



**Hernando County Transportation Disadvantaged Local Coordinating Board  
Wednesday, November 18, 2020 at 10:00 a.m.**

**MEETING LOCATION:  
Hernando County Building Training Facility, 1661 Blaise Drive, Brooksville, FL**

**AGENDA**

**A CALL TO ORDER**

1. Moment of Silence
2. Pledge of Allegiance
3. Introduction of Committee Members and Staff
4. Declaration of Quorum

**B APPROVAL/MODIFICATION OF AGENDA  
(Limited to Board and Staff comment only)**

**C REVIEW/APPROVAL OF MINUTES – 8/19/2020**

**D CORRESPONDENCE/INFORMATIONAL ITEMS**

1. Commission for the Transportation Disadvantaged (CTD) 10/28 Business meeting
2. Annual CTD Training Conference
3. 2020 Legislative Policy Positions – State Transportation Trust Fund
4. TDLCB Vacancies
5. 2021 Meeting Calendar
6. Voting Conflict
7. Medicare Open Enrollment Period

**E ACTION ITEMS**

1. Annual Operating Report (AOR)
2. Annual TDLCB Bylaws

**F MID FLORIDA COMMUNITY SERVICES – Miranda Maldonado**

**G VETERANS SERVICES – Tony Graham**

**H COMMITTEE MEMBER PRESENTATIONS – Kathleen Winters, Joe DeGeorge**

**I CLOSING COMMENTS**

**J ADJOURNMENT AND NEXT MEETING – The next regular meeting of the  
Choose a committee will be held on Wednesday, February 10, 2021, at 10:00 a.m. at  
Hernando County Building Training Facility, 1661 Blaise Drive, Brooksville, FL**

The meeting agenda and back-up materials are available online at:

[www.hernandocounty.us/hernandocitrusmpo](http://www.hernandocounty.us/hernandocitrusmpo).

**C REVIEW OF MINUTES**

The minutes from the Wednesday, August 19, 2020 Meeting are attached for review and approval.

---

Attachment: Meeting Minutes from Wednesday, August 19, 2020

---

**HERNANDO COUNTY  
TRANSPORTATION DISADVANTAGED  
LOCAL COORDINATING BOARD REGULAR MEETING  
Wednesday, August 19, 2020 – 10:00 A.M.**

**MINUTES**

The Hernando County Transportation Disadvantaged Local Coordinating Board (TDLCB) held a regular meeting on Wednesday, August 19, 2020, beginning at 10:11 a.m. at the Hernando County Building Division Training Facility, 1661 Blaise Drive, Brooksville, Florida. The meeting was also available to members and the public via ZOOM Webinar. The meeting was advertised in the Tampa Bay Times and the agenda was available on the MPO Website.

**MEMBERS PRESENT IN PERSON**

John Allocco, TDLCB Chairman  
Kevin Bargerstock, Florida Department of Education, Division of Vocational Rehabilitation  
Tony Graham, Hernando County Veterans Services

**MEMBERS PARTICIPATING VIA ZOOM**

Joe DeGeorge, Hernando County Transit  
Gretchen Samter, Public Transit User  
Emily Hughart, ACHA  
Ian Martin, ACHA (Alternate)  
Kathleen Winters, Local Representative Medical Community  
John Eberle, Regional Workforce Development Board  
Benita Dixon, Private For-Profit Transportation  
Tracy Noyes, FDOT  
Elizabeth Watson, Persons with Disabilities Agency  
Denise Clark, Hernando County School Board – Transportation  
Robert Bradburn, Florida Department of Children & Family Services -- Access Florida

**MEMBERS ABSENT**

Verene Kurtz, Hernando County Resident, Disabled

**OTHERS PRESENT**

Steve Diez, MPO Executive Director  
Carlene Riecss, Transportation Planner III  
Cayce Dagenhart, Transportation Planner II  
Terri Saenz, Administrative Assistant III  
Miranda Maldonado, Mid Florida Community Services Trans Hernando (via Zoom)  
Ron Pianta, Hernando County Planning (via Zoom)

Janinna Stampfli, Hernando County Planning (via Zoom)  
Chris DeAnnuntis, TBARTA Staff  
Chris Jadik, TBARTA Staff  
Steve Holmes, UZURV

#### **A. CALL TO ORDER**

Commissioner Allocco called the regular meeting of the TDLCB to order at 10:11 a.m.

#### **B. REVIEW/APPROVAL OF AGENDA**

**Motion:** Kathleen Winters made a motion to approve the August 19, 2020, regular meeting agenda. Tony Graham seconded, and the motion carried unanimously.

