



AGENDA

Hernando County Transportation Disadvantaged Local Coordinating Board (TDLCB)

Regular Meeting– Wednesday, August 19, 2020, at 10:00 a.m.

Meeting Location:

Hernando County Building Training Facility, 1661 Blaise Drive, Brooksville, FL

The meeting will also be available via ZOOM Webinar. The webinar will be recorded. Attendees will be required to register before they are connected to the meeting. To participate in the webinar, you can join via any computer or smart device at:

<https://hernandoclerk.zoom.us/j/98209313581?pwd=aVVpQ1NDeGx1cFpweGc2S21UbThNdz09>

Passcode: 08132020

Or join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 720 928 9299 or +1 213 338 8477 or +1 253 215 8782 or +1 669 219 2599

Webinar ID: 982 0931 3581

International numbers available: <https://hernandoclerk.zoom.us/j/98209313581?pwd=aVVpQ1NDeGx1cFpweGc2S21UbThNdz09>

A CALL TO ORDER

1. Moment of Silence
2. Pledge of Allegiance
3. Introduction of Committee Members and Staff
4. Declaration of Quorum

B APPROVAL/MODIFICATION OF AGENDA

(Limited to Board and Staff comment only)

C REVIEW/APPROVAL OF MINUTES – 5/20/2020

D CORRESPONDENCE/INFORMATIONAL ITEMS

1. Commission for the Transportation Disadvantaged (CTD) Update
2. Annual Operating Report (AOR)
3. Discussion – Tampa Bay Area Regional Transit Authority (TBARTA)

E ACTION ITEMS

1. Annual Expenditure Report (AER)

F MID FLORIDA COMMUNITY SERVICES – Miranda Maldonado

G VETERANS SERVICES – Tony Graham

H CITIZEN COMMENTS

I MPO STAFF COMMENTS/UPDATES

J ADJOURNMENT AND NEXT MEETING: The next regular meeting of the TDLCB has been scheduled for Wednesday, November 18, 2020, at 10:00 a.m. tentatively to be conducted at the Hernando County Building Training Facility, 1661 Blaise Drive, Brooksville, FL

The meeting agenda and back-up materials are available online at:

www.hernandocounty.us/hernandocitrusmpo.

C REVIEW OF MINUTES

The minutes from the Wednesday, May 20, 2020 TDLCB annual public meeting, and regular meeting are attached for review and approval.

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Attachment: Meeting Minutes Wednesday, May 20, 2020
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**HERNANDO COUNTY
TRANSPORTATION DISADVANTAGED
LOCAL COORDINATING BOARD ANNUAL PUBLIC WORKSHOP/HEARING
Wednesday, May 20, 2020 – 10:00 A.M.**

MINUTES

The Hernando County Transportation Disadvantaged Local Coordinating Board (TDLCB) held their annual public workshop/hearing on Wednesday, May 20, 2020, beginning at 10:00 a.m. at the Hernando County Building Division Training Facility, 1661 Blaise Drive, Brooksville, Florida. The meeting was also available to members and the public via ZOOM Webinar. The Public Workshop/Hearing was advertised in the St. Petersburg Times and the agenda was available on the MPO Website.

MEMBERS PRESENT IN PERSON

John Allocco, TDLCB Chairman
Kevin Bargerstock, Florida Division of Vocational Rehabilitation

MEMBERS PARTICIPATING VIA ZOOM

Gretchen Samter, Public Transit User
Emily Hughart, ACHA
Kathleen Winters, Local Representative Medical Community
John Eberle, Regional Workforce Development Board
Holly Ferguson, Hernando County Veterans Services
Benita Dixon, Private For-Profit Transportation
Tracy Noyes, FDOT
Elizabeth Watson, Persons with Disabilities Agency
Joe DeGeorge, Hernando County Transit

MEMBERS ABSENT

Verene Kurtz, Hernando County Resident, Disabled
Denise Clark, Public Education Community
Robert Bradburn, Florida Department of Children & Family Services

OTHERS PRESENT

Steve Diez, MPO Executive Director
Carlene Riecss, Transportation Planner III
Cayce Dagenhart, Transportation Planner II
Alaina Kidd Administrative Assistant III
Miranda Maldonado, Trans Hernando Via Zoom

A. CALL TO ORDER

Chairperson Allocco called the meeting to order at 10:00 a.m., Kevin Bargerstock led the pledge.

The members introduced themselves and a quorum was declared. Ms. Riecss read the notices of advertisement into the record, the first notice was for the annual public hearing at 10:00 a.m., the second for the regular meeting at 10:15 a.m.

B. REVIEW/APPROVAL OF AGENDA

Motion: Gretchen Samter made a motion to approve the May 20, 2020, public meeting agenda. Kathleen Winters seconded, and the motion carried unanimously.

