

**CITRUS COUNTY
TRANSPORTATION DISADVANTAGED
LOCAL COORDINATING BOARD
May 21, 2020 Minutes**

The Citrus County Transportation Disadvantaged Local Coordinating Board (LCB) held a public meeting on May 21, 2020 via ZOOM Webinar. The meeting was advertised in the Citrus Chronicle and the agenda was available on the MPO Website.

**Due to technical difficulties, the motion makers were not noted for the action items on the agenda; however, all items were approved unanimously. A roll call vote for item E. 1. was taken and all members present on the ZOOM Webinar were accurately registered and are attached to the minutes.

MEMBERS PRESENT:

Jimmie T. Smith, Citrus County Commissioner
David Douglas, Citrus County, Public Transit User
Beverly Isabelle, Daystar Life Center
Elizabeth Watson, Persons with Disabilities Agency
Tamyika Young, Florida Agency for Health Care Administration
Sandra Woodard, Local Representative Children at Risk
Ginger West, Florida Association for Community Action
William Burda Citrus County Citizen Advocate
Stephen Brown, Citrus County Resident, Disabled
Tracy Noyes, Florida Department of Transportation

MEMBERS ABSENT:

Terence Garrity, Private For-Profit Transportation
Brenda Chrisman, Regional Workforce Development Board
Jeffrey Aboumrad, Florida Division of Vocational Rehabilitation
Marilyn Farmer, Public Education Community
Katie Lucas, Local Representative Medical Community

OTHERS PRESENT:

Steve Diez, MPO Executive Director
Carlene Riecsc, Transportation Planner III
Alaina Kidd, Administrative Assistant III
Lon Frye, Citrus County Transit Director
Theresa Flick, Director, Key Training Center

A. CALL TO ORDER

Chairman Smith called the regular meeting of the LCB to order.

B. APPROVAL OF THE AGENDA

Motion: Moved to approve the agenda, a second was made and the motion carried unanimously.

C. REVIEW/APPROVAL – February 20, 2020 Minutes

Motion: Moved to approve the February 20, 2020 LCB minutes as presented. A second was made and the motion carried unanimously.

D. CORRESPONDENCE/INFORMATIONAL ITEMS

Mr. Diez advised the CTD has suspended all public workshops and encourage the local coordinating boards to have virtual meetings. The CTD is launching a website providing information regarding the Trip and Equipment Grant which Mr. Diez stated is in the agenda packets.

Mr. Diez explained the Florida Legislature directed the commission to administer the Advantage Ride Pilot Program. The goal of the program is to provide rides to intellectually or otherwise challenged individuals. The program has served nearly 500 individuals and provided over 20,000 rides. The performance evaluation is provided for informational purposes.

Commissioner Smith asked staff to send a letter to the Commission for the Transportation Disadvantaged supporting the Advantage Ride Pilot Program.

E. ACTION ITEMS

1. TDSP Update – Rate Model Worksheet and Grievance Procedures

Mr. Diez explained the TDLCB must annually review the Cost/Revenue Allocation and Rate Structure Justification, and the Grievance Procedures. The rate model was approved by the CTD and is being added the document. No changes were made to the grievance procedures; however, they must be annually approved.

Motion: Moved to approve the proposed update to the TDSP which included the Rate Model Worksheet and Grievance Procedures. A second was made and a roll call vote was taken (attached to the minutes is the roll call vote).

2. Annual Community Transportation Coordinator (CTC) Evaluation

Staff discussed the requirement to provide an annual evaluation of the CTC. The evaluation was conducted and is included in the Board packet for review and approval.

Motion: Moved to approve the annual evaluation of the CTC. A second was made and the motion carried unanimously.

3. Planning Agency Survey

Mr. Diez explained the Board is required to complete a survey of the Official Planning Agency. He requested the Board to complete their surveys and turn them into staff via email.

F. CITRUS COUNTY TRANSIT

1. Quarterly Report

Mr. Frye provided the LCB with the quarterly report for January – March 2020.

G. KEY CENTER UPDATE

Theresa Flick from the Key Center informed the group that they just received a grant for the purchase of a 10 passenger van. They now have the van and it is in service.

H. CITIZEN COMMENTS

There were no citizen comments

I. COMMISSION MEMBER COMMENTS

There were no additional member comments.

J. MPO COMMENTS

There were no additional MPO staff comments.

K. ADJOURNMENT AND NEXT MEETING

It was announced that the next Transportation Disadvantaged Local Coordinating Board (LCB) Regular meeting is scheduled for Thursday, August 20, 2020, beginning at 10:30 a.m. The meeting will either at the Citrus Transit Center, 1300 South Lecanto Highway, Lecanto, or Via ZOOM Webinar. Further information will be provided.

There being no further business to discuss, Chairman Smith adjourned the LCB meeting.