



Hernando/Citrus  
**Metropolitan Planning Organization**  
**Regular Meeting**  
 ~ Minutes ~

September 18, 2018 1:00 p.m.

**CALL TO ORDER**

The meeting was called to order at 1:00 p.m., on September 18, 2018, at the Hernando County Government Center, 20 North Main Street, John Law Ayers Commission Chambers, Room 160, Brooksville, Florida. The meeting was advertised in the Tampa Bay Times and the Citrus Chronicle and the agenda was posted on the MPO's website at: <http://www.hernandocitrusmpo.us>.

Attendee Name	Title	Attendance
Wayne Dukes	MPO Chairman	Yes
Jeff Kinnard	MPO Vice-Chairman	Yes
Steve Champion	Member, Hernando County	Yes
John Allocco	Member, Hernando County	Yes
Ronald Kitchen	Member, Citrus County	Yes
Robert Battista	Member, City of Brooksville	Yes
Pat Fitzpatrick	Member, City of Crystal River	Yes
Cabot McBride	Member, City of Inverness	Yes
Jeff Holcomb	Alternate, Hernando County	Yes
Garth Coller	Hernando County Attorney	Yes
Steven Diez	MPO Executive Director	Yes
Carlene Riecsc	Transportation Planner III	Yes
Colleen Conko	Administrative Assistant II	Yes

Mr. McBride led the Invocation.

Mr. Coller led the Pledge of Allegiance.

MPO Board members and staff introduced themselves.

Proofs of publications of the Notice of Public meeting/hearing were entered into the record by Ms. Riecsc.

**APPROVAL/MODIFICATION OF AGENDA (Limited to Board and Staff)**

Mr. McBride stated that it had been indicated that a representative from the Florida Turnpike Enterprise (FTE) was supposed to be present at the meeting. Mr. Diez responded that he had been informed that the FTE representative would not be able to attend the meeting. Mr. McBride expressed his disappointment and requested that an FTE representative be present at the next MPO board meeting to answer questions.

**Motion:** *Mr. Champion moved to approve the September 18, 2018, MPO Meeting Agenda as presented. Mr. Allocco seconded, and the motion carried unanimously.*

<b>RESULT:</b>	<b>ADOPTED [7 TO 0]</b>
<b>MOVER:</b>	Steve Champion, Member, Hernando County
<b>SECONDER:</b>	John Allocco, Member, Hernando County
<b>AYES:</b>	Kinnard, Champion, Allocco, Kitchen, Battista, McBride, Holcomb
<b>ABSENT:</b>	Fitzpatrick

#### APPROVAL OF MINUTES - JUNE 19, 2018

**Motion:** *Mr. McBride moved to approve the June 19, 2018, Hernando/Citrus MPO Meeting Minutes as presented. Mr. Kinnard seconded, and the motion carried unanimously.*

<b>RESULT:</b>	<b>ACCEPTED [7 TO 0]</b>
<b>MOVER:</b>	Cabot McBride, Member, City of Inverness
<b>SECONDER:</b>	Jeff Kinnard, MPO Vice-Chairman
<b>AYES:</b>	Kinnard, Champion, Allocco, Kitchen, Battista, McBride, Holcomb
<b>ABSENT:</b>	Pat Fitzpatrick

It was noted that Mr. Fitzpatrick arrived at the meeting.

#### CORRESPONDENCE TO NOTE/INFORMATIONAL ITEMS

##### ***Hernando and Citrus Counties Transit Development Plans (TDPs) 2018 Annual Progress Reports***

Mr. Diez provided the MPO Board with an overview of the Hernando and Citrus Counties Transit Development Plans (TDPs). He reported that the Hernando County Annual Progress Report was approved by the Hernando County Board of County Commissioners (BOCC) on August 14, 2018, and the Citrus County Annual Progress Report was approved by the Citrus County BOCC on August 21, 2018.

