planning Organization's (MPO) Public Involvement Plan, approved by both the Federal Transit Administration and the Federal Highway Administration.*

The rule also indicates that:

- The TDP must include a description of the public involvement process and activities.
- Comments must be solicited from Workforce Development Board.
- The Department, Workforce Development Board, and MPO must be advised of all public meetings where the TDP is to be presented or discussed.
- The Department, Workforce Development Board, and MPO must be given an opportunity to review and comment on the TDP during the development of the mission, goals, objectives, alternatives, and 10-year implementation program.

The following sub-tasks highlight the specific activities that will occur as part of this task.

***Sub-Task 3.01: Develop Public Involvement Plan***

To accommodate the Rule requirements, the Consultant will develop a TDP Public Involvement Plan (PIP) for the MPO that will consider the TDP requirements, the unique needs and characteristics of the community, and previous and other public involvement activities, including any that have been completed recently by the MPO. This plan will be submitted to FDOT District 7 staff for review and approval per rule guidance. The PIP will include, at a minimum, stakeholder interviews, surveys of bus and paratransit patrons and other citizens, discussion group and board workshops, and the use of social media.

***Sub-Task 3.02: Conduct Stakeholder Interviews***

Since the understanding of local conditions should include knowledge of the perceptions and attitudes of community decision-makers and leaders towards transit, 15 stakeholder interviews will be conducted as part of the public involvement process. The Consultant will work with MPO staff to identify and recruit appropriate individuals to interview. The Consultant will then schedule and conduct the interviews using a set of questions that will be developed and submitted to the MPO for review prior to the first interview. To make more efficient use of MPO budget dollars, stakeholder interviews will be scheduled and conducted via a telephone.

***Sub-Task 3.03: Conduct Grass Roots Outreach Efforts***

MPO staff will coordinate and conduct grass roots outreach efforts for two (2) events/meetings in Hernando County. Specific events will be identified in cooperation with the Consultant and are anticipated to include hosting booths at special events (e.g., weekend markets, fairs, festivals, etc.) or other similar opportunities identified during the TDP planning process. The Consultant will provide display boards and surveys to MPO staff for grassroots events. The MPO staff will retain all materials developed for these grass roots efforts and may coordinate and/or host additional events during the planning process.

***Sub-Task 3.04: Conduct Open House Public Workshops***

The Consultant will prepare for and conduct two (2) open house public workshops to further support the TDP public participation process. It is anticipated that these workshops will occur later on to gather input on potential alternative improvements and the implementation plan. The Consultant will coordinate with MPO staff to plan and schedule each workshop to target appropriate venues. To maximize opportunities for participation, locations will be selected to maximize geographic draw and, to the extent possible, piggyback on other community events to maximize participation.

***Sub-Task 3.05: Conduct Public Input Surveys***

The Consultant will conduct two (2) public input surveys, one early in the TDP process to obtain public input on attitudes, preferences, and goals of the community related to public transit services and another later for the public to review and prioritize TDP alternatives. The surveys will be available on-line, through social media, and in hard copy at public outreach events. Access to the on-line surveys will be via links on the MPO and Hernando County websites, as well as other websites as identified and available. Hard copies will be provided at TDP workshops, grass roots events, via bus pass outlets, and through partnering agencies and facilities such as libraries and other similar venues.

***Sub-Task 3.06: Engage Public through MPO/County Websites, Social Media, and Email Blasts***

The Consultant has found value in engaging citizens via social media and websites as part of the TDP update process. Therefore, the Consultant will provide information, including public surveys, project information, meeting dates, and highlights about the bus system, for the MPO and Hernando County to post on their respective websites and social media. Emailing news and informational blasts via email lists maintained by the MPO and other sources, will provide additional information and outreach to stakeholders, citizens, and riders.

***Responsibilities of the Consultant:***

- Prepare the Public Involvement Plan.
- Plan and conduct stakeholder interviews (15), by telephone.
- Provide display boards and surveys to MPO staff for grassroots events.
- Plan and conduct open house public workshops (2 on same day).
- Conduct public input surveys (2).
- Engage public through MPO/County website, social media, and email blasts.

*Responsibilities of the MPO:*

- Review all materials and deliverables
- Identify stakeholders or workshop participants.
- Schedule venues and participate in open house public workshops.
- Use materials provided by Consultant and conduct two grassroots outreach events.
- Assist in posting web/social media outreach and other coordination, as needed.

The results of this effort will be summarized as part of Technical Memorandum No. 3, to be prepared under Task 7.

**Task 4: Identify & Evaluate Existing Transit Services**

The Consultant will work with MPO staff to collect up-to-date information on existing bus and transit services. This will support the review and evaluation of transit services being provided in the county. Information will also be collected and reviewed for other transportation services operating within the study area. The following sub-tasks are included in the identification and evaluation of existing transit services.

***Sub-Task 4.01: Prepare Inventory of Existing Transportation Services***

The Consultant will develop an inventory of transportation services and providers in Hernando County. The inventory will include operating (fares, eligibility criteria, span of service) and capital (vehicles) information as obtained from the service providers. The inventory effort may include providers of service to the transportation disadvantaged, intercity bus operators, charter services, and taxis. To the extent possible, and dependent on the participation of the individual providers, the following information will be compiled:

- Facilities – location, age, and condition
- Type of operation (previous and current)
- Service area, service frequency, destinations and number of riders
- Equipment – type, age and condition
- Rolling stock – type, age, special accessories
- Affiliated groups and programs with a role in public transit

***Sub-Task 4.02: Conduct Trend Analysis of Existing Transit Service***

The Consultant will conduct a performance review of TheBus over a five-year period using the Florida Transit Information System (FTIS) and validated National Transit Database (NTD) information. This review will help assess existing bus services in terms of system performance, effectiveness, and efficiency trends for the agency's fixed-route bus services.

This review of TheBus will be undertaken to assess the performance of the system over time using measures falling into three major categories: system performance indicators, effectiveness measures, and efficiency measures (see Table 1). This evaluation will be conducted using both historical and the most current validated data available from the NTD. As part of the overall performance review of the



system, this analysis will be used to help assess the extent to which TheBus is meeting the stated goals and objectives for transit service.

**Table 1**  
**Performance Evaluation Indicators and Measures**

<b>General Performance Indicators</b>	<b>Effectiveness Measures</b>	<b>Efficiency Measures</b>
Passenger trips Passenger miles Vehicle miles Revenue miles Vehicle hours Route miles Operating expenses Capital expenses Operating revenues Total employees Vehicles available for maximum service Fuel consumption	Vehicle miles per capita Passenger trips per capita Passenger trips per revenue mile Passenger trips per vehicle hour Revenue mileage between incidents Revenue mileage between roadcalls	Operating expenses per capita Operating expenses per passenger trip Operating expenses per passenger mile Operating expenses per revenue mile Farebox recovery ratio Revenue miles per vehicle mile Revenue miles per vehicle Revenue hours per employee Passenger trips per employee Vehicle miles per gallon Average fare

***Sub-Task 4.03: Conduct Peer Review Analysis of Existing Transit Service***

The Consultant also will use FTIS and NTD data to conduct a comparative peer review for TheBus’ fixed-route services. This review will be completed to compare various performance characteristics to a group of transit peers. Peers will be selected using a specific methodology based on selected operating parameters, which will be reviewed with MPO staff prior to the evaluation to ensure concurrence with the resulting peers. As in the trend analysis, the evaluation will include the indicators highlighted in Table 1 to reflect how efficiently TheBus supplies transit service and how effective those services meet the needs of the area in relation to peer systems.

*Responsibilities of the Consultant:*

- Conduct inventory of existing services.
- Conduct trend analysis.
- Conduct peer review analysis.
- Coordinate with MPO staff as necessary.

*Responsibilities of the MPO:*

- Review and approve proposed peer systems
- Provide necessary data to complete evaluation of services.
- Coordinate with Consultant as necessary.

The results of this effort will be summarized and provided to MPO staff for review and comment; it later will be part of Technical Memorandum No. 2, to be prepared in Task 5.

## **Task 5: Conduct Situation Appraisal**

Transit systems function best in an environment when they intimately understand the regulatory, geographic, environmental, land use, developmental, political, and other factors that can and do impact the provision of their services. The Consultant will conduct a situation appraisal to document such factors for TheBus so that staff will better understand its local environment. The following sub-tasks explain the work that will be conducted as part of this task.

### ***Sub-Task 5.01: Review Local Plans & Documents***

The Consultant will collect and review local plans and documents that may have a direct bearing on transit services in the county. The goal of this process will be to compile any existing transit-related community goals, objectives, and/or policies. The documents are expected to include the MPO's long range transportation goals and plans and other recent studies, previous TDP, Transportation Disadvantaged Service Plan (TDSP), various local government comprehensive plans, other recent MPO and County studies, and other related documentation. Pertinent regional plans also will be considered in this process as available and applicable.

### ***Sub-Task 5.02: Conduct Situation Appraisal***

The Consultant will complete a situation appraisal for TheBus to help assess and document the key aspects of the transit agency's operating environment. This appraisal will involve examining the strengths and weaknesses of the system, as well as any existing barriers or threats to the provision of service in the county and key opportunities for addressing threats and/or enhancing the transit-friendliness of the operating environment.

FDOT-required elements of such an appraisal will be included to ensure compliance. This will include an assessment of the effects of land use, government policies and plans, development and growth trends, tourism and visitors, organization, and technology trends on transit services. Additionally, an estimation of the community's demand for transit services, including 10-year annual ridership projections, will be completed in Task 6, and referenced in the situation appraisal as appropriate. The results will provide an understanding of the challenges for transit service development focusing on current and planned development decisions and funding strategies.

### ***Sub-Task 5.03: Prepare Technical Memorandum No. 2***

The Consultant will prepare Draft Technical Memorandum No. 2 to report on the work completed for Tasks 4 and 5. The draft document will include a summary of the transportation service provider inventory, the results from the performance review tasks completed for TheBus's fixed-route services, and situation appraisal for transit services in the county. As necessary, detailed data summaries (such as the inventory information) will be provided in accompanying appendices. As with the first technical memorandum, the report will be developed in a user-friendly manner with easy-to-understand charts, tables, and/or graphs.

Upon completion, the draft document will be provided to MPO staff for review. Comments received will be incorporated as appropriate into the draft TDP document that will compile the individual technical memoranda prepared throughout the project.

*Responsibilities of the Consultant:*

- Review local plans/documents and identify community goals for transit services.
- Conduct situation appraisal.
- Prepare draft Technical Memorandum 2.

*Responsibilities of the MPO:*

- Review and comment on community goals summary and situation appraisal.
- Coordinate with Consultant as necessary.
- Review and comment on Technical Memorandum 2.

**Task 6: Estimate & Evaluate Demand & Mobility Needs**

The Consultant will estimate the demand for TheBus’s fixed-route bus service over the 10-year TDP horizon. Similarly, the transit agency’s paratransit service demand also will be estimated for the same timeframe. Then, this information, along with the results from the previous tasks, will be used to evaluate the transit needs of the county. The following sub-tasks detail the effort proposed to be completed during this task.

***Sub-Task 6.01: Estimate Demand for Transit Services (TBEST)***

The Consultant will develop fixed-route bus ridership demand estimates (at route and system levels) for the 10-year transit planning horizon. This will be done to reflect maintaining existing service levels throughout the 10-year period, as well as the implementation of proposed TDP improvements. Since these projections must be developed using an FDOT-approved planning tool (TBEST) or demand estimation technique, the Consultant will use the latest TBEST version available, as developed and distributed by FDOT.

***Sub-Task 6.02: Assess Demand with Additional GIS-Based Tools***

Other GIS-based transit demand assessment tools that will be used include the following:

- Transit Orientation Index (TOI) – potential for traditional transit use (residential-based index that looks low-income, vehicle ownership, youth population, and older adult population)
- Density Threshold Assessment (DTA) – potential for traditional and choice transit use (residential and employee-based assessment that reflects the direct relationship between population/employment density and propensity to choose to use transit)

It is important to note that these analyses will be at the system level and will not necessarily yield route-specific service design or scheduling recommendations.

***Sub-Task 6.03: Identify & Assess Needs for Transit Services***

The previous task efforts, particularly the results of the public involvement activities, will be critical in the assessment of potential future transit service improvement needs. The Consultant will use this information in conjunction with local conditions data to evaluate the need for new, improved, and/or expanded transit service. The GIS-based transit demand assessment tools discussed previously will be used as part of this process to assess traditional and discretionary transit markets in the county. The

needs assessment also will include an examination of possible intermodal connections, coordination of service with other operators, and the potential implications for complementary ADA paratransit service. Alternative methods for potentially addressing gaps between identified needs and available services will be identified and assessed.

***Sub-Task 6.04: Identify & Evaluate Alternatives***

Using the results of the previous sub-task, the Consultant will work with MPO staff to identify and develop transit improvement alternatives that will best meet the desired vision over the next decade for transit services in the county. Alternatives may range from the status quo (maintaining the existing mix of services) to a thorough restructuring of public transportation service and may even include consideration of special event services and Transportation Demand Management (TDM) measures. The development of the alternatives will not consider cost at this stage and may range from no growth in the transit system, to considering new and innovative service concepts, or even a complete re-visioning of the network. The Consultant then will prepare an evaluation methodology to support the development and evaluation of transit alternatives for the 10-year planning horizon. Evaluation criteria will be established and weighted in coordination with the MPO. The outcome of the evaluation will be transit improvement priorities.

*Responsibilities of the Consultant:*

- Estimate demand for transit services (TBEST).
- Assess demand with additional GIS-based tools.
- Identify and assess needs for transit services.
- Identify and value potential 10-year TDP transit alternatives.

*Responsibilities of the MPO:*

- Review ridership estimates.
- Review and provide feedback on alternatives and the evaluation.
- Coordinate with Consultant as necessary.

The results of this effort will be summarized and provided to MPO staff for review and comment and later will be documented in Technical Memorandum No. 3, to be prepared in Task 7.

**Task 7: Review & Update Goals & Objectives**

Throughout the prior tasks, the Consultant will work with MPO staff to establish the desired 10-year vision for transit services in the County and TheBus. This overarching vision will then be used to guide the development of updated goals and objectives for TheBus and its transit services. Goals and objectives will be consistent with the goals of the local community with respect to transportation and land use, in general, and specifically to transit service. The goals and objectives prepared for the previous major update of the TDP and the latest long range transportation plan will be used as a starting point and then updated as appropriate. The Consultant also will work closely with the MPO in delineating a vision of where transit wants to be in 10 years. The following sub-tasks reflect the work that will be completed during this task to establish the goals and objectives.

### ***Sub-Task 7.01: Integrate Situation Appraisal and Public Input***

The Consultant will review the results of the public involvement activities, as well as the key aspects of the situation appraisal findings, to identify major themes, concepts, and focus areas to inform the transit goals and objectives for the transit system. The stakeholder interviews and input from the project management team will be especially important to the goal development process.

### ***Sub-Task 7.02: Develop Draft Goals & Objectives***

The Consultant will develop a set of draft goals and objectives for MPO staff to consider. Existing goals and objectives from the previous 10-year TDP will provide a starting point for the update process. It is important to note that consistency with the transportation and land use goals of the local community will be an important consideration during this process, and it is anticipated that the project management team will provide input in this regard.

### ***Sub-Task 7.03: Prepare Technical Memorandum No. 3***

The Consultant will prepare Draft Technical Memorandum No. 3 to report on the work completed for Tasks 3, 6, and 7. The draft document will include the results from each of the public involvement activities completed as part of Task 3 and will document the findings from the stakeholder interviews, discussion group workshops, grassroots events and public workshops, public surveys, and the web/social media campaign. Also included will be the summary of the estimation of demand for TheBus's fixed-route services, needs assessment, alternatives evaluation, and the proposed goals and objectives for the transit agency. Similar to the previous technical memoranda, the report will be developed in a user-friendly manner with easy-to-understand charts, tables, and/or graphs.

Upon completion, the draft document will be provided to MPO staff for review. Comments received will be incorporated as appropriate into the draft TDP document that will compile the individual technical memoranda prepared throughout the project.

#### *Responsibilities of the Consultant:*

- Develop recommended goals and objectives.
- Prepare draft Technical Memorandum 3.
- Coordinate with MPO staff as necessary.

#### *Responsibilities of the MPO:*

- Review and provide feedback on goals and objectives.
- Review and comment on Technical Memorandum 3.
- Coordinate with Consultant as necessary.

### **Task 8: Prepare 10-Year Transit Development Plan**

Upon completion of all the previous tasks, the Consultant will use the resulting information, from baseline conditions to public input to analytical results and priority alternatives, to prepare a 10-year TDP for TheBus. The strategic vision plan will be compiled from the previous technical memoranda with guidance and input from MPO staff. It will contain guidance on the implementation of the plan,

including considerations for potential new funding sources. The sub-tasks shown below outline the work that will be completed in this task.

***Sub-Task 8.01: Prepare 10-Year Implementation & Finance Plans***

The Consultant will prepare draft 10-year implementation and finance plans based on the four technical memoranda completed in the previous tasks. Among the key elements included in the plans will be the documentation of recommended service alternatives and improvements to help address identified transit needs and deficiencies; a phased plan for 10-year service and capital improvements, including a vehicle replacement plan; and a 10-year financial plan, which will detail all projected operating and capital expenses and revenues. It also will include potential new funding sources, unfunded recommendations, a policy element with system goals and objectives, and an annual farebox recovery ratio report.

***Sub-Task 8.02: Review/Enhance Performance Monitoring Program***

The Consultant will work with MPO staff to review and enhance the transit performance monitoring program that will meet staff needs for tracking the performance of the transit agency's routes and overall system. The program will focus on efficiency and effectiveness of service and will be set up to use regularly collected operational data (such as that compiled for NTD reporting purposes). The program will provide step-level guidance and appropriate thresholds to trigger consideration for potential route modification and elimination and be based as consistently as possible with nationally emerging performance standards and reporting.

***Sub-Task 8.03: Prepare Draft TDP Document***

The Consultant will prepare a complete Draft TDP document that integrates all previous task elements and results. The introduction to the TDP will include a checklist of all statutorily required TDP elements and their locations within the document to demonstrate compliance to the FDOT reviewer. The plan will then be submitted in an electronic version (PDF) to the MPO for review and comment. Any comments provided on the Draft TDP will be addressed in the Final TDP.

***Sub-Task 8.04: Prepare for and Conduct 3 Presentations***

One presentation of the draft TDP will be made to the MPO Board. Presentation materials will be provided to the MPO staff for review and comment prior to the meeting.

***Sub-Task 8.05: Prepare Draft TDP Executive Summary***

The Consultant will prepare an Executive Summary of the full Draft TDP document. The Executive Summary will be concise, use graphics and easy-to-read bullets or highlights, and sufficiently small in size to enable the MPO to distribute it more easily and widely. An electronic copy (PDF) of this draft document also will be provided to the MPO and project management team for review and comment. Comments on the Draft TDP Executive Summary will be addressed in the final version.

***Sub-Task 8.06: Prepare Final TDP Documents***

Once the Draft TDP and Executive Summary have been sufficiently reviewed and accepted, the Consultant will finalize them and submit the Final TDP documents to the MPO. One printed copies of the Final TDP and Executive Summary will be produced and submitted to the MPO. Upon adoption of the

Final TDP, the Consultant will prepare and deliver to the MPO one CD (or jump drive) containing all pertinent TDP documentation in Microsoft Word and PDF format, along with supporting files in databases, spreadsheets, GIS, and TBEST.

*Responsibilities of the Consultant:*

- Prepare 10-year implementation and finance plans.
- Review/enhance performance monitoring system.
- Prepare draft TDP document.
- Prepare for and give one presentation.
- Prepare draft Executive Summary for TDP.
- Prepare final TDP documents (1 printed copy and 1 CD/jump drive of the final documents and supporting files).

*Responsibilities of the MPO:*

- Review and comment on draft TDP.
- Review and comment of draft executive summary of the TDP.
- Review and comment on presentation materials.
- Coordinate with Consultant as necessary.

## **SUMMARY OF PROJECT DELIVERABLES**

Deliverables prepared as part of this scope of services are listed below. All written deliverables will undergo an external editorial review before being finalized for the MPO.

- Technical Memorandum No. 1 – Baseline Conditions (Tasks 1-2)
- Technical Memorandum No. 2 – Transit Service Identification and Evaluation, and Situation Appraisal, (Tasks 4-5)
- Technical Memorandum No. 3 – Public Involvement, Demand/Mobility Needs, and Goals/Objectives (Tasks 3, 6, and 7)
- Draft TDP Report and Executive Summary (electronic version)
- Final TDP Report (1 copy), Executive Summary (1 copy), and CD/jump drive (1 copy)

## **PROJECT BUDGET**

The project budget is provided in Table 2 (including hours by staff classification and costs by task and sub-task). The professional fees to update the TDP is estimated at \$89,833 for Tindale Oliver’s services. This lump sum budget includes all direct and indirect costs for services described in this scope. Tindale Oliver will submit invoices on a monthly basis based on the percent complete for each task, including monthly progress reports.

## **PROJECT SCHEDULE**

The TDP Major Update will be finalized and adopted by the MPO Commission before September 1, 2019. A detailed project schedule will be prepared and reviewed as part of the project kickoff meeting.

**Table 2**  
**PROJECT BUDGET (August 24, 2018)**  
**Tindale Oliver**  
**10-YEAR MAJOR UPDATE OF TRANSIT DEVELOPMENT PLAN (2020-2029)**  
**Hernando-Citrus MPO**

Task #	SUBTASK DESCRIPTION	Principal \$215.00	Project Manager \$146.00	Senior Planner \$130.00	Planner \$82.00	GIS Spec \$88.00	Admin/ Clerical \$55.00	Total Task Hours	Cost Per Task
<b>1.00</b>	<b>Initiate &amp; Manage Project</b>	<b>2.0</b>	<b>8.0</b>	<b>8.0</b>	<b>4.0</b>	<b>0.0</b>	<b>2.0</b>	<b>24.0</b>	<b>\$3,076</b>
1.01	Prepare for and facilitate kickoff meeting (conference call).	1.0	2.0	0.0	2.0	0.0	0.0	5.0	\$671
1.02	Prepare for and conduct 2 staff conference calls.	1.0	4.0	0.0	2.0	0.0	0.0	7.0	\$963
1.03	Prepare monthly progress reports and project coordination.	0.0	2.0	8.0	0.0	0.0	2.0	12.0	\$1,442
<b>2.00</b>	<b>Establish Baseline Conditions</b>	<b>2.0</b>	<b>16.0</b>	<b>10.0</b>	<b>42.0</b>	<b>24.0</b>	<b>6.0</b>	<b>100.0</b>	<b>\$9,952</b>
2.01	Compile data to support baseline conditions assessment.	0.0	4.0	2.0	12.0	0.0	2.0	20.0	\$1,938
2.02	Analyze data and establish baseline conditions (maps and tables).	0.0	4.0	4.0	18.0	16.0	2.0	44.0	\$4,098
2.03	Prepare Technical Memorandum No. 1 (Tasks 1-2).	2.0	8.0	4.0	12.0	8.0	2.0	36.0	\$3,916
<b>3.00</b>	<b>Facilitate Public Involvement</b>	<b>1.0</b>	<b>47.0</b>	<b>13.0</b>	<b>50.0</b>	<b>24.0</b>	<b>32.0</b>	<b>167.0</b>	<b>\$16,739</b>
3.01	Develop TDP public involvement plan (PIP).	1.0	4.0	1.0	6.0	2.0	0.0	14.0	\$1,597
3.02	Plan and conduct 15 stakeholder interviews (phone interviews).	0.0	20.0	2.0	8.0	0.0	8.0	38.0	\$4,276
3.03	Conduct grass roots outreach efforts.	0.0	1.0	0.0	0.0	8.0	0.0	9.0	\$850
3.04	Plan and facilitate 2 open house public workshops (on same day).	0.0	12.0	10.0	14.0	8.0	0.0	44.0	\$4,904
3.05	Conduct 2 TDP public input surveys (paper and electronic).	0.0	6.0	0.0	14.0	4.0	24.0	48.0	\$3,696
3.06	Engage public through website, social media, and email blasts.	0.0	4.0	0.0	8.0	2.0	0.0	14.0	\$1,416
<b>4.00</b>	<b>Identify &amp; Evaluate Existing Transit Services</b>	<b>0.0</b>	<b>10.0</b>	<b>3.0</b>	<b>56.0</b>	<b>4.0</b>	<b>8.0</b>	<b>81.0</b>	<b>\$7,234</b>
4.01	Inventory existing transportation services.	0.0	2.0	1.0	8.0	4.0	6.0	21.0	\$1,760
4.02	Conduct trend analysis of existing transit service.	0.0	4.0	1.0	24.0	0.0	1.0	30.0	\$2,737
4.03	Conduct peer review analysis of existing transit service.	0.0	4.0	1.0	24.0	0.0	1.0	30.0	\$2,737
<b>5.00</b>	<b>Conduct Situation Appraisal</b>	<b>3.0</b>	<b>16.0</b>	<b>4.0</b>	<b>40.0</b>	<b>10.0</b>	<b>12.0</b>	<b>85.0</b>	<b>\$8,321</b>
5.01	Review local plans/documents and identify community goals.	0.0	2.0	2.0	8.0	0.0	4.0	16.0	\$1,428
5.02	Conduct situation appraisal.	2.0	6.0	1.0	20.0	0.0	4.0	33.0	\$3,296
5.03	Prepare Technical Memorandum No. 2 (Tasks 4 and 5).	1.0	8.0	1.0	12.0	10.0	4.0	36.0	\$3,597
<b>6.00</b>	<b>Estimate &amp; Evaluate Demand &amp; Mobility Needs</b>	<b>2.0</b>	<b>22.0</b>	<b>4.0</b>	<b>44.0</b>	<b>120.0</b>	<b>1.0</b>	<b>193.0</b>	<b>\$18,385</b>
6.01	Estimate demand for transit services (TBEST).	0.0	6.0	2.0	16.0	76.0	0.0	100.0	\$9,136
6.02	Assess demand with additional GIS-based tools.	0.0	6.0	0.0	8.0	16.0	0.0	30.0	\$2,940
6.03	Identify and assess needs for transit services.	2.0	4.0	2.0	8.0	12.0	0.0	28.0	\$2,986
6.04	Identify and evaluate 10-year transit service alternatives.	0.0	6.0	0.0	12.0	16.0	1.0	35.0	\$3,323
<b>7.00</b>	<b>Review &amp; Update Goals &amp; Objectives</b>	<b>3.0</b>	<b>14.0</b>	<b>3.0</b>	<b>32.0</b>	<b>0.0</b>	<b>4.0</b>	<b>56.0</b>	<b>\$5,923</b>
7.01	Integrate situation appraisal and public input.	0.0	2.0	0.0	8.0	0.0	0.0	10.0	\$948
7.02	Develop draft goals & objectives.	2.0	4.0	2.0	10.0	0.0	0.0	18.0	\$2,094
7.03	Prepare Technical Memorandum No. 3 (Tasks 3, 6 and 7).	1.0	8.0	1.0	14.0	0.0	4.0	28.0	\$2,881
<b>8.00</b>	<b>Prepare Ten-Year Transit Development Plan</b>	<b>13.0</b>	<b>36.0</b>	<b>6.0</b>	<b>92.0</b>	<b>36.0</b>	<b>12.0</b>	<b>195.0</b>	<b>\$20,203</b>
8.01	Prepare ten-year implementation and finance plans.	1.0	10.0	2.0	30.0	8.0	2.0	53.0	\$5,209
8.02	Review/enhance performance monitoring program.	0.0	2.0	0.0	8.0	0.0	0.0	10.0	\$948
8.03	Prepare draft TDP document.	2.0	8.0	2.0	20.0	14.0	8.0	54.0	\$5,170
8.04	Prepare for and conduct one TDP presentation.	8.0	2.0	0.0	6.0	2.0	0.0	18.0	\$2,680
8.05	Prepare draft Executive Summary for TDP.	0.0	6.0	2.0	12.0	4.0	0.0	24.0	\$2,472
8.06	Prepare final TDP documents.	2.0	8.0	0.0	16.0	8.0	2.0	36.0	\$3,724
<b>TOTALS</b>		<b>26.0</b>	<b>169.0</b>	<b>51.0</b>	<b>360.0</b>	<b>218.0</b>	<b>77.0</b>	<b>901.0</b>	<b>\$89,833</b>
<b>DISTRIBUTION OF HOURS BY CLASSIFICATION</b>		<b>2.9%</b>	<b>18.8%</b>	<b>5.7%</b>	<b>40.0%</b>	<b>24.2%</b>	<b>8.5%</b>	<b>100.0%</b>	



**FOURTH AMENDED AND RESTATED INTERLOCAL AGREEMENT FOR  
REGIONAL TRANSPORTATION PLANNING AND COORDINATION  
IN WEST CENTRAL FLORIDA**

This FOURTH AMENDED AND RESTATED INTERLOCAL AGREEMENT (herein the "Agreement") is made and entered into by and between the Hernando/Citrus Metropolitan Planning Organization, an entity created and operated pursuant to Interlocal Agreement and Section 339.175, Florida Statutes (herein, the Hernando/Citrus MPO); the Hillsborough County Metropolitan Planning Organization, an entity created and operated pursuant to Interlocal Agreement and Section 339.175, Florida Statutes (herein, the Hillsborough MPO); the Pasco County Metropolitan Planning Organization, an entity created and operated pursuant to Interlocal Agreement and Section 339.175, Florida Statutes (herein, the Pasco MPO); the Pinellas County Metropolitan Planning Organization, an entity created and operated pursuant to Interlocal Agreement and Section 339.175, Florida Statutes (herein, Forward Pinellas); the Polk Transportation Planning Organization, an entity created and operated pursuant to Interlocal Agreement and Section 339.175 Florida Statutes (herein the Polk TPO); and, the Sarasota/Manatee Metropolitan Planning Organization, an entity created and operated pursuant to Interlocal Agreement and Section 339.175, Florida Statutes (herein, the Sarasota/Manatee MPO).

WHEREAS, the Hernando MPO, the Hillsborough MPO, the Pasco MPO, the Pinellas MPO, the Polk TPO, and the Sarasota/Manatee MPO entered into an agreement to form a regional entity, the West Central Florida MPO Chairs Coordinating Committee (herein, the CCC), to coordinate transportation planning activities in the urbanized areas of Hernando, Hillsborough, Manatee, Pasco, Pinellas, Polk, and Sarasota Counties, such original agreement having been signed on March 17, 2004; and hereinafter referred to as the "Agreement"; and,

WHEREAS, in 2005 the Florida legislature created the Transportation Regional Incentive Program (TRIP) for the purpose of providing funds to improve regionally significant transportation facilities in regional transportation areas created pursuant to s. 339.155(4); and

WHEREAS, the CCC on June 9, 2006 executed Amendment No. 1 to amend the original March 17, 2004 Agreement, by allowing Citrus County a voting membership for the purposes of participating in TRIP and to incorporate the adopted CCC Conflict Resolution Process in the Agreement, and

WHEREAS, after the initial 5-year term the parties to the original Agreement and Citrus County examined the terms of the original Agreement, as amended, and agreed to amend the provisions of the original Agreement, as amended, consistent with Section 10 of the original Agreement; and

WHEREAS, on July 8, 2010 the Citrus County TPO was created by virtue of an interlocal agreement between the Florida Department of Transportation, Citrus County, the

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WHEREAS, after the initial 5-year term the parties to the original Agreement and Citrus County examined the terms of the original Agreement, as amended, and agreed to amend the provisions of the original Agreement, as amended, consistent with Section 10 of the original Agreement; and

WHEREAS, on July 8, 2010 the Citrus County TPO was created by virtue of an interlocal agreement between the Florida Department of Transportation, Citrus County, the

City of Inverness, and the City of Crystal River to participate in a coordinated and comprehensive transportation planning process; and

WHEREAS, the CCC on July 12, 2011 executed Amendment No. 2 to remove the Citrus County Board of County Commissioners from limited CCC membership and to accept the Citrus County TPO into the West Central Florida MPO Chairs Coordinating Committee with full member rights in an effort to further regional transportation planning; and

WHEREAS, the Citrus County TPO and the Hernando MPO have been merged, with the approval of the Governor and created pursuant to an Interlocal Agreement and Section 339.175, Florida Statutes to form the Hernando/Citrus MPO; and

WHEREAS, the CCC on December 13, 2013 voted to merge into and consolidate its transportation planning activities with those of the Tampa Bay Area Regional Transportation Authority, for a streamlined and unified regional planning process; and

WHEREAS, on July 1, 2016, pursuant to Section 339.175(6)(i), Florida Statutes, the West Central Florida MPO Chairs Coordinating Committee was renamed the Tampa Bay Area Regional Transportation Authority MPO Chairs Coordinating Committee; and

WHEREAS, on July 1, 2017, pursuant to Section 343.92, Florida Statutes, the Tampa Bay Area Regional Transportation Authority (herein, the TBARTA) was renamed the Tampa Bay Area Regional Transit Authority, and the TBARTA MPO Chairs Coordinating Committee similarly renamed pursuant to Section 339.175(6)(i); and

WHEREAS, pursuant to Section 343.92, Florida Statutes, TBARTA shall coordinate plans and projects with the CCC, to the extent practicable, and participate in the regional M.P.O planning process to ensure regional comprehension of TBARTA's mission, goals, and objectives;

WHEREAS this Fourth Amended and Restated Agreement, once effective, supersedes the Third Amended and Restated Agreement which would have automatically renewed but for the Parties entering into this Agreement.

NOW, THEREFORE, in consideration of the covenants made to by each Party to the other and of the mutual advantages to be realized by the Parties hereto, the Hernando/Citrus MPO, the Hillsborough MPO, the Pasco MPO, the Forward Pinellas, the Polk TPO, and the Sarasota/Manatee MPO agree as follows:

**Section 1. Authority** – This Interlocal Agreement is entered into pursuant to the general authority of Sections 339.175, 339.155 and 163.01, Florida Statutes, relating to Interlocal Agreements.

**Section 2. Purpose** – The purpose of this Agreement is to provide a forum for continuing coordination and communication among the member CCC Metropolitan Planning Organizations, District One and District Seven Offices of the Florida Department of

Transportation, the Florida Turnpike Enterprise, the Tampa Bay Area Regional Transit Authority (TBARTA), and the affected Regional Planning Councils and to address those tasks necessary to conduct an ongoing regional transportation planning process in accordance with Sections 339.175, 339.155 and 339.2819, Florida Statutes, and in accordance with the requirements under the Moving Ahead for Progress in the 21<sup>st</sup> Century Act, or successor legislation.

Pursuant to the language of Section 339.175 (6) (i) , Florida Statutes, the powers and duties of the CCC are to coordinate transportation projects deemed to be regionally significant by the Committee, review the impact of regionally significant land use decisions on the region, review all proposed regionally significant transportation projects in the respective transportation improvement programs which affect more than one of the MPOs represented on the Committee, and institute a conflict resolution process to address any conflict that may arise in the planning and programming of such regionally significant projects.

Pursuant to the language of Section 339.2819, Florida Statutes there is created within the Florida Department of Transportation a Transportation Regional Incentive Program for the purpose of providing funds to improve regionally significant transportation facilities in regional areas created pursuant to Section 339.155(4), Florida Statutes. This Interlocal Agreement meets the requirements of Section 163.01, Florida Statutes.

**Section 3. Name of Entity** – The entity created pursuant to this Interlocal Agreement shall be called the TBARTA Metropolitan Planning Organization Chairs Coordinating Committee (herein the CCC).

#### **Section 4. Organization and Membership**

**(a) Voting Members:** The voting membership of the CCC shall consist of the Chair of each of the six member Metropolitan Planning Organizations. An alternate, who is an elected official, may represent the respective Metropolitan Planning Organization member if so designated by the respective Metropolitan Planning Organization. Each member shall have one vote. Except as indicated in Sections 11 and 12, a simple majority of the voting membership shall be required to pass motions.

**(b) Nonvoting Partner Entities:** The Secretaries for Districts One and Seven of the Florida Department of Transportation; representatives of the Florida Turnpike Enterprise and of the Tampa Bay Area Regional Transit Authority; and Chairs (or designees) of the Tampa Bay, Withlacoochee, Southwest Florida, and Central Florida Regional Planning Councils shall be nonvoting partner entities of the CCC. It is the intent of the CCC to enter into separate agreements to define the roles and responsibilities of these nonvoting entities to the CCC.

**Section 5. Conduct of Meetings** –Meetings shall be held at least annually on a rotating basis with the meeting Host rotating each year among the CCC voting members. The order of rotation shall be the Hernando/Citrus MPO, the Pasco MPO, the Hillsborough MPO, the Polk TPO, the Sarasota/Manatee MPO, and the Forward Pinellas. Responsibility for

serving as the Chair of each meeting shall alternate among the CCC members. The Chair of the meeting shall conduct the meetings but have no extraordinary membership powers or responsibilities. At the last meeting of the calendar year, meeting date(s) shall be approved for the following year. Meeting dates shall be posted on the CCC website. Special meetings may be called by a majority of the members. The Host for all special meetings will follow the rotational order. Reasonable notice must be provided to all members for special meetings. The Host member shall be responsible for ensuring that notice requirements of §286.011 have been met, and that meetings are held in a facility accessible to persons with disabilities in compliance with Title II of the Americans with Disabilities Act.

Meetings shall be conducted pursuant first to any applicable statute, then to any procedural rules adopted by the CCC, then finally to the most recent edition of Robert's Rules of Order.

As an alternative to the provisions of this Section, a Party or Parties may enter into an agreement with TBARTA to provide professional services and organizational and meeting support that is at a minimum consistent with this Section. In such an event, a lead member of said Party shall be designated each year to administer such an agreement with TBARTA.

**Section 6. Staffing, Professional Services and Financial Support of Entity** – The Parties agree that the Directors and Managers of the CCC members will be responsible for carrying out the regional work programs and coordinating process as directed by the CCC, provided, however, that should a direction of the CCC directly conflict with the officially-adopted policy direction of a CCC member, staff of that member may ask that the work in question be performed by staff of some other member. Expenses concerning projects assigned to a lead CCC member may be paid by the regional set-aside as specified in its Unified Planning Work Program. The provision of professional services to the administrative entity, including legal review, shall be as agreed by the CCC members from time to time, with the exception that no legal counsel shall be required to render advice to the entity or representation to the members thereof absent each individual member's waiver of any conflict and authorization of joint representation, as provided for by Florida Bar Rule 4-1.7. Notwithstanding the foregoing, the CCC members do not authorize this administrative entity to incur for itself any cost or expense, nor to obtain or retain funds from any source. The entity created by this Agreement is not authorized to conduct any banking or other financial transactions of any kind, nor to receive or disburse any funds. Instead, all financial support for this entity, including the payment of costs and expenses related to its operation, shall be borne by CCC members, on an equitable basis taking into account the relative size of the member as measured by budget and population. The voting Members of the CCC may, as authorized by each member or agencies' governing board, adopt more specific financial support allocation methods as may be deemed necessary, and may appoint a lead member to receive and administer funds for the entity. Specifically, one member or partner agency of the CCC may take the lead on a portion of any projects and programs of the CCC and be reimbursed by another member or partner agency of the CCC without creation and execution of a new Interlocal Agreement consistent with approval by each respective member or agencies governing board and MPOs Unified Planning Work Program (UPWP)

authorization. Such governing board approval shall be deemed an addendum to this agreement, which shall be a financial obligation of the member enforceable by the lead member. The CCC members agree to work together to seek new sources of funding to assist the members with the added costs and expenses associated with the operations of this new administrative entity.

**Section 7. Record Keeping** – Staff of the host CCC member or TBARTA, as applicable, shall provide a recording secretary for public meetings. Record keeping and other clerical responsibilities shall be the duty of the host member staff consistent with the rotation for hosting the meeting or TBARTA as applicable. All minutes shall be distributed to members prior to the next quarter. Records shall be maintained in accordance with the public records law, Chapter 119, Florida Statutes.