C. GOALS FOR NEXT YEAR

Mr. Diez indicated that since this was the final meeting for 2019/2020, it was the appropriate time to discuss the goals of the TDLCB for next year. He summarized the goals from the Transportation Disadvantaged Service Plan (TDSP) as follows:

1. Connect paratransit to fixed service
2. Ensure services are provided in the most cost effective and efficient manner
3. Ensure compliance with State and Federal Guidelines
4. Data to ensure program accountability and stability
5. Implement Marketing strategies regarding service

Commissioner Allocco addressed the goals one at a time giving Board members the opportunity to discuss.

Ms. Maldonado clarified that there is a charge to connect paratransit to fixed service. Joe DeGeorge indicated TheBus promotes the connection from paratransit to fixed service.

Commissioner Allocco also suggested that we contact radio stations regarding marketing Transportation Disadvantaged (TD) services.

Commissioner Allocco asked whether there were any citizen emails. Ms. Riecss responded there were none.

Being no further comments, the workshop concluded at 10:14 a.m. It was announced the regularly scheduled TDLCB meeting would begin at 10:15 a.m.

**HERNANDO COUNTY
TRANSPORTATION DISADVANTAGED
LOCAL COORDINATING BOARD REGULAR MEETING
Wednesday, May 20, 2020 – 10:15 A.M.**

MINUTES

The Hernando County Transportation Disadvantaged Local Coordinating Board (TDLCB) held a regular meeting on Wednesday, May 20, 2020, beginning at 10:15 a.m. at the Hernando County Building Division Training Facility, 1661 Blaise Drive, Brooksville, Florida. The meeting was also available to members and the public via ZOOM Webinar. The meeting was advertised in the St. Petersburg Times and the agenda was available on the MPO Website.

MEMBERS PRESENT IN PERSON

John Allocco, TDLCB Chairman
Kevin Bargerstock, Florida Division of Vocational Rehabilitation
Joe DeGeorge, Hernando County Transit

MEMBERS PARTICIPATING VIA ZOOM

Gretchen Samter, Public Transit User
Emily Hughart, ACHA
Kathleen Winters, Local Representative Medical Community
John Eberle, Regional Workforce Development Board
Holly Ferguson, Hernando County Veterans Services
Benita Dixon, Private For-Profit Transportation
Tracy Noyes, FDOT
Elizabeth Watson, Persons with Disabilities Agency

MEMBERS ABSENT

Verene Kurtz, Hernando County Resident, Disabled
Denise Clark, Public Education Community
Robert Bradburn, Florida Department of Children & Family Services

OTHERS PRESENT

Steve Diez, MPO Executive Director
Carlene Riecss, Transportation Planner III
Cayce Dagenhart, Transportation Planner II
Alaina Kidd Administrative Assistant III
Miranda Maldonado, Trans Hernando Via Zoom

A. CALL TO ORDER

Commissioner Allocco called the regular meeting of the TDLCB to order at 10:15 a.m.

B. REVIEW/APPROVAL OF AGENDA

Motion: Gretchen Samter made a motion to approve the May 20, 2020, regular meeting agenda. Benita Dixon seconded, and the motion carried unanimously.

C. REVIEW/APPROVAL OF MINUTES – February 19, 2020

Motion: Joe DeJorge made a motion to approve the February 19, 2020, minutes. Kevin Bargerstock seconded, and the motion carried unanimously.

D. CORRESPONDENCE/INFORMATION ITEMS

- 1. Commission for the Transportation Disadvantaged (CTD) Update

Mr. Diez advised the CTD has suspended all public workshops and encourage the local coordinating boards to have virtual meetings. The CTD is launching a website providing information regarding the Trip and Equipment Grant which Mr. Diez stated is in the agenda packets.

Mr. Diez explained the Florida Legislature directed the commission to administer the Advantage Ride Pilot Program. The goal of the program is to provide rides to intellectually or otherwise challenged individuals. The program has served nearly 500 individuals and provided over 20,000 rides. The performance evaluation is provided for informational purposes.

Commissioner Allocco asked if there was any public comment either in person, via ZOOM or email. There was none.

E. ACTION ITEM

- 1. Transportation Disadvantaged Service Plan / Grievance Procedures

Mr. Diez explained the TDLCB must annually review and approve the following sections of the Transportation Disadvantaged Service Plan: Development Plan, Cost/Revenue Allocation and Rate Structure Justification, Service Plan, including the 2020/2021 Rate Model Calculation Worksheet and Quality Assurance. The TDSP was updated to include current data.

Commissioner Allocco asked if there was any public comment either in person, via ZOOM or email. There was none.

Motion: Kevin Bargerstock made a motion to approve the updated TDSP and Grievance Procedures. Joe DeGeorge seconded; A roll call vote was taken, and it carried unanimously. (It was noted that John Eberle had left the meeting prior to this item)

2. CTC- Shirley Conroy Grant

Mr. Diez advised the Community Transportation Coordinator (CTC) is applying for a Shirley Conroy Grant in the amount of \$131,470 for capital purchases. The request is for two vehicles, a local match is required.