##### ***MPO June 19, 2018 Meeting Summary***

Mr. Diez provided the MPO Board with an overview of a summary for the June 19, 2018, MPO Board Meeting.

#### PUBLIC HEARINGS (Roll Call Vote Required)

##### ***Long Range Transportation Plan (LRTP) Amendment - To Include Performance Measures***

Mr. Diez reported that the MPO Board is federally required to adhere to specific performance measurement and target setting requirements. He noted the following federal requirements that need to be addressed:

- Bridge and Pavement Condition Performance Targets
- System Performance Target
- Transit Asset Management Targets (TAM)

Mr. Diez introduced Mr. William Roll, Consultant for Kimley Horn and Associates, Incorporated.

Mr. Roll provided the MPO Board with a presentation for the Federal Legislation requirements of Performance Measures and Targets in the Long Range Transportation Plan (LRTP). He reported that the MPO Board will have the capability to either adopt the State of Florida's performance measurement targets or adopt its own targets. He noted the MPO Board at its January, 30, 2018, meeting adopted the five (5) performance measures related to safety.

Mr. Roll stated that the focus of this meeting is to adopt the System Performance Target [Travel Time

Reliability], Bridge Condition, Pavement Condition, and Transit Asset Management. He noted that it is the intention to adopt the State of Florida's Department of Transportation's (FDOT's) Performance Targets.

Mr. Roll reported that the State of Florida has been rated the best state for maintained roadways in the nation.

Mr. Roll provided the MPO Board with an outline of the Performance Measurement Target requirements that the State of Florida must follow and accomplish.

Discussion ensued regarding federal requirements for the Performance Measurement Targets.

Mr. Allocco asked Mr. Diez whether he had any concerns regarding the LRTP's Performance Measurement Targets. Mr. Diez responded in the negative. He reported that the Hernando/Citrus MPO will be adopting the State's Performance Measurement Targets.

Mr. Collier noted that the motion should be upon MPO staff's recommendation.

**Motion:** *Mr. Kitchen moved to approve MPO staff's recommendation for the 2040 Long Range Transportation Plan (LRTP) amendment to include the following performance measurement and target setting requirements: Bridge and Pavement Condition Performance Targets, System Performance Target, Transit Asset Management Targets (TAM), and also approve and authorize the MPO Chairman's signature on Resolution 2018-10 reflecting the performance measures and target setting requirements. Mr. Allocco seconded, and after roll call vote the motion carried unanimously.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Kitchen, Member, Citrus County
<b>SECONDER:</b>	John Allocco, Member, Hernando County
<b>AYES:</b>	Kinnard, Champion, Allocco, Kitchen, Battista, Fitzpatrick, McBride, Holcomb

***FY 2019 - FY 2023 Transportation Improvement Program (TIP) Amendment to Include 2018 Roll-Forward, Priority Project Lists, and to Include Performance Measures***

Mr. Diez noted that the FY 2018/19 - FY 2022/23 Transportation Improvement Program (TIP) must be amended to establish and include the performance targets which were approved for the LRTP. He noted that the TIP is also being amended to include the Annual FDOT Roll-Forward.

Mr. Kitchen noted that the Hernando County FY 2019/2020 Complete Streets Priority Projects list, the 2019/2020 Citrus County Complete Streets Priority Projects list, and the Hernando/Citrus MPO Major Improvement and Congestion Management Programs FY 2019/2020 List of Priority Projects (LOPP) were also included in the agenda item to be approved.

Mr. Diez stated that the US 41 project on the Hernando/Citrus MPO Major Improvement and Congestion Management Programs FY 2019/2020 LOPP was phased into four (4) segments to help get the project funded. Mr. Diez stated that US 41 from SR 44 to East Arlington Street and US 41 from SR 44 to south of Withlacoochee Trail Bridge are now fully funding and have been moved up on the list to Production.