**Section 8. Conflict Resolution** – A conflict resolution process is adopted which will be used to resolve disagreements regarding interpretation of the interlocal agreement or disputes relating to the development or content of the regional plan. If the Parties to this Agreement fail to resolve any conflicts related to issues covered in the Agreement, such dispute will be resolved in accordance with the "West Central Florida Metropolitan Planning Organizations Memorandum of Understanding for a Conflict Resolution Process (June 2001)."

**Section 9. Risk of Loss** - The Parties acknowledge that as a mere administrative entity, the CCC cannot sue, be sued, nor bear any legal liability. Therefore, the Parties agree that each shall continue to maintain such insurance coverage as may be required to cover the additional risks associated with membership and participation in the CCC entity. Members covered by a self-insurance program shall notify their respective covering-entities of this agreement so that any added risk may be factored. The Parties further agree that under no circumstances shall any member of the CCC seek to recover against any other member for any loss associated with this Agreement or the work of the CCC.

**Section 10. Duration of Agreement** – This Agreement shall have a term of five years from the effective date and shall automatically renew at the end of said five years for another five-year term and every five years thereafter. At the end of the five-year term and at least every five years thereafter, the Parties hereto shall examine the terms hereof and agree to amend provisions or reaffirm the same. However, the failure to amend or to reaffirm the terms of this Agreement shall not invalidate or otherwise terminate this Agreement.

**Section 11. Termination** – This Agreement shall continue in force until terminated with or without cause by a unanimous vote of the MPOs.

**Section 12. Modification** – This Agreement may only be modified by a unanimous vote of the MPOs. Amendments or modifications to the Agreement shall not become effective until executed and recorded in the public records of the counties of each participating MPO.

**Section 13. Rescission** – Any MPO may terminate its participation in this Agreement upon thirty (30) days written notice. Notice of intent to terminate shall be given to the other member agencies. Said notice shall be transmitted to the official office of the member agencies by certified mail, return receipt requested. The 30-day notice requirement shall commence upon giving of the notice.

**Section 14. Filing and Recording** –As required by §163.01(11), Florida Statutes, this Interlocal Agreement shall be filed with the Clerks of the Circuit Courts of Hernando, Hillsborough, Manatee, Pasco, Pinellas, Polk, and Sarasota and Citrus Counties, Florida.

This Fourth Amended and Restated Agreement does not become effective until recorded in each county and shall continue to be effective thereafter in accordance with Section 10 of this Agreement. Until the Fourth Amended and Restated Agreement becomes effective, the Third Amended and Restated Interlocal Agreement shall remain in effect.

IN WITNESS WHEREOF, the Parties herein have executed this Agreement by their duly authorized officials as of the day and year written.

HILLSBOROUGH COUNTY METROPOLITAN PLANNING ORGANIZATION, an entity created and operated pursuant to interlocal agreement and Section 339.175, Florida Statutes

By: \_\_\_\_\_

**Les Miller, Chairperson**

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2018, by Les Miller, as Chairperson of the Hillsborough County Metropolitan Planning Organization, an entity created and operated pursuant to interlocal agreement and Section 339.175, Florida Statutes, who is personally known to me or has produced \_\_\_\_\_ as identification.



IN WITNESS WHEREOF, the Parties herein have executed this Agreement by their duly authorized officials as of the day and year written.

HERNANDO/CITRUS METROPOLITAN PLANNING ORGANIZATION, an entity created and operated pursuant to interlocal agreement and Section 339.175, Florida Statutes

By: \_\_\_\_\_

**Wayne Dukes, Chairperson**

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2018, by Wayne Dukes, as Chairperson of the Hernando/Citrus Metropolitan Planning Organization, an entity created and operated pursuant to interlocal agreement and Section 339.175, Florida Statutes, who is personally known to me or has produced \_\_\_\_\_ as identification.

IN WITNESS WHEREOF, the Parties herein have executed this Agreement by their duly authorized officials as of the day and year written.

PASCO COUNTY METROPOLITAN PLANNING ORGANIZATION, an entity created and operated pursuant to interlocal agreement and Section 339.175, Florida Statutes

By: \_\_\_\_\_

**Camille Hernandez, Chairperson**

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2018, by Camille Hernandez, as Chairperson of the Pasco County Metropolitan Planning Organization, an entity created and operated pursuant to interlocal agreement and Section 339.175, Florida Statutes, who is personally known to me or has produced \_\_\_\_\_ as identification.

IN WITNESS WHEREOF, the Parties herein have executed this Agreement by their duly authorized officials as of the day and year written.

PINELLAS COUNTY METROPOLITAN PLANNING ORGANIZATION, an entity created and operated pursuant to interlocal agreement and Section 339.175, Florida Statutes

By: \_\_\_\_\_

**Doreen Caudell, Chairperson**

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2018, by Doreen Caudell, as Chairperson of the Pinellas County Metropolitan Planning Organization, an entity created and operated pursuant to interlocal agreement and Section 339.175, Florida Statutes, who is personally known to me or has produced \_\_\_\_\_ as identification.

IN WITNESS WHEREOF, the Parties herein have executed this Agreement by their duly authorized officials as of the day and year written.

POLK COUNTY TRANSPORTATION PLANNING ORGANIZATION, an entity created and operated pursuant to interlocal agreement and Section 339.175, Florida Statutes

By: \_\_\_\_\_

**Don Selvage, Chairperson**

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2018, by Don Selvage, as Chairperson of the Polk County Transportation Planning Organization, an entity created and operated pursuant to interlocal agreement and Section 339.175, Florida Statutes, who is personally known to me or has produced \_\_\_\_\_ as identification.

IN WITNESS WHEREOF, the Parties herein have executed this Agreement by their duly authorized officials as of the day and year written.

SARASOTA/MANATEE METROPOLITAN PLANNING ORGANIZATION, an entity created and operated pursuant to interlocal agreement and Section 339.175, Florida Statutes

By: \_\_\_\_\_

**Vanessa Baugh, Chairperson**

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2018, by Vanessa Baugh, as Chairperson of the Sarasota/Manatee Metropolitan Planning Organization, an entity created and operated pursuant to interlocal agreement and Section 339.175, Florida Statutes, who is personally known to me or has produced \_\_\_\_\_ as identification

**SCOPE OF SERVICES**  
**2045 LONG RANGE TRANSPORTATION PLAN – SCOPE C**  
**PLAN DEVELOPMENT**  
**HERNANDO/CITRUS METROPOLITAN PLANNING ORGANIZATION**  
**(JULY 27, 2018)**

**A. TASK OBJECTIVE DESCRIPTION**

**Background**

The Hernando/Citrus MPO is required to update its Long Range Transportation Plan (LRTP) every five years. The next update of the LRTP will have a horizon year of 2045 and must be adopted by the MPO Board and submitted to the Florida Department of Transportation (FDOT), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA) by December 2019. The 2045 plan must address the Federal requirements of the FAST Act and subsequent rule making. Additionally, F.S. 339.175 requires that LRTP's must be coordinated with and consistent with local government Comprehensive Plans.

**Overview**

This scope of services provides support to the Hernando/Citrus MPO in the development of the 2045 Transportation Plan. The tasks in this scope will assist the MPO in the following plan elements:

- Revenues and Cost Data
- Needs Plan
- Cost Affordable Plan
- Performance Evaluation Reporting
- Public Involvement
- Regional Coordination and Technical Support

The following tasks are necessary to the project goal and objectives:

- Task 1: Revenues and Unit Costs
- Task 2: 2045 Multi-modal Needs Plan and Long Range Transit Element
- Task 3: Develop the Multi-modal 2045 Cost Affordable and Interim Cost Affordable Plan
- Task 4: Develop Performance Evaluation Reporting Process
- Task 5: Update Safety, ITS, and Security Components
- Task 6: Conduct Public Involvement and Public Presentations
- Task 7: Regional Coordination and Technical Support

## **B. SCOPE OF SERVICES**

### **Task 1: Revenues and Unit Costs**

The Consultant will summarize revenues and costs through the year 2045, as outlined below.

**Revenue Estimates** – Revenue forecast information will be obtained from the Florida Department of Transportation (FDOT), and will provide revenue estimates for State and Federal revenue sources. Local revenues generated with the assistance from MPO staff and the staff from Citrus and Hernando Counties, as well as the appropriate municipalities in each county. These efforts include the estimation of revenues designated for capital, operating, and maintenance of transportation facilities (roads, bicycle and pedestrian facilities, and public transportation) in Hernando and Citrus Counties. In addition, private development and other sources of revenue that can be reasonably expected to be available will also be reviewed, evaluated, and documented.

Based on the information from the FDOT and the MPOAC the Consultant will estimate annualized revenues through the year 2045 in 5-year or 10-year increments for the purpose of developing the 2045 Cost Affordable Plan. A draft Technical Appendix will be prepared to summarize the revenue estimates developed for the MPO, along with a description of the assumptions used in preparing the revenue estimates. The Appendix will supplement a chapter created for the LRTP report and will be reviewed in the MPO's LRTP Consensus Building Workshop's (CBW's). The report chapter and Appendix will be submitted to MPO staff for review. Final revenue estimates and assumptions will be documented in a final Technical Appendix as well as a chapter for the Final LRTP report. This effort sets the structure for the LRTP report and the snapshot of revenues gets added to the tech appendix. Toward the end of the plan the chapter gets updated and info is added to a new section of the technical appendix as needed.

**Cost Estimates** – Unit costs to develop project specific costs will be developed. These costs will be reviewed and updated based upon average cost categories applied to each County database link as appropriate. Cost assumptions developed previously by the MPO and County Engineering staffs will be reviewed and updated, as appropriate. These average cost estimates will be formatted for the type of improvements that the County anticipates (0 to 2 lane widening, 2 to 4 lane widening, etc.). Additional emphasis will be placed on estimating the operating cost of maintaining the existing and future multi-modal transportation system as part of this Transportation Plan update. For State Roads, the general planning cost guidelines provided by the updated FDOT "Transportation Costs" document, or specific capital cost estimates provided by FDOT District 7 for improvements on the State Highway System and other federally funded projects will be used. The results of the cost

estimation process will be summarized in a draft Technical Appendix as well as the draft LRTP report chapter.

A meeting will be held with MPO and FDOT staff to review the Technical Appendix and draft LRTP report chapter. Based on comments received at this meeting and through the public involvement process, the Consultant will produce a final Technical Appendix for Revenue and Cost Estimates as well as a final LRTP report chapter.

*Responsibilities of Consultant:*

- Utilize information provided by Hernando and Citrus Counties to update annual revenue estimates and costs for the Hernando/Citrus MPO through the year 2045,
- Prepare draft Technical Appendix summarizing updated revenue estimates and associated assumptions as well as a draft LRTP report chapter;
- Submit draft Technical Appendix and draft LRTP report chapter to MPO for review;
- Meet with MPO staff to review and discuss revenue and cost information;
- Meet with MPO and FDOT staff to review and discuss the revenue and cost estimates;
- Prepare final Technical Appendix and LRTP report chapter and provide to MPO.

*Responsibilities of the MPO:*

- Review draft Technical Appendix and LRTP report chapter and provide comments;
- Meet with Consultant and FDOT to review and discuss revenue and cost estimates;
- Receive final Technical Appendix and LRTP report chapter.

**Task 2: 2045 Multi-modal Needs Plan and Long-Range Transit Element**

The Needs Plan will be multimodal in nature and will address needs related to alternative modes. This task will provide analysis to address needs related to transit, bicycle and pedestrian facilities, intermodal facilities, and goods movement. This task sets the foundation for technical information that will be utilized to develop needed transportation projects.

Once the 2045 Multi-modal Needs Plan is completed, the MPO Prioritization Process will be reviewed and updated by the MPO to establish road widening project priorities for the final Needs Plan. The Consultant will work closely with MPO staff in the subsequent prioritization process, particularly as it relates to scoring projects for subjective criteria. The results of the project prioritization process will be used subsequently in the development of the 2045 Multi-modal Cost Affordable Transportation Plan. This task will include two meetings with MPO staff and two meetings with the FDOT Technical Review Team (TRT) to review and finalize the 2045 Multi-modal Needs Plan network. The Consultant will also develop preliminary present-day costs and year of expenditures costs for the 2045



Multimodal Roadway Needs Plan that will then be used to develop the Cost Affordable Plans (2045 and Interim Year) as well as document the Unfunded Roadway Needs Plan costs.

The Consultant will review bicycle and pedestrian plans provided by MPO staff as well as the 2045 Long Range Transportation Plan for initial development of the needs. In addition, the Consultant will review existing documents, including the 2045 LRTP and conduct one meeting with MPO staff to discuss intermodal facilities and truck traffic movement in Hernando and Citrus Counties. The Consultant will prepare a multi-modal map series for review with staff. Input from staff will be incorporated as appropriate, into the final 2045 Needs Plan. In addition, this task will include an update of the Transit Element to the 2045 horizon time frame with assistance from the MPO staff and coordination with the local transit agencies.

The Consultant, with assistance from the MPO staff, will document the final 2045 LRTP Needs Plan, prioritization process and evaluation, and Long-Range Transit Element for inclusion in FDOT required Document "A" as necessary, and 2045 LRTP Summary Report. The MPO staff will review the documentation and provide written comments to the Consultant. Comments received from the MPO staff will be addressed in a future Scope D task for the development of Document "A" and the 2045 LRTP Summary Report.

*Responsibilities of Consultant:*

- Review and update project priorities using the MPO's Project Prioritization Process and the final 2045 Highway Needs Plan;
- Final 2045 Highway Needs Costs;
- Address intermodal facilities and truck traffic movement as part of the development of the 2045 Needs Plan (Prepare map series and conduct one meeting with MPO staff);
- Attend two FDOT TRT meetings
- Update Long Range Transit Element to 2045.
- Update costs and revenues for Transit Needs and Cost Affordable Plans.
- Coordinate with local transit agencies and the regional transit planning process (i.e., TBARTA, RL RTP, TheBus, Citrus Transit, etc.).
- Prepare initial text and maps for 2045 LRTP Needs Plan and Long-Range Transit Element

*Responsibilities of the MPO:*

- Coordinate with Consultant as necessary.
- Review Prioritization Process and the final 2045 Highway Needs Plan
- Participate in meetings with Consultant as documented above.
- Review draft maps and reports.

- Review draft documentation for 2045 LRTP Needs Plan and Long Range Transit Element and provide written comments to Consultant.

### **Task 3: Develop the Multi-modal 2045 Cost Affordable and Interim Cost Affordable Plan**

The Consultant will download and adjust travel demand model volumes into a transportation analysis spreadsheet for further analysis for the Initial Needs Plan, Final Needs Plan, and Initial Cost Affordable Plan. The Consultant will use this process to create the final 2045 Cost Affordable Plan. The 2030 or 2035 Interim Cost Affordable Plan will be created by interpolating the Existing + Committed volumes with the final 2045 Cost Affordable Plan volumes, making adjustments and determining Interim Plan improvements in coordination with MPO staff.

#### Cost Affordable Plan Development and Mapping

After reviewing the required number of lanes for the final 2045 Needs Plan, the costs associated with the Needs Plan improvements, the initial 2045 Cost Affordable Plan, results of model runs provided by FDOT, public input, the revenues available, and the project priorities, the final 2045 Cost Affordable Plan network will be developed. This will be a joint effort between the Consultant and MPO staff. As appropriate, the Consultant and MPO staff will coordinate with the regional long-range transportation planning process in updating and finalizing the 2045 Cost Affordable Plan.

As indicated above, the 2025 or 2030 Interim Cost Affordable Plan will be created by interpolating the Existing + Committed volumes with the final 2045 Cost Affordable Plan volumes, reviewing other FDOT model runs, making adjustments and determining Interim Plan improvements in coordination with MPO staff. The resulting estimated Interim Plan volumes will be used in performing the 2025/2030 level of service analysis (Generalized Tables), similar to the 2045 Needs Plan and 2045 Cost Affordable Plan level of service analyses. The Consultant will update the appropriate level of service variables, facility limits, and other variables as necessary in order to process the interim year analysis for Generalized Tables level of service and costs. The Consultant will perform quality control on this process so that the costs and level of service calculations are reasonable.

The products for the 2045 Needs and Cost Affordable Plans are listed below. It may be determined that one or more of these products (reports and maps) are not necessary for every network being developed in this task work effort. Specific needed products will be jointly agreed upon between the Consultant and MPO staff.

- Volume Comparison Report (base volume, previous model run volume, current model run volume);
- Volume Reality Check Report (identify roadway segments where the future volume is less than the current volume);

- Volume Smoothing Report;
- Level of Service Report;
- Road Improvement Cost Report;
- Number of Lanes Map;
- Level of Service Map;
- Road Improvement Map;
- Average Annual Daily Travel Map.

#### Alternative Modes, Truck Routes and Hurricane Evacuation Routes

The 2045 Multi-modal Needs Plan will be used to develop the Cost Affordable Plan for transit, bicycle and pedestrian facilities, intermodal facilities and truck routes consistent with the 2045 Cost Affordable and the Interim Cost Affordable Plan. Additionally, hurricane evacuation routes will be documented in GIS and map files.

#### Cost and Revenue Balancing and Project Phasing

The Consultant will utilize FDOT's Cost Affordable spreadsheet to balance project costs and revenues as reasonable, by five-year increments and ten years for highway projects. Transit projects will also utilize the specified FDOT's spreadsheet format. Both the highway and transit projects will be summarized in a user-friendly format that displays present day and year of expenditure costs as well as the phase (i.e. for highways - PD&E/Design, Right of Way, Construction) as well as the phased year and funding type. Transit projects will include capital and operations and maintenance costs. MPO staff will provide the latest TIP information to be placed within FDOT's spreadsheet in tabular format as well as specific project information as available contemplated beyond the TIP. Bicycle/Pedestrian/Multi-use modes will also be summarized by present day and year of expenditure costs. Several tools will be used to help document the phasing of projects within the five and ten-year windows of the spreadsheet including feedback from the public, a review of highway prioritization as well as feedback from MPO staff which will include direction on desired funding type (i.e. State or Local funds) for certain projects as applicable. The Consultant will conduct one review meeting with the MPO staff to discuss the balancing of costs and revenues and project phases of multi-modal projects. Additionally, the Consultant will attend two FDOT TRT meetings to help coordinate the 2045 Cost Affordable Plan and Interim Cost Affordable Plan networks.

The Consultant will prepare the 2045 Multimodal Cost Affordable Plan documentation for inclusion in FDOT required Document "A" as necessary, and 2045 LRTP Summary Report. The MPO staff will review the documentation and provide written comments to the Consultant. Comments received from the MPO staff will be addressed in Task 7 LRTP Document "A" and the 2045 LRTP Summary Report.

*Responsibilities of the Consultant:*

- Create 2045 RTA Nodal Conversion file for the 2045 Cost Affordable Plan; (one alternative);
- Create Interim Cost Affordable Plan data file, including quality control of level of service and other related data variables;
- Download and process estimated volumes and produce level of service and costs for the 2045 and interim Cost Affordable Plans;
- Create revenue vs. cost summary sheets for 2045 Cost Affordable Plan and Interim Plan networks (final alternative)
- Address public transportation, bicycle/pedestrian facilities, intermodal facilities and goods movement as part of the development of the 2045 Cost Affordable Plan;
- Map hurricane evacuation routes;
- Participate in one meeting with the MPO staff to review and finalize the 2045 Cost Affordable Plan network as well as to review the FDOT Cost Affordable spreadsheet provide direction on project phasing and funding type;
- Attend two FDOT TRT Meetings
- Prepare 2045 Multimodal Cost Affordable Plan documentation

*Responsibilities of the MPO:*

- Review tabular listing of changes to the final 2045 Needs Plan network necessary in order to create the initial 2045 Cost Affordable Plan network and subsequent networks, as provided by Consultant;
- Provide all model output files for each iteration of the 2045 Cost Affordable Plan network;
- Coordination and attendance, as necessary, with the Consultant in meetings to review and finalize the Cost Affordable Plan network alternatives;
- Provide latest TIP information to be placed within FDOT's spreadsheet in tabular format as well as specific project information as available contemplated beyond the horizon year of the TIP.
- Review draft documentation for 2045 Multimodal Cost Affordable Plan and provide written comments to the Consultant.

**Task 4: Develop Performance Evaluation Reporting Process**

The purpose of this task will be to gather and report performance information for the existing plus committed, Needs Plan, Cost Affordable Plan, and Interim Cost Affordable Plan networks. Information

with be gathered as available from FDOT's model outputs and the resulting information will be summarized in a standard report format that will allow comparison of alternatives. The performance evaluation information will also be related back to the Goals and Objectives as well as to the Measures of Effectiveness. This information will be incorporated into the 2045 Multi-modal Transportation Plan performance evaluation.

*Responsibilities of Consultant:*

- Document process and create standard performance report
- Summarize FDOT transportation demand model performance information and other MOE information.
- Document performance evaluation.

*Responsibilities of the MPO:*

- Review and provide written comments to Consultant on the performance evaluation information, standard performance report and draft documentation for 2045 Multimodal Cost Affordable Plan.

**Task 5: Update Safety, ITS, and Security Components**

This task includes documenting and mapping the County's ITS integration into the 2045 LRTP Update. This effort will be completed by the MPO staff and will summarize existing data and information from the FDOT District 7 ITS architecture and other information available from FDOT and Hernando and Citrus Counties. The ITS Plan will include the following:

- Updated summary of existing ITS projects and plans for ITS in the future from FDOT, Hernando and Citrus Counties, and TBARTA
- Updated list and preliminary prioritization of user services in Hernando and Citrus Counties
- Identification of responsible agencies and/or stakeholders for each user service
- Integration of the FDOT District 7 ITS architecture for Hernando and Citrus Counties

A safety component will be developed for the 2045 LRTP Update using crash data from the latest FDOT Safety data and analysis.

Information on transportation security will be compiled by the MPO staff including discussing emergency relief and disaster preparedness plans and strategies and policies supporting homeland security (as appropriate). Key concerns are generally associated around freight including airports, bridges, intermodal yards, and rail facilities.

The Consultant will prepare draft documentation for ITS, Safety, Security Components (from MPO staff) for inclusion in FDOT required Document “A” and 2045 Summary Report. A meeting will be held with MPO and County staff to discuss the draft documentation. Comments received from this meeting will be addressed in Task 7 LRTP Document “A” and the 2045 LRTP Summary Report.

*Responsibilities of the Consultant:*

- Document and map ITS initiatives as compiled and provided by MPO staff.
- Display crash information from FDOT District 7
- Prepare draft documentation for ITS, Safety, Security Components for inclusion in FDOT required Document “A” and 2045 Summary Report and attend meeting with MPO staff to review documentation.

*Responsibilities of the MPO:*

- Document and map ITS initiatives and provide to consultant.
- Review draft documentation and attend consultant meeting to discuss documentation

**Task 6: Conduct Public Involvement and Public Presentations**

The purpose of the task will also be to build on the initial stakeholder interviews conducted during the development of the socioeconomic forecast and alternative revenues analysis. These Public Involvement efforts will be consistent with the Hernando/Citrus MPO’s Public Participation Plan (PPP).

The Consultant will coordinate with MPO staff to gauge public input that has been received through efforts described below and other efforts.

**Consensus Building Workshops (One)**

One Consensus Building Workshop will be conducted during the development of the Multi- modal Cost Affordable Plan (as agreed by MPO and Consultant staff). The Consensus- Building Workshop is a half day public forum where past stakeholders and other citizens participate in a breakout group setting to discuss existing and future transportation issues, projects, costs, revenues and services. The MPO staff will assist in inviting participants, selecting and securing the workshop location and assisting the consultant in facilitating the workshop.

Project Workshops/Open Houses

The Consultant will provide support and materials for MPO staff for two project workshops or open houses that may be more geographic in nature to engage groups of the community identified by the MPO. The MPO staff will conduct these workshops using information provided by the Consultant. The MPO staff will provide documentation of these workshops to the consultant for inclusion in FDOT required Document “A”, as necessary, and the 2045 Summary Report.

### Environmental Justice Workshops

The MPO staff will conduct two Environmental Justice Workshops. In order to engage participants in these workshops, the Consultant will provide MPO staff with agreed upon materials, including materials from the Socio-Cultural Effects (SCE) and Environmental Justice (EJ) work efforts in Scope A. This effort will require an assessment of countywide performance with regard to SCE and EJ (completed in Scope A). Proposed transportation projects will be evaluated as they impact areas of the county with a high concentration of minority, low-income, or other traditionally under-served populations. The MPO staff will provide documentation of these workshops to the consultant for inclusion in FDOT required Document "A", as necessary, and the 2045 Summary Report.

### Public Information Notifications and Theme/Branding Support

The Consultant will provide MPO staff with agreed upon materials in order for MPO staff to develop newsletters, a project website, or email announcements. The Consultant will also support MPO staff in the development of a theme or brand for the 2045 multimodal LRTP.

### Presentations

The Consultant will prepare materials for and attend the following meetings during the development and approval of the 2045 Cost Affordable Plan:

- Prepare for 2 TAC meetings and attend 1 meeting
- Prepare for and attend 2 MPO Board meetings

#### *Responsibilities of the Consultant:*

- Prepare for and conduct one Consensus Building Workshop (CBW) and document results
- Provide support materials for two MPO staff conducted environmental justice workshops
- Provide support on public information and theme/branding support
- Prepare for 2 TAC meetings and attend 1 meeting
- Prepare for and attend 2 MPO Board meetings
- Prepare public outreach documentation materials.

#### *Responsibilities of the MPO:*

- Assist in inviting participants to one Consensus Building Workshops (CBW)
- Discuss materials needed for MPO staff to conduct two environmental justice workshops
- Discuss materials needed for two TAC meetings
- Discuss materials needed for two MPO Board meetings
- Review and provide written comments to Consultant on public outreach documentation.

**Task 7 Regional Coordination and Technical Support**

The CONSULTANT will provide on-going technical support to the Hernando/Citrus MPO staff in the plan development process. This includes preparation and attendance meetings with local agencies and at regional coordination meetings such as TBARTA, the CCC, and Technical Review Team (TRT). This also includes attendance at Hernando/Citrus MPO TAC, CAC, and Board meetings. Preparation and attendance at meetings under this task will only occur at the direction of the MPO staff. This task element also provides for technical support to the MPO staff as requested, and has a limit of \$5,000.

**C. TIME OF COMPLETION**

Tasks 1 to 6 will be developed consistent with the FDOT and TBARTA MPOs CCC schedule for developing the next series of long range transportation plans and associated modeling efforts. Task 8 will be completed on an on-call basis with direction from the MPO Project Manager.

**D. COMPENSATION**

The budget for this scope of services is \$123,540.

**E. RECORD KEEPING**

The CONSULTANT shall prepare an invoice on a monthly basis. The invoice will be based on the percent complete achieved for each authorized task. The invoice will also show the total amount previously invoiced and the net amount due for the current invoice. The CONSULTANT shall provide a monthly status report illustrating the work accomplished during the monthly reporting period. Invoices are due and payable upon receipt. Tasks 1 through 6 will be billed on a lump sum fee basis as summarized in the attached man hours and budget summary included as part of this scope of services. Task 7 will be billed on a cost-plus basis with a limit of \$5,000.



## Attachment A

Hernando/Citrus MPO							
2045 Long Range Transportation Plan							
Scope B (July 27, 2018)							
Task	Description	Hours					Labor Cost
		Principal	Senior Planner	Project Engineer	Engineer	Support Staff	
1.00	Revenues and Unit Costs	16	40	20	24	8	\$15,660.00
2.00	2045 Multi-modal Needs Plan and Long Range Transit Element	40	80		120	12	\$35,060.00
3.00	Develop the Multi-modal 2045 Cost Affordable and Interim Cost Affordable Plan	40	120		30	10	\$32,750.00
4.00	Develop Performance Evaluation Reporting Process	12	24		10		\$7,720.00
5.00	Update Safety, ITS, and Security Components	4	24		4	6	\$5,690.00
6.00	Conduct Public Involvement and Public Presentations	40	60		20	12	\$21,660.00
7.00	Regional Coordination and Technical Support			40			\$5,000.00
<b>Totals:</b>		<b>152</b>	<b>348</b>	<b>60</b>	<b>208</b>	<b>48</b>	<b>\$123,540.00</b>

**D. TITLE VI AND NON-DISCRIMINATION PROGRAM - UPDATE**

As a direct recipient of Federal Transit Administration (FTA) grant funding and in accordance with FTA Circular 4702.1B, The MPO is required to comply with civil rights laws and maintain a Title VI program. Attached is the updated Title VI Plan, which includes the Limited English Proficiency (LEP) for review, comment and approval.

***Staff Recommendation:*** *It is recommended that the Committee review and comment on the Title VI and Non-Discrimination Program updates and recommend approval to the Hernando/Citrus MPO Board.*

Attachments: Title VI and Non-Discrimination Program  
Limited English Proficiency (LEP) Program

**Hernando/Citrus  
Metropolitan Planning Organization**

**Title VI Policy  
Related to Transportation Planning Activities  
(Anticipated Adoption September 18, 2018)**



[www.hernandocitrus/mpo](http://www.hernandocitrus/mpo)

**Prepared by:  
Hernando/Citrus Metropolitan Planning Organization**

**1661 Blaise Drive  
Brooksville, FL 34601  
Phone: (352) 754-4082  
Fax: (352) 754-4420**

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## **Recipient Information**

**Recipient:**

Hernando/Citrus Metropolitan Planning Organization  
FTA ID 2854  
Planning Agency for FTA Sections 5305d, 5307, 5309  
FHWA Planning Grant  
Commission for the Transportation Disadvantaged Planning

**Submittal Date:**

September 18, 2018

**Expiration:**

September 18, 2021

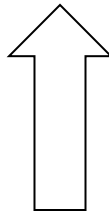
**Contact Information:**

Steven R. Diez  
MPO Executive Director  
1661 Blaise Drive  
Brooksville, FL 34601  
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Fax: (352) 754-4420  
Email: [stevend@hernandocounty.us](mailto:stevend@hernandocounty.us)

Carlene Riecss  
Transportation Planner III, Title VI Specialist  
1661 Blaise Drive  
Brooksville, FL 34601  
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Email: [crieess@hernandocounty.us](mailto:crieess@hernandocounty.us)

**ORGANIZATIONAL CHART**  
**(TITLE VI SPECIALIST TO MPO DIRECTOR)**

**STEVEN R. DIEZ**  
**EXECUTIVE DIRECTOR, HERNANDO/CITRUS MPO**  
**[stevend@hernandocounty.us](mailto:stevend@hernandocounty.us)**  
**352-754-4082**



**CARLENE RIECSS**  
**TRANSPORTATION PLANNER III**  
**MPO TITLE VI SPECIALIST**  
**[criecss@hernandocounty.us](mailto:criecss@hernandocounty.us)**  
**352-754-4082**

## INTRODUCTION

As part of its Unified Planning Work Program (UPWP) approval process and update, the Hernando/Citrus Metropolitan Planning Organization (MPO) is required to submit a Title VI plan to the Florida Department of Transportation (FDOT) every year.

Title VI prohibits discrimination by federal aid recipients in any program, service or activity based on race, color and national origin. Other federal and state authorities provide similar protection against discrimination based on sex, age, disability, religion and family status. Presidential Executive Order 13166 addresses services to those individuals with limited English proficiency. Presidential Executive Order 12898 addresses environmental justice in minority and low-income populations. To address these federal requirements, the MPO has developed a Title VI Plan, a Limited English Proficiency Plan (LEP) and an Environmental Justice Plan. The following sections provide a summary of the MPO activities relating to those requirements.

### **Title VI Program**

The Hernando/Citrus MPO, acting as the countywide transportation planning agency has a goal not to discriminate against any person with respect to an MPO program, activity or service. To meet this goal, the MPO developed a Title VI Program pursuant to Title VI of the Civil Rights Act of 1964. The MPO's Title VI program defines what Title VI is, includes a written process on how to file a Title VI complaint should one arise, and describes the complaint investigation process.

This program is consistent with FTA Circular 4702.1B, dated October 1, 2012, as well as the principles of Environmental Justice (as set out in FTA C 4703.1 and Executive Order 12898), and providing access to services for person with limited English proficiency (as set out in Executive Order 13166).

### **Public Notification Process**

The MPO's goal is not to discriminate against any person with respect to any MPO program or service. This commitment is incorporated into all public outreach efforts to engage all segments of the population in the transportation planning process. The MPO actively provides information regarding its Title VI obligations to the public using a variety of methods. Information, such as reference to the FTA circulars and the MPO Title VI and LEP programs and complaint procedure, is available, upon request at the MPO office, on the MPO website, at the agencies included on the list of MPO's Environmental Justice Program Participants (see Appendix B) consultants, subgrantees and contracted transportation providers. Notice of the non-discrimination policy is included in all MPO contracts, public meeting and bid advertisements. The MPO, as well as each subgrantee and transportation provider must certify each year that there have been no Title VI complaints or lawsuits.

As a policy, MPO staff is educated on the Title VI requirements including how to assist a person who has limited English proficiency. The US DOT non-discrimination clauses (see Appendix A and E) are included in all consultant contracts and subgrantee agreements. The following statement is posted in the MPO office:



**“The Hernando/Citrus Metropolitan Planning Organization does not exclude from participation in, deny the benefits of or discriminate against anyone on the basis of race, color, national origin, sex, age, disability, religion or family status.” Additionally, no qualified individual with a disability shall be excluded from participation in, or be denied the benefits of the services, programs, or activities of the Organization or be subjected to discrimination by the Hernando/Citrus Metropolitan Planning Organization**

To find out more, visit:

[www.hernandocitrusmpo.us](http://www.hernandocitrusmpo.us)

or Contact: Carlene Riecss, MPO Title VI Specialist  
Hernando/Citrus MPO  
1661 Blaise Drive  
Brooksville, FL 34601  
Phone: (352) 754-4082  
Email: [criecss@hernandocounty.us](mailto:criecss@hernandocounty.us)

### **Inclusive Public Participation**

The MPO seeks out and considers viewpoints of low-income, minority, elderly, disabled, LEP, ethnic and religious groups in the course of conducting public outreach and involvement activities in regard to transportation planning activities. The MPO has in place a Public Participation Plan that includes an objective to involve the traditionally underserved in transportation planning issues. The MPO is also actively pursuing the use of Social Media (Facebook, Twitter, YouTube, etc.) in order to expand its public outreach efforts.

### **Public Outreach Activities:**

- **MPO Website and Publications:** The MPO includes information on its website regarding MPO planning activities and the Title VI and LEP programs. The Title VI complaint procedure and complaint forms are accessible on the website, at all county government offices, and at the agencies listed in Appendix B. MPO board meetings are broadcast live and are video archived on the website also. The MPO can supply most documents, upon request, in a variety of alternative formats. Documents that have a wide distribution such as the MPO newsletter, the Long-Range Transportation Plan (LRTP) and the Transit Development Plan (TDP), can all be made available for LEP persons upon request. When conducting public meetings and workshops, staff tries to anticipate the targeted audience and have translators and suitable materials in alternative formats available.
- **Public Meetings:** MPO staff hosts and participates in many public meetings and workshops to share information about the MPO programs, activities and services and to collect information from users of these programs. The primary means of public outreach to low-income, minority, elderly, disabled, ethnic and religious groups and their concerns are exercised through the various MPO workshops and meetings and thru the Transportation Disadvantaged (TD) Program. The MPO also participates in the Transit Development Plan (TDP) update workshops. At these events, MPO staff is

prepared to take input from disadvantaged citizens, including senior citizens, minorities, low-income and persons with physical or mental disabilities regarding transportation issues and concerns. All MPO sponsored meetings or workshops are conducted in ADA accessible locations and have readily available access to transit. Availability of language assistance stated in English and Spanish is included in each meeting and workshop notice.

- **Public Hearings:** The MPO conducts formal public hearings and provides opportunities for citizen input on MPO programs and transportation planning activities. Public hearings are conducted annually for the TD Program review, adoption of the Transportation Improvement Program (TIP), adoption of the Unified Planning Work Program (UPWP) and the FTA Annual Program of Projects. Public hearings are also conducted for the Long-Range Transportation Plan (LRTP) updates and the Transportation Disadvantaged Program Service Plan (TDSP) update. Public hearing notices are placed in the local general and minority newspapers are mailed and emailed to the MPO's mailing list, posted in the MPO office, and on the website, and at the agencies listed in Attachment A. Availability of language assistance for any LEP individual is also included in each notice.
- **Surveys:** MPO staff utilizes survey instruments on its website, distributed through email and direct mail and at various workshops to collect public input. Direct mail surveys have been used to collect information from disadvantaged citizens receiving transportation service from the TD Program. Surveys are also used for the LRTP updates. They are often tailored to garner information from targeted populations such as transit riders, the elderly or minority persons. Staff considers the needs of those who cannot read or write and will verbally read the survey and record the respondent's comments. Surveys have also been made available in alternative formats such as large type and Spanish.

**Record of Title VI Investigations, Complaints or Lawsuits**

The MPO maintains a file for Title VI complaints, investigations and lawsuits. To date, there are no known investigations, complaints or lawsuits.

	<b>Date (Month, Day, Year)</b>	<b>Summary (include basis of complaint: race, color, or national origin)</b>	<b>Status</b>	<b>Action(s) Taken</b>
<b>Investigations</b>				
<b>1.</b>				
<b>2.</b>				
<b>Lawsuits</b>				
<b>1.</b>				
<b>2.</b>				
<b>Complaints</b>				
<b>1.</b>				
<b>2.</b>				

**Signed Title VI Nondiscrimination Policy Statement**

**TITLE VI/ NONDISCRIMINATION ASSURANCE**

Pursuant to Section 9 of US DOT Order 1050.2A, the Hernando/Citrus MPO assures the Florida Department of Transportation (FDOT) that no person shall on the basis of race, color, national origin, sex, age, disability, family or religious status, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, the Florida Civil Rights Act of 1992 and other nondiscrimination authorities to be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

The Hernando/Citrus MPO further agrees to the following responsibilities with respect to its programs and activities:

1. Designate a Title VI Liaison that has a responsible position within the organization and access to the Recipient's Chief Executive Officer.
2. Issue a policy statement signed by the Chief Executive Officer, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the Recipient's organization and to the general public. Such information shall be published where appropriate in languages other than English.
3. Insert the clauses of *Appendix A and E* of this agreement in every contract subject to the Acts and the Regulations.
4. Develop a complaint process and attempt to resolve complaints of discrimination against sub-recipients. Complaints against the Recipient shall immediately be forwarded to the FDOT District Title VI Coordinator.
5. Participate in training offered on Title VI and other nondiscrimination requirements.
6. If reviewed by FDOT or USDOT, take affirmative action to correct any deficiencies found within a reasonable time period, not to exceed ninety (90) calendar days.
7. Have a process to collect racial and ethnic data on persons impacted by your agency's programs.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the Recipient.

By \_\_\_\_\_  
Wayne Dukes, MPO Chairman

Dated \_\_\_\_\_

## **Sub Recipient Title VI Assistance and Guidance**

The MPO does not currently have any agreements in place with subrecipients and/or subgrantees. If such agreements are entered into with either party, it will actively assist its subrecipients/subgrantees in complying with the general Title VI reporting requirements in the following manner:

### **Education:**

- Each subrecipient/subgrantee and program participant would be provided with plan documents and/or Internet links to the MPO's Title VI plan. The plan would include information on informing their beneficiaries of their rights under Title VI and procedures on how to file a complaint.

### **Enforcement:**

- Each MPO subrecipient/subgrantee and program participant contract or agreement would include the Civil Rights clauses (see Appendix A) and the Internet link to the MPO's Title VI plan.
- Each subgrantee and program participant would be required to certify annually that their organization has not had any Title VI complaints or active lawsuits with respect to service or other transit benefits.
- The MPO Title VI Specialist would monitor the flow down of Title VI requirements associated with the subrecipient/subgrantee's third party contracts.

***Remainder of this page intentionally left blank***

## **Title VI Complaint Process and Procedures**

### Hernando/Citrus MPO Discrimination Complaint Procedure

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, creed, sex, age or national origin for programs and activities receiving federal financial assistance. As a recipient of federal financial assistance, the Hernando/Citrus Metropolitan Planning Organization (MPO) has in place a Title VI complaint procedure.

