



Hernando/Citrus
Metropolitan Planning Organization
Regular Meeting
 ~ Minutes ~

May 15, 2018 1:00 p.m.

CALL TO ORDER

The meeting was called to order at 1:00 p.m. on Tuesday, May 15, 2018, at the John Law Ayers Room, Government Center, Brooksville, Florida.

Attendee Name	Title	Attendance
Wayne Dukes	MPO Chairman	Yes
Jeff Kinnard	MPO Vice-Chairman	No
Steve Champion	Member, Hernando County	Yes
John Allocco	Member, Hernando County	Yes
Ronald Kitchen	Member, Citrus County	Yes
Robert Battista	Member, City of Brooksville	Yes
Pat Fitzpatrick	Member, City of Crystal River	Yes
Cabot McBride	Member, City of Inverness	Yes
Scott Carnahan	Alternate, Citrus County	Yes
Dennis Dix	MPO Executive Director	Yes
Steven Diez	Transportation Planner III	Yes
Carlene Riecss	Transportation Planner III	Yes
Colleen Conko	Administrative Assistant II	Yes

Mr. McBride led the Invocation.

Mr. Champion led the Pledge of Allegiance.

MPO Board members and staff introduced themselves.

Proofs of publications of the Notice of Public Meeting were entered into the record by Ms. Riecss.

APPROVAL/MODIFICATION OF AGENDA (Limited to Board and Staff)

Motion: *Mr. Champion moved to approve the May 15, 2018, MPO Meeting Agenda as presented. Mr. Fitzpatrick seconded, and the motion carried unanimously.*

RESULT:	ADOPTED [7 TO 0]
MOVER:	Steve Champion, Member, Hernando County
SECONDER:	Pat Fitzpatrick, Member, City of Crystal River
AYES:	Champion, Allocco, Kitchen, Battista, Fitzpatrick, McBride, Carnahan
ABSENT:	Kinnard

APPROVAL OF MINUTES - MARCH 20, 2018

Motion: *Mr. Allocco moved to approve the March 20, 2018, MPO Meeting Minutes as presented. Mr. Champion seconded, and the motion carried unanimously.*

RESULT:	ACCEPTED [7 TO 0]
MOVER:	John Allocco, Member, Hernando County
SECONDER:	Steve Champion, Member, Hernando County
AYES:	Champion, Allocco, Kitchen, Battista, Fitzpatrick, McBride, Carnahan
ABSENT:	Jeff Kinnard

CORRESPONDENCE TO NOTE/INFORMATIONAL ITEMS

Bikeways and Trails Master Plan Update

Mr. Diez introduced Ms. Jennifer Bartlett, Consultant, Tindale-Oliver and Associates, Incorporated.

Ms. Bartlett provided the MPO Board with a presentation of the updated Draft Bikeways and Trails Master Plan for both Hernando and Citrus Counties. Ms. Bartlett noted that the Bikeways and Trails Master Plan will be brought to the MPO Board for approval and adoption at its June 19, 2018, MPO Board Meeting.

Discussion ensued regarding the long-term costs of funding for maintaining trails. It was noted that it is the responsibility of the County to maintain the trails. Mr. Kitchen stated that a resolution had been passed by the Citrus County Board of County Commissioners (BOCC) to include multi-use trails when building new roads in Citrus County. He noted that Citrus County will be responsible for the maintenance of the trail.

Discussion ensued regarding motorized bicycles on trails and insurance.

Ms. Bartlett stated that she would bring back estimated costs for maintaining trails at the next MPO Board meeting.

Mr. Kitchen questioned why the Fort Island multi-use trail had not been included on the map for future trails in Citrus County. He noted that Citrus County had just expended \$70,000 for a study to be conducted for a feasibility and cost estimate of the Fort Island Trail Project. Ms. Bartlett stated that she would add the Fort Island Multi-Use Trail to the Citrus County map.

Discussion ensued regarding a paved shoulder on Shoal Line Boulevard in Hernando Beach. Chairman Dukes clarified that when Osawa Boulevard is resurfaced, a marked bicycle lane will be included on Shoal Line Road for bicyclists.

Mr. Dix stated that the final Bikeways and Trails Master Plan will include a separate map for both existing trails and envisioned future trails. He noted that Shoal Line Boulevard has wetland jurisdictional issues. Mr. Dix stated that a bicycle trail will never be able to be built on parts of Shoal Line Boulevard unless it is a boardwalk.

Mr. Diez stated that the maps were created from citizen input. He noted that costs of maintaining the trail were taken into consideration. Mr. Kitchen stated that he understood that the master plan was to help identify trail connectivity. He noted that the MPO Board should have more input regarding the projects.

