



HERNANDO COUNTY BUILDING DIVISION

PERMITTING ♦ CONTRACTOR LICENSING

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HERNANDO COUNTY SINKHOLE & GROUND SETTLEMENT CLAIMS INVESTIGATION PERMITS

ORDINANCE NO. 2011-7

Intent

This document contains the procedures and guidelines to be used when accepting, processing and reviewing permit applications for Investigation Permits.

References

Chapter 8, Hernando County Code of Ordinances Ordinance No. 2011-7, *Sinkhole and Ground Settlement Claims Investigation and Remediation Permits* was adopted by the Board of County Commissioners on May 10, 2011 and was filed with the Secretary of State May 19, 2011. The implementation date of the ordinance is June 27, 2011.

When is an Investigation Permit Required?

At the time an individual lot is proposed to be investigated for potential sinkhole or ground settlement activity, an Investigation Permit must be obtained from the Hernando County Building Department by the property owner or authorized representative. An Investigation Permit is required for sinkhole or ground settlement investigative work conducted on or after June 27, 2011. Visual inspections to determine if an investigation is needed do not require permit.

The fee for said permits shall be as established by the Building Official. Please contact the us for the current fees. Permits will be readily issued for a specific property only. Investigation work must be performed by a Florida licensed engineer or geologist.

Who Can Obtain the Permit?

The following persons may apply for and obtain an Investigation Permit:

1. Property Owner
2. Florida Licensed Professional Engineer
3. Florida Licensed Professional Geologist

What needs to be submitted?

1. Permit Application
2. Written statement from the engineer or geologist performing the investigation, if applicant is the property owner.
3. Written authorization from the property owner, if applicant is engineer or geologist.
4. Payment of permit fee

What is the permit process?

Investigation permits will be processed for issuance at time of application. Upon receipt of the permit application, a Permit Technician in the Building Division will verify property ownership and verify that the engineer and/or geologist listed on the application have registered with Hernando County.

Upon verification of the information in the application and payment of the permit fee, a permit card will be given to the applicant to be posted on the job site. The permit card shall be posted in an area visible from the road and shall remain posted until the permit is closed.

How long is the permit good for?

The sinkhole investigation permit shall be valid for a period of one hundred and eighty (180) days from date of issuance. Extensions of time, in no more than ninety-day increments, may be issued by the county building official or his/her designee in his or her discretion based upon just cause. A maximum of two (2) extensions may be approved after which a new application shall be required.

What is required to complete the permit?

An original written post-investigation report shall be submitted to the county building department within thirty (30) days of completion of all investigation activity. The post-investigation report required by the county shall, at a minimum, include all of the following:

1. Key No. Of the property
2. Property Address
3. Property Owner(s) (list all owners)
4. Hernando County Investigation Permit Number
5. Date(s) of investigation/testing and name of the entity conducting same
6. Investigatory findings
7. Physical and structural damage observed, if none this should be stated on report
8. Summary of testing results, including type or types of testing conducted to support the investigatory findings
9. Summary of all conclusions as a result of the sinkhole investigation
10. Recommended remediation, if any, of sinkhole activity or ground settlement for stabilizing the land and building and for making repairs to the

foundation, including quantities of materials anticipated to be used, estimated cost, and proposed means and methods to be used.

11. Total number of pages of attached to this report
12. Certification of the report signed and sealed by a Florida licensed professional engineer or Florida licensed geologist
13. Copy of receipt from Hernando County Clerk's Office for recording of the report.

What needs to be recorded with the Clerk of Circuit Court?

A copy of the post-investigative report (sized on 8½ x 11 paper) shall be recorded in the public records of Hernando County within thirty (30) days of the report's completion. The cost of recording said documents shall be paid by the applicant.

Hernando County Building Division
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Brooksville, Florida 34601
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HERNANDO COUNTY
SINKHOLE OR GROUND SETTLEMENT INVESTIGATIONS
PERMIT APPLICATION

Date: _____

Application #: _____
(To be completed by staff)

Key Number: _____

Property Owner(s): _____

Property Address: _____

Engineer or Geologist: _____ License Number: _____

Address: _____

Phone: _____ Email: _____

I am submitting this application for sinkhole or ground settlement investigation as
_____ (capacity) and the starting date of the investigation is _____.

Signature of Owner/Engineer/Geologist

Print Name

State of _____ County of: _____

Sworn to (or affirmed) and subscribed before me this _____ day of _____, 20 _____
by _____, who is () personally known to me or who () has produced
_____ as identification.

Signature of Notary Public

SEAL:

Application Approved by Permit Technician: _____

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