1. Any person who believes that he or she, or any specific class of persons, has been subjected to discrimination or retaliation, from the Hernando/Citrus Metropolitan Planning Organization's (MPO) administration of federally funded programs, as prohibited by Title VI of the Civil Rights Act of 1964, as amended, and related statutes, may file a written complaint.
2. Note: If the person filing a complaint believes they have been discriminated against by another branch of the Hernando/Citrus Government, they are directed to contact the Hernando/Citrus Office of Public Information Office at 352-540-6780. All written complaints received by the MPO are referred immediately by the MPO's Title VI Specialist, Carlene Riecss, to the FDOT's District Seven Title VI Coordinator for processing in accordance with approved State procedures.

**Written complaints may be sent to:**  
Carlene Riecss, MPO Title VI Specialist  
Hernando/Citrus MPO  
1661 Blaise Drive, Brooksville, FL 34601  
Phone: (352) 754-4082  
Email: [crieess@hernandocounty.us](mailto:crieess@hernandocounty.us)

#### **The above notice is posted in the following locations:**

- **all Hernando/Citrus government offices;**
  - **on the BOCC and MPO websites;**
  - **at the transit operator's offices;**
  - **on all transit vehicles;**
  - **at all EJ participant offices;**
3. The MPO's Title VI Specialist shall resolve verbal and non-written complaints received by the MPO informally. If the issue has not been satisfactorily resolved through informal means, or if at any time the complainant requests to file a formal written complaint, the Complainant shall be referred to the FDOT's District Seven Title VI Coordinator for processing in accordance with approved State procedures.
  4. The MPO's Title VI Specialist will advise the FDOT's District Seven Title VI Coordinator within five (5) calendar days of receipt of the allegations. The following information will be included in every notification to the FDOT's District Seven Title VI Coordinator:

- (a) Name, address, and phone number of the Complainant;
  - (b) Name, address, and phone number of the MPO;
  - (c) Basis of complaint (i.e., race, color, creed, national origin, sex, age, disability, religion, familial status or retaliation);
  - (d) Date of alleged discriminatory act(s);
  - (e) Date complaint received by the MPO;
  - (f) A statement of the complaint;
  - (g) Other agencies (state, local or Federal) where the complaint has been filed; and
  - (h) An explanation of the actions the MPO has taken or proposed to resolve the allegation(s) raised in the complaint.
4. Within ten (10) calendar days, the MPO's Title VI Specialist will acknowledge receipt of the allegation(s), inform the Complainant of action taken or proposed action to process the allegation(s), and advise the Complainant of other avenues of redress available, such as the FDOT's Equal Opportunity Office (EOO).
5. Within sixty (60) calendar days, the recipient's MPO Title VI Specialist will conduct and complete a review of the verbal or non-written allegation(s) and based on the information obtained, will render a recommendation for action in a report of findings to the MPO Executive Director.
6. Within ninety (90) calendar days of the verbal or non-written allegation(s) receipt, the MPO Executive Director will notify the Complainant in writing of the final decision reached, including the proposed disposition of the matter. The notification will advise the Complainant of his/her right to file a formal complaint with the FDOT's EOO if they are dissatisfied with the final decision rendered by the MPO. The MPO's Title VI Specialist will also provide the FDOT's District Seven Title VI Coordinator with a copy of this decision and summary of findings.
7. The MPO's Title VI Specialist will maintain a log of all verbal and non-written complaints received by the recipient. The log will include the following information:
- (a) Name of Complainant;
  - (b) Name of Respondent;
  - (c) Basis of complaint (i.e., race, color, creed, national origin, sex, age, disability, religion, familial status or retaliation);
  - (d) Date verbal or non-written complaint was received by the recipient;
  - (e) Date recipient notified the FDOT's District Seven Title VI Coordinator of the verbal or non-written complaint; and
  - (f) Explanation of the actions the MPO has taken or proposed to resolve the issue raised in the complaint.

**TITLE VI PROGRAM AND RELATED STATUTES  
DISCRIMINATION COMPLAINT AGAINST THE HERNANDO/CITRUS MPO**

Name:		Telephone (home):	Telephone (work):
Address:		City, State, Zip Code:	
Name of MPO Staff Person that You Believe Discriminated Against You:			
Address:		City, State, Zip Code:	
Date of Alleged Incident:			
You were discriminated because of:			
<input type="checkbox"/> Race	<input type="checkbox"/> Retaliation	<input type="checkbox"/> Sex	<input type="checkbox"/> Familial Status
<input type="checkbox"/> Color	<input type="checkbox"/> National Origin (Language)	<input type="checkbox"/> Age	<input type="checkbox"/> Disability
			<input type="checkbox"/> Religion <input type="checkbox"/> Other
<p>Explain as briefly and clearly as possible what happened and how you were discriminated against. Indicate who was involved. Be sure to include how other persons were treated differently than you. Also attach any written material pertaining to your case.</p>			
Signature:		Date:	



**FORMULARIO DE QUEJA  
CONDADO DE HERNANDO**

Nombre de la persona discriminada:	Número de Teléfono (residencia):	Número de Teléfono (trabajo):
Dirección de Residencia (Número y calle, número de departamento):	Ciudad, Estado y Código Postal de Residencia:	
Nombre de la persona que discriminó contra usted, y nombre de la dependencia (si lo sabes):		
Dirección de la persona o dependencia que discriminó contra usted:	Ciudad, Estado y Código Postal de la persona o dependencia que discriminó contra usted:	
Fecha del incidente discriminatorio:		
Causa de la discriminación:		
<input type="checkbox"/> Raza <input type="checkbox"/> Retaliación <input type="checkbox"/> Sexo <input type="checkbox"/> Estado Civil <input type="checkbox"/> Religión <input type="checkbox"/> Color de Piel <input type="checkbox"/> Nacionalidad <input type="checkbox"/> Edad <input type="checkbox"/> Impedimento Fisico <input type="checkbox"/> Otro o Mental		
<p>Explique claramente como sucedió la discriminación y quienes participaron en ella. Incluya en su explicación cualquier conocimiento que tenga de tratamiento diferente a otras personas. Adjunte cualquier otro escrito relacionado con su caso.</p>		
<b>Firma:</b>	<b>Fecha:</b>	

## **Access for LEP Persons**

To provide meaningful access to MPO programs and services to persons who are Limited English Proficient, the MPO developed an LEP Plan in 2008 and subsequently updated in 2018. The LEP Plan serves as a training tool and guide for MPO staff on how to recognize a person who may need language assistance and how to provide that assistance. Using the 2010 Census Bureau and the 2012-2016 American Community Survey data, the MPO identified that there was potentially a need to provide language assistance especially in the Spanish-speaking community.

## **Sub Recipient LEP Assistance and Guidance**

The MPO actively assists its subrecipients/subgrantees and program participants in complying with the general LEP requirements through:

### **Education:**

- Each subrecipient/subgrantee and program participant is provided with the plan and/or the Internet link to the MPO's LEP plan. The LEP plan also includes information on informing their beneficiaries of their rights under Title VI and procedures on how to file a complaint.
- The MPO posts a sign in the lobby area or at the reception desk indicating the availability of language assistance to agencies where in-person contact with beneficiaries is likely.
- The MPO also provides LEP program information to all of the agencies listed in Attachment A.

### **Enforcement:**

- Each MPO subrecipient/subgrantee and program participant contract or agreement includes the Civil Rights clauses (see Appendix A) and Internet link to the MPO's LEP plan.
- The MPO Title VI Officer monitors the flow down of LEP requirements associated with the subrecipient/subgrantee's third party contracts.

## **Record of Language Assistance**

The MPO maintains a file for language assistance requests. To date, no requests have been received.

## Environmental Justice

### Principles

The MPO seeks to achieve environmental justice by addressing three principles:

1. To avoid, minimize or mitigate the disproportionately high and adverse health, social and economic effects on minority and low-income populations;
2. To ensure full and fair participation by all potentially affected communities in the transportation decision-making process; and
3. To collect and analyze data relating to environmental justice.

### Goals

The MPO will continue to monitor impacts to the minority and low-income populations that could be affected by any of its programs or policies. By conducting analysis of these impacts, the MPO will ensure that no disparate treatment or consequences result from any of its activities. This analysis has been a useful tool in examining the distribution of transportation planning impacts on the traditionally underserved populations. Using this tool, the MPO has developed strategies to address environmental justice that are integrated throughout its numerous planning processes, programs and activities. The following plans contain significant elements that support environmental justice goals:

- **The *Long Range Transportation Plan (LRTP)*:** Elements of the plan address the MPO's commitments to a safe and efficient multi-modal system and to keeping communities intact and to provide information and opportunities for input from the traditionally underserved.
- **The *MPO's updated Public Participation Plan (PPP)*:** Complies with the public participation requirements of the new federal legislation, MAP-21. It addresses how the MPO will provide information and opportunity for input to the traditionally underserved. The plan also includes considerations such as the use of visualization techniques and simple language.
- **The *Title VI Complaint Process*:** Provides a procedure for individuals who believe they were subjected to discrimination or retaliation through the MPO's programs or activities. The MPO recognizes that the Spanish-speaking population of this county is a significant population, as indicated in the 2010 Census. As a result, a Spanish language complaint form is provided.
- **The *Limited English Proficiency (LEP) Plan*:** Describes the MPO's commitment to provide language assistance for LEP persons seeking meaningful access to MPO programs, as required by *Executive Order 13166*.

## Qualitative and Quantitative Data Gathering

The MPO will conduct periodic EJ studies when warranted. Information drawn from the results of these studies is useful in developing subsequent MPO *plans*.

- ***The Demographic Analysis for Environmental Justice:*** Uses the 2010 American Community Survey and 2010 Census data to determine the broad geographic location, total number and percentage of population groups (see Appendix C) addressed by the *U.S. Department of Transportation Order on Environmental Justice and Executive Order 12898*.
- Studies consisting of interviews of representatives with health and social service organizations in the community have been performed to obtain a clearer picture of where minority groups and low-income persons can be found and what types of barriers they face in gaining access to transportation services.

## Required Consultant and Subgrantee Title VI Contract Clauses

As a policy, the following civil rights clauses regarding non-discrimination are included in all MPO contracts and subgrantee agreements:

CIVIL RIGHTS – The following requirements apply to this AGREEMENT:

- a. **Nondiscrimination:** In accordance with Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and Federal transit law at 49 U.S.C. § 5332:

“The CONSULTANT or SUBGRANTEE shall not discriminate on the basis of race, age, creed, disability, marital status, color, national origin, or sex in the performance of this contract. The CONSULTANT or SUBGRANTEE shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT assisted contracts. Failure by the CONSULTANT or SUBGRANTEE to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy, as the MPO deems appropriate.”

Each subcontract the CONSULTANT or SUBGRANTEE signs in regards to this federal aid PROJECT must include the assurance in this paragraph (see 49 CFR 26.13(b)). The CONSULTANT or SUBGRANTEE agrees to comply with applicable federal implementing regulations and other implementing requirements FTA may issue.

- b. **Equal Employment Opportunity:** The following equal employment opportunity requirements apply to this AGREEMENT:

- (1) **Race, Color, Creed, National Origin, Sex:** In accordance with Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e, 23 U.S.C. § 324, and Federal transit laws at 49 U.S.C. § 5332, the CONSULTANT or SUBGRANTEE agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor,” 41 C.F.R. Parts 60 et seq., (which implement Executive Order No. 11246, “Equal Employment Opportunity,” as amended by Executive Order No. 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” 42 U.S.C. § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the PROJECT. The CONSULTANT or SUBGRANTEE agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not be limited to, the following: Employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the CONSULTANT or SUBGRANTEE agrees to comply with any implementing requirements FTA may issue.
- (2) **Age:** In accordance with Section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § 621 through 634, Title 42 U.S.C. § 6101 and Federal transit law at 49 U.S.C. § 5332, the CONSULTANT or SUBGRANTEE agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the CONSULTANT or SUBGRANTEE agrees to comply with any implementing requirements FTA may issue.
- (3) **Disabilities:** In accordance with section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, the CONSULTANT or SUBGRANTEE agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, “Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act,” 29 C.F.R. Part 1630, and 29 C.F.R. Part 27, pertaining to employment of persons with disabilities. In addition, the CONSULTANT or SUBGRANTEE agrees to comply with any implementing requirements FTA may issue.
- (4) **Access to Services for Persons with Limited English Proficiency:** To the extent applicable and except to the extent that FTA determines otherwise in writing, the CONSULTANT or SUBGRANTEE agrees to comply with the policies of Executive Order No. 13166, “Improving Access to Services for Persons with Limited English Proficiency,” 42 U.S.C. § 2000d-1 note, and with the provisions of U.S. DOT Notice,

“DOT Guidance to Recipients on Special Language Services to Limited English Proficient (LEP) Beneficiaries,” 66 Fed. Reg. 6733 et seq., January 22, 2001. The MPO’s LEP Plan is available at the MPO office or may be viewed online at [www.hernandocitrusmpo.us](http://www.hernandocitrusmpo.us).

- (5) **Environmental Justice:** The CONSULTANT or SUBGRANTEE agrees to comply with the policies of Executive Order No. 12898, “Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations,” 42 U.S.C. § 4321 note, except to the extent that the Federal Government determines otherwise in writing.
- (6) **Drug or Alcohol Abuse:** Confidentiality and Other Civil Rights Protections – To the extent applicable, the CONSULTANT or SUBGRANTEE agrees to comply with the confidentiality and other civil rights protections of the Drug Abuse Office and Treatment Act of 1972, as amended, 21 U.S.C. §§ 1101 et seq., with the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, as amended, 42 U.S.C. §§ 4541 et seq., and with the Public Health Service Act of 1912, as amended, 42 U.S.C. §§ 201 et seq., and any amendments to these laws.
- (7) **Other Nondiscrimination Laws:** The CONSULTANT or SUBGRANTEE agrees to comply with all applicable provisions of other federal laws, regulations, and directives pertaining to and prohibiting discrimination, except to the extent the Federal Government determines otherwise in writing. The CONSULTANT or SUBGRANTEE also agrees to include these requirements in each subcontract financed in whole or in part with federal assistance provided by FTA, modified only if necessary to identify the affected parties.

## APPENDIX A (Appendices A&E)

### Title VI Nondiscrimination Policy Language

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the “Contractor”) agrees as follows:

- (1.) **Compliance with Regulations:** The Contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (hereinafter, “USDOT”) Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Agreement.
- (2.) **Nondiscrimination:** The Contractor, with regard to the work performed during the contract, shall not discriminate on the basis of race, color, national origin, sex, age, disability, religion or family status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3.) **Solicitations for Subcontractors, including Procurements of Materials and Equipment:** In all solicitations made by the Contractor, either by competitive bidding or negotiation for work to be performed under a subcontract, including procurements of materials or leases of equipment; each potential subcontractor or supplier shall be notified by the Contractor of the Contractor’s obligations under this contract and the Regulations relative to nondiscrimination on the basis of race, color, national origin, sex, age, disability, religion or family status.
- (4.) **Information and Reports:** The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information the Contractor shall so certify to the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5.) **Sanctions for Noncompliance:** In the event of the Contractor’s noncompliance with the nondiscrimination provisions of this contract, the *Florida Department of Transportation* shall impose such contract sanctions as it or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal*

*Motor Carrier Safety Administration* may determine to be appropriate, including, but not limited to:

- a. withholding of payments to the Contractor under the contract until the Contractor complies, and/or
- b. cancellation, termination or suspension of the contract, in whole or in part.

**(6.) Incorporation of Provisions:** The Contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as the *Florida Department of Transportation*, the *Federal Highway Administration*, *Federal Transit Administration*, *Federal Aviation Administration*, and/or the *Federal Motor Carrier Safety Administration* may direct as a means of enforcing such provisions including sanctions for noncompliance. In the event a Contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the Contractor may request the *Florida Department of Transportation* to enter into such litigation to protect the interests of the *Florida Department of Transportation*, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

**(7.) Compliance with Nondiscrimination Statutes and Authorities:** Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21; The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects); Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex); Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27; The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age); Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex); The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not); Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 -- 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38; The Federal Aviation Administration’s Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex); Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately



high and adverse human health or environmental effects on minority and low-income populations; Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100); Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et. seq).

## APPENDIX B

### HERNANDO/CITRUS MPO ENVIRONMENTAL JUSTICE PROGRAM PARTICIPANTS

<b>HERNANDO COUNTY</b>			
<b>Agency</b>	<b>Contact</b>	<b>Agency</b>	<b>Contact</b>
African American Club	Sydney Martin P.O. Box 5203 Spring Hill, FL 34607 352.666.8718 smartin@innet.com	Brooksville Regional Hospital	17240 Cortez Blvd. Brooksville, FL 34601 352.796.5111
Hernando County Habitat for Humanity Attn: Cliff Fouts	19450 Cortez Blvd. Brooksville, FL 34601 352.596.6600	Lighthouse for the Blind  send agenda material	Marian Robinson 6492 California Street Spring Hill, FL 34609 352.754.1132 mrobinson@lighthouse-heraldo.org
Children & Families	1601 NE 25th Avenue, Suite 900 Ocala, FL 34470 352.303.6604	City of Brooksville	City of Brooksville, City Manager 201 Howell Avenue Brooksville, FL 34601 352.544.5435
FL Dept of Education (Vocational Rehabilitation)	Michael Brown 7361 Forest Oaks Blvd. Spring Hill, FL 34606 352.200.3020	Mid Florida Community Services, Inc.	Michael Georgini 820 Kennedy Blvd. Brooksville, FL 34601 352.796.1425
Dept. of Elder Affairs	Tommy Ellis 2441 W. Silver Springs Blvd. Ocala, FL 34475 352.432.1349 SC 667-1349	Hernando-Pasco Hospice	Gene Whitfield 12260 Cortez Blvd Spring Hill, FL 34608 352.597.1882
Dawn Center of Hernando County, Admin Office Attn: Debbie Andrews	P.O. Box 6179 Spring Hill, FL 34611 352.799.0657 352.592.1288	Health Department Adult Chronic Disease Program	15470 Flight Path Dr. Brooksville, FL 34604 352.540.6800
St. Vincent DePaul Thrift Store Attn: Woody Cornetta	1291 Kass Circle Spring Hill, FL 34606 352.688.3331	St. Frances Cabrini Parish Attn: Cindy Chase	5030 Mariner Blvd. Spring Hill, FL 34609 352.683.9666
Daystar Life Center Attn: David Goodwin	7120 Hope Hill Road Brooksville, FL 34601 352.799.5930	Health & Human Services  send agenda material	s, Director 621 W. Jefferson Street Brooksville, FL 34601 352.540.4339
Veterans Services Division	Tony Graham 621 W. Jefferson Street, Brooksville, FL 34601 352.754.4033	Salvation Army Attn: Lt. Christine and Samuel Kim	15464 Cortez Blvd. Brooksville, FL 34613 352.796.1186
State of Florida, Dept of Veterans Affairs	above	Youth & Family Alternatives - RAP House Youth Shelter Attn: Roberto Quiroz	18377 Clinton Blvd. Brooksville, FL 34601 352.797.7566
Catholic Charities Counseling Services Attn: Marie Monahan	1423 Kass Circle Spring Hill, FL 34606 352.686.9897	Temporary Assistance to Needy Families (TANF)	866.762.2237 www.myflorida.com/access Florida
Brooksville Housing Authority Attn: Tommy Brooks	800 Continental Drive Brooksville, FL 34601 352.796.6517 352.796.6547	Hernando County Housing Authority	Donald C. Singer, Director 621 W. Jefferson Street Brooksville, FL 34601 352.754.4160

Better Business Bureau of West Florida	1.800.525.1447	Pasco Hernando Jobs & Education Partnership Regional Board, Inc.  Send agenda material	David Hamilton P.O. Box 15790 Brooksville, FL 34604 (352) 797-5781 david@pasco-hernando.com
Hernando County Board of County Commissioners	Board of County Commissioners 20 N. Main Street, Room 263 Brooksville, FL 34601 352.754.4002	Career Central Hernando  Attn: Luz Diaz	4440 Grand Blvd. New Port Richey, FL 34668 352.200.3020

## CITRUS COUNTY

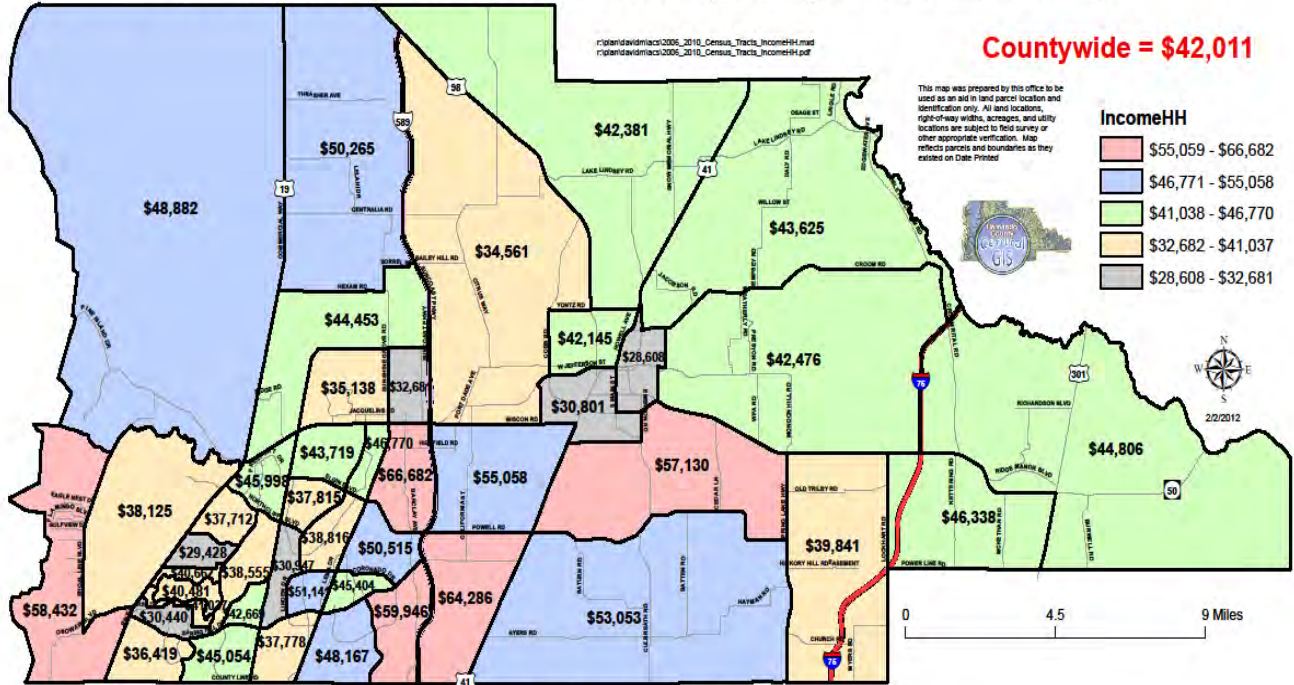
Agency	Contact	Agency	Contact
African American Club President: Purvis L. Hunt, Jr.	PO Box 641103 Beverly Hills, FL 34464 Tel: (352) 201-4326	Citrus Memorial (HCA) Hospital	502 W. Highland Blvd Inverness, FL 34452 Tel: (352) 726-1551
Citrus County Habitat for Humanity President/CEO - George Rusaw	7800 W. Gulf to Lake Hwy Crystal River, FL 34429 P.O. Box 1041 Crystal River, FL 34423-1041 Tel: (352)563-2744 Email: habitatgeorge@gmail.com	Wishing Well Center for the Blind Chief Executive Officer: Sylvia Stinson-Perez	6055 N. Carl G Rose Hwy Hernando, FL 34442-2140 Tel: (352) 637-1739 <a href="http://www.lvib.org/contact-us">http://www.lvib.org/contact-us</a>
Children & Families Circuit 5 Administrator: Joelle Aboytes	1601 W. Gulf Atlantic Hwy Wildwood FL 34785 Tel: (352) 330-2162	City of Inverness City Manager: Frank DiGiovanni	212 W. Main St. Inverness, FL 34450 Tel: (352) 726-2611
FL Dept of Education (Vocational Rehabilitation) Supervisor Ashley Harper	Inverness Unit 10AA 204 S. Apopka Ave. Inverness, FL 34452 Tel: (352) 560-6029	Key Training Center Director: Chet Cole	5399 W. Gulf to Lake Hwy Lecanto, FL 34461 Tel: (352) 795-5541 E-Mail: <a href="mailto:info@keytrainingcenter.org">info@keytrainingcenter.org</a>
Dept. of Elder Affairs	1515 E. Silver Springs Blvd, # 203 Ocala, FL 34470 Tel: (352) 620-3461	Hospice of Citrus County & The Nature Coast	PO Box 641270 Beverly Hills, FL 34464 Tel: (866) 642-0962 <a href="http://hospiceofcitrus.org">http://hospiceofcitrus.org</a>
City of Crystal River City Manager: Dave Burnell	123 NW Hwy 19 Crystal River, FL 34428 Tel: (352) 795-4216 <a href="http://www.crystalriverfl.org">http://www.crystalriverfl.org</a>	Health Department	3700 W. Sovereign Path Lecanto, FL 34461 Tel : (352) 527-0068
Spanish American Club of Citrus County: President: Josie Coury	PO Box 2591 Inverness FL 34451-2591 Tel: (352) 422-3785	St. Benedict Catholic Church Deacon James R. Pullar, PhD	455 S. Suncoast Blvd Crystal River, FL 34429 Tel: 352-795-4479
Citrus County Board of County Commissioners Executive Assistant to the Board: Doug Wright	110 N. Apopka Ave. Inverness, FL Tel: (352) 341-6560	Citrus County Social Service	2804 W. Mac Knighton Ct. Lecanto, FL 34461 Tel: (352)527-5989
Veterans Services Division Service Officer: Kimberly Stibbs-Menster	2804 W. Marc Knighton Ct. Lecanto, FL 34461 Tel: (352)527-5915 <a href="http://www.citrusbooc.com/commsserv/suppserv/vets/veterans.htm">http://www.citrusbooc.com/commsserv/suppserv/vets/veterans.htm</a>	Salvation Army Phillip & W. Lynn Irish	712 S. School Ave Lecanto, FL 34461 Tel:(352) 513-4960

<p>Citrus Hearing Impaired Program Services:  Interpreter Coordinator  Attn: Maryjo Lawson</p>	<p>Citrus Hearing Impaired Program Services  109 NE Crystal St., Ste. B  Crystal River, FL 34428  Tel: (352 ) 795-5000  <a href="http://www.citrushearingimpaired.org/contact.html">http://www.citrushearingimpaired.org/contact.html</a></p>	<p>Citrus County Family Resource Center  Director: Nuris Lemire</p>	<p>2435 N. Florida Ave.  Hernando FL, 34442  Tel: (352) 344-1001  <a href="http://www.ccfrc.org/index.html">http://www.ccfrc.org/index.html</a></p>
<p>United Way of Citrus County:  Chairman: Dr. Vernon Lawter</p>	<p>1205 NE 5th St., Ste. A Crystal River, FL 34429  Tel:(352) 795-5483  <a href="http://www.citrusunitedway.org/">http://www.citrusunitedway.org/</a></p>	<p>Temporary Assistance to Needy Families (TANF)</p>	<p>Tel: (866) 762-2237  <a href="http://www.myflorida.com/accessflorida">www.myflorida.com/accessflorida</a></p>
<p>Citrus County Community Support Services:  Director: Pat Coles</p>	<p>2800 W. Marc Knighton Ct., Ste. B Lecanto, FL 34461  (352) 527-5900</p>	<p>Citrus County Housing Authority Director: Tammy Harris</p>	<p>Citrus County Housing Services  2804 W. Marc Knighton Ct.  Lecanto, FL 34461  Tel: (352) 527-7520</p>

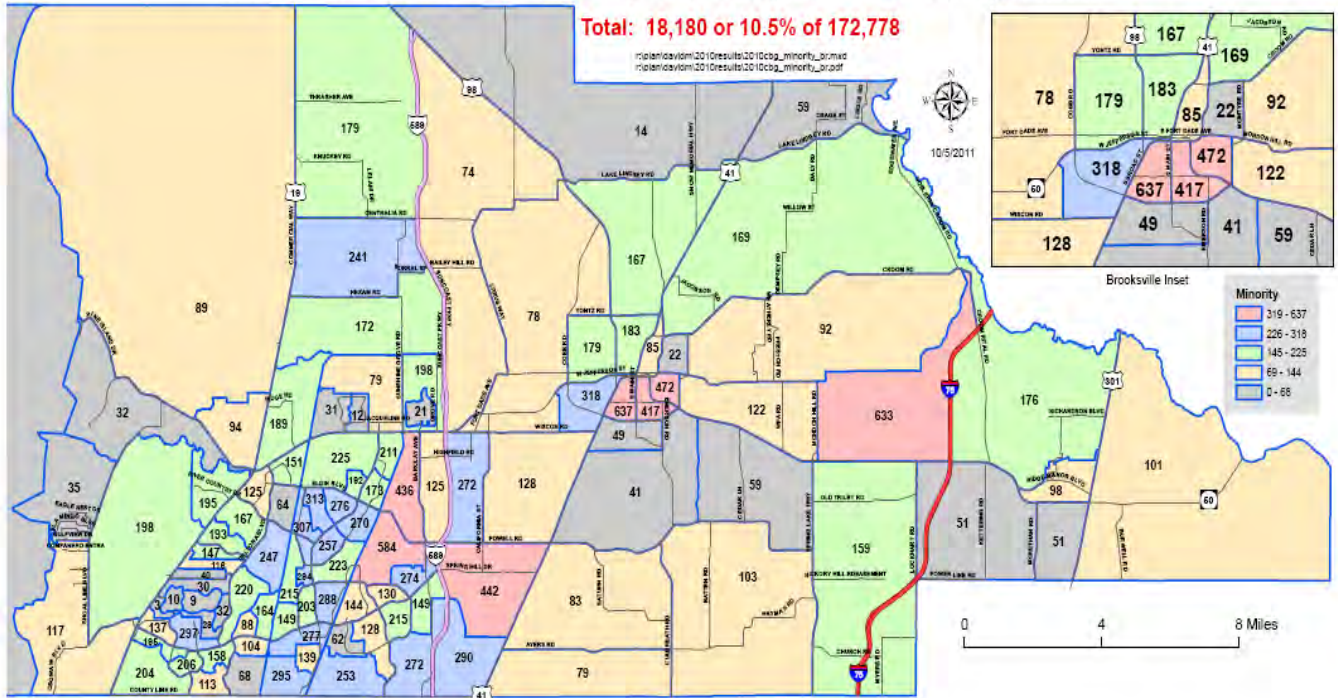
**APPENDIX C**

**MEDIAN HOUSHOLD INCOME AND MINORITY POPULATIONS MAPS**

## Median Household Income in Hernando County, FL: By 2010 Census Tract (44)



2010 Census: Minority-Race Counts by Block Group - Hernando County, Florida



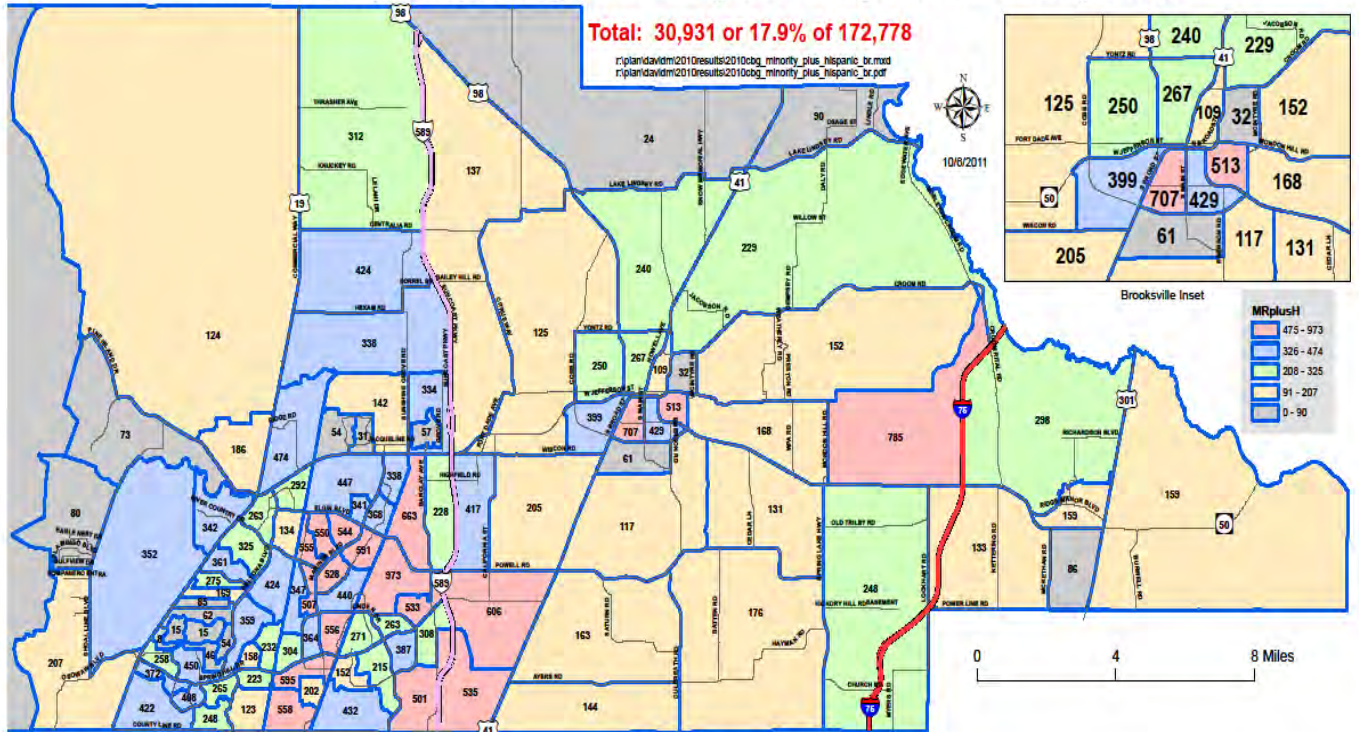
Source: US Census Bureau

<http://www.census.gov/geo/www/tiger/tgrshp2010/tgrshp2010.html>

<http://factfinder2.census.gov/main.html>



2010 Census: Minority-Race-plus-Hispanic Counts by Block Group - Hernando County, Florida



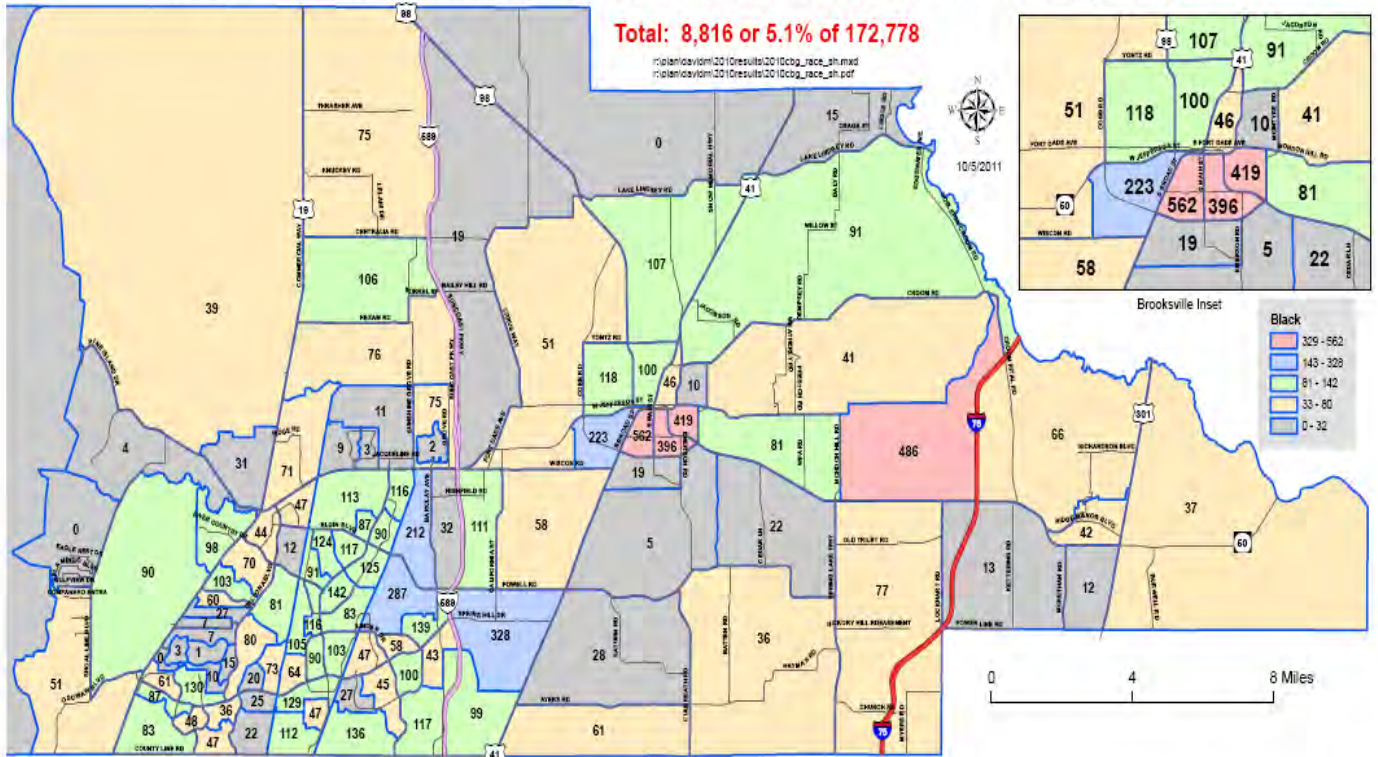
Source: US Census Bureau

<http://www.census.gov/geo/www/tiger/grshp2010/grshp2010.html>

<http://factfinder2.census.gov/main.html>



2010 Census: Black / African-American Counts by Block Group - Hernando County, Florida

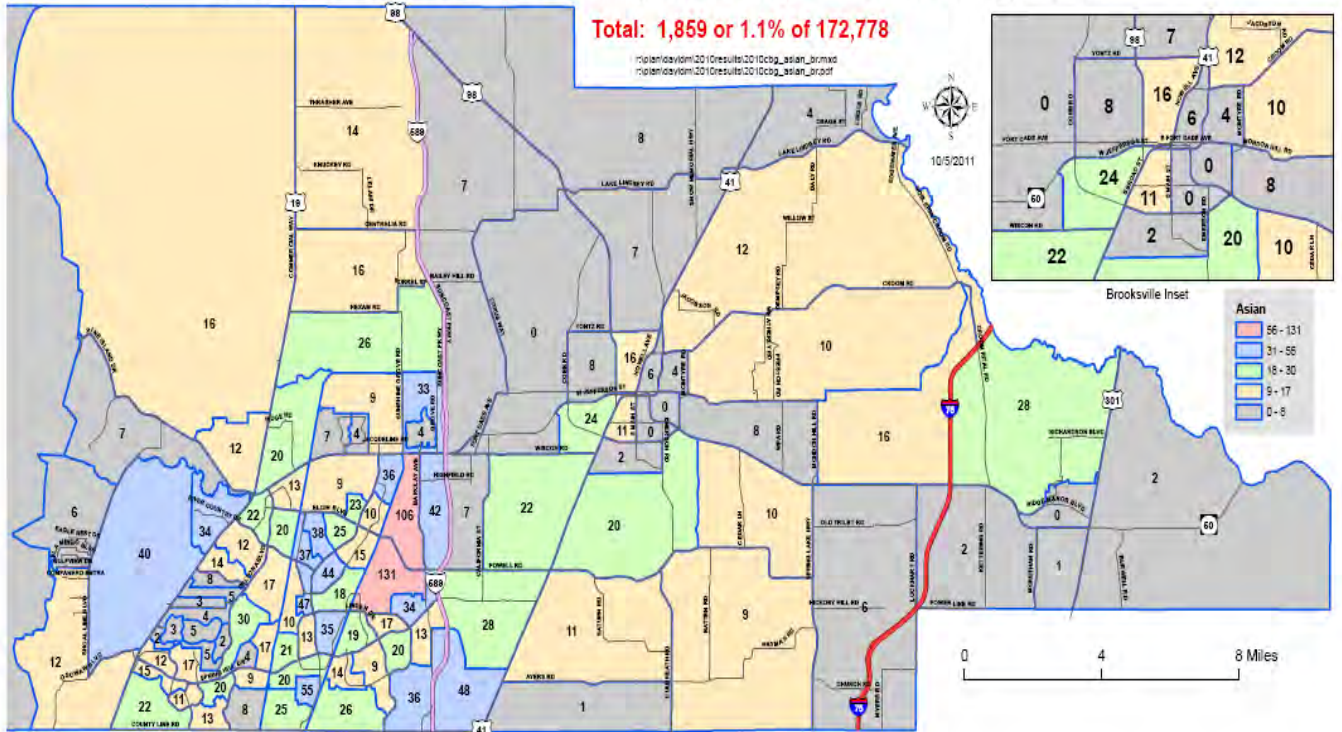


Source: US Census Bureau

<http://www.census.gov/geo/www/tiger/tgrshp2010/tgrshp2010.html>

<http://factfinder2.census.gov/main.html>

2010 Census: Asian-American Counts by Block Group - Hernando County, Florida

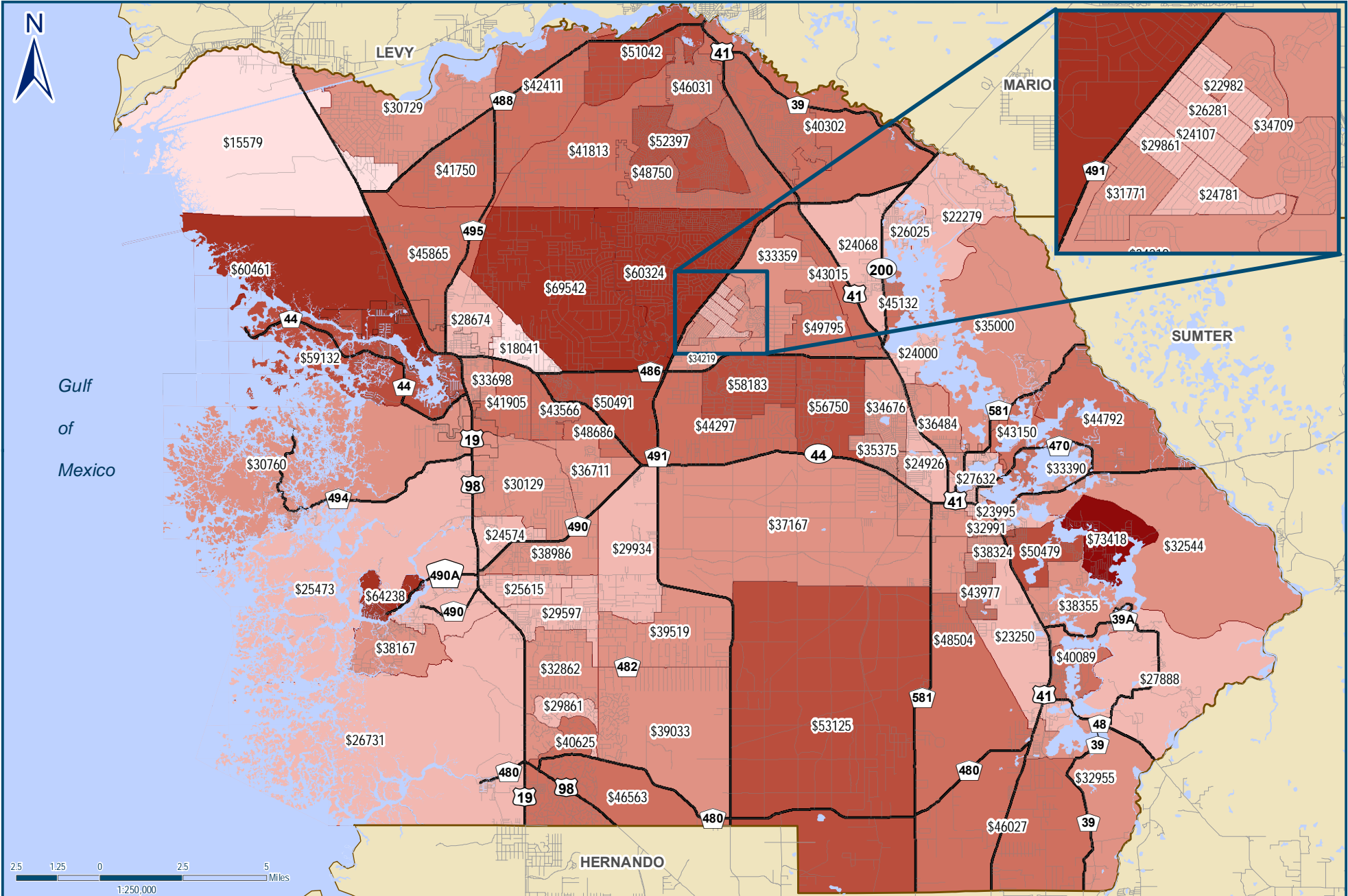


Source: US Census Bureau

<http://www.census.gov/geo/www/tiger/tgrshp2010/tgrshp2010.html>

<http://factfinder2.census.gov/main.html>






Legend	
\$10,000 - \$20,000	\$50,001 - \$60,000
\$20,001 - \$30,000	\$60,001 - \$70,000
\$30,001 - \$40,000	\$70,001 - \$80,000
\$40,001 - \$50,000	