Mr. Fitzpatrick expressed a concern for paying \$70,000 for a feasibility study for a project and then not including it in the Master Plan. Mr. Kitchen stated that it should be the decision of the MPO Board to decide whether a project should or should not be considered.

The Florida Metropolitan Planning Organization Advisory Council (MPOAC) Annual Legislative Update

Mr. Diez provided an overview of the March 9, 2018, MPOAC Legislative updates.

Hernando/Citrus MPO Board Meeting Summary

Mr. Diez provided the MPO Board members with a brief overview of the media releases that were sent out summarizing the topics from the March 20, 2018, MPO Board meeting.

Mr. Allocco expressed his concern of the intersection at US 19 and Country Road. He noted that there had been another fatality accident at this intersection after the May 20, 2018, MPO Board meeting. Mr. Allocco stated the Florida Department of Transportation (FDOT) reported that there was not enough traffic generated at this intersection to justify a traffic signal.

Mr. Diez reported that flashing beacons were installed at this intersection. He noted that the accident had happened previous to the flashing lights being installed.

Mr. Kitchen expressed his approval of the media releases.

Ms. Jennifer Carpenter, Citrus County Citizen, discussed a letter she received informing her that her residence was one of the proximate to several Coastal Connector roadway proposed locations. She noted that the roadway will bring a significant negative impact to the area. Ms. Carpenter submitted signature pages of petitions that included comments from residents in area that were against the Coastal Connector being installed anywhere near their residences.

Mr. Diez reported that the Florida Turnpike Enterprise (FTE) will provide the MPO Board

a presentation at its June 19, 2018, meeting.

Interim FAST-ACT Long Range Transportation Plan (LRTP) Compliance

Mr. Diez introduced Mr. William Roll, Consultant for Kimley-Horn and Associates, Incorporated.

Mr. Roll provided the MPO Board members with a presentation of the Interim FAST-ACT Long Range Transportation Plan (LRTP) Compliance that provides information regarding the performance measurement and target settings for the 2045 LRTP.

Mr. Allocco asked for clarification regarding why Florida scored high in performance levels for roadways. Mr. Roll responded that Florida performed very well. He stated that FDOT commits a significant amount of funding to maintain the facilities. Mr. Roll noted that there has been a significant amount of capacity added in the State of Florida. He stated that adding facilities will continue to provide revenue in the system and will help maintain the facilities.

INCOMING MPO EXECUTIVE DIRECTOR AFFIRMATION

Mr. Dix reported that he will be retiring at the end of May 2018. He stated that at the March 20, 2018, MPO Board Meeting, Mr. Diez was selected to replace Mr. Dix as the new MPO Executive Director and the Human Resources (HR) Director was directed to begin negotiations with Mr. Diez.

Mr. Dix reported that the nominal step increase for Mr. Diez in Hernando County is roughly \$74,800. He noted that a recent study for the average annual base salary of several comparable MPO's in central and south Florida was \$97,900 and the lowest base salary being \$87,500. Mr. Dix stated the lowest base salary for an MPO Executive Director is \$13,000 over that of Hernando County's step plan. He noted that average base pay of an MPO Executive Director is the difference of \$20,000.

Discussion ensued between the MPO Board and Ms. Cristi Charlow, Human Resources/Risk Management Director, regarding Mr. Diez's annual based salary.

It was noted that the MPO Board agreed to start Mr. Diez at annual base rate of \$87,235.20.

Motion: *Mr. Champion moved to approve that \$87,235.20 be the starting annual base salary for Mr. Diez as the new Hernando/Citrus MPO Executive Director. Mr. McBride seconded, and the motion carried unanimously.*

RESULT:	ADOPTED [7 TO 0]
MOVER:	Steve Champion, Member, Hernando County
SECONDER:	Cabot McBride, Member, City of Inverness
AYES:	Champion, Allocco, Kitchen, Battista, Fitzpatrick, McBride, Carnahan
ABSENT:	Kinnard

Mr. Allocco asked whether a Transportation Planner will be hired after Mr. Diez assumes the position of MPO Executive Director. Mr. Diez responded that an additional planner will be hired.

FY 2018/19 - FY 2019/20 UNIFIED PLANNING WORK PROGRAM (UPWP) - ADOPTION AND ASSOCIATED ANNUAL MPO JOINT CERTIFICATION PACKAGE

Mr. Diez provided the MPO Board with a brief overview of the FY 2018/19 - FY 2019/20 Unified Planning Work Program (UPWP).