Commissioner Allocco asked if there was any public comment either in person, via ZOOM or email. There was none.

Motion: Tracy Noyes made a motion to approve submittal of the Shirley Conroy Grant. Joe De George seconded, and the motion carried unanimously.

3. Annual Community Transportation Coordinator (CTC) Evaluation

Staff discussed the requirement to provide an annual evaluation of the CTC. The evaluation was conducted and is included in the Board packet for review and approval. No public comment either in person, via ZOOM or email.

Ms. Riecss explained the MPO has received several user surveys and they were very positive.

Motion: Benita Dixon made a motion to approve the evaluation and submittal to the CTD. Gretchen Samter seconded, and the motion carried unanimously.

4. Planning Agency Survey

Mr. Diez explained the Board is required to complete a survey of the Official Planning Agency. He requested the Board to complete their surveys and turn them into staff via email. Mr. Allocco requested the Board members provide their surveys to staff.

F. MID FLORIDA COMMUNITY SERVICES – Miranda Maldonado

Ms. Maldonado advised due to Covid-19, Mid Florida has been running 3 to 4 days a week for medical rides and with 2 people per vehicle due to social distancing. Ridership has been down to Covid-19 as well.

G. VETERANS SERVICES –Holly Ferguson

Ms. Ferguson advised service was suspended mid-March and is still suspended currently due to Covid-19. She reported Veteran Services is meeting later in the day to discuss the virus further.

H. TDLCB MEMBER PRESENTATIONS – Kevin Bargerstock

Mr. Bargerstock is with Division of Vocational Rehabilitation. The division's mission is to help individuals with disabilities. They are state and federally funded, 20% and 80% respectively. The service is generally free although there is a financial component based on income. They serve adults, and school ages 8th grade to high school.

They have a new office in Brooksville which is in the commercial plaza with Big Lots. He gave a brief overview of services provided which include training, on the job training, placement assistance, and mental and physical restoration.

Ms. Noyes asked if there are any in residence programs. Mr. Bargerstock responded they only provide outpatient services. Ms. Noyes also asked if the Program is related to the Department of Education. Mr. Bargerstock responded in the affirmative, their agency is a division of the Department of Education.

I. CITIZENS COMMENTS

There were no citizen comments either in person or via email.

J. MPO STAFF COMMENTS/UPDATES

Mr. Diez advised that the TDLCB meeting in August is the first of the new fiscal year.

Mr. DeGeorge stated as of June 1st regular service will resume and they are reinstating bus fares. Staff will wear masks; riders will be encouraged to wear them, and the temperatures of staff will be taken.

ADJOURNMENT AND NEXT MEETING

There being no further business, Chairman Allocco adjourned the meeting at 10:52 am.

The regular meeting of the TDLCB will be held on Wednesday, August 19, 2020, beginning at 10:00 a.m., at the Hernando County Building Training Facility, 1661 Blaise Dr, Brooksville, FL.

D CORRESPONDENCE/INFORMATION ITEMS

1. Commission for the Transportation Disadvantaged (CTD)

For the Board's information, attached is a copy of the CTD's June 8, 2020 Business Meeting Agenda. Of relevance to the TDLCB, the CTD approved the Shirley Conroy Grant application submitted by Hernando County's Community Transportation Coordinator (CTC) that was presented to the TDLCB at the May 20, 2020 meeting for review.

The full packet of the CTD meeting can be found online at:

https://ctd.fdot.gov/docs/MeetingPackages/2020Meetings/20200608_CTDBusinessMtgPkg.pdf

Staff Recommendation: No Board action is required.

Attachments: Business meeting agenda and Shirley Conroy item

COMMISSION FOR THE TRANSPORTATION DISADVANTAGED



Business Meeting Agenda June 8, 2020 9:30 until Completion

*Marion Hart, Chairman
Dr. Phillip Stevens, Vice-Chairman
Renee Knight, Commissioner
Christinne Rudd, Commissioner
Dr. Robin Tellez, Commissioner
Mike Willingham, Commissioner*

Dial-In Number: 888-585-9008
Conference Code: 837653349

Item #	Agenda Item	Speaker(s)
I.	Call to Order	Chairman Marion Hart
II.	Pledge of Allegiance	Chairman Marion Hart
III.	Introduction of Commissioners and Advisors	Commissioners and Advisors
IV.	Public Comments (Comments limited to the current agenda items)	Public
Action Items		
V.	Community Transportation Coordinator Designations:	Planning Agencies:
	• Bay County	Howard Vanselow, Bay County TPO
	• Clay County	Margo Moehring, Northeast Florida Regional Council
	• Escambia County	Howard Vanselow, Florida-Alabama TPO
	• Flagler County	Margo Moehring, Northeast Florida Regional Council
	• Marion County	Elizabeth Mitchell, Ocala-Marion TPO
	• Santa Rosa	Howard Vanselow, Florida-Alabama TPO
	Planning Agency Designation:	David Darm
	• Leon County	
VI.	Fiscal Year 2020-21 Innovation and Service Development Grant Recommendations	Commissioner Renee Knight