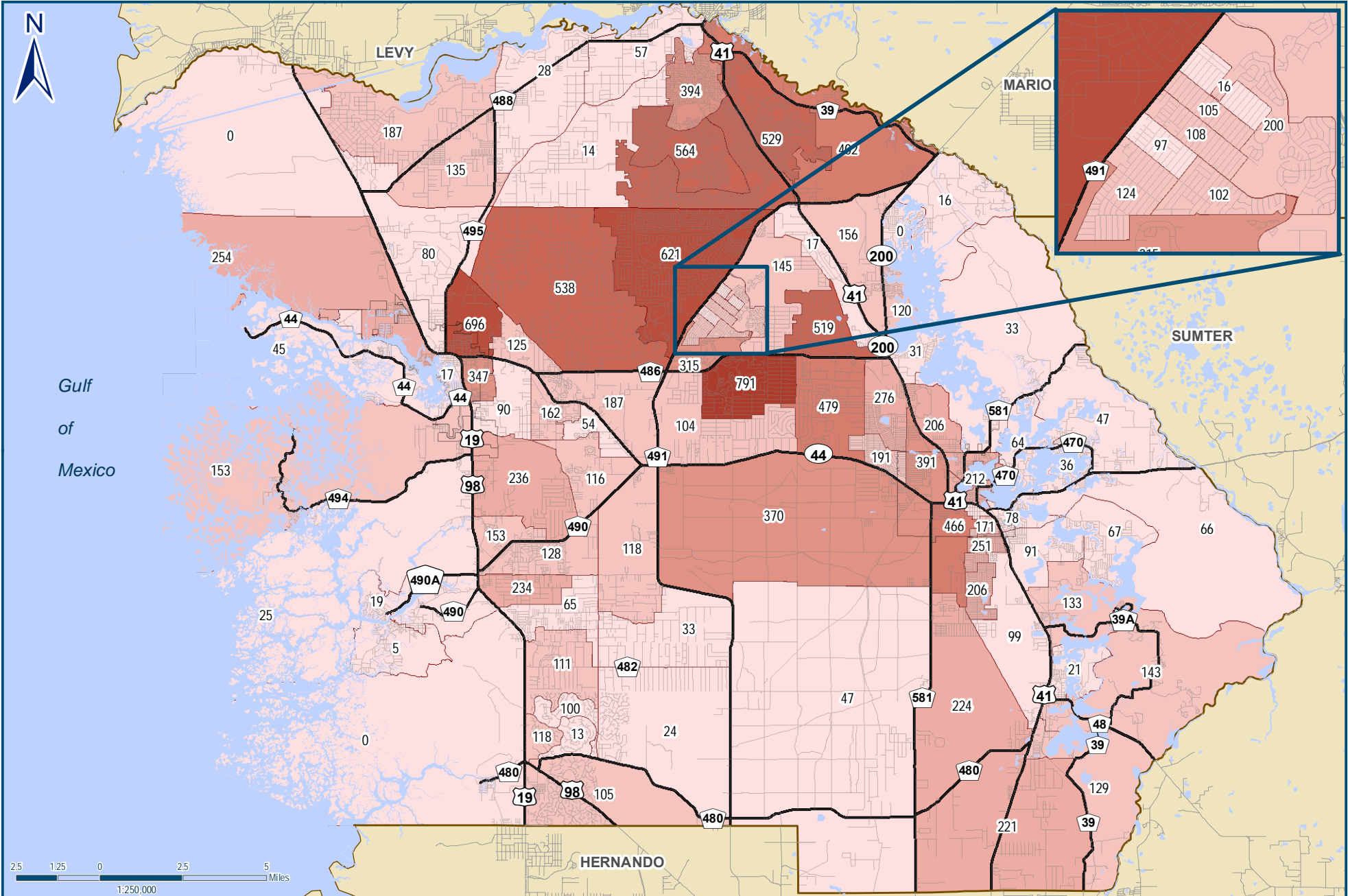
**Median Household Income  
 by Census Block Group 2013 Estimate  
 Citrus County = \$38,396**

**Geographic Information Systems**  
 Prepared By : Kristi Fuller, GISP  
 Date: April 21, 2016  
 Source: Enterprise Geodatabase,  
 U.S. Census Bureau  
 Map Number: KF000932

*Jim Faulkner*  
 Director

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**Legend**

0 - 100	301 - 400	601 - 700	901 - 1000
101 - 200	401 - 500	701 - 800	
201 - 300	501 - 600	801 - 900	


**Minority Population**  
**by Census Block Group 2013 Estimate**  
**Total Citrus County = 14,966 or 11% of 140,214**

**Geographic Information Systems**

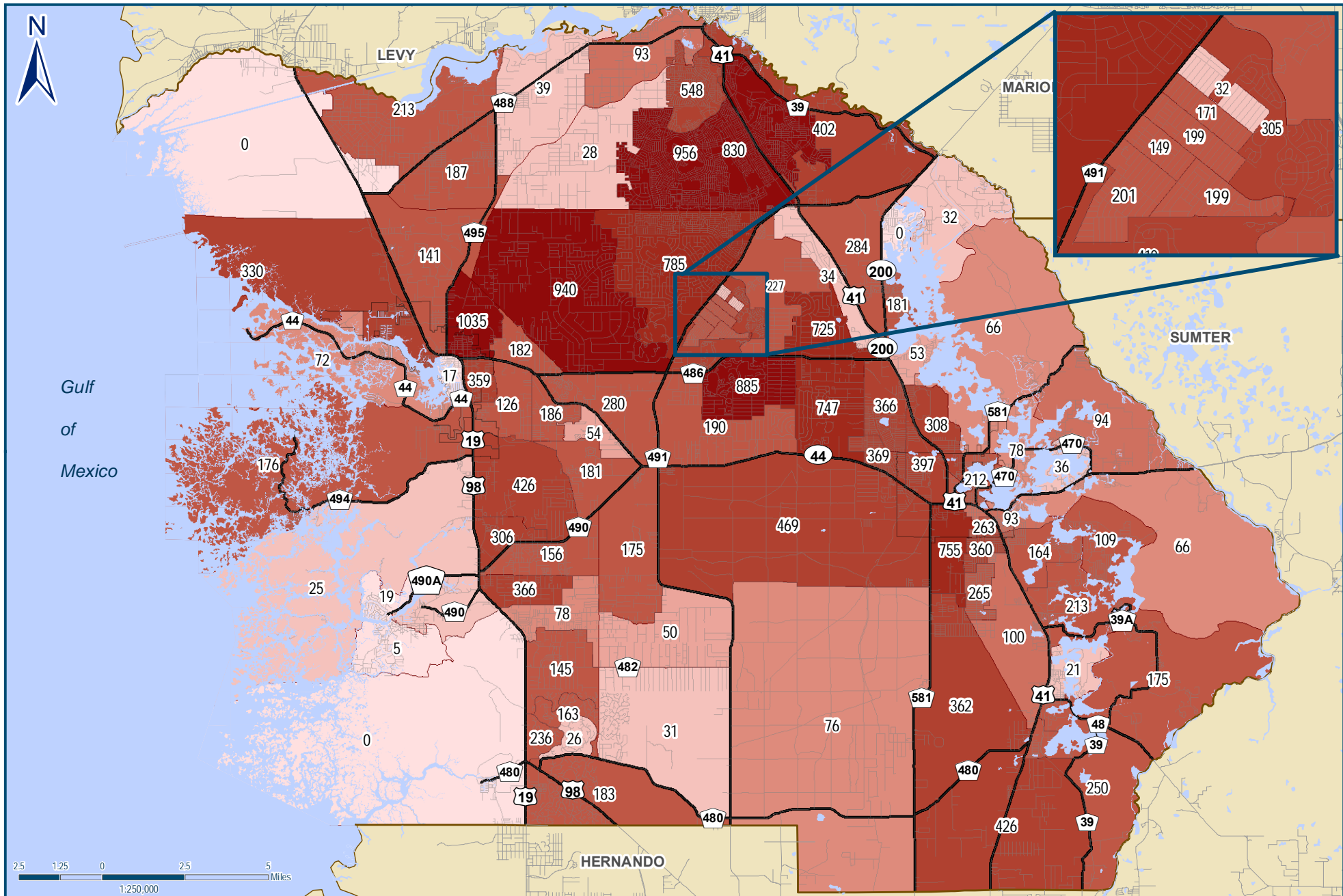
Prepared By : Kristi Fuller, GISP  
 Date: April 19, 2016  
 Source: Enterprise Geodatabase,  
 U.S. Census Bureau  
 Map Number: KF000926

*Jim Faulkner*  
 Director

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Legend		
0 - 20	61 - 80	301 - 600
21 - 40	81 - 100	601 - 800
41 - 60	101 - 300	801 - 1040

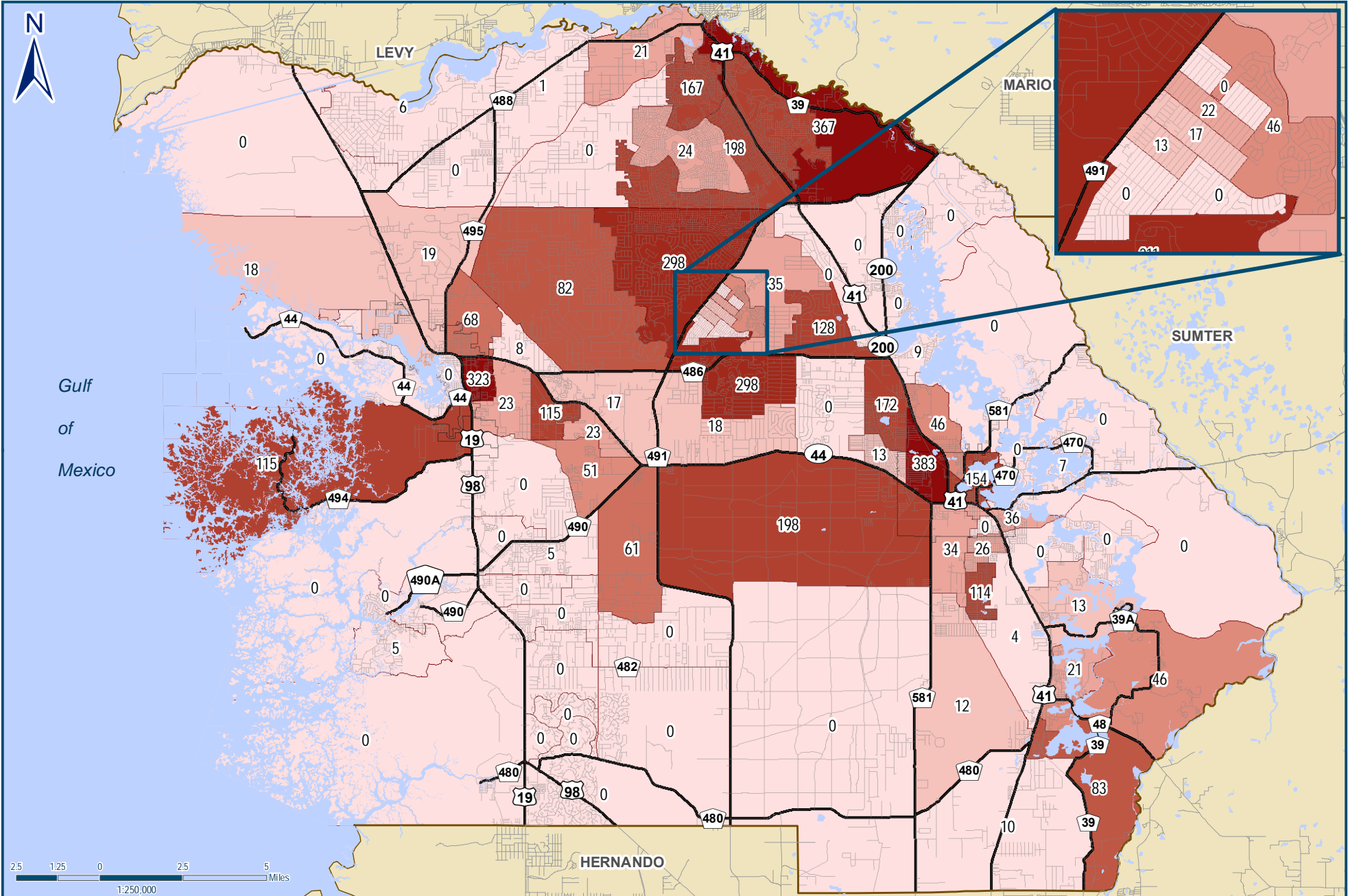
**Minority plus Hispanic Population  
 by Census Block Group 2013 Estimate**  
 Total Citrus County = 21,676 or 15.5% of 140,214

**Geographic Information Systems**  
 Prepared By : Kristi Fuller, GISP  
 Date: April 21, 2016  
 Source: Enterprise Geodatabase,  
 U.S. Census Bureau  
 Map Number: KF000935

*Jim Faulkner*  
 Director

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**Legend**

0 - 10	41 - 60	101 - 200
11 - 20	61 - 80	201 - 300
21 - 40	81 - 100	301 - 400

**Black Population**  
**by Census Block Group 2013 Estimate**  
**Total Citrus County = 4,184 or 3% of 140,214**

**Geographic Information Systems**

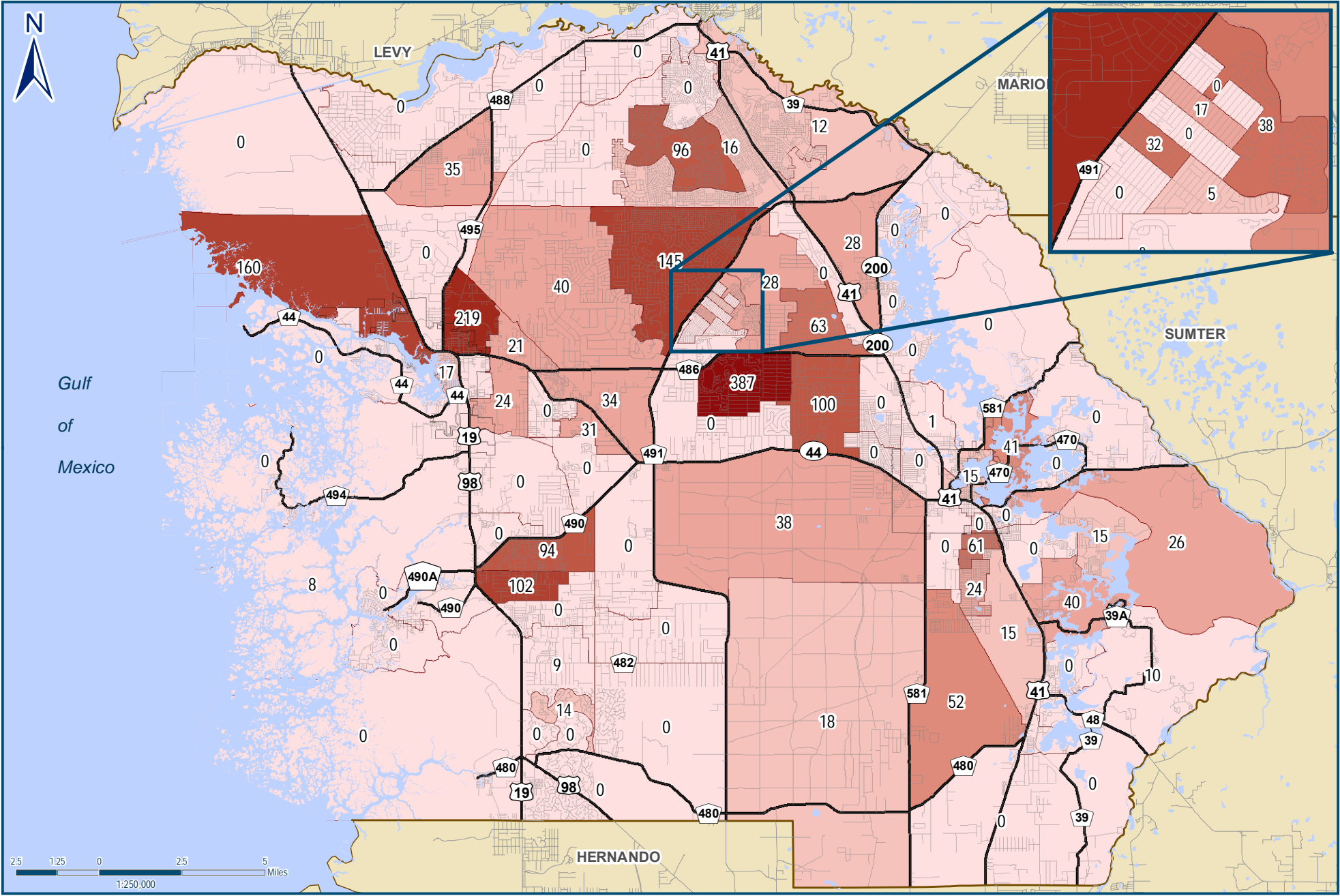
Prepared By : Kristi Fuller, GISP  
 Date: April 21, 2016  
 Source: Enterprise Geodatabase,  
 U.S. Census Bureau  
 Map Number: KF000933

*Jim Faulkner*  
 Director

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**Legend**


0 - 10	41 - 60	101 - 200
11 - 20	61 - 80	201 - 300
21 - 40	81 - 100	301 - 400

**Asian Population  
by Census Block Group 2013 Estimate**  
Total Citrus County = 2,131 or 1.5% of 140,214

**Geographic Information Systems**  
 Prepared By : Kristi Fuller, GISP  
 Date: April 21, 2016  
 Source: Enterprise Geodatabase,  
 U.S. Census Bureau  
 Map Number: KF000934

*Jim Faulkner*  
Director

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## APPENDIX D

Notice to the Public of Rights under Title VI and other Nondiscrimination Authorities

### **HERNANDO/CITRUS METROPOLITAN PLANNING ORGANIZATION**

This Agency operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. In addition, the Agency does not deny the benefits of, exclude from participation in or discriminate against anyone on the basis of race, color, national origin, sex, age, disability, religion or family status. Any person who believes themselves subject of any unlawful discriminatory practice under Title VI or other nondiscrimination authorities may file a complaint with the Agency.

For more information on the Agency's civil rights program and the procedures to file a complaint, contact the Nondiscrimination Coordinator at:

Carlene Riecss, MPO Title VI Specialist  
Hernando/Citrus MPO  
1661 Blaise Drive  
Brooksville, FL 34601  
352-754-4082  
[criecss@hernandocounty.us](mailto:criecss@hernandocounty.us).

Those requiring information in a language other than English should contact us at the above phone number and assistance will be provided. Si necesita información en otro idioma o accesibles en otro formato requerido, por favor contacte con nosotros en el número de teléfono arriba y se prestará asistencia.



# Hernando/Citrus Metropolitan Planning Organization

## Limited English Proficiency Plan



[www.hernandocounty.us/mpo](http://www.hernandocounty.us/mpo)

**Prepared by:  
Hernando/Citrus Metropolitan Planning Organization**

**1661 Blaise Drive  
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**September 18, 2018**

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## **Introduction**

The purpose of this limited English proficiency policy guidance is to clarify the responsibilities of recipients of federal financial assistance from the U.S. Department of Transportation (DOT) and assist them in fulfilling their responsibilities to limited English proficient (LEP) persons, pursuant to Title VI of the Civil Rights Act of 1964 and implementing regulations. It was prepared in accordance with **Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, et seq.**, and its implementing regulations provide that no person shall be subjected to discrimination on the basis of race, color, or national origin under any program or activity that receives federal financial assistance, and;

## **Executive Order 13166**

Executive Order 13166 "Improving Access to Services for Persons With Limited English Proficiency," reprinted at 65 FR 50121 (August 16, 2000), directs each Federal agency that is subject to the requirements of Title VI to publish guidance for its respective recipients clarifying that obligation. Executive Order 13166 further directs that all such guidance documents be consistent with the compliance standards and framework detailed in the Department of Justice's (DOJ's) Policy Guidance entitled "Enforcement of Title VI of the Civil Rights Act of 1964-- National Origin Discrimination Against Persons With Limited English Proficiency." (See 65 FR 50123, August 16, 2000 DOJ's General LEP Guidance). Different treatment based upon a person's inability to speak, read, write, or understand English may be a type of national origin discrimination.

Executive Order 13166 applies to all federal agencies and all programs and operations of entities that receive funding from the federal government, including state agencies, local agencies and governments such as the MPO, private and non-profit entities, and subrecipients.

## **Plan Summary**

The Hernando/Citrus MPO has developed this Limited English Proficiency Plan (LEP) to help identify reasonable steps to provide language assistance for LEP persons seeking meaningful access to MPO programs as required by Executive Order 13166. A Limited English Proficiency person is one who does not speak English as their primary language and who has a limited ability to read, speak, write, or understand English.

This plan details the procedures on how to identify a person who may need language assistance, the ways in which assistance may be provided, training staff, how to notify LEP persons that assistance is available, and information for future plan updates.

In developing the plan while determining the MPO's extent of obligation to provide LEP services, the MPO undertook a U.S. Department of Transportation four factor LEP analysis which considers the following: 1) The number or proportion of LEP persons eligible in the County to be served or likely to encounter an MPO program, activity, or service; 2) the frequency with which LEP individuals come in contact with an MPO program; 3) the nature and importance of the program, activity or service provided by the MPO to the LEP population; and 4) the resources available to the MPO and overall costs to provide LEP assistance. A brief description of these considerations is provided in the following section.

## **Four Factor Analysis**

### **1. The number or proportion of LEP persons eligible to be served or likely to encounter an MPO program, activity, or service.**

The MPO examined the US Census Bureau's 2012-2016 American Community Survey (ACS) data and was able to determine that approximately 10.9% or 18,324 of the Hernando County population age 5 and older spoke a language other than English at home. Comparable figures for Citrus County are 5.7% or 7,776. Hispanics comprised the largest non-English speaking language group.

The ACS survey further indicates that of the 18,324 persons in Hernando County who speak a language other than English at home 5,430 (3.3%) speak English less than "very well". For Citrus County, of the 7,776 who speak a language other than English at home, 2,621 or 1.9% speak English less than "very well". In Hernando County, Spanish is spoken at home by 12,384 (7.3%) and of those, 4,414 (2.4%) speak English less than "very well." For Citrus County, 3,584 or 2.6% speak Spanish, and 1,499 or 1.1% speak English less than "very well".

For Hernando County the breakdown of other languages identified are as follows:

- Other Indo-European 4,315 (2.6%); speak English less than "very well" 1,184 (0.5%)
- Asian and Pacific Islander 1,091 (0.6%); speak English less than "very well" 513 (0.3%)
- Other languages 534 (0.3%); speak English less than "very well" 80 (0.04%)

For Citrus County the breakdown of other languages identified are as follows:

- Other Indo-European 2,638 (1.9%); speak English less than "very well" 537 (0.4%)
- Asian and Pacific Islander 1,328 (1.0%); speak English less than "very well" 545 (0.4%)
- Other languages 226 (0.2%); speak English less than "very well" 40 (0.0%)

### **2. The frequency with which LEP individuals come in contact with an MPO program, activity, or service.**

The MPO assesses the frequency at which staff has or could possibly have contact with LEP persons. This includes documenting phone inquiries and surveying public meeting attendees. From January 1 to December 31, 2017, the MPO recorded zero requests for an interpreter in any language and zero requests for translated MPO documents.

Based on the above data from the ACS survey, the MPO will ensure that Spanish language brochures and transit schedules are available on the vehicles, at all county government offices; at transfer centers and other transit stops.

### **3. The nature and importance of the program, activity, or service provided by the MPO to LEP community.**

While there is a relatively small concentration of Spanish-speaking persons in each county, the MPO will evaluate the need for any formal outreach efforts to identify those MPO programs would be of importance to a Spanish-speaking LEP person. One area that has been addressed was the paratransit and fixed-route transit systems to help accommodate the Spanish population. The transit operators in both counties have translated their system route maps and brochures. The MPO also has the ability to translate any of its documents and brochures into Spanish as needed.

Many Spanish-speaking Outreach Operation clients are economically disadvantaged and receive medical services through Medicaid. The MPO's coordinates its Transportation Disadvantaged Program (TD) thru Mid Florida Community Services, Inc., in Hernando County and the Citrus Connection in Citrus County. The TD Program was also identified as a potential provider of important services for the Spanish-speaking LEP person.

#### **4. The resources available to the MPO and overall costs**

The MPO assessed its available resources that could be used for providing LEP assistance. This included identifying what staff and volunteer language interpreters (see Appendix B) are readily available, how much a professional interpreter and translation service would cost, which documents should be translated, taking an inventory of available organizations that the MPO could partner with for outreach and translation efforts, examining which financial and in-kind sources could be used to provide assistance, and what level of staff training is needed.

After analyzing the four factors, the MPO developed the plan outlined in the following section for assisting persons of limited English proficiency.

#### **How to Identify an LEP Person who Needs Language Assistance**

Below are tools to help identify persons who may need language assistance:

- Examine records requests for language assistance from past meetings and events to anticipate the possible need for assistance at upcoming meetings;
- When MPO sponsored workshops or conferences are held, set up a sign-in sheet table, have a staff member greet and briefly speak to each attendee. To informally gauge the attendee's ability to speak and understand English, ask a question that requires a full sentence reply;
- Have the Census Bureau's "I Speak Cards" at the workshop or conference sign-in table. While staff may not be able to provide translation assistance at a particular meeting, the cards can be an excellent tool to identify language needs for future meetings. Also, have the cards available at the MPO office reception area and Transportation Disadvantaged Program office's walk-in counter; and;
- Post a notice of available language assistance at MPO reception area.

## **Language Assistance Measures**

When an interpreter is needed, in person or on the telephone, first determine what language is required. MPO staff can currently provide only informal verbal interpretation. If the required language is not available or if a formal interpretation is required, staff shall use the telephone interpreter service, Language Line, at 1-800-752-6096 and this service is available 24 hours a day, 7 days a week.

Staff may be able to assist with written communications and small MPO document translation requests from LEP persons. Hernando County web pages may be translated by right clicking the page and selecting "Translate with Bing". Citrus County web pages may be translated by scrolling to the bottom of the page and clicking "TRANSLATE" with Bing.

The following MPO documents are currently available in Spanish: Transportation Disadvantaged Program brochure and application, THE Bus and Citrus Connection (fixed-route transit) routes and information, as well as the Title VI discrimination complaint form.

## **MPO Staff Training**

All MPO staff will be provided with the LEP Plan and will be educated on procedures and services available. This information will also be part of the MPO staff orientation process for new hires. Training topics are listed below:

- Understanding the Title VI LEP responsibilities;
- What language assistance services the MPO offers;
- Use of LEP "I Speak Cards;"
- How to access a staff interpreter;
- Documentation of language assistance requests;
- How to handle a complaint; and
- The importance of educating subrecipients on the MPO's LEP program responsibilities and their obligation to provide language assistance.

## **Providing Notice of Available Language Service to LEP Persons**

- Post signs that language assistance is available in public areas such as at the TD Program's walk-in counter at the office of Trans-Hernando and Citrus Connection.

Outreach Techniques:

- If staff knows that they will be presenting a topic that could be of potential

importance to an LEP person or if staff will be hosting a meeting or a workshop in a geographic location with a known concentration of LEP persons, have meeting notices, fliers, advertisements, and agendas printed in an alternative language, such as Spanish.

- When running a general public meeting notice, staff should insert the clause “**Un traductor del idioma español estará disponible.**” This means, “A Spanish translator will be available.” Or if not sure of the need, staff should insert this clause, “**Si usted necesita la ayuda de un traductor del idioma español, por favor comuníquese con la** (insert staff name) **al teléfono (###-####), cuando menos 48 horas antes de la junta,**” which asks persons who need Spanish language assistance to make arrangements with the MPO within two days of the publication notice.
- As a rule, Spanish speaking staff or a hired interpreter should be on hand at public meetings intended for gathering public input.

### **Monitoring and Updating the LEP Plan**

This plan is designed to be flexible and is one that can be easily updated. At a minimum, the MPO will follow the Title VI Program update schedule for the LEP Plan. .

Each update should examine all plan components such as:

- How many LEP persons were encountered?
- Were their needs met?
- What is the current LEP population in Hernando and Citrus Counties?
- Has there been a change in the types of languages where translation services are needed?
- Is there still a need for continued language assistance for previously identified MPO programs? Are there other programs that should be included?
- Have the MPO’s available resources, such as technology, staff, and financial costs changed?
- Has the MPO fulfilled the goals of the LEP Plan?
- Were any complaints received?

### **Dissemination of the MPO Limited English Proficiency Plan**

The MPO will post the LEP Plan on its website at: [www.hernandocitrusmpo.us](http://www.hernandocitrusmpo.us). Additionally, the Policy Statement and Complaint Procedure will be posted at the offices of the Planning Department, County Administration, and the listed agencies included in Appendix C. The Policy

Statement and Complaint Procedure are also included on all the fixed-route and paratransit vehicles.

Any person, including social service, non-profit, and law enforcement agencies and other community partners with internet access will be able to access the plan. For those without personal Internet service, all Hernando County libraries offer free Internet access. Copies of the LEP Plan will be provided to the Hernando and Citrus County Office of Health and Human Resources, the Florida Department of Transportation, Federal Highway Administration, the Federal Transit Administration, and any person or agency requesting a copy. Each MPO subrecipient and program participants will be provided a copy and will be educated on the importance of providing language assistance. LEP persons may obtain copies/translations of the plan upon request.

Any questions or comments regarding this plan should be directed to the MPO Title VI Specialist:

Carlene Riecss  
Hernando/Citrus MPO  
1661 Blaise Drive  
Brooksville, FL 34601  
Phone: (352) 754-4082  
Fax: (352) 754-4420  
Email: [criecss@hernandocounty.us](mailto:criecss@hernandocounty.us)



**APPENDIX A**

<b>2012-2016 -Hernando Population Characteristics</b>			
<b>General Characteristics</b>	<b>Estimate</b>	<b>Percent</b>	<b>U.S.</b>
Total Hernando County Population	176,797	%	%
Male	85,023	48.1	49.2
Female	91,774	51.9	50.8
Median age (years)	48.9	(X)	37.3
Under 5 years	7,868	4.5	6.4
18 years and over	143,484	81.2	76.3
65 years and over	48,524	27.4	13.4
<b>One single race</b>			
	172,681	97.7	97.2
White	158,419	89.6	74.0
Black or African American	9,301	5.3	12.6
Hispanic or Latino (of any race)	20,459	11.6	16.6
American Indian and Alaska Native	401	.2	0.8
Asian	1,955	1.1	4.9
Native Hawaiian and Other Pacific Islander	47	0.0	0.2
Some other race	2,558	1.4	4.7
Two or more races	4,116	2.3	2.8
Disability status	33,569	19.1	12.1
<b>Economic Characteristics</b>			
	<b>Estimate</b>	<b>Percent</b>	<b>U.S.</b>
In labor force (population 16 years and over)	68,451	46.4	64.3
Mean travel time to work in minutes (workers 16 years and over)	28.9	(X)	25.5
Median household income (in 2013 inflation-adjusted dollars)	42,274	(X)	\$53,046
Median family income (in 2013 inflation-adjusted dollars)	50,448	(X)	\$64,719
Per capita income (in 2013 inflation-adjusted dollars)	22,435	(X)	\$28,155

Families below poverty level	11.6	7.5	11.3
Individuals below poverty level	15.6	10.9	15.4

Source: US Census Bureau 2009-2013 or 2011-2013 American Community Survey.  
 An (X) means that the estimate is not applicable or not available from the US Census Bureau.

<b>2012-2016 CITRUS COUNTY POPULATION</b>			
<b>General Characteristics</b>	<b>Estimate</b>	<b>Percent</b>	<b>U.S.</b>
Total Citrus County Population	140,453	%	%
Male	67,884	48.3	49.2
Female	72,569	51.7	50.8
Median age (years)	55.7	(X)	37.3
Under 5 years	5,340	3.8	6.4
18 years and over	119,362	85.0	76.3
65 years and over	49,307	35.1	13.4
<b>One single race</b>			
One single race	138,445	98.7	97.2
White	131,042	98.6	74.0
Black or African American	4,241	3.0	12.6
Hispanic or Latino (of any race)	6,710	4.8	16.6
American Indian and Alaska Native	442	0.3	0.8
Asian	2,278	1.6	4.9
Native Hawaiian and Other Pacific Islander	0	0.0	0.2
Some other race	442	0.5	4.7
Two or more races	2,008	1.3	2.8
Disability status (population 5 years and over)	29,155	19.8	12.1
<b>Economic Characteristics</b>			
In labor force (population 16 years and over)	51,945	42.8	64.3
Mean travel time to work in minutes (workers 16 years and over)	25.9	(X)	25.5
Median household income (in 2013 inflation-adjusted dollars)	\$ 39,054	(X)	\$53,046
Median family income (in 2013 inflation-adjusted dollars)	\$ 48,751	(X)	\$64,719

Per capita income (in 2013 inflation-adjusted dollars)	\$23,148	(X)	\$28,155
Families below poverty level	10.8	7.5	11.3
Individuals below poverty level	17.0	10.9	15.4

Source: US Census Bureau 2009-2013 or 2011-2013 American Community Survey.

An (X) means that the estimate is not applicable or not available from the US Census Bureau

**2012-2016 HERNANDO COUNTY LANGUAGE SPOKEN AT HOME**

<b>Hernando County Population 5 years and over</b>	<b>168,929</b>	96.3%
Speak English only	150,605	89.2%
Language other than English	18,324	10.8%
Speak English less than "very well"		
	6191	3.7%
<b>Spanish</b>	12,384	7.3%
Speak English less than "very well"	4,414	35.6%
<b>Other Indo-European languages</b>	4,315	2.6%
Speak English less than "very well"	1,184	27.4%
<b>Asian and Pacific Islander languages</b>	1,091	0.6%
Speak English less than "very well"		47%
	513	
<b>Other languages</b>	534	
		0.3%
Speak English less than "very well"	80	15.0%

Source: US Census Bureau 2012-2016 American Community Survey.

**2012-2016 CITRUS COUNTY LANGUAGE SPOKEN AT HOME**

<b>Citrus County Population 5 years and over</b>	<b>135,113</b>	100.0%
Speak English only	127,337	94.1%
Language other than English		5.7
	7,776	%
Speak English less than "very well"		1.9%
	2,621	
<b>Spanish</b>	3,584	2.6%
Speak English less than "very well"	1,499	1.1%
<b>Other Indo-European languages</b>	2,638	1.9%
Speak English less than "very well"	537	0.4%
<b>Asian and Pacific Islander languages</b>	1,328	1.0%
Speak English less than "very well"	545	0.4%
<b>Other languages</b>	226	0.2%
Speak English less than "very well"	40	0.0%

Source: US Census Bureau 2012-2016 American Community Survey.

