

**CITRUS COUNTY  
TRANSPORTATION DISADVANTAGED  
LOCAL COORDINATING BOARD  
February 20, 2020 Minutes**

The Citrus County Transportation Disadvantaged Local Coordinating Board (LCB) held a public meeting on February 20, 2020 at the Citrus Transit Center, 1300 South Lecanto Highway, Lecanto, Florida. The meeting was advertised in the Citrus Chronicle and the agenda was available on the Citrus County Transit website at: <http://www.citruscountytransit.com/tccb.htm>.

**MEMBERS PRESENT:**

Jimmie T. Smith, Citrus County Commissioner  
David Douglas, Citrus County, Public Transit User  
Beverly Isabelle, Daystar Life Center  
Katie Lucas, Local Representative Medical Community  
Elizabeth Watson, Persons with Disabilities Agency  
Tamyika Young, Florida Agency for Health Care Administration  
Sandra Woodard, Local Representative Children at Risk  
Ginger West, Florida Association for Community Action  
Katina Kavouklis (alternate), FDOT District 7  
William Burda Citrus County Citizen Advocate  
Stephen Brown, Citrus County Resident, Disabled

**MEMBERS ABSENT:**

Terence Garrity, Private For-Profit Transportation  
Brenda Chrisman, Regional Workforce Development Board  
Jeffrey Aboumrad, Florida Division of Vocational Rehabilitation  
Marilyn Farmer, Public Education Community

**OTHERS PRESENT:**

Steve Diez, MPO Executive Director  
Carlene Riecss, Transportation Planner III  
Alaina Kidd, Administrative Assistant III  
Lon Frye, Citrus County Transit Director  
Erin Kluis, Citrus County Transit  
Theresa Flick, Director, Key Training Center  
Heather Flory, Citrus County Resident

**A. CALL TO ORDER**

Chairman Smith called the meeting to order at 10:30 a.m.

Introductions were made and quorum was declared.

## **B. ANNUAL ELECTION OF 2020 VICE CHAIR**

**MOTIONED:** Stephen Brown

**SECONDED:** Beverly Isabelle

**Motion:** Stephen Brown moved to approve the appointment of David Douglas as Vice Chair. Beverly Isabelle seconded, and the motion carried unanimously.

## **C. APPROVAL/ MODIFICATION OF AGENDA**

**MOTIONED:** Katie Lucas

**SECONDED:** David Douglas

**Motion:** Katie Lucas moved to approve the February 20, 2020 LCB agenda as presented. David Douglas seconded, and the motion carried unanimously.

## **D. REVIEW/APPROVAL OF MINUTES – November 14, 2019**

**Motion:** William Burda moved to approve the November 14, 2019, LCB Meeting minutes. Beverly Isabelle seconded, and the motion carried unanimously.

## **E. CORRESPONDENCE/INFORMATION ITEMS – Steve Diez, MPO Staff**

### 1. TD Program Overview

Mr. Diez presented a power point presentation giving a brief overview of the Transportation Disadvantaged Program. The presentation addressed funding, service eligibility, (at risk children, elderly, low income, persons with disabilities), the responsibilities of the board and the consequences for not attending meetings. The membership of the LCB established by statute was reviewed, as well as attendance, quorums, failure to attend, etc.

Mr. Brown asked for an explanation of at-risk children. It was explained that children included in this category can live-in low-income areas (based on federal poverty guidelines), those who have been involved with the Department of Juvenile Justice (JDD), mental or physical disabilities, no transportation, etc.

Mr. Burda requested information regarding qualifications for being considered transportation disadvantaged.

### 2. Commission for the Transportation Disadvantaged, (CTD) Business Meeting

Ms. Diez briefly reviewed the CTD meeting. The formula used to distribute funds from the Trip and Equipment Grant within the Transportation Disadvantaged Trust fund was a formula established in

1999-00. The Commission implemented changes in FY 2017-18 and 2018-19 but these were not included in the appropriation which negatively impacted several counties. On November 25, 2019, the commission voted to restore funding to the counties that experienced a decrease, including Hernando and Citrus counties.