**Motion:** *Mr. Champion moved to approve the amendment to the FY 2018/19 - FY 2022/23 Transportation Improvement Program (TIP) to reflect the following:*

- *Approve the Annual FDOT Roll-Forward and authorize the MPO Chairman's signature on the approval letter to FDOT.*
- *Approve the of the revised Hernando County FY 2019/2020 Complete Streets Priority Projects list, the Citrus County FY 2019/2020 Complete Streets Projects list, and the Hernando/Citrus MPO Major Improvement and Congestion Management Programs*

*FY 2019/2020 List of Priority Projects (LOPP).*

- *Approve the establishment of Performance Standards for Bridge and Pavement Condition Performance Targets, System Performance Targets, and Transit Asset Management Targets (TAM).*

*Mr. Kinnard seconded, and by roll call vote the motion carried unanimously.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Steve Champion, Member, Hernando County
<b>SECONDER:</b>	Jeff Kinnard, MPO Vice-Chairman
<b>AYES:</b>	Kinnard, Champion, Allocco, Kitchen, Battista, Fitzpatrick, McBride, Holcomb

### ***Public Participation Plan (PPP) - Update***

Mr. Diez stated that each Metropolitan Planning Agency (MPO) is required to adopt a Public Participation Plan (PPP). He noted that 2014 was the last year that an update was made to the document. Mr. Diez stated that the Federal Highway Association (FHWA) reviewed the document and along with overall updates to the document, suggested making the document more visually appealing.

Mr. Allocco asked for clarification regarding what updates/revisions were made to the PPP. Mr. Diez responded that color and MPO logo were added, as well as some additional new language.

**Motion:** *Mr. Kitchen moved to approve and adopt the Public Participation Plan (PPP). Mr. Kinnard seconded, and by roll call vote the motion carried unanimously.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Kitchen, Member, Citrus County
<b>SECONDER:</b>	Jeff Kinnard, MPO Vice-Chairman
<b>AYES:</b>	Kinnard, Champion, Allocco, Kitchen, Battista, Fitzpatrick, McBride, Holcomb

### **TITLE VI AND NON-DISCRIMINATION PROGRAM - UPDATE**

Mr. Diez provided a brief overview of the updates that were added to the Title VI and Non-Discrimination Program and Limited English Proficiency Plan (LEP). He noted that some of the revisions included updating new contact information, new location of MPO office and MPO logo.

Mr. Allocco asked for clarification regarding the type of material that is included in the LEP. Mr. Diez responded that the LEP is used to help individuals with English speaking proficiency issues conduct business with an MPO. He noted that major documents may be translated in any language upon request and that translators are also available upon request.

**Motion:** *Mr. Kinnard moved to approve the following:*

- *Updated Title VI and Non Discrimination Program*
- *MPO Chairman's signature on the Title VI/Nondiscrimination Assurance page*
- *Updated Limited English Proficiency (LEP)*
- *MPO Chairman's signature on Resolution 2018-09.*

*Mr. Kitchen seconded, and the motion carried unanimously.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Kinnard, MPO Vice-Chairman
<b>SECONDER:</b>	Ronald Kitchen, Member, Citrus County
<b>AYES:</b>	Kinnard, Champion, Allocco, Kitchen, Battista, Fitzpatrick, McBride, Holcomb

#### **FY 2018/19 - FY 2019-20 UNIFIED PLANNING WORK PROGRAM (UPWP) - MODIFICATION**

Mr. Diez stated that there was a need to shift funding in the tables of Task 3.1 and Task 3.8 of the FY 2018/19 - FY 2019/20 Unified Planning Work Program (UPWP) to accommodate consultant services associated with the preparation of the Hernando County's Transit Development Plan (TDP) which is due in 2019. It was noted that there was no net change to the budget.