## **APPENDIX B**

### **List of Available Resources**

#### **Informal Staff Translation and Interpretation:**

Spanish

If the required language is not available or if a formal interpretation is required, staff shall use the telephone interpreter service.

#### **Formal Interpreter and Translation Service:**

The MPO will utilize the Language Line Interpreter Services at 1-800-752-6096.

## APPENDIX C

### Hernando/Citrus MPO Discrimination Complaint Procedure

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color and national origin for programs and activities receiving federal financial assistance. As a recipient of federal financial assistance, the Hernando/Citrus Metropolitan Planning Organization (MPO) has in place a Title VI complaint procedure.

1. Any person who believes that he or she, or any specific class of persons, has been subjected to discrimination or retaliation, from the Hernando/Citrus Metropolitan Planning Organization's (MPO) administration of federally funded programs, as prohibited by Title VI of the Civil Rights Act of 1964, as amended, and related statutes, may file a written complaint. (Note: If the person filing a complaint believes they have been discriminated against by another branch of the Hernando County Government, they are directed to contact the Hernando County Office of Human Rights at 352-540-4338. All written complaints received by the MPO are referred immediately by the MPO's Title VI Specialist, Steve Diez, and to the FDOT's District Seven Title VI Coordinator for processing in accordance with approved State procedures.

**Written complaints may be sent to:**

Carlene Riecss, MPO Title VI Specialist  
Hernando/Citrus MPO  
1661 Blaise Drive  
Brooksville, FL 34601  
Phone: (352) 754-4082  
Email: [criecss@hernandocounty.us](mailto:criecss@hernandocounty.us)

2. The MPO's Title VI Specialist shall resolve verbal and non-written complaints received by the MPO informally. If the issue has not been satisfactorily resolved through informal means, or if at any time the complainant requests to file a formal written complaint, the Complainant shall be referred to the FDOT's District Seven Title VI Coordinator for processing in accordance with approved State procedures.
3. The MPO's Title VI Specialist will advise the FDOT's District Seven Title VI Coordinator within five (5) calendar days of receipt of the allegations. The following information will be included in every notification to the FDOT's District Seven Title VI Coordinator:
  - (a) Name, address, and phone number of the Complainant;
  - (b) Name and address of the MPO;
  - (c) Basis of complaint (i.e., race, color, national origin, sex, age, disability, religion, familial status or retaliation);
  - (d) Date of alleged discriminatory act(s);
  - (e) Date complaint received by the MPO;
  - (f) A statement of the complaint;

- (g) Other agencies (state, local or Federal) where the complaint has been filed; and
  - (h) An explanation of the actions the MPO has taken or proposed to resolve the allegation(s) raised in the complaint.
- 4. Within ten (10) calendar days, the MPO's Title VI Specialist will acknowledge receipt of the allegation(s), inform the Complainant of action taken or proposed action to process the allegation(s), and advise the Complainant of other avenues of redress available, such as the FDOT's Equal Opportunity Office (EOO).
- 5. Within sixty (60) calendar days, the recipient's MPO Title VI Specialist will conduct and complete a review of the verbal or non-written allegation(s) and based on the information obtained, will render a recommendation for action in a report of findings to the MPO Executive Director.
- 6. Within ninety (90) calendar days of the verbal or non-written allegation(s) receipt, the MPO Executive Director will notify the Complainant in writing of the final decision reached, including the proposed disposition of the matter. The notification will advise the Complainant of his/her right to file a formal complaint with the FDOT's EOO if they are dissatisfied with the final decision rendered by the MPO. The MPO's Title VI Specialist will also provide the FDOT's District Seven Title VI Coordinator with a copy of this decision and summary of findings.
- 7. The MPO's Title VI Specialist will maintain a log of all verbal and non-written complaints received by the recipient. The log will include the following information:
  - (a) Name of Complainant;
  - (b) Name of Respondent;
  - (c) Basis of complaint (i.e., race, color, national origin, sex, age, disability, religion, familial status or retaliation);
  - (d) Date verbal or non-written complaint was received by the recipient;
  - (e) Date recipient notified the FDOT's District Seven Title VI Coordinator of the verbal or non-written complaint; and
  - (f) Explanation of the actions the MPO has taken or proposed to resolve the issue raised in the complaint.



**TITLE VI PROGRAM AND RELATED STATUTES  
DISCRIMINATION COMPLAINT AGAINST THE HERNANDO/CITRUS MPO**

Name:	Telephone (home):	Telephone (work):
Address:	City, State, Zip Code:	



Name of MPO Staff Person that You Believe Discriminated Against You:

Address:	City, State, Zip Code:
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Date of Alleged Incident:

You were discriminated because of:

Race	Retaliation	Sex	Familial Status	Religion
Color	National Origin (Language)	Age	Disability	Other

Explain as briefly and clearly as possible what happened and how you were discriminated against. Indicate who was involved. Be sure to include how other persons were treated differently than you. Also attach any written material pertaining to your case.

<b>Signature:</b>	<b>Date:</b>
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**FORMULARIO DE QUEJA  
CONDADO DE HERNANDO**

Nombre de la persona discriminada:		Número de Teléfono (residencia):	Número de Teléfono (trabajo):	
Direccion de Residencia (Número y calle, número de departamento):		Ciudad, Estado y Código Postal de Residencia:		
Nombre de la persona que discriminó contra usted, y nombre de la dependencia (si lo sabes):				
Direccion de la persona o dependencia que discriminó contra usted:		Ciudad, Estado y Código Postal de la persona o dependencia que discriminó contra usted:		
Fecha del incidente discriminatorio:				
Causa de la discriminación:				
Raza	Retaliación	Sexo	Estado Civil	Religión
Color de Piel	Nacionalidad	Edad	Impedimento Fisico o Mental	Otro
<p>Explique claramente como sucedió la discriminación y quienes participaron en ella. Incluya en su explicación cualquier conocimiento que tenga de tratamiento diferente a otras personas. Adjunte cualquier otro escrito relacionado con su caso.</p>				
<b>Firma:</b>		<b>Fecha:</b>		

APPENDIX C CONTINUED

**HERNANDO/CITRUS MPO  
ENVIRONMENTAL JUSTICE PROGRAM PARTICIPANTS**

<b>HERNANDO COUNTY</b>			
<b>Agency</b>	<b>Contact</b>	<b>Agency</b>	<b>Contact</b>
African American Club	Sydney Martin P.O. Box 5203 Spring Hill, FL 34607 352.666.8718 smartin@innet.com	Brooksville Regional Hospital	17240 Cortez Blvd. Brooksville, FL 34601 352.796.5111
Hernando County Habitat for Humanity Attn: Cliff Fouts	19450 Cortez Blvd. Brooksville, FL 34601 352.596.6600	Lighthouse for the Blind send agenda material	Marian Robinson 6492 California Street Spring Hill, FL 34609 352.754.1132 mrobinson@lighthouse-hernando.org
Children & Families	1601 NE 25th Avenue, Suite 900 Ocala, FL 34470 352.303.6604	City of Brooksville	City of Brooksville, City Manager 201 Howell Avenue Brooksville, FL 34601 352.544.5435
FL Dept. of Education (Vocational Rehabilitation)	Michael Brown 7361 Forest Oaks Blvd. Spring Hill, FL 34606 352.200.3020	Mid Florida Community Services, Inc.	Michael Georgini 820 Kennedy Blvd. Brooksville, FL 34601 352.796.1425
Dept. of Elder Affairs	Tommy Ellis 2441 W. Silver Springs Blvd. Ocala, FL 34475 352.432.1349 SC 667.1349	Hernando-Pasco Hospice	Gene Whitfield 12260 Cortez Blvd Spring Hill, FL 34608 352.597.1882
Dawn Center of Hernando County, Admin Office Attn: Debbie Andrews	P.O. Box 6179 Spring Hill, FL 34611 352.799.0657 352.592.1288	Health Department Adult Chronic Disease Program	15470 Flight Path Dr. Brooksville, FL 34604 352.540.6800
St. Vincent DePaul Thrift Store Attn: Woody Cornetta	1291 Kass Circle Spring Hill, FL 34606 352.688.3331	St. Frances Cabrini Parish Attn: Cindy Chase	5030 Mariner Blvd. Spring Hill, FL 34609 352.683.9666
Daystar Life Center Attn: David Goodwin	7120 Hope Hill Road Brooksville, FL 34601 352.799.5930	Health & Human Services send agenda material	s, Director 621 W. Jefferson Street Brooksville, FL 34601 352.540.4339
Veterans Services Division	Tony Graham 621 W. Jefferson Street, Brooksville, FL 34601 352.754.4033	Salvation Army Attn: Lt. Christine and Samuel Kim	15464 Cortez Blvd. Brooksville, FL 34613 352.796.1186
State of Florida, Dept. of Veterans Affairs	above	Youth & Family Alternatives - RAP House Youth Shelter Attn: Roberto Quiroz	18377 Clinton Blvd. Brooksville, FL 34601 352.797.7566

Catholic Charities Counseling Services Attn: Marie Monahan	1423 Kass Circle Spring Hill, FL 34606 352.686.9897	Temporary Assistance to Needy Families (TANF)	866.762.2237 www.myflorida.com/access Florida
Brooksville Housing Authority Attn: Tommy Brooks	800 Continental Drive Brooksville, FL 34601 352.796.6517 352.796.6547	Hernando County Housing Authority	Donald C. Singer, Director 621 W. Jefferson Street Brooksville, FL 34601 352.754.4160
Better Business Bureau of West Florida	1.800.525.1447	Pasco Hernando Jobs & Education Partnership Regional Board, Inc.  Send agenda material	David Hamilton P.O. Box 15790 Brooksville, FL 34604 352.7975781 david@pasco-hernando.com
Hernando County Board of County Commissioners	Board of County Commissioners 20 N. Main Street, Room 263 Brooksville, FL 34601 352.754.4002	Career Central Hernando Attn: Luz Diaz	4440 Grand Blvd. New Port Richey, FL 34668 352.200.3020
<b>CITRUS COUNTY</b>			
<b>Agency</b>	<b>Contact</b>	<b>Agency</b>	<b>Contact</b>
African American Club President: Purvis L. Hunt, Jr.	PO Box 641103 Beverly Hills, FL 34464 352.201.4326	Citrus Memorial (HCA) Hospital	502 W. Highland Blvd Inverness, FL 34452 352.726.1551
Citrus County Habitat for Humanity President/CEO - George Rusaw	7800 W. Gulf to Lake Hwy Crystal River, FL 34429 P.O. Box 1041 Crystal River, FL 34423-1041 352.563.2744 Email: habitatgeorge@gmail.com	Wishing Well Center for the Blind Chief Executive Officer: Sylvia Stinson-Perez	6055 N. Carl G Rose Hwy Hernando, FL 34442-2140 352.637.1739 <a href="http://www.lvib.org/contact-us">http://www.lvib.org/contact-us</a>
Children & Families Circuit 5 Administrator: Joelle Aboytes	1601 W. Gulf Atlantic Hwy Wildwood FL 34785 Tel: 352. 330.2162	City of Inverness City Manager: Frank DiGiovanni	212 W. Main St. Inverness, FL 34450 352.726.2611
FL Dept. of Education (Vocational Rehabilitation) Supervisor Ashley Harper	Inverness Unit 10AA 204 S. Apopka Ave. Inverness, FL 34452 352.560.6029	Key Training Center Director: Chet Cole	5399 W. Gulf to Lake Hwy Lecanto, FL 34461 352.795.5541 E-Mail: <a href="mailto:info@keytrainingcenter.org">info@keytrainingcenter.org</a>
Dept. of Elder Affairs	1515 E. Silver Springs Blvd, # 203 Ocala, FL 34470 352.620.3461	Hospice of Citrus County & The Nature Coast	PO Box 641270 Beverly Hills, FL 34464 866.642-0962 <a href="http://hospiceofcitrus.org">http://hospiceofcitrus.org</a>
City of Crystal River City Manager Dave Burnell	123 NW Hwy 19 Crystal River, FL 34428 352.795.4216 <a href="http://www.crystalriverfl.org">http://www.crystalriverfl.org</a>	Health Department	3700 W. Sovereign Path Lecanto, FL 34461 352.527.0068
Spanish American Club of Citrus County: President: Josie Coury	PO Box 2591 Inverness FL 34451-2591 352.422.3785	St. Benedict Catholic Church Deacon James R. Pullar, PhD	455 S. Suncoast Blvd Crystal River, FL 34429 352.795.4479
Citrus County Board of County Commissioners Executive Assistant to the Board: Doug Wright	110 N. Apopka Ave. Inverness, FL 352.341.6560	Citrus County Social Service	2804 W. Mac Knighton Ct. Lecanto, FL 34461 352.527.5989

Veterans Services Division Service Officer: Kimberly Stibbs-Menster	2804 W. Marc Knighton Ct. Lecanto, FL 34461 352.527.5915 <a href="http://www.citrusbocc.com/commserv/suppserv/vets/veterans.htm">http://www.citrusbocc.com/commserv/suppserv/vets/veterans.htm</a>	Salvation Army Phillip & W. Lynn Irish	712 S. School Ave Lecanto, FL 34461 352.513.4960
Citrus Hearing Impaired Program Services: Interpreter Coordinator Maryjo Lawson	Citrus Hearing Impaired Program Services 109 NE Crystal St., Ste. B Crystal River, FL 34428 352.795.5000 <a href="http://www.citrushearingimpaired.org/contact.html">http://www.citrushearingimpaired.org/contact.html</a>	Citrus County Family Resource Center Director: Nuris Lemire	2435 N. Florida Ave. Hernando FL, 34442 352.344.1001 <a href="http://www.ccfrc.org/index.html">http://www.ccfrc.org/index.html</a>
United Way of Citrus County Chairman: Dr. Vernon Lawter	1205 NE 5th St., Ste. A Crystal River, FL 34429 352.795.5483 <a href="http://www.citrusunitedway.org/">http://www.citrusunitedway.org/</a>	Temporary Assistance to Needy Families (TANF)	866.762.2237 <a href="http://www.myflorida.com/accessflorida">www.myflorida.com/accessflorida</a>
Citrus County Community Support Services Director: Pat Coles	2800 W. Marc Knighton Ct., Ste. B Lecanto, FL 34461 352.527.5900	Citrus County Housing Authority Director: Tammy Harris	Citrus County Housing Services 2804 W. Marc Knighton Ct. Lecanto, FL 34461 352.527.7520

**APPENDIX D**

**Notice to MPO Grant and Program Subrecipients**

All programs and operations of entities that receive assistance from the federal government, including the MPO and its subrecipients, must comply to the fullest reasonable extent for improving access to services for LEP persons.

Subrecipients are encouraged to have in place written policies on the provision of interpreter and translation services.

I acknowledge that a copy of the MPO Limited English Proficiency Plan has been provided to our organization and I have read the contents and fully understand the LEP Plan obligations and responsibilities.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Organization

**E. PUBLIC PARTICIPATION PLAN (PPP)**

Pursuant to 23 C.F.R. 450.316 each Metropolitan Planning Organization (MPO) is required to adopt a Public Participation Plan (PPP). The PPP is intended to provide direction for public involvement activities to be conducted. The Hernando/Citrus MPO adopted a PPP in October 2014. PPP's are required to be periodically reviewed to ensure a full and open participation process.

MPO staff has reviewed the PPP and made updates to ensure the plan is consistent with current regulations. Additionally, staff provided a copy of the plan to Federal Highway Administration (FHWA) for review and comment.

***Staff Recommendation:** It is recommended that the Committee review and comment on the PPP and recommend approval to the Hernando/Citrus MPO.*

Attachment: Public Participation Plan (PPP)



**DRAFT**



# PUBLIC PARTICIPATION PLAN

**HERNANDO/CITRUS  
METROPOLITAN PLANNING ORGANIZATION**

Prepared by: Hernando/Citrus  
Metropolitan Planning Organization  
1661 Blaise Drive, Brooksville, FL 34601  
Phone: (352)754-4082  
[www.hernandocitrusmpo.us](http://www.hernandocitrusmpo.us)

Contact: Steven Diez, J.D.  
MPO Executive Director



**ADOPTED: September 30, 2014  
Anticipated Update: September 18, 2018**



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## **WHAT IS THE HERNANDO/CITRUS METROPOLITAN PLANNING ORGANIZATION (MPO)?**

The Hernando/Citrus Metropolitan Planning Organization (MPO) coordinates transportation plans for Hernando and Citrus County. All Federally supported transportation projects and programs for the Hernando County Board of County Commissioners, City of Brooksville, Citrus County Board of County Commissioners, City of Crystal River, and the City of Inverness go through the metropolitan planning process.

The Hernando/Citrus MPO is created by agreement between local governments and the Governor of the State of Florida. The obligation to provide information and consider public input in the decision-making process is part of the federal regulations.

The Hernando/Citrus MPO Board is composed of representatives from each of the respective governments within the MPO boundary. A current membership listing can be found on the Hernando Citrus MPO website.

An MPO is required to have committees which serve at the pleasure of the MPO. The Hernando/Citrus MPO has a Technical Advisory Committee (TAC), a Citizens' Advisory Committee (CAC), and a Bicycle Pedestrian Advisory Committee (BPAC) and a TDLCB. The members of the TAC are designated representatives with planning, engineering or another agency affiliation. The members of the CAC, TAC and TDLCB are appointed by the MPO Board. Applications for these committees can be found online at [www.hernandocitrusmpo.us](http://www.hernandocitrusmpo.us).

All meetings of the MPO and the committees are open to the public. Public comment is invited as part of the process.

## **PUBLIC PARTICIPATION PLAN POLICY STATEMENT**

It is the policy of the Hernando/Citrus Metropolitan Planning Organization (MPO) to support and encourage early and continuous public participation and input to the planning process and to adhere to the principles of Environmental Justice and Title VI of the 1964 Civil Rights Act as part of the Transportation "3-C" planning process relating to transportation systems and facilities. The MPO's Participation Plan is designed to ensure early and continuous opportunities for the public to express its views on transportation issues and to become active participants in the regional planning and transportation "3-C" decision making process.

A 1994 Presidential Executive Order directed every Federal agency to make Environmental Justice part of its mission by identifying and addressing the effects of all programs, policies, and activities on "minority populations and low-income populations." The MPO's Environmental Justice initiatives will strive to accomplish this by involving the potentially affected public through a Citizens Outreach Program. This program consists of MPO staff activities designed to develop partnerships with, and enhance the participation in the transportation planning process, by groups and individuals of "traditionally underserved" communities.

These communities include minorities, transit dependent citizens, low income, the elderly, and persons with disabilities. Staff activities include, but are not limited to, MPO staff participation in groups and coalitions serving within these communities, targeted communications with local media outlets, conducting meetings at times and locations that are accessible to transit dependent or non-driving individuals when possible, and publication of MPO documents in non-technical, web-based or other easily accessible formats as necessary and appropriate for purposes of obtaining input and comment into the long range transportation planning process and for Transportation Improvement Program updates. In carrying out the participation plan, the MPO shall, to the maximum extent practical, (i) hold any public meetings at convenient and accessible locations and times; (ii) employ visualization techniques to describe long range transportation plans; and (iii) make public information available in electronically accessible format and means, such as the MPO website, as appropriate to afford reasonable opportunities for consideration of public comment and opinion. The goal of the MPO's Outreach Program is to ensure that all citizens, regardless of race, color, religion, income status, national origin, age, gender, disability, marital status, or political affiliation, have an equal opportunity to participate in the MPO's decision-making process.

## I. BACKGROUND

With the Federal Aid Highway Act of 1962, Congress passed legislation making urban transportation planning a condition for receipt of federal highway funds in urban areas. This legislation encouraged “a *Continuing, Comprehensive* transportation planning process carried on *Cooperatively* by the states and local communities,” thus, the “3-C” planning process evolved.

An array of subsequent and current highway bills further increased the need for the transportation planning process. These bills were/are:

- Federal Highway Act of 1970 FHWA/UMTA Joint Regulations (1975)
- Federal Aid Highway Act of 1982
- Revised FHWA/UMTA Joint Regulations (1983)
- Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA)
- Transportation Equity Act of the 21<sup>st</sup> Century (TEA-21)
- Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU)
- Moving Ahead for Progress in the 21<sup>st</sup> Century Act (MAP-21)
- Fixing America’s Surface Transportation Act (FAST Act)

The Transportation Policy Committee structure is outlined in the 1973 Designation Agreement and its roles reiterated in the 1988 Designation Agreement, Under I. Organization, Section C, which declares, “Use the Committee structure established pursuant to Section 134 of Chapter 1 of Title 23 U.S.C. as the group responsible for giving the Metropolitan Planning Organization overall transportation policy guidance.” The principal responsibilities of the MPO include the development of a 20-year Long Range Transportation Plan (LRTP) for the Hernando/Citrus Transportation Planning area that is unconstrained financially, and a Long-Range Transportation Plan (LRTP) for the urbanized area that is fiscally constrained within the projected federal funds available. Planning activities also include a Congestion Management Process (CMP) system, a five-year Transportation Improvement Program (TIP), and related planning studies and projects deemed necessary to address transportation issues in the area. Local transportation needs are reevaluated annually. Based on this evaluation, project priorities are established and made part of the MPO’s Transportation Improvement Program (TIP).

This information is forwarded to the Florida Department of Transportation (FDOT) for inclusion into its State TIP (STIP). The FDOT then programs these projects, by priority, giving consideration to production schedules and funding constraints. By Federal and State law, all regionally significant multi-modal transportation improvement projects (regardless of funding source) must be included in and be consistent (to the maximum extent feasible) with the MPO’s TIP and LRTP to be eligible for federal and state funding. Therefore, the regional element of the MPO’s TIP and LRTP provide guidance on state and federally funded transportation improvements in the urbanized area.

The MPO is committed to maintaining a Public Participation Process that is responsive to and consistent with the changing makeup and needs of the community. It will continue to seek new and innovative ways to engage the public and keep them informed as the plans, programs and policies that are under consideration by the MPO. Additionally, its process will conform to the current federal legislation under MAP-21 and all its requirements.

## **II. FIXING AMERICA'S SURFACE TRANSPORTATION ACT (FAST Act) OVERVIEW**

On December 4, 2015, President Obama signed into law Public Law 114-94, the Fixing America's Surface Transportation Act (FAST Act). The FAST Act funds surface transportation programs—including, but not limited to, Federal-aid highways—at over \$305 billion for fiscal years (FY) 2016 through 2020. It is the first long-term surface transportation authorization enacted in a decade that provides long-term funding certainty for surface transportation. This summary reviews the policies and programs of the FAST Act administered by the Federal Highway Administration (FHWA).

The Moving Ahead for Progress in the 21st Century Act (MAP-21), enacted in 2012, included provisions to make the Federal surface transportation more streamlined, performance-based, and multimodal, and to address challenges facing the U.S. transportation system, including improving safety, maintaining infrastructure condition, reducing traffic congestion, improving efficiency of the system and freight movement, protecting the environment, and reducing delays in project delivery. The FAST Act builds on the changes made by MAP-21.

Setting the course for transportation investment in highways, the FAST Act –

- ***Improves mobility on America's highways***  
The FAST Act establishes and funds new programs to support critical transportation projects to ease congestion and facilitate the movement of freight on the Interstate System and other major roads. Examples include developing a new National Multimodal Freight Policy, apportioning funding through a new National Highway Freight Program, and authorizing a new discretionary grant program for Nationally Significant Freight and Highway Projects (FASTLANE Grants).
- ***Creates jobs and supports economic growth***  
The FAST Act authorizes \$226.3 billion in Federal funding for FY 2016 through 2020 for road, bridge, bicycling, and walking improvements. In addition, the FAST Act includes a number of provisions designed to improve freight movement in support of national goals.
- ***Accelerates project delivery and promotes innovation***  
Building on the reforms of MAP-21 and FHWA's Every Day Counts initiative, the FAST Act incorporates changes aimed at ensuring the timely delivery of transportation projects. These changes will improve innovation and efficiency in the development of projects, through the planning and environmental review process, to project delivery.

MAP-21 made a number of reforms to the metropolitan and statewide transportation planning processes, including incorporating performance goals, measures, and targets into the process of identifying needed transportation improvements and project selection. The FAST Act includes provisions to support and enhance these reforms. Public involvement remains a hallmark of the planning process.

The FAST Act continues requirements for a long-range plan and a short-term transportation improvement program (TIP), with the long-range statewide and metropolitan plans now required to include facilities that support intercity transportation, including intercity buses. The statewide and metropolitan long-range plans must describe the performance measures and targets that States and MPOs use in assessing system performance and progress in achieving the performance targets. Additionally, the FAST Act requires the planning process to consider projects/strategies to: improve the resilience and reliability of the transportation system, stormwater mitigation, and enhance travel and tourism.

Finally, in an effort to engage all sectors and users of the transportation network, the FAST Act requires that the planning process include public ports and private transportation providers, and further encourages MPOs to consult during this process with officials of other types of planning activities, including tourism and natural disaster risk reduction. MAP-21 and the FAST Act also change criteria for MPO officials to provide transit provider representatives with equal authority and allow the representative to also serve as the representative of a local municipality.

The MPO shall provide citizens, affected public agencies, representatives of public transportation employees, freight shippers, providers of freight transportation services, private providers of transportation, representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, and other interested parties with a reasonable opportunity to comment on the LRTP, TIP and major revisions.

This MPO's participation plan shall be developed in consultation with all interested parties, and shall provide that all interested parties have reasonable opportunities to comment on the contents of the LRTP, TIP updates and major revisions.

The participation plan is a living document and will be continually reviewed for possible revisions.

### **III. PARTICIPATION PROCESS**

#### **A. General Guidelines**

This participation plan is intended to provide direction for public involvement activities to be conducted by the MPO and contains the policies, goals, objectives, and techniques used by the MPO for public involvement. In its public participation process, the MPO will:

1. Provide timely information about transportation issues and processes to citizens, affected public agencies, representatives of transportation agencies, private providers of transportation, other interested parties and segments of the community affected by transportation plans, programs and projects (including, but not limited to, local jurisdiction concerns).
2. Provide reasonable public access to technical and policy information used in the development of the LRTP, the TIP, and other appropriate transportation plans and projects,

and conduct open public meetings where matters related to transportation programs are being considered.

3. Give adequate public notice of public participation activities and allow time for public review and comment at key decision points, including, but not limited to, approval of the LRTP, the TIP, and other appropriate transportation plans and projects. If the final draft of any transportation plan differs significantly from the one available for public comment by the MPO and raises new material issues, which interested parties could not reasonably have foreseen, an additional opportunity for public comment on the revised plan shall be made available.
4. All transportation plans and project documents are posted to the MPO's website to ensure reasonable access to the information by the public during the review period. Hard copy of the materials will be available for public review in our office or upon request.
5. Respond in writing, when applicable, to public input. When significant written and oral comments are received on the draft transportation plan (including the financial plan for the TIP and LRTP developed in cooperation with the West Central Florida MPOs Chairs Coordinating Committee (CCC) as a result of the public participation process or the interagency consultation process required under FAST Act, report on the disposition of comments shall be made part of the final plan.
6. Solicit the needs of those under-served by existing transportation systems, including, but not limited to, the transportation disadvantaged, minorities, elderly, persons with disabilities, and low-income households. FAST Act requires that the MPO shall provide reasonable opportunities for affected public agencies, representatives of public transportation employees, freight shippers, providers of freight transportation services, private providers of transportation, representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, and other interested parties with a reasonable opportunity to comment on the transportation planning process via 23 U.S.C. 104(d)1.
7. Provide a public comment period of 45 calendar days prior to the adoption of the participation plan and/or any amendments. Notice of the comment period will be advertised in local newspapers of general circulation and various other publications prior to the commencement of the 45-day comment period. Notice will also be emailed to the entire MPO mailing list prior to the start of the 45-day comment period.
8. Provide a public comment period of 15–30 calendar days prior to adoption of the LRTP, TIP, Transit Development Plan (TDP), and/or UPWP.



9. Provide a public comment period of not less than 10 days for any formal amendments or updates to the LRTP, TIP, TDP, UPWP, and other relevant transportation plans and projects.

***LRTP Amendment***

An amendment is a major revision to the LRTP, such as adding or deleting a project, a major change in project costs, initiation dates, and/or design concept and scope, such as changing project locations or the number of through traffic lanes. An amendment requires public review and comment, and formal action by the MPO Board.

***LRTP Administrative Modification***

An administrative modification is a revision to the LRTP for minor changes to a project including project phase costs, funding sources, and/or initiation dates. An administrative modification does not require public review and comment.

***TIP Amendments***

A TIP amendment is a revision that involves a major project change, including addition or deletion of a project, or a major change in cost, phase, initiation date, or design concept or scope (i.e., changing project termini, or the number of through traffic lanes). An amendment requires public review and comment, and formal action by the MPO Board.

***TIP Modification***

A modification includes minor changes to project phases, costs, funding sources of previously included projects, or initiation dates. A TIP modification does not require public review and comment.

***UPWP Amendment***

Change to approved FHWA budget for the UPWP; and/or scope of task; and addition or deletion of a task. An amendment requires public review and comment, and formal action by the MPO Board.

***UPWP Modification***

Does not change the FHWA approved FHWA and FTA budget or scope of the FHWA funded work tasks. An UPWP modification does not require public review and comment.

***TDSP Amendment***

Change to a service plan element affecting program operations requires public review and comment, and formal action by the TDLCB.

***TDSP Modification***

Change to Plan narrative, descriptions or corrections does not require public review and comment.

10. Coordinate the public participation process with statewide and regional public participation processes wherever possible to enhance public consideration of the issues, plans and programs, to minimize redundancies and costs.



## B. Participation Goals, Objectives, and Policies

**Goal:** To provide the public with thorough information on transportation planning services and project development in a convenient and timely manner.

### OBJECTIVE 1

The MPO shall actively engage the public in the transportation planning process according to the policies contained in this participation plan and State and Federal law.

**Policy 1.1:** The MPO shall maintain an up-to-date database of contacts including, at a minimum, the following persons and agencies to provide that all interested parties have reasonable opportunities to comment on the transportation planning process and products:

- A. Elected Officials
- B. Local Government Staff
- C. Transportation Agencies (Port, Airports, Transit, etc.)
- D. Law enforcement and emergency services management, emergency operations centers, chambers of commerce, and economic development agencies.
- E. Local Media (TV, Radio, Print, etc.)
- F. Homeowners Associations
- G. Civic Groups
- H. Special Interest Groups (Other Interested Parties)
- I. Libraries (for Public Display)
- J. Federal, State and local agencies responsible for land use management, natural resources, environmental protection, conservation and historic preservation, and other environmental issues
- K. Other parties that would have an interest in the planning and development of the transportation network, including affected public agencies in the transportation planning area
- L. Native American Tribal Council
- M. Private Freight Shippers
- N. Representatives of Public Transportation Employees
- O. Providers of Freight Transportation Services
- P. Private Providers of Transportation
- Q. Representatives of Users of Public Transportation
- R. Representatives of Users of Pedestrian Walkways
- S. Representatives of Users of Bicycle Transportation Facilities
- T. Representatives of the Disabled

**Policy 1.2:** The MPO shall, when feasible, electronically mail meeting announcements to the MPO contact list or to targeted groups for upcoming activities.

**Policy 1.3:** The MPO shall employ visualization techniques to depict transportation plans. Examples of visualization techniques include charts, graphs, photo interpretation, maps, use of GIS systems, artist renderings, physical models, and/or computer simulation.

## OBJECTIVE 2

The MPO shall keep the public informed of on-going transportation related activities on a continuous basis.

**Policy 2.1:** The MPO shall make all publications and work products available electronically to the public via the MPO's home page website (via internet) and at the MPO office and employ visualization techniques whenever possible to describe transportation actions as part of the long-range plan.

**Policy 2.2:** MPO staff shall be available to provide general and project-specific information at a central location during normal business hours and after hours at the request of community interest groups with reasonable notice.

**Policy 2.3:** The MPO shall produce a newsletter for distribution to the MPO contact list.

**Policy 2.3.1:** The newsletter shall be produced a minimum of two times in a year and will be sent out electronically or in print to all interested parties upon request.

**Policy 2.3.2:** The newsletter should include, at a minimum, updates on current or recently completed projects, design projects, announcements of upcoming meetings, and contact information.

**Policy 2.4:** The MPO shall maintain an internet website.

**Policy 2.4.1:** The website shall be updated and maintained to provide the most current and accurate transportation planning information available.

**Policy 2.4.2:** The website shall, at a minimum, contain the following information:

- A. Contact information (mailing address, phone, and email)
- B. Current MPO committee membership
- C. Meeting calendars and agendas
- D. Work products and publications (TIPs, LRTPs, Unified Planning Work Programs, etc.)
- E. Comment/Question Form
- F. Links to related agencies and a Facebook link
- G. Current Bylaws and Operating Procedures (including the participation plan and updates)

### OBJECTIVE 3

The MPO shall encourage the involvement of all area citizens and any affected stakeholders in the transportation planning process.

**Policy 3.1:** Target audiences shall be identified for each planning study conducted by the MPO, including affected stakeholders, residents, business and property owners, and those traditionally under-served and under-represented populations including, but not limited to, low income and minority households, within the study area.

**Policy 3.2:** The MPO shall, whenever feasible, hold public meetings or forums at sites convenient to potentially affected citizens.

### OBJECTIVE 4

The MPO shall strive to continuously improve public participation.

**Policy 4.1:** The MPO shall continuously evaluate public involvement techniques.

**Policy 4.2:** This participation plan shall be reviewed and adopted, with revisions if necessary, at least every three (3) years in order to improve the effectiveness of public involvement.

**Policy 4.3:** The MPO shall use Measures of Effectiveness (MOEs) to monitor and assure program performance. These MOEs can be quantitative or qualitative, as appropriate to the application.

MOE 4.3.1	Has a checklist been prepared to apply to public documents and materials? (Y/N) How many documents have followed the checklist?
MOE 4.3.2	Has our website been updated each month?
MOE 4.3.3	How many issues of the newsletters have been produced this year? How many electronic copies of each issue were distributed?
MOE 4.3.4	Does composition of citizen advisory groups reflect the region's demographic makeup? (Y/N)
MOE 4.3.5	How many complaints were received regarding the notification process or timing?
MOE 4.3.6	Has the public participation database been kept up-to-date? (Y/N) How many people have participated in engagement activities, submitted comments, and received responses?

## OBJECTIVE 5

The MPO shall participate in public participation activities for individual transportation improvement projects from the planning phase through construction.

**Policy 5.1:** The MPO shall actively assist the Florida Department of Transportation, local government, and transportation agencies in the development and implementation of public involvement techniques for planning and other studies, including Major Corridor/Feasibility Studies, and Project Development and Environmental Studies or other documents to support planning.

**Policy 5.2:** To the extent feasible, the Environmental Screening Tool (EST) of the Efficient Transportation Decision Making (ETDM) process shall be used to distribute planning level notifications of Long Range Transportation Plan (LRTP) documentation and public meetings.

### C. Participation Techniques

Public participation is an ongoing activity of the MPO. Public participation is also an integral part of one-time activities such as corridor studies and recurrent activities such as the annual Transportation Improvement Program (TIP) process and Long Range Transportation Plan (LRTP) updates.

This section contains descriptions of public participation tools currently being used by the MPO:

#### ***MPO Website***

Description: The site was established to provide basic information about the MPO process, members, meeting times, and contact information. Work products such as the draft and adopted, Participation Plan, Unified Planning Work Program, Transportation Improvement Program, and Long-Range Transportation Plan are available from the site. Also, citizens can submit comments and sign up to the social media platforms maintained by the MPO. The site provides many links to other transportation related sites at the local and national level.

The website address is [www.HernandoCitrusMPO.us](http://www.HernandoCitrusMPO.us).

Activities: The site is used to list current and topical information on regular and special meetings, planning studies, publications, related public events, public hearings, and work products. It also includes an active link to the ETDM public access site at <https://etdmpub.fla-etat.org/est/>.

#### ***MPO Master Database***

Description: MPO staff maintains a master database of business, federal, state and local agencies, and interested public. The database includes committee membership, mailing information, phone numbers, fax numbers, email addresses and websites. The database is used for maintaining up-to-date committee membership lists, special interest groups and homeowner's association contacts, and is the foundation of the newsletter mailing list. The database will be used to establish and maintain a list of email contacts for electronic meeting notification and announcements.

Activities: The database is used to enhance public involvement activities.

### ***Legal Advertisements***

Description: Chapter 50 of the Florida Statutes will be adhered to with regard to publication requirements for all legal notices as well as website publications.

Activities: Regular and other meetings seeking public input are posted.

### ***Semi-Annual Newsletter***

Description: MPO staff produces a semi-annual newsletter that is distributed to citizens, municipalities, media and other agencies. Citizens are added to the distribution list by their own request.

Activities: The newsletter is used to promote regular and special meetings, planning studies, publications, work products, and committee memberships.

### ***Display Ads***

Description: Publication of ads that are used to promote meetings that are not regularly scheduled, such as corridor study workshops. They are published in selected local newspapers to reach a larger audience than those that typically read legal notices.

Activities: Public awareness of project-specific meetings, workshops or open houses.

### ***Other Media***

Description: Opportunities are sought for articles in other newsletters produced by municipalities, homeowner's associations, church groups, civic groups, or others that may have an interest in the MPO. Opportunities are also sought to present to civic and social agencies, participate on radio talk shows, provide television news highlights, and to utilize public service notices to create community awareness of planning activities.

Activities: Increased opportunities to make public aware of corridor studies, small-area studies, and other planning studies and/or major activities.

### ***Direct Mailings***

Description: Used to announce upcoming meetings or activities or to provide information to a targeted area or group of people. Direct mailings can be letters, postcards, or flyers. An area may be targeted for a direct mailing because of potential impacts from a project. Groups may be targeted that may have an interest in a specific issue, for example, avid cyclists and pedestrians may be targeted for pathways and trail projects.

Activities: Project-specific meetings, workshops, open houses, corridor studies, small-area studies, other planning studies, and/or major activities.

### ***Press Releases***

Description: Formal press releases are sent to local media (newspaper, TV and radio) to announce upcoming meetings and activities and to provide information on specific issues being considered by the MPO and its committees.

Activities: Corridor or other planning studies, workshops, open houses, public hearings, and other MPO activities.

### ***Project Workshops/Open Houses***

Description: These are targeted public meetings that are generally open and informal, with project team members interacting with the public on a one-on-one basis. Short presentations may be given at these meetings. The purpose of project-specific meetings is to provide project information to the public and to solicit public comment and a sense of public priorities.

Activities: Long range planning studies, prioritization of projects, and other major MPO activities.

### ***Email Announcements/Internet Message Boards***

Description: Meeting announcements and MPO information are emailed to interested persons that have submitted their email address to MPO staff. Interactive social media platforms are used to facilitate discussion and solicit public comment regarding specific MPO projects or issues.

Activities: Corridor studies, small-area studies, other planning studies, regular meetings, public hearings, workshops, open houses, and other major MPO activities.



### ***MPO Logo***

Description: A logo representing the MPO is used to identify products and publications of the MPO. A logo helps the public become familiar with the different activities of the MPO by providing a means of recognizing MPO products.

Activities: A logo is used on all MPO publications, including those developed by consultants working on MPO-sponsored projects to create a community awareness of the MPO deliverables.

### ***Public Hearings***

Description: These are public meetings used to solicit public comment on a project or issue being considered for adoption by the MPO. Hearings provide a formal setting for citizens to provide comments to the MPO or another decision-making body. They are recorded and transcribed for the record.

Activities: Long Range Transportation Plans, Transportation Improvement Program, corridor studies, Project Development and Environmental studies, and other planning studies as needed for other MPO activities.

### ***Public Forums***

Description: These are public meetings held in a less formal setting than public hearings to solicit public comment on a project or issue being considered for adoption by the MPO. Forums provide an informal setting for citizens to provide comments to the MPO or another decision-making body. They are not recorded or transcribed for the record, but comment forms are available.