VII	Fiscal Year 2020-21 Shirley Conroy Rural Area Capital Assistance Grant Recommendations	Commissioner Christinne Rudd
Information Items		
VIII.	Trip and Equipment Allocation Formula Study Update	Commissioner Phil Stevens
IX.	Response Efforts to COVID-19	Liz Stutts and Bobby Westbrook, FDOT
X.	Executive Director Report	David Darm
XI.	Commissioner and Advisor Reports	Commissioners and Advisors
XII.	Public Comments	Public
XIII.	Commissioner and Advisor Closing Comments	Commissioners and Advisors
XIV.	Adjournment	Chairman Hart

When operating under Florida's Government in the Sunshine Law, the Florida Supreme Court recognizes the importance of public participation in open meetings. The Commission provides that right of access at each public meeting and adheres to Chapter 286.011, Florida Statutes. A comment card for each speaker is required, and this limits public comment to five (5) minutes per speaker.

In accordance with the Americans with Disabilities Act (ADA), and Chapter 286.26, Florida Statutes, persons in need of special accommodation to participate in the meeting (including an agenda) shall contact our office, at least 48 hours before the meeting by email at david.darm@dot.state.fl.us or by the following listed below:

Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450
(850) 410-5703 or (800) 983-2435
(850) 410-5708 (TDD/TTY).

This meeting is subject to change upon the chairman's request.

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: June 8, 2020

AGENDA ITEM:

VII. Fiscal Year 2020-21 Shirley Conroy Rural Area Capital Assistance Grant Recommendations

BACKGROUND INFORMATION:

The Department of Transportation authorizes a transfer of \$1.4 million to the Transportation Disadvantaged Trust Fund in its 5-year work program. The purpose of the allocation is to assist rural areas with the purchase of capital equipment.

The Fiscal Year 2020-21 Grant Application packages were emailed to eligible applicants on April 6, 2020, with a deadline of May 8, 2020. Twenty-one applications were submitted, totaling about \$2 million in requested funding.

The Shirley Conroy Rural Area Capital Assistance Program Grant Subcommittee met on May 29, 2020, via telephone conference. In attendance were Commissioner Christinne Rudd (Subcommittee Chair), Agency Advisors Erin Schepers (FDOT), Kent Carroll (APD), and Diane Harris (DCF). Commission staff David Darm, Karen Somerset, Cecile Del Moral, Kyle Mills, Sheri Powers and John Irvine also participated in the meeting. The subcommittee reviewed all capital equipment requests and the award recommendations are attached.

ATTACHMENTS:

- Fiscal Year 2020-21 Shirley Conroy Rural Area Capital Assistance Grant Award Recommendations.

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Recommend the Commission approve the Shirley Conroy Rural Area Capital Assistance Grant Subcommittee's recommendations for project funding.

2020-21 Shirley Conroy Rural Area Capital Assistance Program Grant Summary								
County(ies)	Applicant Name	Agency Type / % Rural Population (2010 Census)	Capital Equipment Requested (Prioritized as listed)	Total Project Cost (100%)	TD Dollar Amount (90% or 100% REDI)	Required Match (10% or 0% REDI)	Committee Recommendations	Recommended Funding Amount
Alachua	MV Contract Transportation, Inc.	For Profit 21.2%	Two cutaway vehicles with lifts and safety equipment at \$76,243 each. (Replacement vehicles.)	\$152,486.00	\$137,237.40	\$15,248.60	Fund as requested.	\$137,237.40
Baker	Baker County Council on Aging, Inc.	Non-Profit 59.5%	One cutaway vehicle with lift and safety equipment (addition to fleet). Requests waiver of match.	\$86,957.00	\$86,957.00	\$0.00	Fund as requested.	\$86,957.00
Calhoun	Calhoun County Senior Citizens Association, Inc.	Non-Profit 67.5%	1) One minivan (addition to fleet). \$31,410.50 2) Two security cameras for vehicle. \$1,055.00	\$32,465.50	\$29,218.95	\$3,246.55	Fund as requested.	\$29,218.95
Collier	Collier County Board of County Commissioners	Government 8.5%	1) Alignment Machine \$27,882 2) One MiniBus with lift and safety equipment \$71,021. (Replacement vehicle.)	\$98,903.00	\$89,012.70	\$9,890.30	Fund alignment machine.	\$25,094.00
DeSoto, Hardee, Highlands and Okeechobee	MV Contract Transportation, Inc.	For Profit 32.2%	Two cutaway vehicles with lifts and safety equipment at \$76,243 each. (Replacement vehicles.)	\$152,706.00	\$137,435.40	\$15,270.60	Fund one replacement vehicle.	\$68,717.70
Flagler	Flagler County BOCC	Government 10.3%	RouteMatch Transportation Software and Hardware to include Amble (enhanced reservation module); Match Pay (enhanced fare collection module); Shout (rider notification system); and 10 tablets to install in expanding fleet with mounts and docking stations. Requests waiver of match.	\$157,031.00	\$157,031.00	\$0.00	Fund as requested minus unallowable annual fees and data plan.	\$153,731.00
Franklin	Gulf County Association for Retarded Citizens, Inc.	Non-Profit 68%	Two MiniBus vehicles (ambulatory) at \$47,759 each. (Addition to fleet). Requests waiver of match.	\$95,518.00	\$95,518.00	\$0.00	Fund as requested.	\$95,518.00