**Motion:** *Mr. Kinnard moved to approve the modification to the FY 2018/2019 - FY 2019/2020 Unified Planning Work Program (UPWP) and authorize the MPO Chairman's signature upon the authentication page. Mr. Champion seconded, and the motion carried unanimously.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Kinnard, MPO Vice-Chairman
<b>SECONDER:</b>	Steve Champion, Member, Hernando County
<b>AYES:</b>	Kinnard, Champion, Allocco, Kitchen, Battista, Fitzpatrick, McBride, Holcomb

#### **TBARTA MPO CHAIRS COORDINATING COMMITTEE (CCC) FOURTH AMENDED AND RESTATED INTERLOCAL AGREEMENT**

It was noted that the Fourth Amended and Restated Interlocal Agreement for Regional Transportation Planning and Coordination in West Central Florida is to acknowledge that the Tampa Bay Area Regional Transportation Authority (TBARTA) was renamed the Tampa Bay Regional Transit Authority (TBARTA).

**Motion:** *Mr. Allocco moved to approve and authorize the MPO Chairman's signature on the TBARTA MPO Chairs Coordinating Committee's Fourth Amended and Restated Agreement. Mr. Kinnard seconded, and the motion carried unanimously.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	John Allocco, Member, Hernando County
<b>SECONDER:</b>	Jeff Kinnard, MPO Vice-Chairman
<b>AYES:</b>	Kinnard, Champion, Allocco, Kitchen, Battista, Fitzpatrick, McBride, Holcomb

#### **2045 LONG RANGE TRANSPORTATION PLAN (LRTP) UPDATE - CONSULTANT SCOPE OF SERVICES "C"**

Mr. Diez stated that the MPO is required to perform a major update to the Long Range Transportation Plan (LRTP) every five years. He noted that Scope "C" was drafted to accommodate the work necessary for the MPO's General Planning Consultant, Kimley Horn and Associates, Incorporated, to perform the major update to the LRTP.

It was noted that the funding to complete the major update will total \$123,540. The following reflects the funding amount in each task of the Unified Planning Work Program (UPWP) to complete the Scope of Services "C":

- Task 1.3 - \$10,000
- Task 3.7 - \$100,000
- Task 2.1 - \$13,540.

**Motion:** *Mr. Fitzpatrick moved to approve the scope of work for the development of the 2045 Long Range Transportation Plan (LRTP) Scope of Services "C" in the amount of \$123,540 and authorize the MPO staff to issue a Notice to Proceed to the MPO's General Planning Consultant, Kimley Horn and Associates Incorporated. Mr. Kinnard seconded, and the motion carried unanimously.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Pat Fitzpatrick, Member, City of Crystal River
<b>SECONDER:</b>	Jeff Kinnard, MPO Vice-Chairman
<b>AYES:</b>	Kinnard, Champion, Allocco, Kitchen, Battista, Fitzpatrick, McBride, Holcomb

#### TRANSIT DEVELOPMENT PLAN (TDP) MAJOR UPDATE - CONSULTANT WORK SCOPE

Mr. Diez stated that MPOs are required to perform a major update to the Transit Development Plan (TDP) every five years and during intervening years, an Annual Progress Report is required to reflect any minor updates to the document. He noted that Tindale Oliver and Associates, Incorporated, submitted a proposal to complete the work in the Scope of Services for \$89,833.

**Motion:** *Mr. Champion moved to approve the Ten-Year Transit Development Plan (TDP) Major Update Work Scope in the amount of \$89,833, and authorize MPO staff to issue a Notice to Proceed to the consultant, Tindale Oliver and Associates, Incorporated. Mr. Kitchen seconded, and the motion carried unanimously.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Steve Champion, Member, Hernando County
<b>SECONDER:</b>	Ronald Kitchen, Member, Citrus County
<b>AYES:</b>	Kinnard, Champion, Allocco, Kitchen, Battista, Fitzpatrick, McBride, Holcomb

#### TRANSPORTATION DISADVANTAGED PLANNING PARTICIPATION ADMINISTRATION SUPPORT AGREEMENTS FOR HERNANDO AND CITRUS COUNTIES FY 2018/2019