Activities: Long Range Transportation Plans, Transportation Improvement Program, corridor studies, Project Development and Environmental studies, and other planning studies as needed for other MPO activities.

### ***Comment Forms***

Description: Comment forms are used to solicit public comment on specific issues being presented at a workshop or other public meeting. Comment forms can be very general in nature or can ask for very specific feedback. For example, a comment form may ask for comments on specific alignment alternatives being considered during a corridor study or may ask for a person's general feelings about any aspect of transportation. Comment forms can also be included in publications and on websites to solicit input regarding the subject of the publication and/or the format of the publication or website.

Activities: Public workshops, open houses, hearings, other meetings, and/or general MPO activities.

### ***Surveys***

Description: Surveys are used when very specific input from the public is desired. A survey can be used in place of comment cards to ask very specific questions such as whether a person supports a specific alignment in a corridor study. Surveys are also used to gather technical data during corridor and planning studies. For example, participants may be asked about their daily travel patterns.

Activities: Conduct on-line surveys on issues and needs to provide input into the plans, as needed. Stakeholder interviews are also conducted in order to provide targeted information and data.

### ***Posters and Flyers***

Description: Posters and flyers are used to announce meetings and events and are distributed to public places such as county halls, libraries, and community centers for display. The announcement may contain a brief description of the purpose of a meeting, the time(s) and location(s), and contact information. Posters and flyers may be used to reach a large audience that cannot be reached using direct mailings and/or newsletters.

Activities: Corridor studies, small-area studies, other planning studies, regular and special MPO activities.



#### D. Summary Participation Policy Table

The following table highlights requirements for public review periods and notices. The MPO's practice is to meet or exceed these minimum requirements

Program or Plan (Adoption)	Minimum Public Notice	Review Period	Public Hearing(s)
Long Range Transportation Plan (LRTP)	5-10 days	30 Days	2
Transit Development Plan (TDP)	5-10 days	30 Days	1
Transportation Improvement Program (TIP) - Final	5-10 days	30 Days	1
Public Participation Plan (PPP)	5-10 days	45 Days	1
Unified Planning Work program (UPWP)	5-10 days	30 Days	
Program or Plan (Amendments)	Prior Public Notice	Review Period	
Long Range Transportation Plan (LRTP)	5-10 days	10 Days	1
Transit Development Plan (TDP)	5-10 days	10 Days	
TIP Priorities	5-10 days	10 Days	1
Transportation Improvement Program (TIP)	5-10 days	10 Days	
Public Participation Plan (PPP)	5-10 days	45 Days	
Unified Planning Work program (UPWP)	5-10 days	10 Days	

#### E. Short Notice/Special Meetings

Periodically, the MPO staff is requested to hold a public hearing or special meeting on short notice to address an item that requires immediate MPO Board action. In such cases, the MPO may need to advertise the public hearing/meeting in a shorter period of time, or provide a shorter review and comment period than is reflected in the summary above for each of the major plans and programs. All possible effort will be made to adhere to the MPO's notification requirements, but if necessary the MPO staff will place the notices regarding short notice meetings and special meetings on the MPO's website.

#### IV. COMMONLY USED TRANSPORTATION TERMS AND ACRONYMS

**ADA – Americans with Disabilities Act of 1990:** *Federal law that requires public facilities (including transportation services) to be accessible to persons with disabilities including those with mental disabilities, temporary disabilities, and the conditions related to substance abuse.*

**AADT – Average Annual Daily Traffic:** *The number of vehicles passing a fixed point in a day,*



averaged over a number of days. The number of count days included in the average varies with the intended use of data.

**AMPO – Association of Transportation Planning Organizations:** *A national nonprofit membership organization serving the interests of transportation planning organizations nationwide.*

**BPAC - Bicycle/Pedestrian Advisory Committee:** *The Bicycle/Pedestrian Advisory Committee (BPAC) was established to provide a continuing forum with which to analyze and promote bicycle and pedestrian issues and projects as an integral part of a multi-modal transportation planning process. The BPAC initiates updates on the prioritization of transportation enhancement projects. The BPAC meets on a quarterly basis.*

**CAC - Citizens Advisory Committee:** *The Citizens Advisory Committee (CAC) provides a formal framework for continuing public input on the UPWP, the Transportation Improvement Program (TIP), and the Long-Range Transportation Plan (LRTP), as well as other elements of the transportation planning process. The CAC meets on a quarterly basis to provide public input at all stages of the planning process.*

**CCC – West Central Florida MPOs Chairs Coordinating Committee:** *The West Central Florida MPOs Chairs Coordinating Committee is a regional transportation committee consisting of chairpersons from the seven-member MPOs and TPOs in the greater Tampa Bay area of West Central Florida. The Florida Department of Transportation (FDOT) Secretaries (District 1 and District 7), Florida’s Turnpike Enterprise, four regional planning councils, and the Tampa Bay Area Regional Transit Authority (TBARTA) are represented on the CCC in a non-voting capacity.*

**CIA – Community Impact Assessment:** *Community impact assessment is “a process to evaluate the effects of a transportation action on a community and its quality of life.” It is a way to incorporate community considerations into the planning and development of major transportation projects. From a policy perspective, it is a process for assessing the social and economic impacts of transportation projects as required by the National Environmental Policy Act (NEPA). The assessment may address a variety of important community issues such as land development, aesthetics, mobility, neighborhood cohesion, safety, relocation, and economic impacts.*

**CMAQ – Congestion Mitigation and Air Quality Improvement Program:** *A categorical funding program created under ISTEA, and continued under MAP-21, to provide a flexible funding source for state and local governments to help meet the requirements of the Clean Air Act.*

**CMP – Congestion Management Process:** *A systematic process required under MAP-21 for all TMAs that shall address congestion management through the transportation planning process that provides for effective management and operation, based on a cooperatively developed and implemented transportation-wide strategy of new and existing transportation facilities eligible for funding under Title 23 and Chapter 53 of Title 49 through the use of travel demand reduction and*

*operational management strategies. The CMP is required under 23 C.F.R. 500.109 and shall include methods to monitor and evaluate the performance of the multi modal transportation system, identify causes of congestion, identify and evaluate alternative actions, provide information supporting the implementation of actions, and evaluate the efficiency and effectiveness of implementation actions. The CMP is periodically reviewed for efficiency and effectiveness of the implemented strategies, and the results of the evaluation shall be provided to decision-makers to provide guidance on selection of effective strategies for future implementation purposes.*

**CTD – Commission for the Transportation Disadvantaged:** *State level policy board for the coordination of transportation services for persons who because of disability, age or income are unable to transport themselves. The CTD adheres to the policies and procedures as set out in Chapter 427 F.S. and Rule 41-2, F.A.C.*

**CUTR – Center for Urban Transportation Research:** *A legislatively created research center, located at the University of South Florida, whose purpose is to conduct and facilitate research and serve as an information exchange on issues related to urban transportation problems in Florida.*

**EIS – Environmental Impact Statement:** *A National Environmental Policy Act (NEPA) document that explains the purpose and need for a project, presents project alternatives, analyzes the likely impact of each, explains the choice of a preferred alternative, and finally details measures to be taken in order to mitigate the impacts of the preferred alternative.*

**FDOT – Florida Department of Transportation:** *The State of Florida’s multimodal transportation agency. Organizationally, it is composed of one Central Office in Tallahassee, seven District Offices, and the Florida’s Turnpike Enterprise.*

**EJ - Environmental Justice:** *Describes the impact of transportation plans or projects, either positive or negative, on a particular community or population, as derived from Title VI of the Civil Rights Act of 1964. Environmental Justice strives to ensure public involvement of low income and minority groups in decision making, to prevent disproportionately high and adverse impacts on low income and minority groups, and to assure that these groups receive equal benefits from transportation improvements.*

**EST – Environmental Screening Tool:** *An internet-accessible interactive database tool implemented by FDOT. The EST provides tools to input and update information about transportation projects, perform standardized analyses, gather and report comments about potential project effects, and provide information to the public.*

**ETDM – Efficient Transportation Decision Making:** *Florida’s ETDM process defines the procedures for planning transportation projects, conducting environmental reviews, and developing and permitting projects.*

**FIXING AMERICA'S SURFACE TRANSPORTATION ACT (FAST Act):** *On December 4, 2015, President Obama signed into law Public Law 114-94, the Fixing America's Surface Transportation Act (FAST Act). The FAST Act funds surface transportation programs—including, but not limited to, Federal-aid highways—at over \$305 billion for fiscal years (FY) 2016 through 2020. It is the first long-term surface transportation authorization enacted in a decade that provides long-term funding certainty for surface transportation.*

**FHPP – Federal High Priority Projects:** *Discretionary projects earmarked by the U.S. Congress as high priorities at the Federal level during the Congressional appropriations and reauthorization process. This amounts to roughly 5% of the total transportation budget.*

**FHWA – Federal Highway Administration:** *Division of the U.S. Department of Transportation responsible for administering federal highway transportation programs under Title 23 U.S.C. and Title 49 U.S.C.*

**FTC – Florida Transportation Commission:** *Reviews major transportation policy initiatives or revisions submitted by the Department pursuant to law, recommends major transportation policy to the Governor and Legislature, serves as an oversight body for the Department of Transportation, serves as an oversight body for transportation authorities created under Chapters 343 and 348, Florida Statutes, serves as nominating Commission in the selection of the Secretary of Transportation.*

**FTA – Federal Transit Administration:** *Federal entity responsible for transit planning and programs under Title 49 U.S.C.*

**Functional Classification:** *Functional classification is the process by which streets and highways are grouped into classes, or systems, according to the character of service they are intended to provide. Basic to this process is the recognition that individual roads and streets do not serve travel independently in any major way. Rather, most travel involves movement through a network of roads. It becomes necessary then to determine how this travel can be channelized within the network in a logical and efficient manner. Functional classification defines the nature of this channelization process by defining the part that any particular road or street should play in serving the flow of trips through a highway network.*

**FY – Fiscal Year:** *A Federal fiscal or budget year; runs from October 1 through September 30 for the MPO and the Federal government.*

**HOV – High Occupancy Vehicle:** *In Florida, vehicles carrying two (2) or more people receive this designation and may travel on freeways, expressways and other large volume roads in lanes designated for high occupancy vehicles.*

**IMS – Incident Management System:** *A systematic process required under MAP-21 to provide information on accidents and identify causes and improvements to the transportation system to increase safety of all users.*

**ITE – Institute of Transportation Engineers:** *An international society of professionals in transportation and traffic engineering, publishes Trip Generation (a manual of trip generation rates by land use type).*

**ITS – Intelligent Transportation System:** *Use of computer and communications technology to facilitate the flow of information between travelers and system operators to improve mobility and transportation productivity, enhance safety, maximize the use of existing transportation facilities, conserve energy resources and reduce adverse environmental effects; includes concepts such as “freeway management systems,” “automated fare collection,” and “transit information kiosks.”*

**Intergovernmental Agreement:** *Legal instrument describing tasks to be accomplished and/or funds to be paid between government agencies.*

**LOS – Level of Service:** *A qualitative assessment of a road’s operating condition, generally described using a scale of A (little congestion) to E/F (severe congestion).*

**LRTP – Long Range Transportation Plan:** *A 25-year forecast plan required of state planning agencies and MPOs, which must consider a wide range of social, environmental, energy, and economic factors in determining overall regional goals and consider how transportation can best meet these goals.*

**MG – Minimum Guarantee:** *A funding category created in TEA-21 that guarantees a 90% return of contributions on formula funds to every state.*

**MAP-21 – Moving Ahead for Progress in the 21<sup>st</sup> Century:** *Federal legislation enacted July 6, 2012, as Public Law 112-141, it authorizes federal surface transportation programs for highways, safety, transit and transportation alternatives for fiscal years (FY) 2013 and 2014.*

**MPO Activities:** *Plans, programs and projects related to the MPO process.*

**MPO – Metropolitan Planning Organization:** *The forum for cooperative transportation decision-making, required for urbanized areas with populations over 50,000.*

**MPOAC – Florida Metropolitan Planning Organization Advisory Council:** *A statewide transportation planning and policy organization created by the Florida Legislature to augment the role of individual MPOs in the cooperative transportation planning process. The organization is made up of a Governing Board (26 members) consisting of local elected officials from each of the MPOs and a Staff Directors Advisory Committee consisting of the staff directors from each of Florida’s MPOs.*

**NHS – National Highway System:** *Specific major roads to be designated September 30, 1995; the NHS will consist of 155,000 (plus or minus 15%) miles of road and represents one category of roads eligible for Federal funds under ISTEA.*

**Officials:** *Persons who have governmental decision-making, planning or administrative responsibilities that relate to MPO activities.*

**PMS – Pavement Management System:** *A systematic process utilized by state agencies and MPOs to analyze and summarize pavement information for use in selecting and implementing cost-effective pavement construction, rehabilitation, and maintenance programs, required for roads in the NHS as a part of ISTEA; the extent to which the remaining public roads are included in the process is left to the discretion of State and local officials, criteria found in 23 C.F.R. 500.021-209.*

**Public Participation Plan:** *One of the required elements under MAP-21 that (i) shall be developed in consultation with all interested parties, and (ii) shall provide that all interested parties have reasonable opportunities to comment on the contents of the transportation plan.*

**ROW – Right-of-Way:** *Real property that is used for transportation purposes, defines the extent of the corridor that can be used for the road and associated drainage.*

**RTDM – Regional Travel Demand Model:** *This is a tool for forecasting impacts of urban developments on travel patterns as well as testing various transportation alternative solutions to traffic patterns. The travel patterns are determined from U.S. Census results and in simple terms tell where residents live and where they go to work or school on a regional wide basis.*

**SIB – State Infrastructure Bank:** *Method of financing large capital projects by taking advantage of borrowing against future State revenues.*

**SIS – Strategic Intermodal System:** *The SIS is a Florida network of high-priority transportation facilities, including the State's largest and most significant commercial service airports, spaceport, deepwater seaports, freight rail terminals, passenger rail and intercity bus terminals, rail corridors, waterways and highways.*

**Sponsoring Agencies:** *Organizations or governmental units which enter into agreements with the MPO to undertake transportation related activities, which will be part of the MPO planning process.*

**SMP – Statewide Mobility Plan:** *The FDOT's 10-year plan for adding capacity to the transportation system using the Mobility Category Funds of Federal and State Transportation funding.*

**SPP – Statewide Preservation Plan:** *The FDOT's 10-year plan for maintaining the transportation system using the preservation categories of Federal and State Transportation funding.*



**STIP – State Transportation Improvement Program:** *The FDOT's Five-Year Work Program as prescribed by Federal law.*

**TAC – Technical Advisory Committee:** *A standing committee of most MPOs, function is to provide advice on plans or actions of the MPO from planners, engineers and other staff members (not general citizens).*

**TBARTA – Tampa Bay Area Regional Transit Authority:** *The legislatively created regional entity tasked with the development and implementation of a Regional Transit Master Plan for the seven county West Central Florida region consisting of Citrus, Hernando, Hillsborough, Manatee, Pasco, Pinellas and Sarasota counties.*

**TIFIA – Transportation Infrastructure Finance and Innovation Act:** *Provides Federal credit assistance in the form of direct loans, loan guarantees, and standby lines of credit to finance surface transportation projects of national and regional significance.*

**Transportation Alternatives:** *As defined under 23 U.S.C. 101(a)(29) (MAP-21 1103), these are specific activities which can be funded with Surface Transportation Program (STP) funds; activities include pedestrian/bicycle facilities, recreational trails program, Safe Routes to School (SRTS) activities, railway corridor preservation, construction of turnouts, overlooks and viewing areas, control/removal of outdoor advertising, historic preservation and rehabilitation of historic transportation facilities, invasive species control, archeological activities relating to impacts from eligible transportation projects, mitigation of highway stormwater runoff water pollution, and reduce vehicle-caused wildlife mortality, planning, designing and construction of boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways.*

**Transportation Disadvantaged:** *Persons who are unable to transport themselves or to purchase transportation due to disability, income status or age.*

**TDLCB - Transportation Disadvantaged Local Coordinating Board:** *The Transportation Disadvantaged Local Coordinating Board (TDLCB) is the technical level review Board established, consistent with Florida Statute, Chapter 427. The TDLCB oversees the activities of the Community Transportation Coordinator (CTC) and the overall Transportation Disadvantaged (TD) service program. The MPO serves as the Official Planning Agency (OPA) for the transportation disadvantaged program and functions as the appointing authority for the TDLCB. The TDLCB meets on a quarterly basis.*

**The Public:** *Includes citizens, public agencies, advocacy groups and the private sectors that have an interest in or may be affected by MPO activities.*

**TIP – Transportation Improvement Program:** *A priority list of transportation projects developed by an MPO that is to be carried out within the four (4)-year period following its adoption; must include documentation of Federal and State funding sources for each project and be consistent with adopted MPO Long Range Transportation Plan and local government comprehensive plans.*

**TMA – Transportation Management Area:** *An area designated by the U.S. Department of Transportation given to all urbanized areas with a population over 200,000 (or other area when requested by the Governor and MPO); these areas must comply with special transportation planning requirements regarding congestion management systems, project selection and certification, requirements identified in 23 C.F.R. 450.300-33.6.*

**TSM – Transportation Systems Management:** *Strategies to improve the efficiency of the transportation system through operational improvements such as the use of bus priority or reserved lanes, signalization, access management, turn restrictions, etc.*

**TSOC - Transportation Systems Operations Committee:** *The Transportation Systems Operations Committee (TSOC) is a subcommittee of the TAC providing support in identifying deficiencies, developing mitigative strategies, and ensuring effective intergovernmental coordination for the efficient operation of the Hernando County transportation system. This committee focuses on highway operation improvements, congestion and safety management, mobility management and intergovernmental coordination. The TSOC generally meets on a semiannual basis.*

**UPWP – Unified Planning Work Program:** *Developed by MPOs, identifies all transportation and planning activities anticipated within the next one to two years, including a schedule for the completion of the identified tasks and activities.*

**V/C Ratio – Volume over Capacity Ratio:** *This is a roadway performance measure to show how a highway volume compares with a highway's capacity.*

**VMT – Vehicle Miles Traveled:** *This is an output of the travel demand model and is a measure of traffic flow over a highway segment. While 1000 vehicles traveling over a mile road and 1 vehicle traveling over 1000 miles are mathematically equal only the former 1000 vehicle mile means anything to the transportation planner.*

## **V. PARTICIPATION PLAN EVALUATION**

### **A. Introduction**

The Federal Highway Administration (FHWA) and the Florida Department of Transportation (FDOT) require that the Hernando/Citrus Metropolitan Planning Organization (MPO) continuously evaluate the effectiveness of public involvement activities. By continuously evaluating public involvement activities, it is possible to improve or add new public involvement activities to the MPO program and to

discontinue activities that are ineffective. The purpose of this plan is to provide guidelines for the evaluation of public involvement techniques. The MPO's public involvement activities are contained in the Participation Plan.

The Participation Plan includes descriptions of the roles and responsibilities of the MPO and other agencies in the public involvement process. Also included in the Participation Plan are descriptions of various public involvement techniques that could be used by the MPO. This plan should be reviewed at least every three years to ensure that appropriate changes are being implemented by the MPO.

## **B. Improvement Strategies**

The MPO continually strives for improved public involvement. Improvements should be made to increase public awareness and to improve the quantity and quality of information provided to the public. The decisions made by the MPO affect the entire population, both residents and visitors, of Hernando and Citrus Counties and surrounding areas. Therefore, seeking public input on those decisions is vital to the success of the MPO as the agency responsible for transportation planning. Each time a public involvement evaluation is performed, a list of improvement strategies needed should be identified for implementation. If improvement is needed for an ongoing public involvement task, such as the MPO website, a reasonable completion date should be established.



## **ACKNOWLEDGEMENTS:**

*The Hernando/Citrus MPO Public Participation Plan (PPP) amendment was developed collectively with the Technical Advisory Committee (TAC), Citizen's Advisory Committee (CAC), Bike Pedestrian Advisory Committee (BPAC), Transportation Disadvantaged Local Coordinating Board (TDLCB) Florida Department of Transportation Staff, MPO staff and the MPO Board.*

### F. 2045 LONG RANGE TRANSPORTATION PLAN (LRTP) AMENDMENT TO INCLUDE PERFORMANCE MEASURES

The Hernando/Citrus MPO Board must follow specific performance measurement and target setting requirements and certain planning requirements earlier than the planned 2045 Long Range Transportation Plan (LRTP) adoption date scheduled for December 2019. These performance measures and targets have been prepared as an amendment to the 2040 LRTP.

The following requirements must be addressed:

- Bridge and Pavement Condition Performance Targets (System Preservation) (PM2) – System preservation “Bridge and Pavement Condition” targets to assess the condition of the pavements and bridges on the National Highway System (SHS), this became effective at the state level May 20, 2018. These performance measures and targets only apply to the National Highway System which includes the Interstate Highway System and typically the Principal Arterials.
- System Performance Target (Travel Time Reliability) (PM3) – These performance measures and targets only apply to the National Highway System which includes the Interstate Highway System and typically the Principal Arterials.
- Transit Asset Management Targets (TAM) – The Transit Asset Management Rule from the Federal Transit Administration introduces three key requirements: 1) new State of Good Repair (SRT) performance measures and targets, 2) revised National Transit Database (NTD) reporting requirements, and 3) new Transit Asset Management (TAM) Plan.

MPO staff and its consultant, Kimley-Horn and Associates, Inc., have included the above listed elements for inclusion in the LRTP (and by reference in the Transportation Improvement Program (TIP) as well) to ensure that we remain in compliance with the federal and Florida Department of Transportation (FDOT) requirements. The MPO Board can now approve this amendment as these elements have been included.

***Staff Recommendation:*** *It is recommended that the Committee review and comment on the attached scope of work and recommend approval to the Hernando/Citrus MPO for the development of the 2045 LRTP, Scope of Services “C”.*

Attachment: Hernando/Citrus MPO Transportation Performance Measures - LRTP

# **Hernando/Citrus MPO Transportation Performance Measures/ Long Range Transportation Plan (LRTP) Compliance**

## **Introduction**

The Moving Ahead for Progress in the 21<sup>st</sup> Century Act (MAP-21) requires State DOTs and MPOs to conduct performance-based planning by tracking performance measures and setting data-driven targets to improve those measures. Performance-based planning ensures the most efficient investment of federal transportation funds by increasing accountability, transparency, and providing for better investment decisions that focus on key outcomes related to seven national goals:

- Improving Safety;
- Maintaining Infrastructure Condition;
- Reducing Traffic Congestion;
- Improving the Efficiency of the System and Freight Movement;
- Protecting the Environment; and,
- Reducing Delays in Project Delivery.

The Fixing America's Surface Transportation (FAST) Act supplements the MAP-21 legislation by establishing required performance measures and timelines for State DOTs and MPOs to comply with the requirements of MAP-21. The Federally required performance measures were incorporated into the Hernando/Citrus MPO's Congestion Management Process (May 2017) and include specific measures to address the following:

- Safety (Fatalities and Severe Injuries)
- System Performance (Reliable Travel Time)
- Goods Movement (Reliable Travel Time for Trucks)
- System Preservation (Pavement and Bridge Condition)
- Transit Asset Management

State DOTs are required to establish statewide targets for the required performance measures and MPOs have the option to support the statewide targets or adopt their own. Based on this information the Hernando/Citrus MPO has adopted the following transportation performance measure targets. Local Transit Agencies must also adopt performance targets in their Transit Asset Management Plan (TAM) and the MPO must consider including the TAM targets in the LRTP and TIP updates.

## **Hernando/Citrus MPO Performance Targets**

### **Safety Performance Targets (PM1)**

On January 30, 2018, the MPO adopted Resolution 2018-01 to establish a 5% reduction based on a five-year rolling average for the safety performance measures listed as its 2018 safety targets:

- Fatalities;
- Serious Injuries;
- Nonmotorized Fatalities and Serious Injuries;
- Rate of Fatalities per 100 Million Vehicle Miles Traveled (VMT); and
- Rate of Serious Injuries per 100 Million VMT.

The FDOT Florida Highway Safety Improvement Program (HSIP) annual report documents the statewide interim performance measures toward that zero deaths vision. The MPO acknowledges FDOT statewide HSIP interim safety performance measures and FDOT’s 2018 safety targets, which set the target at “0” for each performance measure to reflect the Department’s goal of zero deaths. However, the MPO is setting its safety performance targets based upon data collected within the MPO planning area for previous years related to safety performance measures. The 2018 targets are documented in the MPO Resolution 2018-01 and stated here as:

**Hernando/Citrus MPO Safety Performance Measures and Targets**

Fatalities	47.3
Serious Injuries	438.14
Nonmotorized Fatalities and Serious Injuries	41.04
Rate of Fatalities per 100 Million Vehicle Miles Traveled (VMT)	2.6
Rate of Serious Injuries per 100 Million VMT	30.4

**Bridge and Pavement Condition Performance Targets (System Preservation) (PM2)**

On September 18, 2018, the MPO adopted Resolution 2018-10 to support the FDOT Bridge and Pavement Condition Performance Targets. System preservation “Bridge and Pavement Condition” targets to assess the condition of the pavements and bridges on the National Highway System (NHS) became effective at the state level May 20, 2018. These performance measures and targets only apply to the National Highway System which includes the Interstate Highway System and typically the Principal Arterials.

**Hernando/Citrus MPO Bridge and Pavement Condition Targets**

<b>Performance Measure</b>	<b>2-year Statewide Target (Jan. 1, 2018 to Dec. 31, 2019)</b>	<b>4-year Statewide Target (Jan. 1, 2018 to Dec. 31, 2021)</b>
Percent of Interstate pavements in good condition	Not required	60%
Percent of Interstate pavements in poor condition	Not required	5%
Percent of non-Interstate NHS pavements in good condition	40%	40%
Percent of non-Interstate NHS pavements in poor condition	5%	5%
Percent of NHS bridges by deck area in good condition	50%	50%
Percent of NHS bridges by deck area in poor condition	10%	10%

Federal rules require state DOTs and MPOs to set bridge and pavement performance targets and monitor progress towards achieving the targets. States must set four-year statewide targets for the

percent of interstate pavements in good and poor condition; two-year and four-year targets for the percent of non-Interstate NHS pavements in good and poor condition; and two-year and four-year targets for the percent of NHS bridges by deck area in good and poor condition. MPOs must set four-year targets for all six measures.

**System Performance Target (Travel Time Reliability) (PM3)**

On September 18, 2018, the MPO adopted Resolution 2018-10 to support the FDOT Performance Targets. These performance measures and targets only apply to the National Highway System which includes the Interstate Highway System and typically the Principal Arterials. The PM3 requirements also included rules to address the Congestion Mitigation and Air Quality Improvement Program (CMAQ). These CMAQ rules do not apply to the Hernando/Citrus MPO since the planning area is not designated as nonattainment or a maintenance area for air quality.

Hernando/Citrus MPO System Performance Target (Travel Time Reliability) Targets

<b>Performance Measure</b>	<b>2-year Statewide Target (Jan. 1, 2018 to Dec. 31, 2019)</b>	<b>4-year Statewide Target (Jan. 1, 2018 to Dec. 31, 2021)</b>
Percent of person-miles on the Interstate system that are reliable (Interstate LOTTR)	75%	70%
Percent of person-miles on the non-Interstate NHS that are reliable (Non-Interstate NHS LOTTR)	Not Required	50%
Truck travel time reliability (TTTR)	1.75	2.00

Federal rules require MPOs to establish four-year performance targets for the LOTTR and TTTR performance measures. The measurement of these performance measures is summarized below:

LOTTR Measures

The LOTTR performance measures assesses the percent of person-miles traveled on the Interstate or the non-Interstate NHS that are reliable. LOTTR is defined as the ratio of longer travel times (80th percentile) to a normal travel time (50th percentile) over of all applicable roads, between the hours of 6 a.m. and 8 p.m. each day. The measures are expressed as the percent of person-miles traveled on the Interstate or Non-Interstate NHS system that are reliable. Person-miles take into account the number of people traveling in buses, cars, and trucks over these roadway segments.

TTTR Measure

The TTTR performance measure assesses the reliability index for trucks traveling on the interstate. A TTTR ratio is generated by dividing the 95th percentile truck travel time by a normal travel time (50th percentile) for each segment of the Interstate system over specific time periods throughout weekdays and weekends. This is averaged across the length of all Interstate segments in the state or MPO planning area to determine the TTTR index.

### **Transit Asset Management Targets (TAM)**

The Transit Asset Management rule from the Federal Transit Administration (FTA) became effective on October 1, 2016. This rule applies to all recipients and subrecipients of Federal transit funding that own, operate, or manage public transportation capital assets. The rule introduces three key requirements: 1) new State of Good Repair (SGR) performance measures and targets, 2) revised National Transit Database (NTD) reporting requirements, and 3) new Transit Asset Management (TAM) Plan. MPOs are encouraged to incorporate Transit Asset Measures and targets in the LRTP and TIP through a process that includes a written agreement between the transit providers, the MPO, and FDOT.

“State of good repair” is defined as the condition in which a capital asset is able to operate at a full level of performance. This means the asset:

1. Is able to perform its designed function.
2. Does not pose a known unacceptable safety risk.
3. Its lifecycle investments have been met or recovered.

### **Hernando/Citrus MPO Transit Asset Management Targets**

On September 18, 2018, the MPO adopted Resolution 2018-10 to incorporate the performance targets and measures identified in the Transit Asset Management Plan for TheBus into the Long Range Transportation Plan (LRTP) as follows:

## Introduction

TheBus is a TAM Tier II transit agency operated by the Hernando County Board of County Commissioners in Hernando County, Florida. The County is contained within the Hernando/Citrus Metropolitan Planning area which is located approximately 40 miles north of the Tampa-St. Petersburg area and 67 miles west of the Orlando metropolitan area. The Hernando County Board of County Commissioner's transit system consists of four (4) fixed-routes with ADA complementary service. One of the four routes connects into Pasco County to the south for a regional corridor connection to the Pasco-Hernando State College.

## Performance Targets & Measures

Asset Category - Performance Measure	Asset Class	2019 Target	2020 Target	2021 Target	2022 Target	2023 Target
<b>REVENUE VEHICLES</b>						
Age - % of revenue vehicles within a particular asset class that have met or exceeded their Useful Life Benchmark (ULB)	AB - Articulated Bus	N/A				
	AO - Automobile	N/A				
	BR - Over-the-road Bus	N/A				
	BU - Bus	10%	10%	10%	10%	
	CU - Cutaway Bus	10%	20%	20%	10%	10%
	DB - Double Decked Bus	N/A				
	FB - Ferryboat	N/A				
	MB - Mini-bus	N/A				
	MV - Mini-van	N/A	100%			
	RT - Rubber-tire Vintage Trolley	N/A				
	SB - School Bus	N/A				
	SV - Sport Utility Vehicle	N/A				
	TB - Trolleybus	N/A				
	VN - Van	N/A				
	Custom 1	N/A				
Custom 2	N/A					
Custom 3	N/A					
<b>EQUIPMENT</b>						
Age - % of vehicles that have met or exceeded their Useful Life Benchmark (ULB)	Non Revenue/Service Automobile	N/A				
	Steel Wheel Vehicles	N/A				
	Trucks and other Rubber Tire Vehicles	N/A				
	Intelligent Transportation System	N/A				
	Electronic Farebox System	N/A				
	Custom 3	N/A				
<b>FACILITIES</b>						
Condition - % of facilities with a condition rating below 3.0 on the FTA Transit Economic Requirements Model (TERM) Scale	Administration	N/A				
	Maintenance	N/A				
	Parking Structures	N/A				
	Passenger Facilities	N/A				
	Equipment Storage Facility	N/A				
	Custom 2	N/A				
	Custom 3	N/A				

On September 18, 2018, the MPO adopted Resolution 2018-10 to incorporate the performance targets and measures identified in the Citrus County Asset Management Plan for Citrus Transit into the Long Range Transportation Plan (LRTP) as follows:

DRAFT



## Introduction

Citrus County Transit is a TAM Tier II transit agency operated by the Citrus County Board of County Commissioners in Citrus County, Florida. The County is contained within the Hernando/Citrus Metropolitan Planning area which is located approximately 40 miles north of the Tampa-St. Petersburg area and 67 miles west of the Orlando metropolitan area. The Citrus County Board of County Commissioner's transit system consists of a county-wide door to door shared ride service and four (4) Deviated Fixed Routes that make a connection at the Citrus County Transit Center.

## Performance Targets & Measures:

Asset Category - Performance Measure	Asset Class	2019 Target	2020 Target	2021 Target	2022 Target	2023 Target
<b>REVENUE VEHICLES</b>						
Age - % of revenue vehicles within a particular asset class that have met or exceeded their Useful Life Benchmark (ULB)	AB - Articulated Bus	N/A				
	AO - Automobile	N/A				
	BR - Over-the-Road Bus	N/A				
	BU - Bus	N/A				
	CU - Cutaway Bus	20%	20%	20%	20%	20%
	DB - Double Decked Bus	N/A				
	FB - Ferryboat	N/A				
	MB - Mini-Bus	N/A				
	MV - Mini-Van	100%				
	RT - Rubber Tire Vintage Trolley	N/A				
	SB - School Bus	N/A				
	SV - Sport Utility Vehicle	N/A				
	TB - Trolleybus	N/A				
VN - Van	N/A					
Generator	0%					
<b>EQUIPMENT</b>						
Age - % of vehicles that have met or exceeded their Useful Life Benchmark (ULB)	Non Revenue/Service Automobile	N/A				
	Steel Wheel Vehicles	N/A				
	Trucks and other Rubber Tire Vehicles	N/A				
	Custom 1	N/A				
	Custom 2	N/A				
	Custom 3	N/A				
<b>FACILITIES</b>						
Condition - % of facilities with a condition rating below 3.0 on the FTA Transit Economic Requirements Model (TERM) Scale	Administration	0%				
	Maintenance	N/A				
	Parking Structures	N/A				
	Passenger Facilities	N/A				
	Custom 1	N/A				
	Custom 2	N/A				
Custom 3	N/A					

Targets were established by utilizing the current bus, equipment and facilities replacement schedule which is based upon the number of buses or transit equipment needing to be replaced to provide the required level of service.

**G. FY 2019 – FY 2023 TRANSPORTATION IMPROVEMENT PLAN (TIP) ANNUAL MPO ROLL-FORWARD AMENDMENT**

**1. Annual Florida Department of Transportation (FDOT) Work Program Roll-Forward**

The Florida Department of Transportation (FDOT) is requesting the Hernando/Citrus Metropolitan Planning Organization's (MPO's) approval of the attached Roll-Forward Amendment to the currently adopted Transportation Improvement Program (TIP), to reconcile programmed projects that are different between the TIP and FDOT's adopted Five-Year Work Program.

These reports include those projects which were in the previous state fiscal year that were not authorized before the June 30<sup>th</sup> fiscal year end, and now must be incorporated into the new MPO TIP's in the new current state fiscal year 2018/19.

Based on this definition, they are projects that were anticipated to be, but were not authorized before the end of FY 2018, that must be added into the new (FY 2019 – FY 2023) TIP.

**Staff Recommendation:** *It is recommended that the Committee review and comment on the Annual FDOT Roll-Forward for the FY 2019 – FY 2023 TIP and recommend approval to the Hernando/Citrus MPO.*

Attachment: Annual Roll-Forward Amendment to the FY 2019 – FY 2023 Transportation Improvement Program (TIP)

**2. List of Priority Projects for Hernando and Citrus Counties**

The revised FY 2019/2020 Complete Streets Priority Projects for Hernando and Citrus Counties and Hernando/Citrus Major Improvement and Congestion Management Programs will go before the Hernando/Citrus Metropolitan Planning Organization (MPO) on September 18, 2018, for review and approval.