Motion: *Mr. Kitchen moved to approve to adopt the FY 2018/19 - FY 2019/20 Unified Planning Work Program (UPWP) and Annual MPO Joint Certification Package and authorize the MPO Chairman's signature on the documents. Mr. Champion seconded, and the motion carried unanimously*

RESULT:	ADOPTED [7 TO 0]
MOVER:	Ronald Kitchen, Member, Citrus County
SECONDER:	Steve Champion, Member, Hernando County
AYES:	Champion, Allocco, Kitchen, Battista, Fitzpatrick, McBride, Carnahan
ABSENT:	Kinnard

PUBLIC TRANSPORTATION JOINT PARTICIPATION AGREEMENT (JPA) - G0D90 EXTENSION

Mr. Diez provided a brief overview the Joint Participation Agreement (JPA) for the extension of G0D90. He noted that the JPA is in the amount of \$96,378. Mr. Diez stated that FDOT has approved the 12-month extension and that new grant expiration date will be June 30, 2019.

Motion: *Mr. Champion moved to approve the 12-month extension to the grant which will expire on June 30, 2019, for Public Transportation Joint Participation Agreement for G0D90. Mr. Kitchen seconded, and the motion carried unanimously.*

RESULT: ADOPTED [7 TO 0]
MOVER: Steve Champion, Member, Hernando County
SECONDER: Ronald Kitchen, Member, Citrus County
AYES: Champion, Allocco, Kitchen, Battista, Fitzpatrick, McBride, Carnahan
ABSENT: Kinnard

TRANSPORTATION PLANNING FUNDS JOINT PARTICIPATION AGREEMENT (JPA) BETWEEN HERNANDO/CITRUS MPO AND FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT)

Mr. Diez stated that FDOT prepared a Joint Participation Agreement (JPA) between the Hernando/Citrus MPO and the Florida Department of Transportation (FDOT) for transportation funding. He noted that the JPA will be valid for two years and will be effective from July 1, 2018 to June 30, 2020.

It was noted that the reimbursement for transportation planning expenses is in the amount of \$1,403,649.

Motion: *Mr. Champion moved to approve and authorize the MPO Chairman's signature on the Joint Participation Agreement (JPA) between the Hernando/Citrus MPO and the Florida Department of Transportation (FDOT) for Transportation Planning Funds. Mr. McBride seconded, and the motion carried unanimously.*

RESULT: ADOPTED [7 TO 0]
MOVER: Steve Champion, Member, Hernando County
SECONDER: Cabot McBride, Member, City of Inverness
AYES: Champion, Allocco, Kitchen, Battista, Fitzpatrick, McBride, Carnahan
ABSENT: Kinnard

KIMLEY-HORN AND ASSOCIATES, INC. - CONTRACT EXTENSION

Mr. Diez stated that the current 3-year contract with Kimley-Horn and Associates, Incorporated was approved on June 25, 2015. He noted that there is an option to extend the contract for one year in order for Mr. Roll to complete his services.

Motion: *Mr. Kitchen moved to approve and authorize the proposed contract extension with Kimley-Horn and Associates, Incorporated for one additional year to June 25, 2019. Mr. Champion seconded, and the motion carried unanimously.*

RESULT: ADOPTED [7 TO 0]
MOVER: Ronald Kitchen, Member, Citrus County
SECONDER: Steve Champion, Member, Hernando County
AYES: Champion, Allocco, Kitchen, Battista, Fitzpatrick, McBride, Carnahan
ABSENT: Kinnard

TINDALE-OLIVER AND ASSOCIATES, INC. - CONTRACT EXTENSION

Mr. Diez stated that the current 3-year contract with Tindale-Oliver and Associates, Incorporated was approved on June 25, 2015. He noted that the current contract term is three years. Mr. Diez stated there is an option to extend the contract for one more year.

Motion: *Mr. Champion moved to approve and authorize the proposed contract extension with Tindale-Oliver and Associates, Incorporated for one additional year to June 25, 2019. Mr. Carnahan seconded, and the motion carried unanimously.*

RESULT: ADOPTED [7 TO 0]
MOVER: Steve Champion, Member, Hernando County
SECONDER: Scott Carnahan, Alternate, Citrus County
AYES: Champion, Allocco, Kitchen, Battista, Fitzpatrick, McBride, Carnahan
ABSENT: Kinnard

LONG RANGE TRANSPORTATION PLAN (LRTP) CONSULTANT TASK B - AMENDMENT

Mr. Diez stated that funding in Task B of the Long Range Transportation Plan (LRTP) must be amended to reflect the shifting allocation of funding between tasks and funding contracts to Kimley-Horn and Associates, Incorporated in the amount of \$138,950.