2020-21 Shirley Conroy Rural Area Capital Assistance Program Grant Summary								
County(ies)	Applicant Name	Agency Type / % Rural Population (2010 Census)	Capital Equipment Requested (Prioritized as listed)	Total Project Cost (100%)	TD Dollar Amount (90% or 100% REDI)	Required Match (10% or 0% REDI)	Committee Recommendations	Recommended Funding Amount
Gadsden	Big Bend Transit, Inc.	Non-Profit 65.4	One cutaway vehicle with lift, safety equipment, etc. (Replacement vehicle.)	\$83,877.00	\$83,877.00	\$0.00	Fund as requested.	\$83,877.00
Gulf	Gulf County Association for Retarded Citizens, Inc.	Non-Profit 77.1%	Two MiniBus vehicles (ambulatory) at \$47,759 each. (Addition to fleet). Requests waiver of match.	\$95,518.00	\$95,518.00	\$0.00	Do not fund.	\$0.00
Hernando	Mid Florida Community Services, Inc.	Non-Profit 19.4%	1) Two mini bus vehicles (diesel) with lift at \$71,371 each (100%). (replacement vehicles). 2) Vinyl vehicle wrap/signage at \$1,668.06 each.	\$146,078.12	\$131,470.30	\$14,607.81	Fund one vehicle and wrap/signage.	\$65,735.15
Holmes and Washington	Tri-County Community Council, Inc.	Non-Profit 82%	One Cutaway with lift and safety equipment. (Replacement vehicle.)	\$79,324.00	\$79,324.00	\$0.00	Fund as requested.	\$79,324.00
Jackson	Jackson County Transportation	Non-Profit 75.4%	One transit van with lift and safety equipment. (Replacement vehicle). Requests waiver of match.	\$76,970.00	\$76,970.00	\$0.00	Fund as requested.	\$76,970.00
Jefferson	Big Bend Transit, Inc.	Non-Profit 100%	One cutaway vehicle with lift, safety equipment, etc. (Replacement vehicle.)	\$83,877.00	\$83,877.00	\$0.00	Fund as requested.	\$83,877.00
Levy	Levy County Board of County Commissioners	Government 92.0%	One cutaway vehicle with lift and safety equipment. (Replacement vehicle). Requests waiver of match.	\$82,746.00	\$82,746.00	\$0.00	Fund as requested.	\$82,746.00
Liberty	Liberty County Board of County Commissioners	Government	One small utility vehicle. (Replacement vehicle). Requests waiver of match.	\$25,817.00	\$25,817.00	\$0.00	Fund as requested.	\$25,817.00
Madison	Big Bend Transit, Inc.	Non-Profit 80%	One cutaway vehicle with lift, safety equipment, etc. (Replacement vehicle.)	\$83,877.00	\$83,877.00	\$0.00	Fund as requested.	\$83,877.00

2020-21 Shirley Conroy Rural Area Capital Assistance Program Grant Summary								
County(ies)	Applicant Name	Agency Type / % Rural Population (2010 Census)	Capital Equipment Requested (Prioritized as listed)	Total Project Cost (100%)	TD Dollar Amount (90% or 100% REDI)	Required Match (10% or 0% REDI)	Committee Recommendations	Recommended Funding Amount
Okaloosa	Okaloosa County Board of County Commissioners	Government 12.1%	Two cutaway vehicles with lift, safety equipment, etc., at \$93,705 each. Requests waiver of match.	\$187,410.00	\$168,669.00	\$18,741.00	Do not fund.	\$0.00
Putnam	Ride Solution, Inc.	Non-Profit 56.2%	Five 4-door minivans at \$24,382 each. (Addition to fleet). Requests waiver of match.	\$121,910.00	\$121,910.00	\$0.00	Fund two minivans. Vehicles may not be modified without the Commission's consent.	\$48,764.00
St. Lucie	St. Lucie County Board of County Commissioners	Government 3.4%	Six Solar Powered Audio Annunciator Digital Transit Information Signage for bus stops	\$73,983.00	\$66,585.00	\$7,398.00	Do not fund.	\$0.00
Taylor	Big Bend Transit, Inc.	Non Profit 69.3%	One cutaway vehicle with lift, safety equipment, etc. (Replacement vehicle.)	\$83,877.00	\$83,877.00	\$0.00	Fund as requested.	\$83,877.00
Wakulla	Wakulla Senior Citizens Center, Inc.	Non-Profit 61.7%	1) One MiniBus vehicle with lift safety equipment \$68,483 (Replacement vehicle). 2) Logo Painting \$500	\$68,983.00	\$62,084.70	\$6,898.30	Fund as requested.	\$62,084.00
Total Funds Requested/ Recommended					\$1,979,012.45			\$1,373,422.20
Available Funding =					\$1,400,000.00		Remaining	\$26,577.80