**Staff Recommendation:** *It is requested that the Committee review and provide comment and recommend approval to the Hernando/Citrus MPO.*

Attachments: a. Draft FY 2019/2020 Complete Streets Priority Projects for Hernando and Citrus Counties  
b. Hernando/Citrus MPO Major Improvement and Congestion Management Programs List

### 3. Performance Measures

The MPO Board must establish 4-year performance targets to be included in the Transportation Improvement Program (TIP). Performance Measures will help monitor the progress towards achieving goals and objectives of the TIP. These targets must include:

- Transit Asset Management (TAMS)
- Acceptance of FDOT Statewide Performance Targets for Bridge and Pavement Measures and Freight Movement and Congestion Mitigation Air Quality (CMAQ)

***Staff Recommendation:*** *It is recommended that the Committee review and comment on the Transportation Improvement Program's (TIP's) Performance Measures and recommend approval to the Hernando/Citrus MPO.*

Attachment: Hernando/Citrus MPO Transportation Performance Measures - TIP

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HERNANDO-CITRUS MPO

ITEM NUMBER:257165 1  
 DISTRICT:07  
 EX DESC:2 TO 4 LANES

PROJECT DESCRIPTION:US 41 (SR 45) FROM SR 44 TO N OF SR 200  
 COUNTY:CITRUS

\*NON-SIS\*  
 TYPE OF WORK:ADD LANES & REHABILITATE PVMNT

ROADWAY ID:02010000

PROJECT LENGTH: 2.784MI

LANES EXIST/IMPROVED/ADDED: 2/ 2/ 3

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
BA	740,031	0	0	0	0	0	0	740,031
DDR	2,775,101	500,000	0	0	0	0	0	3,275,101
DIH	251,223	1,657	0	0	0	0	0	252,880
DS	151,240	0	0	0	0	0	0	151,240
SN	1,761,050	0	0	0	0	0	0	1,761,050
PHASE: RIGHT OF WAY / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	93,583	0	0	0	0	0	0	93,583
DIH	5,741	271,019	0	0	0	0	0	276,760
DS	381,555	0	0	0	0	0	0	381,555
PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DS	62,715	0	0	0	0	0	0	62,715
<b>TOTAL 257165 1</b>	<b>6,222,239</b>	<b>772,676</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,994,915</b>
<b>TOTAL PROJECT:</b>	<b>6,222,239</b>	<b>772,676</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,994,915</b>

ITEM NUMBER:405822 2  
 DISTRICT:07  
 EX DESC:4 TO 6 LANES

PROJECT DESCRIPTION:US 19 (SR 55) FROM W GREEN ACRES ST TO W JUMP CT  
 COUNTY:CITRUS

\*SIS\*  
 TYPE OF WORK:ADD LANES & REHABILITATE PVMNT

ROADWAY ID:02030000

PROJECT LENGTH: 2.069MI

LANES EXIST/IMPROVED/ADDED: 4/ 4/ 2

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	3,410,648	0	0	0	0	0	0	3,410,648
DIH	245,314	0	0	0	0	0	0	245,314
DS	1,103,556	0	0	0	0	0	0	1,103,556
PHASE: RIGHT OF WAY / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	163,327	0	0	0	0	0	0	163,327
DIH	106,785	0	0	0	0	0	0	106,785
PHASE: RAILROAD & UTILITIES / RESPONSIBLE AGENCY: MANAGED BY FDOT								
LF	2,546,964	9,923	0	0	0	0	0	2,556,887
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	10,365,430	0	0	0	0	0	0	10,365,430
DI	0	205,400	0	0	0	0	0	205,400
DIH	221,106	4,212	0	0	0	0	0	225,318
DS	12,406,930	0	0	0	0	0	0	12,406,930
GMR	7,293,401	0	0	0	0	0	0	7,293,401
LF	109,235	0	0	0	0	0	0	109,235
PHASE: CONTRACT INCENTIVES / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DI	0	500,000	0	0	0	0	0	500,000
PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	134,817	0	0	0	0	0	0	134,817
DS	144,923	0	0	0	0	0	0	144,923
<b>TOTAL 405822 2</b>	<b>38,252,436</b>	<b>719,535</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>38,971,971</b>

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HERNANDO-CITRUS MPO

ITEM NUMBER:405822 3  
 DISTRICT:07  
 EX DESC:4 TO 6 LANES

PROJECT DESCRIPTION:US 19 (SR 55) FROM W JUMP COURT TO W FORT ISLAND TRAIL  
 COUNTY:CITRUS

\*SIS\*  
 TYPE OF WORK:ADD LANES & RECONSTRUCT

ROADWAY ID:02030000

PROJECT LENGTH: 4.805MI

LANES EXIST/IMPROVED/ADDED: 6/ 4/ 2

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	2,564,107	0	0	0	0	0	0	2,564,107
DEM	1,187	0	0	0	0	0	0	1,187
DIH	165,798	0	0	0	0	0	0	165,798
DS	4,430,159	0	0	0	0	0	0	4,430,159
PHASE: RIGHT OF WAY / RESPONSIBLE AGENCY: MANAGED BY FDOT								
BNIR	1,853,062	0	0	0	0	0	0	1,853,062
DDR	1,354,703	0	0	0	0	0	0	1,354,703
DIH	127,517	0	0	0	0	0	0	127,517
DS	2,022,447	0	0	0	0	0	0	2,022,447
SA	820,427	0	0	0	0	0	0	820,427
SN	1,981,695	0	0	0	0	0	0	1,981,695
PHASE: RAILROAD & UTILITIES / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DS	50,574	0	0	0	0	0	0	50,574
LF	1,676,181	305,471	0	0	0	0	0	1,981,652
LFU	2,227,797	11,114	0	0	0	0	0	2,238,911
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ACCM	680,520	0	0	0	0	0	0	680,520
ACNP	20,566,205	0	0	0	0	0	0	20,566,205
ACSA	1,868,010	0	0	0	0	0	0	1,868,010
ACTA	492,302	0	0	0	0	0	0	492,302
DDR	191,252	0	0	0	0	0	0	191,252
DI	25,886,843	308,400	0	0	0	0	0	26,195,243
DIH	11,627	36,935	0	0	0	0	0	48,562
DS	14,671	0	0	0	0	0	0	14,671
LF	76,598	0	0	0	0	0	0	76,598
SE	145,000	0	0	0	0	0	0	145,000
SN	2,526	0	0	0	0	0	0	2,526
PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	154,816	0	0	0	0	0	0	154,816
DS	386,155	0	0	0	0	0	0	386,155
SN	545,683	0	0	0	0	0	0	545,683
<b>TOTAL 405822 3</b>	<b>70,297,862</b>	<b>661,920</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>70,959,782</b>

ITEM NUMBER:405822 5  
 DISTRICT:07  
 EX DESC:4 TO 6 LANES

PROJECT DESCRIPTION:US 19 FROM CARDINAL ST TO GREEN ACRES ST  
 COUNTY:CITRUS

\*SIS\*  
 TYPE OF WORK:ADD LANES & RECONSTRUCT

ROADWAY ID:02030000

PROJECT LENGTH: 4.090MI

LANES EXIST/IMPROVED/ADDED: 8/ 8/ 4

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	505,217	0	0	0	0	0	0	505,217
DIH	14,879	4,749	0	0	0	0	0	19,628
DS	55,010	0	0	0	0	0	0	55,010
SA	1,760,062	0	0	0	0	0	0	1,760,062

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PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT									
SA	0	0	0	0	0	0	64,750	0	64,750
<b>TOTAL 405822 5</b>	<b>2,335,168</b>	<b>4,749</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>64,750</b>	<b>0</b>	<b>2,404,667</b>
<b>TOTAL PROJECT:</b>	<b>110,885,466</b>	<b>1,386,204</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>64,750</b>	<b>0</b>	<b>112,336,420</b>

ITEM NUMBER:421527 2 PROJECT DESCRIPTION:SR 44 (GULF TO LAKE) FROM E OF S HIGHVIEW AVE TO FOREST DR COUNTY:CITRUS TYPE OF WORK:RESURFACING \*SIS\*  
 DISTRICT:07  
 EX DESC:4 LANES

ROADWAY ID:02050000 PROJECT LENGTH: 5.525MI LANES EXIST/IMPROVED/ADDED: 4/ 4/ 0

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS	
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT									
DDR	6,506	0	0	0	0	0	0	6,506	
DIH	26,296	0	0	0	0	0	0	26,296	
DS	4,094	0	0	0	0	0	0	4,094	
SA	165,114	0	0	0	0	0	0	165,114	
SN	1,106,921	0	0	0	0	0	0	1,106,921	
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT									
DDR	960,117	0	0	0	0	0	0	960,117	
DIH	6,733	244	0	0	0	0	0	6,977	
DS	99	0	0	0	0	0	0	99	
SA	3,448,506	0	0	0	0	0	0	3,448,506	
<b>TOTAL 421527 2</b>	<b>5,724,386</b>	<b>244</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,724,630</b>	
<b>TOTAL PROJECT:</b>	<b>5,724,386</b>	<b>244</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,724,630</b>	

ITEM NUMBER:427148 1 PROJECT DESCRIPTION:US 41 (SR 45) FROM HERNANDO/CITRUS CO/L TO S RIP TERRACE COUNTY:CITRUS TYPE OF WORK:RESURFACING \*NON-SIS\*  
 DISTRICT:07  
 EX DESC:2 LANES

ROADWAY ID:02010000 PROJECT LENGTH: 6.127MI LANES EXIST/IMPROVED/ADDED: 2/ 2/ 0

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS	
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT									
DDR	25,382	0	0	0	0	0	0	25,382	
DIH	42,842	0	0	0	0	0	0	42,842	
DS	19,926	0	0	0	0	0	0	19,926	
SN	1,314,278	0	0	0	0	0	0	1,314,278	
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT									
DDR	290,047	0	0	0	0	0	0	290,047	
DIH	7,207	385	0	0	0	0	0	7,592	
DS	55,906	0	0	0	0	0	0	55,906	
LF	8,600	0	0	0	0	0	0	8,600	
SA	2,233,378	0	0	0	0	0	0	2,233,378	
SN	893,948	0	0	0	0	0	0	893,948	
<b>TOTAL 427148 1</b>	<b>4,891,514</b>	<b>385</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,891,899</b>	
<b>TOTAL PROJECT:</b>	<b>4,891,514</b>	<b>385</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,891,899</b>	

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HERNANDO-CITRUS MPO

ITEM NUMBER:427155 1		PROJECT DESCRIPTION:US 41 (SR 44/45) FM N OF SR44/E GULF TO LK TO CHERRY AVENUE						TYPE OF WORK:RESURFACING		*SIS*
DISTRICT:07		COUNTY:CITRUS								
EX DESC:4 LANES		ROADWAY ID:02010000						PROJECT LENGTH: 1.023MI		LANES EXIST/IMPROVED/ADDED: 4/ 4/ 0
FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS		
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT										
DDR	586,460	0	0	0	0	0	0	0	586,460	
DIH	30,881	0	0	0	0	0	0	0	30,881	
DS	43,635	0	0	0	0	0	0	0	43,635	
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT										
DDR	1,956,192	0	0	0	0	0	0	0	1,956,192	
DIH	108,907	684	0	0	0	0	0	0	109,591	
DS	72,916	0	0	0	0	0	0	0	72,916	
PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT										
DDR	85,168	0	0	0	0	0	0	0	85,168	
<b>TOTAL 427155 1</b>	<b>2,884,159</b>	<b>684</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,884,843</b>	
<b>TOTAL PROJECT:</b>	<b>2,884,159</b>	<b>684</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,884,843</b>	

ITEM NUMBER:430021 1		PROJECT DESCRIPTION:CR490A/HALLS RIVER FROM W OF HALLS RIVER TO E OF HALLS RIVER						TYPE OF WORK:BRIDGE REPLACEMENT		*NON-SIS*
DISTRICT:07		COUNTY:CITRUS						LANES EXIST/IMPROVED/ADDED: 2/ 2/ 0		
ROADWAY ID:02610000		PROJECT LENGTH: .333MI								
FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS		
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT										
BRT	67,105	0	0	0	0	0	0	0	67,105	
NHBR	175,979	0	0	0	0	0	0	0	175,979	
SABR	580,926	0	0	0	0	0	0	0	580,926	
PHASE: RIGHT OF WAY / RESPONSIBLE AGENCY: MANAGED BY FDOT										
SA	8,000	0	0	0	0	0	0	0	8,000	
PHASE: RAILROAD & UTILITIES / RESPONSIBLE AGENCY: MANAGED BY FDOT										
LF	226,683	64,276	0	0	0	0	0	0	290,959	
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT										
ACBR	3,281,479	9,999	0	0	0	0	0	0	3,291,478	
ACSA	91,392	0	0	0	0	0	0	0	91,392	
BRT	110,909	0	0	0	0	0	0	0	110,909	
DDR	150,000	0	0	0	0	0	0	0	150,000	
EB	71,922	0	0	0	0	0	0	0	71,922	
LF	4,534	0	0	0	0	0	0	0	4,534	
NHBR	3,957,734	0	0	0	0	0	0	0	3,957,734	
SA	420,674	0	0	0	0	0	0	0	420,674	
SN	714,404	0	0	0	0	0	0	0	714,404	
TALN	216,907	0	0	0	0	0	0	0	216,907	
PHASE: CONTRACT INCENTIVES / RESPONSIBLE AGENCY: MANAGED BY FDOT										
SN	0	200,000	0	0	0	0	0	0	200,000	
PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT										
SN	15,695	0	0	0	0	0	0	0	15,695	

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PHASE: MISCELLANEOUS / RESPONSIBLE AGENCY: MANAGED BY FDOT									
ACSA	1,387	0	0	0	0	0	0	0	1,387
<b>TOTAL 430021 1</b>	<b>10,095,730</b>	<b>274,275</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,370,005</b>
<b>TOTAL PROJECT:</b>	<b>10,095,730</b>	<b>274,275</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,370,005</b>

ITEM NUMBER:432581 1 PROJECT DESCRIPTION:YULEE DRIVE SIDEWALK FROM W CENTRAL STREET TO US 19 \*NON-SIS\*  
 DISTRICT:07 COUNTY:CITRUS TYPE OF WORK:SIDEWALK  
 EX DESC:CONSTRUCT 5' SIDEWALK

ROADWAY ID:02550000 PROJECT LENGTH: 2.759MI LANES EXIST/IMPROVED/ADDED: 2/ 0/ 0

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY CITRUS COUNTY BOCC								
TALN	83,140	0	0	0	0	0	0	83,140
TALT	66,936	0	0	0	0	0	0	66,936
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ACTN	4,072	40,509	0	0	0	0	0	44,581
TALT	1,186	14	0	0	0	0	0	1,200
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY CITRUS COUNTY BOCC								
TALN	44,077	11,791	0	0	0	0	0	55,868
TALT	580,794	0	0	0	0	0	0	580,794
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
TALT	46,925	940	0	0	0	0	0	47,865
<b>TOTAL 432581 1</b>	<b>827,130</b>	<b>53,254</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>880,384</b>
<b>TOTAL PROJECT:</b>	<b>827,130</b>	<b>53,254</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>880,384</b>

ITEM NUMBER:434536 1 PROJECT DESCRIPTION:SR 44 FROM N LOPP PT TO W OF FOREST DRIVE \*SIS\*  
 DISTRICT:07 COUNTY:CITRUS TYPE OF WORK:SIGNING/PAVEMENT MARKINGS  
 EX DESC:POST CONSTRUCTION THERMOPLASTIC

ROADWAY ID:02050000 PROJECT LENGTH: 11.100MI LANES EXIST/IMPROVED/ADDED: 4/ 0/ 0

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	730	0	0	0	0	0	0	730
DIH	349	3,349	0	0	0	0	0	3,698
DS	279,130	0	0	0	0	0	0	279,130
<b>TOTAL 434536 1</b>	<b>280,209</b>	<b>3,349</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>283,558</b>
<b>TOTAL PROJECT:</b>	<b>280,209</b>	<b>3,349</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>283,558</b>

ITEM NUMBER:439400 1 PROJECT DESCRIPTION:US 98/US 19/SR 55/N SUNCOAST BLVD AT INTERSEC OF SR 44/NE 5TH ST \*SIS\*  
 DISTRICT:07 COUNTY:CITRUS TYPE OF WORK:DRAINAGE IMPROVEMENTS  
 EX DESC:RETROFIT THE EXISTING POND AT SE QUADRANT OF INTERSECTION

ROADWAY ID:02030000 PROJECT LENGTH: .001MI LANES EXIST/IMPROVED/ADDED: 4/ 0/ 0

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DIH	2,841	0	0	0	0	0	0	1522,841



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DS	3,755	0	0	0	0	0	0	3,755
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	136,015	0	0	0	0	0	0	136,015
DIH	25,346	1,385	0	0	0	0	0	26,731
DS	35,897	0	0	0	0	0	0	35,897
PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	20,699	0	0	0	0	0	0	20,699
<b>TOTAL 439400 1</b>	<b>224,553</b>	<b>1,385</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>225,938</b>
<b>TOTAL PROJECT:</b>	<b>224,553</b>	<b>1,385</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>225,938</b>

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ITEM NUMBER:257298 6 PROJECT DESCRIPTION:CR 578 @ MARINER INT FM SPRINGTIME STREET TO EAST OF MARINER BLVD \*NON-SIS\*  
 DISTRICT:07 COUNTY:HERNANDO TYPE OF WORK:INTERSECTION IMPROVEMENT  
 EX DESC:INTERSECTION OF COUNTY LINE ROAD AND MARINER BLVD

ROADWAY ID:08000050 PROJECT LENGTH: .674MI LANES EXIST/IMPROVED/ADDED: 2/ 2/ 0

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS
PHASE: RIGHT OF WAY / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DS	9	0	0	0	0	0	0	9
SA	5,173,901	2	0	0	0	0	0	5,173,903
SL	10,789,643	0	0	0	0	0	0	10,789,643
S115	1,250,000	0	0	0	0	0	0	1,250,000
PHASE: RAILROAD & UTILITIES / RESPONSIBLE AGENCY: MANAGED BY FDOT								
LF	422,064	362,027	0	0	0	0	0	784,091
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ACSA	83,346	0	0	0	0	0	0	83,346
ACSL	67,871	0	0	0	0	0	0	67,871
DDR	81,000	0	0	0	0	0	0	81,000
LF	20,688	57,722	0	0	0	0	0	78,410
SA	5,111,381	0	0	0	0	0	0	5,111,381
SL	3,651,005	39,178	0	0	0	0	0	3,690,183
PHASE: CONTRACT INCENTIVES / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ACSA	0	250,000	0	0	0	0	0	250,000
PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT								
SL	8,583	0	0	0	0	0	0	8,583
<b>TOTAL 257298 6</b>	<b>26,659,491</b>	<b>708,929</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>27,368,420</b>
<b>TOTAL PROJECT:</b>	<b>26,659,491</b>	<b>708,929</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>27,368,420</b>

ITEM NUMBER:407951 2 PROJECT DESCRIPTION:SR 50 (CORTEZ BLVD) FROM CR587 (MARINER BLVD) TO SR589(SUNCOAST PARKWY) \*SIS\*  
 DISTRICT:07 COUNTY:HERNANDO TYPE OF WORK:ADD LANES & RECONSTRUCT  
 EX DESC:4 TO 6 LANES

ROADWAY ID:08040000 PROJECT LENGTH: 2.019MI LANES EXIST/IMPROVED/ADDED: 4/ 4/ 2

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	248,262	0	0	0	0	0	0	248,262
DI	2,962,090	0	0	0	0	0	0	2,962,090
DIH	110,469	0	0	0	0	0	0	110,469
DS	25,861	0	0	0	0	0	0	25,861
PKYI	3,433	0	0	0	0	0	0	3,433
PHASE: RIGHT OF WAY / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DIH	5,840	0	0	0	0	0	0	5,840
DS	881,011	0	0	0	0	0	0	881,011
PHASE: RAILROAD & UTILITIES / RESPONSIBLE AGENCY: MANAGED BY FDOT								
LF	1,216,369	79,224	0	0	0	0	0	1,295,593
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	79,158	0	0	0	0	0	0	79,158
DIH	1,926	719	0	0	0	0	0	2,645
DS	805,734	0	0	0	0	0	0	805,734
EB	5,247,216	0	0	0	0	0	0	5,247,216
EBNH	9,900,479	0	0	0	0	0	0	9,900,479
LF	35,633	0	0	0	0	0	0	35,633

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PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT									
DS	138,085	0	0	0	0	0	0	0	138,085
<b>TOTAL 407951 2</b>	<b>21,661,566</b>	<b>79,943</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>21,741,509</b>

ITEM NUMBER:407951 3 PROJECT DESCRIPTION:SR 50 (CORTEZ BLVD) FROM US 19 (SR 55) TO W OF CR587/MARINER BVD \*SIS\*  
 DISTRICT:07 COUNTY:HERNANDO TYPE OF WORK:ADD LANES & REHABILITATE PVMNT  
 EX DESC:4 TO 6 LANES

ROADWAY ID:08040000 PROJECT LENGTH: 7.520MI LANES EXIST/IMPROVED/ADDED: 8/ 8/ 4

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS	
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT									
DDR	161,027	0	0	0	0	0	0	161,027	
DIH	164,986	0	0	0	0	0	0	164,986	
DS	9,070	0	0	0	0	0	0	9,070	
SL	4,262,909	0	0	0	0	0	0	4,262,909	
PHASE: RIGHT OF WAY / RESPONSIBLE AGENCY: MANAGED BY FDOT									
CM	702,690	0	0	0	0	0	0	702,690	
DIH	140,372	0	0	0	0	0	0	140,372	
DS	6,171	0	0	0	0	0	0	6,171	
FSSL	274,702	0	0	0	0	0	0	274,702	
SL	5,918,584	0	0	0	0	0	0	5,918,584	
PHASE: RAILROAD & UTILITIES / RESPONSIBLE AGENCY: MANAGED BY FDOT									
LF	1,477,758	130,635	0	0	0	0	0	1,608,393	
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT									
DDR	112,248	0	0	0	0	0	0	112,248	
DIH	315,017	219	0	0	0	0	0	315,236	
DS	449,167	0	0	0	0	0	0	449,167	
EB	62,021	0	0	0	0	0	0	62,021	
EBNH	994,617	0	0	0	0	0	0	994,617	
GMR	22,834,730	52,389	0	0	0	0	0	22,887,119	
LF	30,448	0	0	0	0	0	0	30,448	
PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT									
DDR	51,560	0	0	0	0	0	0	51,560	
DS	128,557	0	0	0	0	0	0	128,557	
<b>TOTAL 407951 3</b>	<b>38,096,634</b>	<b>183,243</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>38,279,877</b>	
<b>TOTAL PROJECT:</b>	<b>59,758,200</b>	<b>263,186</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>60,021,386</b>	

ITEM NUMBER:411011 2 PROJECT DESCRIPTION:I-75 (SR 93) FROM PASCO/HERNANDO CO/L TO N OF US98/SR50/CORTEZ \*SIS\*  
 DISTRICT:07 COUNTY:HERNANDO TYPE OF WORK:ADD LANES & RECONSTRUCT  
 EX DESC:4 TO 6 LANES, CONSTRUCTION PROGRAMMED ON SEGMENTS 3 & 4

ROADWAY ID:08150000 PROJECT LENGTH: 8.346MI LANES EXIST/IMPROVED/ADDED: 4/ 4/ 2

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS	
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT									
DDR	2,468,706	0	0	0	0	0	0	2,468,706	
DI	7,516,227	0	0	0	0	0	0	7,516,227	
DIH	319,205	0	0	0	0	0	0	319,205	
DS	193,663	0	0	0	0	0	0	193,663	
PHASE: RIGHT OF WAY / RESPONSIBLE AGENCY: MANAGED BY FDOT									
BNDS	300,000	0	0	0	0	0	0	300,000	
BNIR	4,804,994	42,645	0	0	0	0	0	4,847,639	
DDR	2,276,461	10,082	0	0	0	0	0	2,286,543	
DI	3,983,730	0	0	0	0	0	0	3,983,730	

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DIH	628,870	44	0	0	0	0	0	628,914
DS	364,152	0	0	0	0	0	0	364,152
EBNH	5,971,591	0	0	0	0	0	0	5,971,591
NHPP	12,304,256	0	0	0	0	0	0	12,304,256
SA	210,000	0	0	0	0	0	0	210,000
SIWR	674,399	0	0	0	0	0	0	674,399
SL	4,081,494	0	0	0	0	0	0	4,081,494
PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	59,523	0	0	0	0	0	0	59,523
DI	84,971	0	0	0	0	0	0	84,971
<b>TOTAL 411011 2</b>	<b>46,242,242</b>	<b>52,771</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>46,295,013</b>
<b>TOTAL PROJECT:</b>	<b>46,242,242</b>	<b>52,771</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>46,295,013</b>

ITEM NUMBER:411012 5 PROJECT DESCRIPTION:I-75 (SR 93) FROM N OF SR 50 TO HERNANDO/SUMTER CO/L. \*SIS\*  
DISTRICT:07 COUNTY:HERNANDO TYPE OF WORK:LANDSCAPING  
EX DESC:LANDSCAPE ONLY PROJECT. FUNDS FROM SEGMENT 2 FOR LANDSCAPE ITEMS.

ROADWAY ID:08150000 PROJECT LENGTH: 3.117MI LANES EXIST/IMPROVED/ADDED: 4/ 0/ 0

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	802	0	0	0	0	0	0	802
DIH	364	1,158	0	0	0	0	0	1,522
DS	255,141	0	0	0	0	0	0	255,141
<b>TOTAL 411012 5</b>	<b>256,307</b>	<b>1,158</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>257,465</b>
<b>TOTAL PROJECT:</b>	<b>256,307</b>	<b>1,158</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>257,465</b>

ITEM NUMBER:416735 1 PROJECT DESCRIPTION:SR 50/CORTEZ BLVD FROM W OF BUCK HOPE RD TO W OF JEFFERSON STREET \*SIS\*  
DISTRICT:07 COUNTY:HERNANDO TYPE OF WORK:ADD LANES & REHABILITATE PVMNT  
EX DESC:4 TO 6 LANES

ROADWAY ID:08002000 PROJECT LENGTH: 2.517MI LANES EXIST/IMPROVED/ADDED: 4/ 4/ 2

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ACNP	0	3,400,000	0	0	0	0	0	3,400,000
ACSA	45,739	477,442	0	0	0	0	0	523,181
ACSL	108,641	0	0	0	0	0	0	108,641
DDR	53,226	0	0	0	0	0	0	53,226
DIH	60,746	1,672	0	0	0	0	0	62,418
DS	77,073	0	0	0	0	0	0	77,073
SL	1,860,488	0	0	0	0	0	0	1,860,488
PHASE: RIGHT OF WAY / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	0	0	2,932,000	0	0	0	0	2,932,000
DIH	0	0	140,000	0	0	0	0	140,000
SL	0	0	0	3,259,200	0	0	0	3,259,200
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ACNP	0	0	0	0	0	34,053,371	0	34,053,371
PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	16,944	75,000	0	0	111,446	0	0	203,390
<b>TOTAL 416735 1</b>	<b>2,222,857</b>	<b>3,954,114</b>	<b>3,072,000</b>	<b>3,259,200</b>	<b>111,446</b>	<b>34,053,371</b>	<b>0</b>	<b>46,672,988</b>
<b>TOTAL PROJECT:</b>	<b>2,222,857</b>	<b>3,954,114</b>	<b>3,072,000</b>	<b>3,259,200</b>	<b>111,446</b>	<b>34,053,371</b>	<b>0</b>	<b>46,672,988</b>

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ITEM NUMBER:427151 1 PROJECT DESCRIPTION:SR 50 (CORTEZ BLVD) FROM W OF SUNCOAST PRKWAY TO W OF WISCON RD TYPE OF WORK:RESURFACING \*SIS\*  
 DISTRICT:07 COUNTY:HERNANDO  
 EX DESC:4 LANES

ROADWAY ID:08040000 PROJECT LENGTH: .238MI LANES EXIST/IMPROVED/ADDED: 4/ 4/ 0

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	480,936	0	0	0	0	0	0	480,936
DIH	22,868	0	0	0	0	0	0	22,868
DS	21,245	0	0	0	0	0	0	21,245
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	507	0	0	0	0	0	0	507
DIH	6,928	4,277	0	0	0	0	0	11,205
DS	2,257,770	0	0	0	0	0	0	2,257,770
PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DS	20,285	0	0	0	0	0	0	20,285
<b>TOTAL 427151 1</b>	<b>2,810,539</b>	<b>4,277</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,814,816</b>
<b>TOTAL PROJECT:</b>	<b>2,810,539</b>	<b>4,277</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,814,816</b>

ITEM NUMBER:427996 3 PROJECT DESCRIPTION:POWELL RD FROM SPRING PARK WAY TO W OF CALIFORNIA ST TYPE OF WORK:SIDEWALK \*NON-SIS\*  
 DISTRICT:07 COUNTY:HERNANDO  
 EX DESC:DESIGN AND CONSTRUCT 5' SIDEWALK

ROADWAY ID:08000036 PROJECT LENGTH: .790MI LANES EXIST/IMPROVED/ADDED: 2/ 0/ 0

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
TALT	1,908	860	0	0	0	0	0	2,768
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY HERNANDO COUNTY BOARD OF COUNTY								
TALT	231,001	0	0	0	0	0	0	231,001
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
TALT	0	14,637	0	0	0	0	0	14,637
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY HERNANDO COUNTY BOARD OF COUNTY								
ACTA	613,779	0	0	0	0	0	0	613,779
TALL	358,562	0	0	0	0	0	0	358,562
TALT	750,684	0	0	0	0	0	0	750,684
<b>TOTAL 427996 3</b>	<b>1,955,934</b>	<b>15,497</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,971,431</b>
<b>TOTAL PROJECT:</b>	<b>1,955,934</b>	<b>15,497</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,971,431</b>

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**HIGHWAYS**  
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HERNANDO-CITRUS MPO

ITEM NUMBER:430948 1 PROJECT DESCRIPTION:US 41 (SR 45/BROAD) FM S OF CR 481/SNOW MEMRL TO HERNANDO/CITRUS CO LN \*NON-SIS\*  
 DISTRICT:07 COUNTY:HERNANDO TYPE OF WORK:RESURFACING  
 EX DESC:2 LANES

ROADWAY ID:08010000 PROJECT LENGTH: 4.741MI LANES EXIST/IMPROVED/ADDED: 2/ 2/ 0

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DC	1,650	0	0	0	0	0	0	1,650
DDR	32,240	0	0	0	0	0	0	32,240
DIH	29,404	0	0	0	0	0	0	29,404
DS	572,489	0	0	0	0	0	0	572,489
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	2,781,489	0	0	0	0	0	0	2,781,489
DIH	46,897	16,491	0	0	0	0	0	63,388
DS	36,167	0	0	0	0	0	0	36,167
<b>TOTAL 430948 1</b>	<b>3,500,336</b>	<b>16,491</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,516,827</b>
<b>TOTAL PROJECT:</b>	<b>3,500,336</b>	<b>16,491</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,516,827</b>

ITEM NUMBER:432720 1 PROJECT DESCRIPTION:US 19 (SR 55) FROM S OF TOUCAN TRL TO CORTEZ BLVD \*SIS\*  
 DISTRICT:07 COUNTY:HERNANDO TYPE OF WORK:RESURFACING  
 EX DESC:6 LANES

ROADWAY ID:08020000 PROJECT LENGTH: 3.428MI LANES EXIST/IMPROVED/ADDED: 6/ 6/ 0

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	1,708,855	0	0	0	0	0	0	1,708,855
DIH	118,850	0	0	0	0	0	0	118,850
DS	141,065	0	0	0	0	0	0	141,065
PHASE: RAILROAD & UTILITIES / RESPONSIBLE AGENCY: MANAGED BY FDOT								
LF	2,420,276	51,069	0	0	0	0	0	2,471,345
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ACSA	896,751	0	0	0	0	0	0	896,751
DDR	2,027,480	0	0	0	0	0	0	2,027,480
DS	1,431,627	0	0	0	0	0	0	1,431,627
HSP	377,381	0	0	0	0	0	0	377,381
LF	44,895	0	0	0	0	0	0	44,895
SA	8,038,902	19,714	0	0	0	0	0	8,058,616
<b>TOTAL 432720 1</b>	<b>17,206,082</b>	<b>70,783</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,276,865</b>
<b>TOTAL PROJECT:</b>	<b>17,206,082</b>	<b>70,783</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,276,865</b>

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HERNANDO-CITRUS MPO

ITEM NUMBER:433695 1 PROJECT DESCRIPTION:DELTONA BLVD FROM S OF FOUNDER RD TO PHILATELIC DR \*NON-SIS\*  
 DISTRICT:07 COUNTY:HERNANDO TYPE OF WORK:SIDEWALK  
 EX DESC:CONSTRUCT 5' SIDEWALK ALONG THE EAST SIDE OF DELTONA BLVD

ROADWAY ID:08000010 PROJECT LENGTH: 1.723MI LANES EXIST/IMPROVED/ADDED: 2/ 0/ 0

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
TALT		2,362	682	0	0	0	0	3,044
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY HERNANDO COUNTY BOARD OF COUNTY								
TALT		72,021	0	0	0	0	0	72,021
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY HERNANDO COUNTY BOARD OF COUNTY								
TALL		4,418	0	0	0	0	0	4,418
TALT		507,568	11,597	0	0	0	0	519,165
<b>TOTAL 433695 1</b>		<b>586,369</b>	<b>12,279</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>598,648</b>
<b>TOTAL PROJECT:</b>		<b>586,369</b>	<b>12,279</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>598,648</b>

ITEM NUMBER:433714 1 PROJECT DESCRIPTION:LINDEN DR FROM CORONADO DR TO SPRING HILL DR \*NON-SIS\*  
 DISTRICT:07 COUNTY:HERNANDO TYPE OF WORK:SIDEWALK  
 EX DESC:DESIGN AND CONSTRUCT 5' SIDEWALK

ROADWAY ID:08900002 PROJECT LENGTH: .953MI LANES EXIST/IMPROVED/ADDED: 2/ 0/ 0

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY HERNANDO COUNTY BOARD OF COUNTY								
TALT		0	46,000	0	0	0	0	46,000
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY HERNANDO COUNTY BOARD OF COUNTY								
TALL		0	0	0	339,011	0	0	339,011
TALT		0	0	0	62,893	0	0	62,893
<b>TOTAL 433714 1</b>		<b>0</b>	<b>46,000</b>	<b>0</b>	<b>401,904</b>	<b>0</b>	<b>0</b>	<b>447,904</b>
<b>TOTAL PROJECT:</b>		<b>0</b>	<b>46,000</b>	<b>0</b>	<b>401,904</b>	<b>0</b>	<b>0</b>	<b>447,904</b>

ITEM NUMBER:434499 1 PROJECT DESCRIPTION:QUALITY DR/MED BLVD FM MARINER TO FARNSWORTH FM QUALITY DR TO CR 578 \*NON-SIS\*  
 DISTRICT:07 COUNTY:HERNANDO TYPE OF WORK:SIDEWALK  
 EX DESC:CONSTRUCT 5' SIDEWALK

ROADWAY ID:08900005 PROJECT LENGTH: 1.186MI LANES EXIST/IMPROVED/ADDED: 1/ 0/ 0

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
TALL		1,958	0	0	0	0	0	1,958
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY HERNANDO COUNTY BOARD OF COUNTY								
TALL		29	0	0	0	0	0	29
TALT		29,619	0	0	0	0	0	29,619
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
ACTL		0	26,668	0	0	0	0	26,668
TALT		6,379	1,092	0	0	0	0	7,471

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HERNANDO-CITRUS MPO

PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY HERNANDO COUNTY BOARD OF COUNTY									
ACTL	134,615	0	0	0	0	0	0	0	134,615
TALL	201,146	0	0	0	0	0	0	0	201,146
TALT	59,213	0	0	0	0	0	0	0	59,213
<b>TOTAL 434499 1</b>	<b>432,959</b>	<b>27,760</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>460,719</b>
<b>TOTAL PROJECT:</b>	<b>432,959</b>	<b>27,760</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>460,719</b>

ITEM NUMBER:437264 2 PROJECT DESCRIPTION:GOOD NEIGHBOR TRAIL GAP FR W OF SR 50/CORTEZ BLVD TO GOOD NEIGHBOR TR \*SIS\*  
 DISTRICT:07 COUNTY:HERNANDO TYPE OF WORK:BIKE PATH/TRAIL  
 EX DESC:CONNECT 12' TRAIL FR SUNCOAST TRL TO GOOD NEIGHOR TRL-C2C

ROADWAY ID:08040000 PROJECT LENGTH: 2.179MI LANES EXIST/IMPROVED/ADDED: 4/ 0/ 0

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS
PHASE: P D & E / RESPONSIBLE AGENCY: MANAGED BY FDOT								
TALT	0	150,000	0	0	0	0	0	150,000
TLWR	358,669	0	0	0	0	0	0	358,669
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DIH	10,149	851	0	0	0	0	0	11,000
DS	51,077	0	0	0	0	0	0	51,077
TLWR	2,029,842	0	0	0	0	0	0	2,029,842
PHASE: RIGHT OF WAY / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DIH	0	0	1,000	0	0	0	0	1,000
TLWR	0	2,877,970	3,122,030	0	0	0	0	6,000,000
PHASE: RAILROAD & UTILITIES / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	20,000	0	0	0	0	0	0	20,000
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DIH	0	0	0	0	798,339	0	0	798,339
TALT	0	0	0	0	1,623,827	0	0	1,623,827
TLWR	0	0	0	0	14,762,064	0	0	14,762,064
<b>TOTAL 437264 2</b>	<b>2,469,737</b>	<b>3,028,821</b>	<b>3,123,030</b>	<b>0</b>	<b>17,184,230</b>	<b>0</b>	<b>0</b>	<b>25,805,818</b>
<b>TOTAL PROJECT:</b>	<b>2,469,737</b>	<b>3,028,821</b>	<b>3,123,030</b>	<b>0</b>	<b>17,184,230</b>	<b>0</b>	<b>0</b>	<b>25,805,818</b>
<b>TOTAL DIST: 07</b>	<b>306,136,439</b>	<b>10,694,522</b>	<b>6,195,030</b>	<b>3,661,104</b>	<b>17,295,676</b>	<b>34,118,121</b>	<b>0</b>	<b>378,100,892</b>
<b>TOTAL HIGHWAYS</b>	<b>306,136,439</b>	<b>10,694,522</b>	<b>6,195,030</b>	<b>3,661,104</b>	<b>17,295,676</b>	<b>34,118,121</b>	<b>0</b>	<b>378,100,892</b>



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HERNANDO-CITRUS MPO

TURNPIKE  
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ITEM NUMBER:405270 3 PROJECT DESCRIPTION:SUNCOAST PARKWAY 2 - HERNANDO C/L TO SOUTH OF W GROVER CLEVELAND BLVD \*SIS\*  
DISTRICT:07 COUNTY:CITRUS TYPE OF WORK:NEW ROAD CONSTRUCTION  
EX DESC:S/O FROM 405270-1

ROADWAY ID:02470000 PROJECT LENGTH: 7.410MI LANES EXIST/IMPROVED/ADDED: 0/ 0/ 4

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
PKYI	6,562,019	0	0	0	0	0	0	6,562,019
PHASE: RIGHT OF WAY / RESPONSIBLE AGENCY: MANAGED BY FDOT								
PKYI	17,196,698	84,169	0	0	0	0	0	17,280,867
PHASE: RAILROAD & UTILITIES / RESPONSIBLE AGENCY: MANAGED BY FDOT								
PKYI	11,605,553	0	0	0	0	0	0	11,605,553
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
PKBD	62,983,129	0	0	0	0	0	0	62,983,129
PKYI	5,876,593	2,500	0	0	0	0	0	5,879,093
PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT								
PKYI	0	1,000	0	0	0	0	0	1,000
<b>TOTAL 405270 3</b>	<b>104,223,992</b>	<b>87,669</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>104,311,661</b>

ITEM NUMBER:405270 4 PROJECT DESCRIPTION:SUNCOAST PARKWAY 2 - SOUTH OF W GROVER CLEVELAND BLVD TO SR 44 \*SIS\*  
DISTRICT:07 COUNTY:CITRUS TYPE OF WORK:NEW ROAD CONSTRUCTION  
ROADWAY ID:02470000 PROJECT LENGTH: 4.525MI LANES EXIST/IMPROVED/ADDED: 0/ 0/ 4

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
PKYI	4,193,756	0	0	0	0	0	0	4,193,756
PHASE: RIGHT OF WAY / RESPONSIBLE AGENCY: MANAGED BY FDOT								
PKYI	16,141,839	132,656	0	0	0	0	0	16,274,495
PHASE: RAILROAD & UTILITIES / RESPONSIBLE AGENCY: MANAGED BY FDOT								
PKYI	1,970,652	0	0	0	0	0	0	1,970,652
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
DDR	652	0	0	0	0	0	0	652
PKBD	43,151,204	0	0	0	0	0	0	43,151,204
PKYI	5,543,830	2,500	0	0	0	0	0	5,546,330
PHASE: ENVIRONMENTAL / RESPONSIBLE AGENCY: MANAGED BY FDOT								
PKYI	0	35,000	0	0	0	0	0	35,000
<b>TOTAL 405270 4</b>	<b>71,001,933</b>	<b>170,156</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>71,172,089</b>

ITEM NUMBER:405270 5 PROJECT DESCRIPTION:SUNCOAST PARKWAY 2 - SR 44 TO US19 \*SIS\*  
DISTRICT:07 COUNTY:CITRUS TYPE OF WORK:NEW ROAD CONSTRUCTION  
ROADWAY ID:02470000 PROJECT LENGTH: 13.086MI LANES EXIST/IMPROVED/ADDED: 0/ 0/ 2

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
PKYI	180,388	3,701,463	0	0	0	0	0	3,881,851
PHASE: RIGHT OF WAY / RESPONSIBLE AGENCY: MANAGED BY FDOT								
PKYI	17,153	2,076	0	0	0	0	0	19,229



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**TURNPIKE**  
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HERNANDO-CITRUS MPO

ITEM NUMBER:427324 2  
 DISTRICT:07  
 ROADWAY ID:08470000

PROJECT DESCRIPTION:THERMOPLASTIC FOR SUNCOAST RESURFACING IN HERNANDO COUNTY, MP 37-46  
 COUNTY:HERNANDO  
 PROJECT LENGTH: 7.212MI

\*SIS\*  
 TYPE OF WORK:SIGNING/PAVEMENT MARKINGS  
 LANES EXIST/IMPROVED/ADDED: 4/ 0/ 0

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS
PHASE: PRELIMINARY ENGINEERING / RESPONSIBLE AGENCY: MANAGED BY FDOT								
PKYR	87	0	0	0	0	0	0	87
PHASE: CONSTRUCTION / RESPONSIBLE AGENCY: MANAGED BY FDOT								
PKYR	195,064	2,036	0	0	0	0	0	197,100
<b>TOTAL 427324 2</b>	<b>195,151</b>	<b>2,036</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>197,187</b>
<b>TOTAL PROJECT:</b>	<b>195,151</b>	<b>2,036</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>197,187</b>
<b>TOTAL DIST: 07</b>	<b>175,744,157</b>	<b>17,893,806</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>193,637,963</b>
<b>TOTAL TURNPIKE</b>	<b>175,744,157</b>	<b>17,893,806</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>193,637,963</b>

FLORIDA DEPARTMENT OF TRANSPORTATION  
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**TRANSIT**  
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HERNANDO-CITRUS MPO

ITEM NUMBER:402628 4 PROJECT DESCRIPTION:CITRUS COUNTY BOCC - FTA SECTION 5307 \*NON-SIS\*  
 DISTRICT:07 COUNTY:CITRUS TYPE OF WORK:OPERATING/ADMIN. ASSISTANCE  
 EX DESC:SMALL URBANIZED AREA GOVERNOR'S APPORTIONMENT