Motion: *Mr. Fitzpatrick moved to approve the change to the funding for the 2045 Long Range Transportation Plan (LRTP) Scope B allocation to Kimley-Horn and Associates, Incorporated, Work Order from the Florida Department of Transportation (FDOT). Mr. McBride seconded, and the motion carried unanimously.*

RESULT: ADOPTED [7 TO 0]
MOVER: Pat Fitzpatrick, Member, City of Crystal River
SECONDER: Cabot McBride, Member, City of Inverness
AYES: Champion, Allocco, Kitchen, Battista, Fitzpatrick, McBride, Carnahan
ABSENT: Kinnard

TRANSPORTATION DISADVANTAGED GRANT APPLICATION – FY 2018/19 AND ASSOCIATED AUTHORIZATIONS/RESOLUTIONS

Mr. Diez stated that the Commission for the Transportation Disadvantaged (CTD) is the oversight agency for planning transportation disadvantaged programs in the State of Florida. He noted that pursuant to the agreement with the Hernando/Citrus MPO Board, acting as the Planning Agency, it will now be a requirement to maintain oversight for the Hernando County Transportation Disadvantaged Local Coordinating Board (TDLCB) and Citrus County Transportation Disadvantaged Coordinating Board (TDCB). Mr. Diez stated that this requirement will begin on July 1, 2018. He noted that the planning agency will start receiving the funds that Citrus County had previously received. It was noted that the transportation disadvantaged funding allocation for the Citrus County TDCB will be in the amount of \$22,447.

Motion: *Mr. Kitchen moved to approve that the Hernando/Citrus MPO Board authorize the MPO Chairman to execute the Signature Resolution that authorized the Planning Grant Application process; the Transportation Disadvantaged Planning Grant Application forms for both Hernando and Citrus Counties, and the letter of support of the Hernando/Citrus MPO acting as the Planning Agency for grant purposes for Citrus County. Mr. Carnahan seconded, and the motion carried unanimously.*

RESULT:	ADOPTED [7 TO 0]
MOVER:	Ronald Kitchen, Member, Citrus County
SECONDER:	Scott Carnahan, Alternate, Citrus County
AYES:	Champion, Allocco, Kitchen, Battista, Fitzpatrick, McBride, Carnahan
ABSENT:	Kinnard

CITIZENS COMMENTS

It was noted that there was no citizen comment at this time.

MPO DIRECTORS NEWS AND VIEWS

Mr. Dix expressed his gratitude to the Hernando/Citrus MPO Board. He stated that MPO Board works very well together as a two-county MPO. Mr. Dix expressed his gratitude for Mr. Collier's legal support and FDOT District Seven staff for all of their support.

Mr. Dix spoke about the advantages of the autonomous vehicles.

Mr. Diez thanked the MPO Board for their support, confidence and decision to hire him as the new MPO Executive Director. He stated that he looking forward to the future of working for and with the MPO Board.

BOARD COMMENTS

The MPO Board members each expressed their gratitude to Mr. Dix and wished him well in his future.

Mr. Kitchen thanked FDOT for following through with a request of the MPO Board on the third phase of US 19.

Mr. McBride concurred with Mr. Kitchen. He commended Ms. Carpenter, a Citrus County Citizen, for her presentation to the MPO Board petitioning against the Coastal Connector proposed locations.

Discussion ensued regarding the location of the Coast to Coast Connector. Mr. Dix reported to the MPO Board that there is no vision to add a trail on SR 50 west of I 75. He noted that people will need to travel west from Mascotte to the Withlacoochee State Trail (WST) and north to the Good Neighbor Trail (GNT) into Brooksville. He noted that the Coast to Coast Connector will not be on the SR 50 corridor.

Mr. Ronald Pianta, Executive Director of the Planning Department, wished Mr. Dix well in his future.

Mr. Diez introduced Mr. Ray Chiaramonte, Executive Director of the Tampa Bay Regional Authority (TBARTA).

Mr. Chiaramonte provided the MPO with a TBARTA update. Mr. Chiaramonte reported to the MPO board that he will be leaving his position with TBARTA in ten months.

ADJOURNMENT

There being no further business to discuss the meeting adjourned at 2:44 p.m.

UPCOMING MEETINGS

The next regular meeting of the Metropolitan Planning Organization is scheduled for Tuesday, June 19, 2018, beginning at 1:00 P.M., in the John Law Ayers Commission Chambers.

The meeting agenda and back-up materials are available online at <http://hernandocountyfl.iqm2.com/citizens> or at www.hernandocounty.us/mpo.