Mr. Diez stated that the Hernando/Citrus MPO is considered to be the local planning agency for both Hernando and Citrus Counties. He noted that the Commission for the Transportation Disadvantaged (CTD) will enter into separate agreements with both Mid-Florida Community Services (for Hernando County) and the Citrus County Board of County Commissioners (for Citrus County) to be the Community Transportation Coordinators for their respective counties for FY 2018/19. Mr. Diez stated that the MPO will become the Designated Planning Agency for each CTC. He noted that both agreements must be signed by the MPO Chairman so tasks for the Transportation Disadvantaged Programs for each county may be performed.

It was noted that the funding for FY 2019 is \$23,237 for Hernando County and \$22,447 for Citrus County.

**Motion:** *Mr. Kitchen moved to approve the following:*

- *Authorize the MPO Chairman to sign Resolution 2018-06 and Resolution 2018-07 for Hernando and Citrus Counties*
- *Approve the Transportation Disadvantaged Planning Grant Administrative Agreement between the Hernando/Citrus MPO and Mid-Florida Community Services, Incorporated, for FY 2018/19 and authorize the MPO Chairman's signature*
- *Approve the Transportation Disadvantaged Planning Grant Administrative Agreement between the Hernando/Citrus MPO and Citrus County for FY 2018/19 and authorize the MPO Chairman's signature*

*Mr. Kinnard seconded, and the motion carried unanimously.*

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ronald Kitchen, Member, Citrus County
<b>SECONDER:</b>	Jeff Kinnard, MPO Vice-Chairman
<b>AYES:</b>	Kinnard, Champion, Allocco, Kitchen, Battista, Fitzpatrick, McBride, Holcomb

#### **NOVEMBER 28, 2018 MPO BOARD MEETING - TO BE RESCHEDULED**

Mr. Diez noted that the November 28, 2018, MPO Board meeting must be rescheduled to Wednesday, December 12, 2018, in order to accommodate the request of FDOT to present their tentative Work Program for fiscal years 2020 - 2024. He noted that tentative Work Program will not become available until December.

**Motion:** *Mr. Champion moved to approve that the Hernando/Citrus MPO Board reschedule their November 28, 2018, meeting to December 12, 2018, at 10:00 a.m., at the Hernando County Government Center, in the John Law Ayers Commission Chambers, Room 160, Brooksville. Mr. Allocco seconded, and the motion carried unanimously.*

Mr. Diez announced that Mr. David Gwynn, FDOT District Seven Secretary, will be attending the December 12, 2018, MPO meeting.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Steve Champion, Member, Hernando County
<b>SECONDER:</b>	John Allocco, Member, Hernando County
<b>AYES:</b>	Kinnard, Champion, Allocco, Kitchen, Battista, Fitzpatrick, McBride, Holcomb

#### **CITIZENS COMMENTS**

Ms. Mary Urban, Hernando County citizen, requested that the MPO Board review the information that she had distributed regarding "Neighbors Against Mining," and Cemex for the Fort Dade Avenue/Citrus Way roadways and surrounding area. She noted that she had attended a Hernando Board of County Commission (BOCC) meeting and had been directed by the Board to present her concerns to the Hernando/Citrus MPO.

Mr. Steve Hemley, Beach Tran Clearwater, LLC, spoke to the MPO Board regarding an aerial transit system in the Tampa Bay area. He noted that an animated video is available online at: <https://www.skytran.com> that defines and demonstrates the technology of an aerial transit system.

Mr. Hemley provided the MPO Board with an overview of the aerial transit system. It was noted that Mr. Hemley volunteered to update the Board as the aerial transit system technology advances.

Discussion ensued regarding the aerial system.

Mr. Bill Loomis, Hernando County citizen, expressed his concern regarding roads being paved for no reason. He questioned whether it was the responsibility of the County or the responsibility of the Hernando County citizens to fund the paving projects. Mr. Loomis noted that Old Trilby Road and Lockhart Road are paved or in the process of being paved.