ROADWAY ID: PROJECT LENGTH: .000 LANES EXIST/IMPROVED/ADDED: 0/ 0/ 0

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS
PHASE: CAPITAL / RESPONSIBLE AGENCY: MANAGED BY CITRUS COUNTY TRANSIT								
FTA	0	3,445,165	900,000	900,000	900,000	900,000	0	6,145,165
LF	0	3,445,165	900,000	900,000	900,000	900,000	0	6,145,165
<b>TOTAL 402628 4</b>	<b>0</b>	<b>6,890,330</b>	<b>1,800,000</b>	<b>1,800,000</b>	<b>1,800,000</b>	<b>1,800,000</b>	<b>0</b>	<b>12,290,330</b>
<b>TOTAL PROJECT:</b>	<b>0</b>	<b>6,890,330</b>	<b>1,800,000</b>	<b>1,800,000</b>	<b>1,800,000</b>	<b>1,800,000</b>	<b>0</b>	<b>12,290,330</b>

FLORIDA DEPARTMENT OF TRANSPORTATION  
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**TRANSIT**  
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HERNANDO-CITRUS MPO

ITEM NUMBER:408715 1 PROJECT DESCRIPTION:HERNANDO COUNTY BOCC - FTA SECTION 5307 \*NON-SIS\*  
 DISTRICT:07 COUNTY:HERNANDO TYPE OF WORK:TRANSIT IMPROVEMENT  
 EX DESC:THE BUS - SMALL URBANIZED GOV. APPROPRIATION

ROADWAY ID: PROJECT LENGTH: .000 LANES EXIST/IMPROVED/ADDED: 0/ 0/ 0

FUND CODE	LESS THAN 2019	2019	2020	2021	2022	2023	GREATER THAN 2023	ALL YEARS
PHASE: CAPITAL / RESPONSIBLE AGENCY: MANAGED BY HERNANDO								
FTA	3,836,122	2,812,499	900,000	900,000	900,000	900,000	0	10,248,621
<b>TOTAL 408715 1</b>	<b>3,836,122</b>	<b>2,812,499</b>	<b>900,000</b>	<b>900,000</b>	<b>900,000</b>	<b>900,000</b>	<b>0</b>	<b>10,248,621</b>
<b>TOTAL PROJECT:</b>	<b>3,836,122</b>	<b>2,812,499</b>	<b>900,000</b>	<b>900,000</b>	<b>900,000</b>	<b>900,000</b>	<b>0</b>	<b>10,248,621</b>
<b>TOTAL DIST: 07</b>	<b>3,836,122</b>	<b>9,702,829</b>	<b>2,700,000</b>	<b>2,700,000</b>	<b>2,700,000</b>	<b>900,000</b>	<b>0</b>	<b>22,538,951</b>
<b>TOTAL TRANSIT</b>	<b>3,836,122</b>	<b>9,702,829</b>	<b>2,700,000</b>	<b>2,700,000</b>	<b>2,700,000</b>	<b>900,000</b>	<b>0</b>	<b>22,538,951</b>
<b>GRAND TOTAL</b>	<b>485,716,718</b>	<b>38,291,157</b>	<b>8,895,030</b>	<b>6,361,104</b>	<b>19,995,676</b>	<b>35,018,121</b>	<b>0</b>	<b>594,277,806</b>



**Hernando County  
FY 2019/2020  
Complete Streets Priority Projects  
Anticipated Amendment Date: September 18, 2018**

**DRAFT**

Project Rank	Previous Rank	FPN Resp. Agency	Project/Corridor	From	To	Area	Project Type	Project Phase/Year
<b>PRODUCTION</b>		4343091 FDOT	Spring Hill Elementary - Sidewalk (SRTS Application)	w/n 2-mile radius of school		HC	SRTS	CST 2018
		4336951 FDOT	Deltona Blvd. - Sidewalk	Deltona Elem. School	Philatelic Dr.	HC	TA	CST 2018
		4279963 FDOT	Powell Rd. - Sidewalk/Multi-Use Trail	Spring Park Way	California St.	HC	TA	CST 2018
		4344991 FDOT	Quality Dr./Medical Blvd. - Sidewalk	Mariner Blvd.	Farnsworth Blvd.	HC	TA	CST 2018
		4367111 FDOT	Explorer K-8 - Sidewalks (SRTS Application)	w/n 2-mile radius of school		HC	SRTS	CST 2022
		4367101 FDOT	JD Floyd K-8 - Sidewalks (SRTS Application)	w/n 2-mile radius of school		HC	SRTS	CST 2023
		4367121 FDOT	Brooksville Elementary - Sidewalk (SRTS Application)	w/n 2-mile radius of school		COB	SRTS	CST 2020
		4367091 FDOT	Westside Elementary - Sidewalk (SRTS application)	w/n 2-mile radius of school		HC	SRTS	CST 2020
		4372642 FDOT	GNT Gap Connector Trail - Multi-Use Trail	SR50/Cortez Blvd.	GNT Trailhead	HC/COB	ST	CST 2020
		4357201 FDOT	West GNT Trail Connector - Multi-Use Trail	W Suncoast PKWY	SR 50/Cortez Blvd.	HC/COB	ST	CST 2020
		4395091 FDOT	Deltona Blvd. - Sidewalk	Elgin Blvd.	SR 50	HC	TA	CST 2021
		4367081 FDOT	Deltona Blvd. - Sidewalk	Spring Hill Dr.	Begonia St.	HC	TA	CST 2021
	4337141 FDOT	E. Linden Dr. - Sidewalk	Coronado Dr.	Spring Hill Dr.	HC	TA	CST 2021	
	4395081 FDOT	Elgin Blvd. - Sidewalk	Deltona Blvd.	Mariner Blvd.	HC	TA	CST 2022	
1	Production	4411071 FDOT	Eastside Elementary - Sidewalk	w/n 2-mile radius of school		HC	SRTS	PE 2022
2	Production	4411031 FDOT	Fox Chapel Middle School - Sidewalk	w/n 2-mile radius of school		HC	SRTS	PE 2022
3	Production	4386511 FDOT	S Linden Dr. - Sidewalk	County Line Rd.	Spring Hill Dr.	HC	TA	PE 2022
4	Production	4374841 FDOT	W. Landover Blvd.	Northcliffe Blvd.	Elgin Blvd.	HC	TA	PE 2021
5	1		Sunshine Grove Rd. - Sidewalk	Ken Austin Pkwy.	Hexam Rd.	HC	TA	Application Submitted
6	2		California St./Powell Rd. - Sidewalk	Spring Hill Dr./California St.	Powell Rd./Rowan Rd.	HC	TA	Application Submitted
7	3		Cobblestone Dr. - Sidewalk	Pinehurst Dr.	County Line Rd.	HC	TA	Application Submitted
8	4		W. Linden Dr. - Sidewalk	Spring Hill Dr.	Mariner Blvd.	HC	TA	Application Submitted
9	5		Amero Ln. - Sidewalk	Coronado Dr.	Anderson Snow Rd.	HC	TA	Application Submitted
10	6		Nightwalker Rd. - Sidewalk	Cortez Blvd. (SR 50)	Madrid Rd.	HC	TA	Application Submitted
11	7		Good Neighbor Trail (GNT) - Rehabilitation	Jefferson St.	Jasmine St.	COB	TA	Application Submitted
12	8		Withlacoochee State Trail (WST) - Reconstruction	Pasco/Hernando County Line	Citrus/Marion County Line	HC	TA	No Application
13	9		Suncoast Trail/U.S. 98 - Trailhead/Restroom	Suncoast Trail/US 98		HC	TA	No Application
14	10		Spring Hill Dr. - Sidewalk	US 19	Ken Lake Ave.	HC	TA	No Application
15	11		Spring Hill Dr. - Sidewalk	Spring Park Way	US 41	HC	TA	Application Submitted
16	12		North Ave. - Sidewalk	Howell Ave.	Zoller St.	COB	TA	ROW issues
17	13		Kass Circle Improvements	Kass Circle		HC	TA	Under Review
18	14		Suncoast Trail (SCT) - Rehabilitation	County Line Rd	US 98	HC	TA	Application Submitted

**Terms Key**

**CST** Construction  
**COB** City of Brooksville  
**GNT** Good Neighbor Trail  
**HC** Hernando County  
**OGT** Office of Greenways & Trails

**P** Programmed for a production phase  
**PE** Preliminary Engineering/Design  
**PS** Paved Shoulders  
**ROW** Right-of-Way  
**RRR** Resurfacing, Restoration and Rehabilitation

**SRTS** Safe Routes to School  
**ST** SunTrail Funding  
**TA** Transportation Alternatives  
**TBD** To Be Determined  
**U** Unranked

**WST** Withlacoochee State Trail  
**RED** New Projects  
**REHAB** Rehabilitation (funding TBD)



**Citrus County  
FY 2019/2020  
Complete Streets Priority Projects  
Anticipated Amendment Date: September 18, 2018**

**DRAFT**

Project Rank	Previous Rank	FPN / Resp. Agency	Project/Description	From	To	Area	Project Type	Project Phase/ Year
PRODUCTION		4325811 / FDOT	W. Yulee Dr. - Sidewalk	W. Central St.	US 19 (S Suncoast Blvd.)	CC	TA	CST 2018
		4375141 / FDOT	US 19/SR 55/S. Suncoast Blvd. - Multi-Use Trail	Hernando/Citrus County Line	W. Green Acres St.	CCR	RRR	CST 2020
		4058223 / FDOT	US 19/SR 55/S. Suncoast Blvd. - Multi-Use Trail	W. Jump Ct.	Ft. Island Trail	CC/CR	RRR	CST 2018
		4396981 / FDOT	Forest Ridge Elementary - Phase I Sidewalk	W. Norvell Bryant Hwy (CR 486)	W. Lake Beverly Dr.	CC	SRTS	CST 2021
		4373491 / FDOT	Withlacoochee State Trail (WST) Connector	WST Northern Terminus	Dunnellon Trailhead	CC	ST	CST 2019
		4396991 / FDOT	Pleasant Grove Elementary (CR 581) - Sidewalk	Pleasant Grove Rd.	W. Gulf to Lake Hwy (SR 44)	CC/INV	SRTS	CST 2020
	4411041 / FDOT	N Turkey Oak Dr.	SR 44	US 19	CC/INV	SRTS	CST 2021	
1			Withlacoochee State Trail (WST) - Rehabilitation	Hernando/Citrus County Line	Citrus/Marion County Line	CC	ST	Application Submitted
2			Forest Ridge Elementary - Phase II Sidewalk	W. Lake Beverly Dr.	N. Lecanto Hwy (CR 491)	CC	TA	Application Submitted
Deleted	3		Crystal River Middle School - Covered Sidewalk	On-Site		CCR	SRTS	
3			Rock Crusher Elementary - Sidewalk	W. Homosassa Trail (CR 490)	Duval Island Boat Ramp	CC	TA	
4			Three Sisters Springs Connector - Multi-Use Trail	US 19/Kings Bay Drive	486 Trail	CC/CCR	TA	Consultant Study Complete
5			Ft. Island Trail - Multi-Use Trail	Gulf of Mexico	Three Sisters Trail	CC/CCR	TA	Consultant Study Complete
6			Floral City Sidewalks/Bicycle Route	Floral City	Floral City	CC	TA	Under Review
7			Sugarmill Woods - Multi-Use Trail along US 98	Oak Village Blvd.	Trailhead/Parking lot near the Suncoast Parkway I	CC	TA	
8			W. Cardinal St. - Sidewalk	US 19 (S. Suncoast Blvd.)	S. Lecanto Hwy (CR 491)	CC	TA	
9			E. Vine St. & E. Gospel Is. Rd. - Sidewalk	N. Apopka Ave.	W. Gulf to Lake Hwy (SR 44)	CC	TA	
10			N. Independence Hwy. - PS/Sidewalk	E. Gulf to Lake Hwy (SR 44)	N. Florida Ave (US 41)	CC	TA	
11			US 19 Trailhead & Crossing	Crosstown Trail at US 19 - (In City of Crystal River)		CR	TA	
12			South Apoka Connector - Phase I	Dampier St.	Highland Blvd.	CC/INV	TA	
13			W. Halls River Rd. (CR 490A) - Sidewalk	S. Riverview Circle	US 19 (S. Suncoast Blvd.)	CC	TA	
14			Eden Dr. Connector/Sidewalk	WST	Martinis Dr.	CC/INV	TA	
15			Forest Dr. Sidewalk	W. Main St. (SR44)	Independence Hwy.	CC	TA	
16			Turner Camp Rd./Ella Ave. - PS/Sidewalk	US 41	Inverness MS	CC	TA	
17			Citrus Springs Blvd. - Bicycle Lane/PS	Dunklin Blvd.	W. Deltona Blvd.	CC	TA	
18			Elkcam Blvd. - Bicycle Lane/PS	Pine Ridge Blvd	N Citrus Springs Blvd.	CC	TA	
19			Pine Ridge Blvd. - Bicycle Lane/PS	CR 486	Pine Ridge Blvd. Trail	CC	TA	
20			South Apoka Connector - Phase II	Highland Blvd.	E Anna Jo Dr.	CC/INV	TA	
21			Mossy Oak Sidewalk	US 41 and Eden Dr.	WST	WST	TA	
22			Sugarmill Woods Bicycle Lane along: a. W. Oak Park Blvd. b. Cypress Blvd. E c. Corkwood Blvd.	Shoppes at Sugarmill Woods W. Oak Park Blvd. W. Oak Park Blvd.	Corkwood Blvd. Cypress Circle E Cypress Blvd. E	CC CC CC	TA TA TA	
U			Suncoast Parkway - Ext. to 486	CR 491 - possible trail extension	CR 486 trail	CC	TA	ROW issues
U			W. Miss Maggie Dr. (CR 480) - Sidewalk/PS	Chassowitzka River Campground	US 19 (S. Suncoast Blvd.)	CC	TA	ROW issues

**Terms Key**

CC	Citrus County	P	Programmed for a production phase	ST	SunTrail Funding
CCR	City of Crystal River	PE	Preliminary Engineering/Design	TA	Transportation Alternatives
CR	Crystal River	PS	Paved Shoulders	U	Unranked
CST	Construction	ROW	Right-of-Way	WST	Withlacoochee State Trail
INV	Inverness	RRR	Resurfacing, Restoration and Rehabilitation	RED	New Projects
OGT	Office of Greenways & Trails	SRTS	Safe Routes to School	REHAB	Rehabilitation (funding TBD)



**HERNANDO/ CITRUS MPO**  
**MAJOR IMPROVEMENT and CONGESTION MANAGEMENT PROGRAMS**  
**FY 2019/2020 LIST OF PRIORITY PROJECTS**  
*Anticipated Adoption June 19, 2018*

**DRAFT**

RANK	FPN	Agency	FACILITY	FROM	TO	ACTIVITY	PROJECT PHASE/ COST ESTIMATE
↓ FUNDED FOR CONSTRUCTION ↓							
<b>PRODUCTION</b>	411011 2,3,4	FDOT	<b>I-75 (SR 93)</b>	Pasco County	Sumter County	Add 2 lanes (existing 4)	Design Build/ \$140,379,975
	405270 1	FTE	<b>Suncoast Parkway II (SR 589)</b>	US 98	CR 486 / Norvell Bryant Highway	New 4 lane Toll Road	CONST/ \$ 41,335,232
	405270 3	"	"	Hernando/Citrus Co. Line	S. of W. Grover Cleveland Blvd.	"	CONST/ \$ 89,774,831
	405270 4	"	"	S. of W. Grover Cleveland Blvd.	SR 44 (W. Gulf to Lake Hwy.)	"	CONST/ \$ 59,975,115
	430051 2	FDOT	<b>SR 50/US 98 (Cortez Blvd.)</b>	Lockhart Road	E. of Remington Road	Add 2 lanes (existing 4)	CONST/ \$ 4,931,393
	416732 4	FDOT	<b>SR 50/US 98 (Cortez Blvd.)</b>	Windmere Rd.	US 98 (McKethan Rd.)	Add 2 lanes (existing 4)	CONST/ \$ 23,493,112
	416732 3	FDOT	<b>SR 50 (Cortez Blvd.)</b>	US 98 (McKethan Rd.)	US 301 (Treiman Blvd.)	Add 2 lanes (existing 2)	CONST/ \$ 22,462,315
	257298 5	FDOT	<b>CR 578 (County Line Rd.)</b>	Toll 589 (Suncoast Pkwy.)	US 41 (Broad St.)	Construct 4 lanes	CONST/ \$ 28,333,252
	257298 6	FDOT	<b>CR 578 (County Line Rd.)</b>	Springtime St.	E. of Mariner Blvd.	Construct 4 lanes	CONST/ \$10,785,542
	4058220 2	FDOT	<b>US 19 (SR 55)/US 98</b>	W. Green Acres St.	W. Jump Ct.	Add 2 lanes (existing 4)	CONST/ \$ 29,268,982
	4058220 3	FDOT	<b>US 19 (SR 55)/US 98</b>	W. Jump Ct.	W. Fort Island Trail	Add 2 lanes (existing 4)	CONST/ \$ 37,962,912
	4344981	Citrus Co.	<b>CR 491 (N. Lecanto Hwy.) Phase 1</b>	W. Laurel St.	S. of W. Audubon Park Path	Add 2 lanes (existing 2)	CONST/\$17,866,368
	416733 2	FDOT	<b>SR 50 Bypass</b>	CR 485 (Cobb Rd.)	W. of Buck Hope Road	Add 2 lanes (existing 4)	CONST/\$13,488,428
416735 1	FDOT	<b>SR 50 Bypass</b>	W. of Buck Hope Road	Jefferson Street (50A)	Add 2 lanes (existing 4)	CONST/\$34,053,371	
257165 3	FDOT	<b>US 41 (SR 45) (N. Florida Ave.)</b>	SR 44 (E. Gulf to Lake Hwy.)	S of Withlacoochee Trail Bridge	Add 2 lanes (existing 2)	CONST/\$13,684,369	
↓ NOT FUNDED FOR CONSTRUCTION ↓							
<b>1</b>	257165 1	FDOT	<b>US 41 (SR 45) (N. Florida Ave.)</b>	SR 44 (E. Gulf to Lake Hwy.)	E. Arlington St.	Add 2 lanes (existing 2)	ROW/\$ 4,127,000
	257165 2	FDOT	<b>US 41 (SR 45) (N. Florida Ave.)</b>	E. Arlington St.	SR 200 (N. Carl G Rose Hwy.)	Add 2 lanes (existing 2)	ROW/\$5,816,715
	257165 4	FDOT	<b>US 41 (SR 45) (N. Florida Ave.)</b>	S of Withlacoochee Trail Bridge	Sportsman	Add 2 lanes (existing 2)	
	257165 5	FDOT	<b>US 41 (SR 45) (N. Florida Ave.)</b>	Sportsman	Arlington St.	Add 2 lanes (existing 2)	
<b>2</b>	Hernando Co.	<b>SR 50 (Cortez Blvd.)</b>	Weeping Willow Street	Sunshine Grove Road	Congestion Project	CONST / \$1,470,788	
<b>3</b>	Citrus Co.	<b>US 41 (N. Florida Ave.) (SR 45)</b>	N. Independence Hwy.	Intersection	Congestion Project		
<b>4</b>	442835 1	FDOT	<b>SR 50 (Cortez Blvd.)</b>	US 301/SR 35 (Treiman Blvd.)	Hernando/Sumter Co. Line	Add 2 lanes (existing 2)	PE/ \$ 3,000,000
<b>5</b>		FDOT	<b>US 41/SR 50A One Way Pairs</b>	W. of Mildred Ave.	US 41/SR 50A intersection	Complete Streets	PE
<b>6</b>		Citrus Co.	<b>Croft Ave.</b>	SR 44 (E. Gulf to Lake Hwy.)	E. Hayes St.	Add 2 lanes (existing 2)	PE
<b>7</b>		FDOT	<b>US 98 Realignment to (CR 485)</b>	US 98 (Ponce de Leon Blvd.)	SR 50 (Cortez Blvd.)	Add 2 lanes (existing 2)	PD&E
<b>8</b>		Citrus Co.	<b>CR 490A (W. Grover Cleveland Blvd.)</b>	US 19 (SR 55)/US 98	CR 491 (S. Lecanto Hwy.)	Add 2 lanes (existing 2)	PE
<b>9</b>		Citrus Co.	<b>CR 491 (N. Lecanto Hwy.)</b>	W. Pine Bridge Blvd.	US 41/SR 45	Add 2 lanes (existing 2)	PE
<b>10</b>	438613 1	FDOT	<b>US 41 (SR 45) (Broad St.)</b>	Spring Hill Dr.	Powell Rd.	Add 2 lanes (existing 4)	PE
<b>11</b>		Citrus Co.	<b>CR 490 (Homosassa Trail)</b>	US 19 (SR 55)/US 98	SR 44 (W. Gulf to Lake Hwy.)	Add 2 lanes (existing 2)	PE
<b>12</b>	405822 5	Citrus Co.	<b>US 19 (SR 55)/US 98</b>	Cardinal Street	Green Acres	Add 2 lanes (existing 4)	PE

Blue - Hernando County  
 Orange - Citrus County

**Terms Key**

**CONST** Construction  
**PD&E** Project Development and Environment  
**PE** Preliminary Engineering/Design  
**ROW** Right-of-Way



# **Hernando/Citrus MPO Transportation Performance Measures/ Transportation Improvement Plan (TIP) Compliance**

## **Introduction**

The Moving Ahead for Progress in the 21<sup>st</sup> Century Act (MAP-21) requires State DOTs and MPOs to conduct performance-based planning by tracking performance measures and setting data-driven targets to improve those measures. Performance-based planning ensures the most efficient investment of federal transportation funds by increasing accountability, transparency, and providing for better investment decisions that focus on key outcomes related to seven national goals:

- Improving Safety;
- Maintaining Infrastructure Condition;
- Reducing Traffic Congestion;
- Improving the Efficiency of the System and Freight Movement;
- Protecting the Environment; and,
- Reducing Delays in Project Delivery.

The Fixing America's Surface Transportation (FAST) Act supplements the MAP-21 legislation by establishing required performance measures and timelines for State DOTs and MPOs to comply with the requirements of MAP-21. The Federally required performance measures were incorporated into the Hernando/Citrus MPO's Congestion Management Process (May 2017) and include specific measures to address the following:

- Safety (Fatalities and Severe Injuries) (PM1)
- System Performance (Reliable Travel Time) (PM2)
- Goods Movement (Reliable Travel Time for Trucks) (PM2)
- System Preservation (Pavement and Bridge Condition) (PM3)
- Transit Asset Management (TAM)

State DOTs are required to establish statewide targets for the required performance measures and MPOs have the option to support the statewide targets or adopt their own. At this time, the Hernando/Citrus MPO has the required information to begin addressing the performance targets which is a requirement for the MPO's Transportation Improvement Program to be in compliance.

## **Safety Performance Target (PM1)**

Safety (PM1) was the first category of performance measures under the new Federal rules requiring adoption of performance targets. In March of 2016, the Highway Safety Improvement Program (HSIP) and Safety Performance Management Measures Rule (Safety PM Rule) was finalized and published in the *Federal Register*. The rule requires MPOs to set targets for the following safety-related performance measures and report progress to the State DOT:

- Fatalities;
- Serious Injuries;
- Nonmotorized Fatalities and Serious Injuries;
- Rate of Fatalities per 100 Million Vehicle Miles Traveled (VMT); and
- Rate of Serious Injuries per 100 Million VMT.

The 2016 Florida Strategic Highway Safety Plan (SHSP) is the statewide plan that focuses on how to accomplish the vision of eliminating fatalities and reducing serious injuries on all public roads. The SHSP was developed in coordination with Florida’s 27 metropolitan planning organizations (MPOs) through Florida’s Metropolitan Planning Organization Advisory Council (MPOAC). The SHSP development process included review of safety-related goals, objectives, and strategies in MPO plans. The SHSP guides FDOT, MPOs, and other safety partners in addressing safety and defines a framework for implementation activities to be carried out throughout the State.

The Florida SHSP and the Florida Transportation Plan (FTP) both commit to a visionary performance target of zero deaths. The FDOT Florida Highway Safety Improvement Program (HSIP) annual report documents the statewide interim performance measures toward that zero deaths vision.

The MPO acknowledges FDOT statewide HSIP interim safety performance measures and FDOT’s 2018 safety targets, which set the target at “0” for each performance measure to reflect the Department’s goal of zero deaths. However, the MPO is setting its safety performance targets based upon data collected within the MPO planning area for previous years related to safety performance measures. On January 30, 2018, the MPO adopted Resolution 2018-01 to establish its own targets, a 5% reduction based on a five-year rolling average for the required safety performance measures.

The 2018 targets documented in MPO Resolution 2018-01 are:

**Hernando/Citrus MPO Safety Performance Measures and Targets**

Fatalities	47.3
Serious Injuries	438.14
Nonmotorized Fatalities and Serious Injuries	41.04
Rate of Fatalities per 100 Million Vehicle Miles Traveled (VMT)	2.6
Rate of Serious Injuries per 100 Million VMT	30.4

The TIP considers potential projects that fall into specific investment priorities established by the MPO in the Long Range Transportation Plan (LRTP). For the Hernando/Citrus MPO this includes safety programs such as:

- Continued involvement and support for the Community Traffic Safety Team (CTST) and/or the Safe Routes to Schools (SRTS) Team to address infrastructure or behavior safety.
- Infrastructure examples: Installation of school flashing signals, roadway lighting, traffic calming, traffic signals.
- Behavioral safety examples: SRTS education/enforcement activities, pedestrian/bicycle safety education.

The TIP includes specific investment priorities that support each of the MPO's goals including safety, using a prioritization and project selection process established in the LRTP. The TIP prioritization process continues to use a data-driven method and stakeholder input to evaluate projects that have an anticipated effect of reducing both fatal and injury crashes. The MPO's goal of reducing fatal and serious injury crashes is linked to this investment plan and the process used in prioritizing the projects is consistent with Federal requirements.

### **Bridge and Pavement Condition Performance Targets (System Preservation) (PM2)**

System preservation "Bridge and Pavement Condition" targets to assess the condition of the pavements and bridges on the National Highway System (NHS) became effective at the state level May 20, 2018 and are the second set of required performance measures (PM2). These performance measures and targets only apply to the National Highway System which includes the Interstate Highway System and typically the Principal Arterials. NHS roadways in Citrus and Hernando Counties include:

- Interstate 75
- Suncoast Parkway
- US 19
- US 41
- US 98
- US 301
- SR 44
- SR 50
- SR 200
- CR 485 (Cobb Road)

The rule requires MPOs to set targets for the following performance management performance measures and report progress to the State DOT:

#### **Pavement Performance Measures**

- Percentage of pavements on the Interstate System in good condition.
- Percentage of pavements on the Interstate System in poor condition.
- Percentage of pavements on the non-Interstate NHS in good condition.
- Percentage of pavements on the non-Interstate NHS in poor condition.

#### **Bridge Performance Measures**

- Percentage of NHS bridges by deck area classified as in good condition.
- Percentage of NHS bridges by deck area classified as in poor condition.

"Good" condition suggests that major investment is not needed while "Poor" condition suggests that major investment is needed. For the pavement measures, five pavement metrics are used to assess condition: International Roughness Index (IRI); Cracking Percent; Rutting; Faulting; and a Present Serviceability Rating (PSR) for lower speed roads. The bridge measure assesses the condition of a bridge's deck, superstructure, substructure, and culverts.

### **State of Florida Pavement and Bridge Performance Targets**

Federal rules require state DOTs and MPOs to set bridge and pavement performance targets and monitor progress towards achieving the targets. States must set four-year statewide targets for the

percent of interstate pavements in good and poor condition; two-year and four-year targets for the percent of non-Interstate NHS pavements in good and poor condition; and two-year and four-year targets for the percent of NHS bridges by deck area in good and poor condition. MPOs must set four-year targets for all six measures. MPOs can either agree to program projects that will support the statewide targets or set their own quantifiable targets for the MPO’s planning area.

<b>Performance Measure</b>	<b>2-year Statewide Target (Jan. 1, 2018 to Dec. 31, 2019)</b>	<b>4-year Statewide Target (Jan. 1, 2018 to Dec. 31, 2021)</b>
Percent of Interstate pavements in good condition	Not required	60%
Percent of Interstate pavements in poor condition	Not required	5%
Percent of non-Interstate NHS pavements in good condition	40%	40%
Percent of non-Interstate NHS pavements in poor condition	5%	5%
Percent of NHS bridges by deck area in good condition	50%	50%
Percent of NHS bridges by deck area in poor condition	10%	10%

In setting the statewide targets, FDOT considered several factors including:

- FDOT currently has the following conditions:
  - 66% of the Interstate pavements in good condition and 0.1% in poor condition;
  - 45% of the non-Interstate NHS pavements in good condition and 0.4% in poor condition;
  - 72% of NHS bridges by deck area in good condition and 1% in poor condition
- FDOT seeks to be conservative in its targets, while at the same time meeting the minimum condition requirements (no more than 5% of the Interstate System in poor condition and no more than 10% of NHS bridges by deck area in poor condition).

**Hernando/Citrus MPO Pavement and Bridge Performance Targets**

On September 18, 2018, the Hernando/Citrus MPO agreed to support FDOT’s statewide pavement and bridge performance targets, thus agreeing to plan and program projects in the TIP that will, once implemented, make progress toward achieving the statewide targets.

The Hernando/Citrus MPO TIP was developed and is managed in cooperation with FDOT, TheBUS and Citrus County Transit. It reflects the investment priorities established in the Hernando/Citrus 2040 Long Range Transportation Plan. The focus of the Hernando/Citrus MPO’s investments to maintain bridge and pavement conditions may include but is not limited to projects and programs in the following areas:

- Pavement replacement or reconstruction (on the NHS)
- New lanes or widenings of NHS facilities, including resurfacing existing NHS lanes associated with new capacity

- Bridge replacement or reconstruction
- New bridge capacity on the NHS
- System resiliency projects that improve NHS bridge components

The Hernando/Citrus MPO TIP has been evaluated and the anticipated effect of the overall program is that, once implemented, progress will be made towards achieving the statewide pavement and bridge performance targets.

### **System Performance Target (Travel Time Reliability) (PM3)**

Travel Time Reliability “System Performance” targets to assess the travel time reliability performance of the National Highway System (NHS) became effective at the state level May 20, 2018 and are the third set of required performance measures (PM3). These performance measures and targets only apply to the National Highway System which includes the Interstate Highway System and typically the Principal Arterials. The PM3 requirements also included rules to address the Congestion Mitigation and Air Quality Improvement Program (CMAQ). These CMAQ rules do not apply to the Hernando/Citrus MPO since the planning area is not designated as nonattainment or a maintenance area for air quality. The MPO is required to set targets for the following performance measures:

- Percent of person-miles on the Interstate system that are reliable, also referred to as Level of Travel Time Reliability (LOTTR)
- Percent of person-miles on the non-Interstate NHS that are reliable (LOTTR)
- Truck Travel Time Reliability index (TTTR)

The measurement of these performance measures is summarized below:

#### **LOTTR Measures**

The LOTTR performance measures assesses the percent of person-miles traveled on the Interstate or the non-Interstate NHS that are reliable. LOTTR is defined as the ratio of longer travel times (80th percentile) to a normal travel time (50th percentile) over of all applicable roads, between the hours of 6 a.m. and 8 p.m. each day. The measures are expressed as the percent of person-miles traveled on the Interstate or Non-Interstate NHS system that are reliable. Person-miles take into account the number of people traveling in buses, cars, and trucks over these roadway segments.

#### **TTTR Measure**

The TTTR performance measure assesses the reliability index for trucks traveling on the interstate. A TTTR ratio is generated by dividing the 95th percentile truck travel time by a normal travel time (50th percentile) for each segment of the Interstate system over specific time periods throughout weekdays and weekends. This is averaged across the length of all Interstate segments in the state or MPO planning area to determine the TTTR index.

## **State of Florida System Performance Targets**

Federal rules require MPOs to establish four-year performance targets for the LOTTR and TTTR performance measures, within 180 days of FDOT setting statewide targets. FDOT set the following statewide targets on May 18, 2018:

<b>Performance Measure</b>	<b>2-year Statewide Target (Jan. 1, 2018 to Dec. 31, 2019)</b>	<b>4-year Statewide Target (Jan. 1, 2018 to Dec. 31, 2021)</b>
Percent of person-miles on the Interstate system that are reliable (Interstate LOTTR)	75%	70%
Percent of person-miles on the non-Interstate NHS that are reliable (Non-Interstate NHS LOTTR)	Not Required	50%
Truck travel time reliability (TTTR)	1.75	2.00

In setting the statewide targets, FDOT considered several factors including:

- FDOT currently has the following conditions:
  - 82% of person-miles traveled on the Interstate that are reliable;
  - 84% of person-miles traveled on the non-Interstate that are reliable;
  - 1.43 truck travel time reliability index
- FDOT reviewed external and internal factors that may affect reliability, conducted a trend analysis for the performance measures, and developed a sensitivity analysis indicating the level of risk for road segments to become unreliable. One key conclusion from this effort is that there is a degree of uncertainty with the future performance of reliability.
- FDOT sought to be conservative in its targets and closely monitor its PM3 performance in the coming years.

## **Hernando/Citrus MPO System Performance Targets**

On September 18, 2018, the Hernando/Citrus MPO agreed to support FDOT's statewide system performance targets, thus agreeing to plan and program projects in the TIP that will, once implemented, make progress toward achieving the statewide targets.

The Hernando/Citrus MPO TIP was developed and is managed in cooperation with FDOT and TheBUS and Citrus County Transit. It reflects the investment priorities established in the Hernando/Citrus 2040 Long Range Transportation Plan (LRTP). The focus of the Hernando/Citrus MPO's investments to maintain system performance may include but is not limited to projects and programs in the following areas:

- Corridor improvements
- Intersection improvements (on NHS roads)

- Intersection improvements
- Projects evaluated in the CMP and selected for the TIP
- Investments in transit, bicycle, or pedestrian systems that are expected to promote mode shift
- TSMO projects or programs
- Travel demand management programs

The Hernando/Citrus MPO TIP has been evaluated and the anticipated effect of the overall program is that, once implemented, progress will be made towards achieving the statewide LOTTR and TTTR performance targets.

### **Transit Asset Management Targets**

The Transit Asset Management rule from the Federal Transit Administration (FTA) became effective on October 1, 2016. This rule applies to all recipients and subrecipients of Federal transit funding that own, operate, or manage public transportation capital assets. The rule introduces three key requirements: 1) new State of Good Repair (SGR) performance measures and targets, 2) revised National Transit Database (NTD) reporting requirements, and 3) new Transit Asset Management (TAM) Plan. MPOs are encouraged to incorporate Transit Asset Measures and targets in the LRTP and TIP through a process that includes a written agreement between the transit providers, the MPO, and FDOT.

“State of good repair” is defined as the condition in which a capital asset is able to operate at a full level of performance. This means the asset:

1. Is able to perform its designed function.
2. Does not pose a known unacceptable safety risk.
3. Its lifecycle investments have been met or recovered.

Transit agencies are required to report performance measures and targets annually, while Metropolitan Planning Organizations (MPOs) may choose to revise or maintain their performance targets when they update their Transportation Improvement Programs (TIPs) or Long Range Transportation Plans (LRTPs). MPOs are encouraged to consult and communicate with State DOTs and transit providers to ensure alignment of targets any time these agencies update or establish new targets.

### **Hernando/Citrus MPO Transit Asset Management Targets**

On September 18, 2018, the MPO adopted Resolution 2018-11 to incorporate the performance targets and measures identified in the Transit Asset Management Plan for TheBus into the Transportation Improvement Program (TIP) as follows:

## Introduction

TheBus is a TAM Tier II transit agency operated by the Hernando County Board of County Commissioners in Hernando County, Florida. The County is contained within the Hernando/Citrus Metropolitan Planning area which is located approximately 40 miles north of the Tampa-St. Petersburg area and 67 miles west of the Orlando metropolitan area. The Hernando County Board of County Commissioner's transit system consists of four (4) fixed-routes with ADA complementary service. One of the four routes connects into Pasco County to the south for a regional corridor connection to the Pasco-Hernando State College.

## Performance Targets & Measures

Asset Category - Performance Measure	Asset Class	2019 Target	2020 Target	2021 Target	2022 Target	2023 Target
<b>REVENUE VEHICLES</b>						
Age - % of revenue vehicles within a particular asset class that have met or exceeded their Useful Life Benchmark (ULB)	AB - Articulated Bus	N/A				
	AO - Automobile	N/A				
	BR - Over-the-road Bus	N/A				
	BU - Bus	10%	10%	10%	10%	
	CU - Cutaway Bus	10%	20%	20%	10%	10%
	DB - Double Decked Bus	N/A				
	FB - Ferryboat	N/A				
	MB - Mini-bus	N/A				
	MV - Mini-van	N/A	100%			
	RT - Rubber-tire Vintage Trolley	N/A				
	SB - School Bus	N/A				
	SV - Sport Utility Vehicle	N/A				
	TB - Trolleybus	N/A				
	VN - Van	N/A				
	Custom 1	N/A				
Custom 2	N/A					
Custom 3	N/A					
<b>EQUIPMENT</b>						
Age - % of vehicles that have met or exceeded their Useful Life Benchmark (ULB)	Non Revenue/Service Automobile	N/A				
	Steel Wheel Vehicles	N/A				
	Trucks and other Rubber Tire Vehicles	N/A				
	Intelligent Transportation System	N/A				
	Electronic Farebox System	N/A				
	Custom 3	N/A				
<b>FACILITIES</b>						
Condition - % of facilities with a condition rating below 3.0 on the FTA Transit Economic Requirements Model (TERM) Scale	Administration	N/A				
	Maintenance	N/A				
	Parking Structures	N/A				
	Passenger Facilities	N/A				
	Equipment Storage Facility	N/A				
	Custom 2	N/A				
	Custom 3	N/A				



On September 18, 2018, the MPO adopted Resolution 2018-11 to incorporate the performance targets and measures identified in the Citrus County Asset Management Plan for Citrus Transit into the Transportation Improvement Program (TIP) as follows:

DRAFT

## Introduction

Citrus County Transit is a TAM Tier II transit agency operated by the Citrus County Board of County Commissioners in Citrus County, Florida. The County is contained within the Hernando/Citrus Metropolitan Planning area which is located approximately 40 miles north of the Tampa-St. Petersburg area and 67 miles west of the Orlando metropolitan area. The Citrus County Board of County Commissioner's transit system consists of a county-wide door to door shared ride service and four (4) Deviated Fixed Routes that make a connection at the Citrus County Transit Center.

## Performance Targets & Measures:

Asset Category - Performance Measure	Asset Class	2019 Target	2020 Target	2021 Target	2022 Target	2023 Target
<b>REVENUE VEHICLES</b>						
Age - % of revenue vehicles within a particular asset class that have met or exceeded their Useful Life Benchmark (ULB)	AB - Articulated Bus	N/A				
	AO - Automobile	N/A				
	BR - Over-the-Road Bus	N/A				
	BU - Bus	N/A				
	CU - Cutaway Bus	20%	20%	20%	20%	20%
	DB - Double Decked Bus	N/A				
	FB - Ferryboat	N/A				
	MB - Mini-Bus	N/A				
	MV - Mini-Van	100%				
	RT - Rubber Tire Vintage Trolley	N/A				
	SB - School Bus	N/A				
	SV - Sport Utility Vehicle	N/A				
	TB - Trolleybus	N/A				
VN - Van	N/A					
Generator	0%					
<b>EQUIPMENT</b>						
Age - % of vehicles that have met or exceeded their Useful Life Benchmark (ULB)	Non Revenue/Service Automobile	N/A				
	Steel Wheel Vehicles	N/A				
	Trucks and other Rubber Tire Vehicles	N/A				
	Custom 1	N/A				
	Custom 2	N/A				
	Custom 3	N/A				
<b>FACILITIES</b>						
Condition - % of facilities with a condition rating below 3.0 on the FTA Transit Economic Requirements Model (TERM) Scale	Administration	0%				
	Maintenance	N/A				
	Parking Structures	N/A				
	Passenger Facilities	N/A				
	Custom 1	N/A				
	Custom 2	N/A				
Custom 3	N/A					

Targets were established by utilizing the current bus, equipment and facilities replacement schedule which is based upon the number of buses or transit equipment needing to be replaced to provide the required level of service.