D. CORRESPONDENCE/INFORMATION ITEMS -Continued

2. Annual Operating Report (AOR)

Each county is required to prepare and submit an Annual Operating Report to the Commission for the Transportation Disadvantaged (CTD) by September 15. This report includes information from the CTC, contractors and Coordinated Contractors regarding trips, mileage, vehicle, employees, revenue, and expenses.

Once these reports are reviewed and approved, the Commission prepares an Annual Performance Report. This report is published to meet the statutory requirements outlined in Section 427-.13 (12), Florida Statutes to provide an overview of the program and a summary of trends statewide.

The AOR was included on the agenda in anticipation of the September due date; however, the Commission for the Transportation Disadvantaged does not have the reporting website available to the CTC's to prepare their annual reports on time. The deadline has been extended.

Staff Recommendation: No Board action is required at this time, the item will be scheduled at the next TDLCB meeting on November 18, 2020.

Attachment: N/A

D. CORRESPONDENCE/INFORMATION ITEMS -Continued

3. Tampa Bay Area Regional Transit Authority (TBARTA)

TBARTA is working to enhance Transportation Disadvantaged (TD) service across the five county region they service which includes: Hernando, Pasco, Hillsborough, Pinellas, and Manatee Counties. TBARTA is partnering with UZURV, an adaptive transportation network and mobility platform technology company, and have applied for a Transportation Disadvantaged Innovation and Service Development Grant. If the grant is approved, it could be beneficial to Hernando County because there would be an ability to provide on-demand, cross-county TD trips across the five county TBARTA region.

TBARTA would like to discuss the TD needs in Hernando County with the TDLCB.

Staff Recommendation: No Board action is required, this item is for discussion purposes.

Attachment: N/A

E. ACTION ITEM

1. Annual Expenditure Report (AER)

Each year Planning Agencies are required to report actual expenditures of transportation disadvantaged funds to the Commission. These funds should include local and direct federal funds. It should be noted that there are no local or direct funds to report from Hernando County; however, the AER form is still required to be submitted by September 15 each year. The CTC reports the actual expenditures (example, farebox funding for grant match) within the Annual Operating Report (AOR) which will come before the Board at the November 18, 2020, meeting.

Staff Recommendation: It is recommended the TDLCB review and approve the Annual Evaluation Report for submittal to the Commission for the Transportation Disadvantaged.

Attachments: AER for 2019/2020



**COMMISSION FOR THE TRANSPORTATION DISADVANTAGED
ACTUAL EXPENDITURE REPORT FORM**
(One form for each program,
Do not report funds from state agency sources)

COUNTY: Hernando
DUE: September 15, 2020

Coordinated Transportation			
ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital
0	0		

Transportation Alternatives			
ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital
0	0		

Other			
ACTUAL PRIOR YEAR			
Local Funding		Direct Federal Funding	
Expenditures	# of Trips, Operating Subsidy or Capital	Expenditures	# of Trips, Operating Subsidy or Capital
0	0		

F. MID-FLORIDA COMMUNITY SERVICES -Miranda Maldonado

Quarterly Report

Attached is the quarterly report provided by the Hernando County Community Transportation Coordinator, Mid Florida Community Services.

No action is required, this item is for the TDLCB's information.

Attachment: Quarterly report April 30, 2020-June 30, 2020

COMMUNITY TRANSPORTATION FOR DISADVANTAGED REPORT

Hernando County, Florida

**Quarterly System Report for Fiscal Period
JULY 1, 2019 THROUGH JUNE 30, 2020**

PREPARED FOR:

Hernando County Transportation Disadvantaged Coordinating Board

PREPARED BY:

TRANS HERNANDO

Mid Florida Community Services, Inc.

Phone (352) 799-1510 Email: Transit1@mfc.us.com

INTRODUCTION

Introduction to Hernando County's Transportation Disadvantaged System:

Trans Hernando, a department within Mid Florida Community Services, Inc., operates as the Community Transportation Coordinator (CTC) for the Transportation Disadvantaged program in Hernando County. As the coordinator, Trans Hernando has the responsibilities to provide transportation to all Hernando County residents in a safe and cost effective manner. System priorities, established by members of a Local Coordinating Board, include the provision of transportation county-wide for medical, nutritional, educational, work, and recreational trips, respectively. Services are for senior citizens (over 60), physically or mentally challenged individuals, and economically or transportation disadvantaged individuals .