### 3. Citrus County Transit Development Plan Major Update

Ms. Riecse explained that Citrus County is in the process of a major update to their Transit Development Plan (TDP). The major TDP update must be completed by the end of June 2020. Staff was providing the survey to the LCB for their use. The survey is posted on the Hernando/Citrus MPO website and the Citrus Transit website. The board expressed a need to enhance public outreach beyond website surveys so more public can be involved.

Ms. Kavouklis questioned whether County Administrators are involved in transportation decisions. She indicated that transportation/transit decisions are important to the success of community. She encouraged the LCB members to get involved with their representatives regarding transportation needs. She further indicated that FDOT will be supportive when the decision makers are ready to invest in their public transportation system.

## F. ACTION ITEM

### 1. Annual Bylaw Update

Mr. Diez discussed that the LCB Bylaws must be reviewed on an annual basis.

**Motion:** Sandra Woodard

**Second:** Katie Lucas

Sandra Woodard moved to approve the bylaws with the updates as recommended by staff. Katie Lucas seconded, and the motion carried unanimously.

### 2. Grievance Committee Appointment and Reappointment

Ms. Riecse indicated that the LCB bylaws identify grievance committee members by representative position for a total of five (5) members. The bylaws further state that if the representative position is vacant, the LCB may appoint other membership positions. The grievance committee would meet to address complaints on and as-needed basis.

Currently, Sandra Woodard, David Douglas and Jeffrey Aboumrad occupy grievance committee positions. There are 2 vacant representative positions on the committee.

William Burda and Stephen Brown each volunteered to fill one of the vacant positions.

**Motion:** Katie Lucas

**Second:** Beverly Isabelle

Katie Lucas motioned to accept the five Grievance committee members (Sandra Woodard, David Douglas, Jeffrey Aboumrad, William Burda and Stephen Brown). Beverly Isabelle seconded, and the motion carried unanimously.

**G. CITRUS TRANSIT, Lon Frye**

1. Quarterly Report

Mr. Frye provided the LCB with the quarterly report for Oct-Dec 2019.

2. Veteran Transportation Update

Mr. Frye reported that services are being provided to Gainesville, Tampa, and Ocala three days a week. He also indicated there is a need to provide services from Citrus County to the Social Security Office in Ocala. He requested the LCB support transit services to Ocala at least once a month. The Citrus County BOCC would have to approve the request; however, the members agreed LCB support would be helpful. The request will be scheduled before the BOCC on March 26, 2020.

**Motion:** Ginger West

**Second:** Katie Lucas

Ginger West made a motion that the Transportation Disadvantaged Local Coordinating Board recommend that Citrus Transit implement transportation services to the Social Security Office in Ocala at least once a month by May 2020. Katie Lucas seconded, and the motion carried unanimously.

**H. KEY CENTER UPDATE, Theresa Flick**

Ms. Flick reported the Key Center received two 8-passenger vans to replace to vans no longer in operation. They also received notice their 2019 capital application for a 10-passenger van had been approved. Ms. Flick noted that a CDL licensed driver is not required, and the van can transport eight ambulatory passengers and two wheelchair passengers for one of the medically fragile group homes.

**I. CITIZENS COMMENTS**

Heather Flory, who is legally blind, asked for assistance from the Citrus County Transit Center. She is requesting to be picked up at 7:30 a.m. instead of 8:00 a.m. or often later. She only needs the consideration a few times a month. The staff is reviewing to see if any adjustments can be made.

**J. ADJOURNMENT AND NEXT MEETING**

It was announced that the next Transportation Disadvantaged Local Coordinating Board (LCB) Annual Public Hearing and Regular meeting are scheduled for Thursday, May 21, 2020, beginning at 10:30 a.m., at the Citrus Transit Center, 1300 South Lecanto Highway, Lecanto.

There being no further business to discuss, Chairman Smith adjourned the LCB meeting.