Chairman Dukes asked Mr. Scott Herring, Director of the Hernando County Department of Public Works, to address Mr. Loomis's concerns. Mr. Herring responded that he was unsure about the Old Trilby Road paving project. He noted that the Lockhart Road paving project is part of the Millings Program. Mr. Herring reported that there are three (3) ways to improve the roadways: Municipal Service Benefit Unit (MSBU) Program, Lime Rock Road Surface Treatment Program, and the Millings Program. He noted all three programs were approved by the Hernando County BOCC not the Hernando/Citrus MPO. Mr.

Herring stated that the referenced roadways are local roadways. He noted the MPO handles regional roadways.

Mr. Champion stated that the Hernando BOCC approved a large community development on Lockhart Road. He noted that paving the road might have been part of the plan to prepare for new traffic.

#### **MPO DIRECTOR'S CUT**

Mr. Diez provided an overview of an article from "Plug in America" regarding plug-in electric vehicles. He noted the advantages of electric vehicles.

Mr. Allocco questioned how roadways will be subsidized in the future when there will be no gas or diesel tax. Mr. Diez responded that motorists in the future may be charged by mileage.

Mr. Allocco questioned how the tracking process will be completed at a federal level. Mr. Diez responded that private/public partnerships will be utilized to fund the roadways. He noted that taxes will still exist.

Mr. Holcomb stated that he had been informed by an electric vehicle owner that a fully charged vehicle will only hold a charge from the Hernando-Pasco border to Tampa and back to Hernando. He noted the limitations an electric car may have due to the amount of time it takes to fully charge the vehicle. Mr. Holcomb asked whether there are future plans to improve the time it takes to charge a vehicle. Mr. Diez responded that the battery technology has made extreme progress. He noted charging stations will be equipped with fast charging units that will be able to charge a vehicle up to 80 percent within 10 to 20 minutes.

Mr. Collier stated that the next generation of vehicles will have an average battery quantity of 300 miles.

Discussion ensued regarding electric cars.

Mr. Collier stated that he had read an article in the "Florida Trend Magazine" that reported Florida as the second best placed geographic area for automated truck traffic. He noted shipping lanes for truck traffic will go from Miami to Valdosta, Georgia and from Miami on I-95 to South Carolina. He noted these will be the preeminent shipping lanes for truck traffic. Mr. Collier stated these lanes will be fully automated in the foreseeable future.

#### **BOARD COMMENTS**

Mr. McBride requested that staff draft a letter to the Florida Turnpike Enterprise (FTE) requesting a confirmation of attendance for the December 12, 2018, MPO meeting. He noted that there are still concerns regarding the extension of the Suncoast Parkway II, the Coastal Connector, and the relief of I-75. Mr. McBride expressed that the FTE representative should be well-informed of noted concerns.

Mr. Kitchen thanked FDOT for the Suncoast Parkway II. He expressed his agreement with Mr. McBride regarding FTE. He noted that the Citrus County BOCC is still in favor of the original proposal for the continuation of the Suncoast Parkway extending north to Red Level/US 19/US 98. Mr. Kitchen expressed his appreciation with the updates and information that is being included in the agenda packets.

Chairman Dukes expressed a concern for the lack of an exclusive right turning lane at the intersection of CR 550 and US 19 going south. He noted the importance of having a right turn lane at this intersection. It was noted that there was a request to discuss this intersection at the next MPO meeting.

#### **ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 2:10 p.m.



**UPCOMING MEETINGS**

The next regular meeting of the Metropolitan Planning Organization is scheduled for Wednesday, December 12, 2018, beginning at 10:00 A.M., in the John Law Ayers County Commission Chambers.

The meeting agenda and back-up materials are available online at <http://hernandocountyfl.iqm2.com/citizens> or at <http://www.hernandocitrusmpo.us>.