The system utilizes a shared ride multi-load approach with guaranteed arrival times to rider destinations. Because many citizens are wheelchair bound, all service fleet vehicles are equipped and in compliance with American with Disabilities Act (ADA) recognized wheelchair lifts and securement devices. Trans Hernando provides physically challenged individuals equal service, appointment guarantees, and fare box fees.

Fare Box Fees:

Non sponsored clients are required to pay a fare box fee. Individual fare box fee is \$5.00 per one way trip. Reduced fare box fees are available and can be applied for by individuals to offset financial hardships.

Office Hours:

Office hours are Monday through Friday from 7:30 a.m. to 4:00 p.m. except County recognized holidays.

Service Hours-Transportation Disadvantaged:

Transportation Disadvantaged service hours are Monday thru Friday from 6:00 a.m. to 3:00 p.m. except for county recognized holidays.

Scheduling Hours:

Scheduling is provided by telephone Monday thru Friday, excluding County recognized holidays. by calling (352) 799-1510 between the hours of 7:30 a.m. and 3:00 p.m.

**TRANS HERNANDO
MID FLORIDA COMMUNITY SERVICES, INC.
QUARTERLY SYSTEM REPORT
FOR FISCAL PERIOD
July 1, 2019 through June 30, 2020**

	<i>Month</i>	<i>Jul-19</i>	<i>Aug-19</i>	<i>Sep-19</i>	<i>Oct-19</i>	<i>Nov-19</i>	<i>Dec-19</i>	<i>Jan-20</i>	<i>Feb-20</i>	<i>Mar-20</i>	<i>Apr-20</i>	<i>May-20</i>	<i>Jun-20</i>	<i>TOTAL</i>
	Work Days	22	22	20	23	18	20	21	19	22	21	20	22	250
Overview of Total Trip Requests	Total incoming calls received	2463	2391	1972	2581	2188	2168	2336	2066	1933	487	606	1239	22,430
	Average number calls received per day	112	109	99	112	122	108	111	109	88	23	30	56	
	Total trip requests received	2072	2021	1647	2165	1778	1766	1949	1724	1495	351	439	927	18,334
	Total cancelled trips	348	332	294	365	383	357	349	313	412	131	163	300	3,747
	Total ASAP Trips	42	32	13	30	39	38	35	30	28	3	4	8	302
	Total NS trips	43	38	31	51	27	45	38	29	26	5	4	12	349
	Total trip requests provided	1681	1651	1322	1749	1368	1364	1562	1382	1057	215	272	615	14,238

% of Trip Requests Provided	81.1%	81.7%	80.3%	80.8%	76.9%	77.2%	80.1%	80.2%	70.7%	61.3%	62.0%	66.3%	
% of Trip Requests Cancelled	16.8%	16.4%	17.9%	16.9%	21.5%	20.2%	17.9%	18.2%	27.6%	37.3%	37.1%	32.4%	
% of No Show Trip Requests	2.1%	1.9%	1.9%	2.4%	1.5%	2.5%	1.9%	1.7%	1.7%	1.4%	0.9%	1.3%	

**TRANS HERNANDO
MID FLORIDA COMMUNITY SERVICES, INC.
QUARTERLY SYSTEM REPORT
FOR FISCAL PERIOD
July 1, 2019 through June 30, 2020**

Month	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	TOTAL
Work Days	22	22	20	23	18	20	21	19	22	21	20	22	250
REASON FOR UNPROVIDED REQUESTS													
% of Trip Requests unable to Provide	0.63%	0.74%	1.21%	0.92%	1.52%	1.93%	1.08%	0.99%	1.00%	0.00%	2.05%	0.86%	
Same day Request	5	5	8	5	4	6	4	2	4	0	3	2	48
Out-of-county request	1	2	3	3	5	2	1	3	6	0	0	1	27
Stretcher	0	1	2	1	1	0	1	0	1	0	1	0	8
Holiday/Weekend	2	1	1	3	12	18	11	7	0	0	0	2	57
Before 8 a.m./after 3:00 p.m. appointments	5	6	6	8	5	8	4	5	4	0	5	3	59
Total Unprovided	13	15	20	20	27	34	21	17	15	0	9	8	199
TRIP PURPOSE													
Medical	1,150	1,061	872	1268	963	912	1,059	885	703	215	268	564	9,920
Nutritional/Shop	337	346	266	258	223	317	327	298	218	0	4	21	2,615
Connector	0	0	0	0	1	0	0	0	0	0	0	0	1
Education	0	26	43	66	49	49	58	71	37	0	0	0	399
Employment	81	69	46	62	44	42	40	37	28	0	0	14	463
Other	113	149	95	95	88	44	78	91	71	0	0	16	840
Total	1,681	1,651	1,322	1,749	1,368	1,364	1,562	1,382	1,057	215	272	615	14,238

