

**HERNANDO COUNTY  
TRANSPORTATION DISADVANTAGED  
LOCAL COORDINATING BOARD  
Minutes of the February 28, 2018 Regular Meeting**

The Hernando County Transportation Disadvantaged Local Coordinating Board (TDLCB) held a public meeting on February 28, 2018, at the Hernando County Government Center, 20 North Main Street, John Law Ayers County Commission Chambers, Room 160, Brooksville, Florida. The meeting was advertised in the Tampa Bay Times and the agenda was available on the MPO's website at [www.hernandocitrusmpo.us](http://www.hernandocitrusmpo.us).

**MEMBERS PRESENT:**

Nick Nicholson, Transportation Disadvantaged Local Coordinating Board Chairman  
Kevin Bargerstock, Florida Division of Vocational Rehabilitation  
Denise Clark, Public Education Community  
Joe DeGeorge, Hernando County Transit  
Kathleen Winters, Local Representative Medical Community  
David Newell, Florida Department of Transportation  
Penelope Barnard, Florida Agency for Health Care Administration  
Dave Ebelere, Regional Workforce Development Board  
Robert Bradburn, Local Representative, Children at Risk  
Benita Dixon, Private for Profit Transportation  
Tony Graham, Hernando County Veterans Services

**MEMBERS ABSENT:**

Verene Kurtz, Hernando County Resident, Disabled

**OTHERS PRESENT:**

Steve Diez, Transportation Planner III  
Carlene Riecss, Transportation Planner III  
Michelle Hale, Trans Hernando Transportation Coordinator  
Colleen Conko, Administrative Assistant II

**CALL TO ORDER:**

Chairman Nicholson called the meeting to order at 10:07 a.m.

Mr. Bradburn lead the Pledge of Allegiance.

A quorum was declared.

Proof of publication of the Notice of Public Meeting was entered into the record by Ms. Riecss.

## **ANNUAL ELECTION OF OFFICERS AND APPOINTMENTS:**

### ***Election of 2018 Vice-Chairman***

Chairman Nicholson opened nominations for the TDLCB Vice Chairperson.

Ms. Dixon nominated Ms. Winters as the Vice Chairperson to the Hernando County TDLCB.

No further nominations were made.

**Motion:** *Ms. Dixon moved to approve Ms. Winters as Vice Chairperson to the Hernando County TDLCB for the 2018 calendar year. Mr. Eberle seconded, and the motion carried unanimously.*

### ***Committee Membership Appointments/Reappointments – Policy and Procedures Committee and Grievance Committee***

Mr. Diez provided a brief review of the Policy and Procedures Committee and the Grievance Committee memberships. The TDLCB members indicated their willingness to remain on the respective committees.

Mr. Diez reported that Ms. Riecss will be taking his place on both of the committees.

**Motion:** *Ms. Clark moved to approve the appointment and reappointments of the Policy and Procedures Committee and the Grievance Committee as presented. Ms. Winters seconded, and the motion carried unanimously.*

## **APPROVAL/MODIFICATION OF AGENDA:**

It was noted that the TDLCB concurred with the February 28, 2018, TDLCB Meeting Agenda.

## **REVIEW/APPROVAL OF MINUTES – NOVEMBER 15, 2017:**

**Motion:** *Ms. Clark moved to approve the November 15, 2017, Meeting Minutes as presented. Mr. Graham seconded, and the motion carried unanimously.*

## **CORRESPONDENCE/INFORMATION ITEMS:**

### ***CTD Meeting Agendas***

Mr. Diez provided a brief overview of the February 13, 2018, Florida Commission for the Transportation Disadvantaged (CTD) meeting agenda.

### ***CTD 2017 Annual Performance Report – Highlights***

Mr. Diez provided a brief overview of the highlights for the CTD 2017 Annual Performance Report.

## ***Committee Vacancies***

Mr. Diez reported the TDLCB vacancies:

- Florida Association for Community Action
- Hernando County, Public Transit User
- Florida Department of Elderly Affairs
- Citizen Advocate, Hernando County
- Hernando County Resident, 60+ Years

## **VETERANS AFFAIRS – Tony Graham:**

It was noted that at this time there was no agency update.

## **TRANS HERNANDO – Michelle Hale:**

It was noted that at this time there was no agency update.

Mr. Diez announced that the Trans Hernando Quarterly System Report for fiscal period July 1, 2017 through January 31, 2018, was included in the agenda packet.

## **AGENCY UPDATE – Kathleen Winters (Local Medical Community):**

Ms. Winters provided an overview of the services provided by the Alzheimer's Family Medical Community to Alzheimer's/Dementia patients. She distributed an Alzheimer's Family Organization Caregiver's Companion booklet to the TDLCB members.

## **PLANNING AGENCY:**

### ***Community Transportation Coordinator (CTC) Selection Process***

Mr. Diez noted that the current contract with Mid Florida Community Services, Incorporated, will expire on June 30, 2018. He noted a new 5-year contract with the Florida Commission for the Transportation Disadvantaged (CTD) is required. Mr. Diez stated that Mid Florida Community Services, Incorporated, DBA-Trans-Hernando, was the only agency that attended the mandatory pre-conference meeting that was scheduled on January 8, 2018. He noted the MPO staff will be making a formal recommendation to the Hernando/Citrus Metropolitan Planning Organization (MPO) Board for review on March 20, 2018.

**Motion:** *Mr. Newell moved to approve and recommend to the Hernando/Citrus MPO Board that Mid-Florida Community Services, Incorporated, continue their contract with CTD as the Community Transportation Coordinator. Ms. Winters seconded, and the motion carried unanimously.*

### ***Transportation Disadvantaged Service Plan (TDSP) Update***

Ms. Riecss reported that at the May 23, 2018, TDLCB meeting, the Transportation Disadvantaged Service Plan (TDSP) will go before the TDLCB Board for review and approval.

**CITIZENS COMMENTS:**

It was noted that at this time there was no public comment.

**ADJOURNMENT and NEXT MEETING:**

There being no further business to discuss, Chairman Nicholson adjourned the TDLCB meeting at 10:27 a.m.

The next Transportation Disadvantaged Local Coordinating Board annual Public Hearing and Public Meeting are scheduled for Wednesday, May 23, 2018, beginning at 10:00 a.m., and 10:15 a.m., respectively, in the John Law Ayers County Commission Chambers.

The meeting agenda and back-up materials are available online at <http://www.hernandocitrusmpo.us/>.

**The February 28, 2018, TDLCB Meeting Minutes were approved on May 23, 2018.**

 5/23/18  
Katrina Butler, TDLCB Vice-Chairperson

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