

**HERNANDO/CITRUS METROPOLITAN
PLANNING ORGANIZATION TECHNICAL
ADVISORY COMMITTEE (TAC)**

Meeting Minutes – May 8, 2019

The Hernando/Citrus Metropolitan Planning Organization (MPO) Technical Advisory Committee (TAC) held a regular meeting on Wednesday, May 8, 2019, at the Hernando County Building Division Training Facility, 1661 Blaise Drive, Brooksville. The meeting was advertised in the Tampa Bay Times and the Citrus Chronicle and the agenda was available online at:

www.hernandocountyus/hernandocitrusmpo.com.

MEMBERS PRESENT

Walt Eastmond, Citrus County Public Works Department
Chris Hanning, Hernando County Department of Public Works
Chris Mundell, Hernando County School District
Michelle Miller, Hernando County Planning Department
Steve Gouldman, City of Brooksville
Jannina Stampfli, Hernando County Transit
Lon Frye, Citrus County Transit

MEMBERS ABSENT

Cynthia Jones, Citrus County Planning
Chuck Dixon, Citrus County Schools
Myra Monreal, City of Inverness
Vacant, City of Crystal River

OTHERS PRESENT

Steve Diez, MPO Executive Director
Cayce Dagenhart, Transportation Planner II
Roger Roscoe, Florida Department of Transportation, District Seven

CALL TO ORDER AND INTRODUCTIONS

Chairman Eastmond called the meeting to order at 10:00 a.m. Introductions were made. A quorum was declared.

Proofs of publications of the Notice of Public Meeting were entered into the record by Mr. Diez.

REVIEW/APPROVAL OF MINUTES – MARCH 7, 2019

MOTIONED: Jannina Stampfli

SECONDED: Chris Mundell

Motion: **Jannina Stampfli** moved to approve the March 7, 2019, TAC Meeting Minutes as presented. **Chris Mundell** seconded, and the motion carried unanimously.

INFORMATIONAL ITEMS

1. 2019 Federal Transit Administration (FTA) Certifications and Assurances

Mr. Diez relayed the need to execute and submit the FY 2019 Certifications and Assurances to FTA within 90 days from the date of publication. The Hernando / Citrus MPO is required to do this as a recipient of federal funding for transit planning.

2. 5305(d) Grant Agreement and Memorandum of Agreement (MOA)

Mr. Diez spoke to the group about the annual Memorandum of Agreement (MOA) between Hernando and Citrus Counties for the reimbursement of the local funds required under the associated Joint Participation Agreement (JPA) for Section 5305(d) funding through the FTA and FDOT. He explained the next step: once approved and executed by the Hernando/Citrus MPO, the MOA will be sent to each county for action by their respective boards.

The total amount of the funding per FDOT for FY 2019 as reflected in the UPWP and the application is \$105,500.00, with a funding allocation of 80% federal (84,400.00), 10% state (\$10,550.00). The local match per county is \$5,275.00

3. Grant Extensions: G0D90 and G0T22

Mr. Diez communicated that, due to staffing issues and timing associated with the G0D90 and the G0T22 contracts, MPO staff was not able to expend all the funds before June 30, 2019 (the end of the State's Fiscal Year). Extensions of these grants was requested and granted for an additional 12 months.

Chairperson Eastmond pointed out a discrepancy in the numbers of one of the tables provided for the G0T90 and G0D90 contracts. Mr. Diez stated that he and Ms. Mary Elwin would to get together and get it corrected.

FY 2018/19 – FY 2019/20 UNIFIED PLANNING WORK PROGRAM (UPWP) AMENDMENT AND ANNUAL MPO CERTIFICATION

Mr. Diez explained the purpose of the Unified Planning Work Program (UPWP) and how it identifies the work tasks of the Metropolitan Planning Organization's (MPO's) annual transportation planning effort with the proposed budget cost and funding sources. The executed Joint Certification Statement and Summary, required by FHWA and FDOT, will be part of the 2019 certification. Included in the agenda were the modifications and Annual MPO Joint Certification Package. The MPO recommended that the TAC make a motion to recommend approval to the Hernando/Citrus MPO Board.

Ms. Jannina Stampfli made a request to have stated clearly in the UPWP update, that Mass Transit is a Division under the County Planning Department. Mr. Diez responded saying that it would be stated in the document clearly.

Going into detail about some of the updates, he informed the TAC that the MPO is now the planning agency for both the Citrus County Transportation Disadvantaged Program and the Hernando County Transportation Disadvantaged Program. Mr. Diez stated that we have additional funding to provide a Complete Streets Plan and Program, but no plan in place. Complete Streets designs should be incorporated into all our projects.

Finally, the Long Range Transportation Plan (LRTP) for 2045, which was last updated in 2014, is on schedule to be completed by December of 2019.

Activities have also been added to fulfill the requirements for the Strategic Freight Plan section.

MOTIONED: Chris Mundell

SECONDED: Jannina Stampfli

***Motion:** Chris Mundell moved to recommend approval of the FY 2018/19 – FY 2019/20 Unified Planning Work Program (UPWP) amendment and annual MPO Certification to the Hernando/Citrus Metropolitan Planning Organization (MPO) pending the revision of the GOD90 and GOT22 financial table. Jannina Stampfli seconded, and the motion carried unanimously.*

FY 2019 – FY 2023 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT

FDOT has requested the addition of a lighting project for the current TIP, so it must be amended Mr. Diez explained.

Chair Eastman opened the subject for comments from the Committee. After no comments were offered, he opened the floor for a motion.

MOTIONED: Chris Mundell

SECONDED: Lon Frye

***Motion:** Chris Mundell moved to recommend approval of the FY 2019 – FY 2023 Transportation Improvement Program (TIP) amendment. Lon Frye seconded, and the motion carried unanimously.*

AGENCY UPDATES / OTHER BUSINESS

Mr. Lon Frye spoke about passenger data Citrus County Transit is gathering to better suit the needs of the County.

Mr. Diez let the Committee know that FDOT has selected six trails in the State on which they are going to collect data, and they have chosen the Good Neighbor Trail as one of those trails. They are installing counters on Friday which will stay down for two weeks then taken back to FDOT for recommendations. Mr. Diez also mentioned the MPO is looking into getting counters for a couple of our trails, which have never been counted.

ADJOURNMENT AND NEXT MEETING

There being no further business to discuss, Chairman Eastmond adjourned the meeting at 10:40. It was announced that the next TAC meeting will be held on Wednesday, June 5, 2019, beginning at 10:00 a.m., at the Citrus Transit Center, 1300 South Lecanto Highway, Lecanto, Florida.

The May 8, 2019, TAC meeting minutes are anticipated to be approved at the June 5, 2019 TAC meeting.

Walt Eastmond, TAC Chairman