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	Work Days	22	22	20	23	18	20	21	19	22	21	20	22	250
TRIP TYPE	Elderly (Over 60)	1,398	1,388	1089	1,465	1,154	1,138	1,284	1,123	866	191	242	534	11,872
	Adult	283	254	219	254	183	199	242	218	169	24	30	81	2,156
	Child (Under 17)	0	9	14	30	31	27	36	41	22	0	0	0	210
	Total	1,681	1,651	1,322	1,749	1,368	1,364	1,562	1,382	1,057	215	272	615	14,238
TRIP MODE	AMBI	992	994	798	1,027	817	770	904	836	580	33	60	269	8,080
	WHLI & SCOI	689	657	524	722	551	594	658	546	477	182	212	346	6,158
	AMBO	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	1,681	1,651	1,322	1,749	1,368	1,364	1,562	1,382	1,057	215	272	615	14,238
UNDUPLICATED COUNT	Elderly (Over 60)	204	205	176	207	197	189	192	181	144	13	32	105	1,845
	Percent %	85.4%	83.7%	85.4%	85.2%	85.7%	87.9%	85.7%	86.6%	85.2%	92.9%	88.9%	87.5%	85.8%
	Adult	35	39	29	34	31	24	30	26	22	1	4	15	290
	Percent %	14.6%	15.9%	14.1%	14.0%	13.5%	11.2%	13.4%	12.4%	13.0%	7.1%	11.1%	12.5%	13.5%
	Child (Under 17)	0	1	1	2	2	2	2	2	3	0	0	0	15
	Percent %	0.0%	0.4%	0.5%	0.8%	0.9%	0.9%	0.9%	1.0%	1.8%	0.0%	0.0%	0.0%	1%
	Total	239	245	206	243	230	215	224	209	169	14	36	120	2,150
NO SHOW, BY PROGRAM	CTD - T&E	43	38	30	42	24	35	26	15	17	1	3	4	278
	CTD - ISDG	0	0	0	0	1	6	6	4	4	4	1	8	34
	DOEA	0	0	1	9	2	4	6	10	5	0	0	0	37
	Total No Shows	43	38	31	51	27	45	38	29	26	5	4	12	349

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	Work Days	22	22	20	23	18	20	21	19	22	21	20	22	250
OPERATING DATA	Suspended	0	0	0	0	0	1	0	0	0	0	0	0	1
	System Miles	20235	18969	16780	22622	17875	16697	18768	16236	13718	3959	6968	9719	182,546
	Revenue Miles	17267	15933	13947	18514	14976	13816	15872	13464	10961	2754	3900	7821	149225
	Average System Miles per trip	12.0	11.5	12.7	12.9	13.1	12.2	12.0	11.7	13.0	18.4	25.6	15.8	12.8
	Average Revenue Miles per trip	10.3	9.7	10.5	10.6	10.9	10.1	10.2	9.7	10.4	12.8	14.3	12.7	10.5
	Average Rides per Day	76	75	66	76	76	68	74	73	48	10	14	28	
	System Hours	1058	1014	874	1204	904	881	986	855	802	213	267	554	9,612
	Revenue Hours	914	861	742	1022	769	752	843	700	676	142	210	466	8,097

COMPLIMENTS/COMPLAINTS

		Month	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	TOTAL
		Work Days	21	23	19	22	19	19	21	19	21	21	22	20	TOTAL
TRANS HERNANDO	COMPLIMENT	Driver	3	3	4	2	3	1	2	2	1	0			18
		Vehicle	0	0	0	0	0	0	0	0	0	0			0
		Service	0	1	1	2	1	1	0	0	0	0			6
		Policy	0	0	0	0	0	0	0	0	0	0			0
		Other	0	0	0	0	0	0	0	0	0	0			0
	COMPLAINT	Driver	0	1	1	0	2	1	1	0	0	0			6
		Vehicle	0	0	0	0	0	0	1	0	0	0			1
		Service	0	0	0	0	1	0	0	0	0	0			1
		Policy	0	0	0	0	0	0	0	1	1	0			2
		Other	0	0	0	0	0	0	0	0	0	0			0

BREAKDOWNS/ACCIDENTS

		Month	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	TOTAL	
		Work Days	21	23	19	22	19	19	21	19	21	21	22	20	TOTAL	
TRANS HERNANDO	TOWS	1	0	1	1	1	2	0	0	0	0			0		
	ROAD CALLS	0	0	0	0	1	1	0	0	0	0			0		
	INCIDENT & ACCIDENTS	CHARGEABLE	0	0	0	0	0	0	0	0	0	0			0	
		NON-CHARGEABLE	0	0	0	0	0	0	0	0	0	0			0	