#### **C. REVIEW/APPROVAL OF MINUTES – May 20, 2020**

**Motion:** Kevin Bargerstock made a motion to approve the May 20, 2020, minutes which included the annual workshop and regular meeting. Kathleen Winters seconded, and the motion carried unanimously.

#### **D. CORRESPONDENCE/INFORMATION ITEMS**

##### 1. Commission for the Transportation Disadvantaged (CTD) Update

Mr. Diez advised that a full copy of the CTD Meeting packet can be found at:  
[https://ctd.fdot.gov/docs/MeetingPackages/2020Meetings/20200608\\_CTDBusinessMtgPkg.pdf](https://ctd.fdot.gov/docs/MeetingPackages/2020Meetings/20200608_CTDBusinessMtgPkg.pdf).

The CTD applied for two (2) vans under the Shirley Conroy Grant, but they received approval for (one) 1 van with a wrap.

Commissioner Allocco asked if there was any public comment either in person, via ZOOM or email. There was none.

No public comment either in person, via ZOOM or email.

##### 2. Annual Operating Report (AOR)

Mr. Diez stated that this item is required to be submitted to the Commission for the Transportation Disadvantaged (CTD) every year by September 15. We have learned that their website is not operational; consequently, the submittal date has been extended.

No public comment either in person, via ZOOM or email.

### 3. Tampa Bay Area Regional Transit Authority (TBARTA)

Mr. Diez stated TBARTA is partnering with UZURV, an adaptive transportation network and mobility platform technology company, to apply for a Transportation Disadvantaged (TD) Innovation and Service Development Grant. He requested Chris DeAnnuntis with TBARTA go into further detail.

Mr. DeAnnuntis explained that TBARTA has partnered with UZURV to provide cross-county TD trips across the five (5) counties (Hernando, Pasco, Hillsborough, Pinellas, and Manatee). He introduced Steve Holmes with UZURV to give brief explanation of the grant application.

Mr. Holmes indicated that this grant opportunity is in addition to the service development grant. If approved, it would not reduce the funding for other projects around the state. [He shared the UZURV PowerPoint presentation via his computer.] He explained this innovation and service development grant was a result of the MCORES legislation that was passed. This is round 2 of the application process as there was funding still available. If approved, they (UZURV) will be providing services on October 1, 2020. UZURV will be providing cross-county trips as well as evening and weekend TD trips for those counties where this service is currently not being provided. This is strictly a supplemental effort funded by the commission that is open to eligible TD persons residing in Hernando, Pasco, Hillsborough, Pinellas, and Manatee Counties. Mr. Holmes requested we provide TD persons information about this service if the grant is approved. They are currently working on determining the rider fares. Since this a grant, they will have to provide a 10 percent match which will come from rider fares.

Commissioner Allocco inquired that because this is a grant, where future funding would come from after the first year. Mr. Holmes answered that they have applied for a three (3) year grant although the funding will be one year at a time. In the second and third years they will be working with TBARTA for other funding sources to secure a stable funding platform into years four and five.

Ms. Samter stated that being a person that uses the transportation service, she would be grateful to be able to travel beyond the county line(s).

Mr. Diez inquired if this is approved next week, what would be the next step? Mr. Jadick indicated they are going to develop a website with all the information relating to the project and would ask for assistance to help circulate that information.

Commissioner Allocco asked if there was any public comment either in person, via ZOOM or email. There was none.

## **E. ACTION ITEM**

### 1. Annual Expenditure Report (AER)

Mr. Diez explained that the AER is an annual requirement that is reviewed by the TDLCB and submitted to the CTC. The AER reports direct local funds provided to perform TD services. The AER reflects zero dollars from local government for TD services.

Commissioner Allocco asked if there was any public comment either in person, via ZOOM or email. There was none.

**Motion:** Tony Graham made a motion to approve that the annual AER. Kevin Bargerstock seconded; A roll call vote was taken (via ZOOM and in person), and it carried unanimously.

#### **F. MID FLORIDA COMMUNITY SERVICES** – Miranda Maldonado

Ms. Maldonado reiterated they were approved for the one vehicle with the wrap from the Shirley Conroy Grant, but they are still waiting for the CTD to send the grant agreement. Due to Covid-19, they are operating 5 days a week but still only with 2 people per vehicle.

Commissioner Allocco inquired if they are requiring riders to wear masks. Ms. Maldonado stated they are currently not requiring masks but are asking riders to wear one; they are providing if they do not have one.

#### **G. VETERANS SERVICES** – Tony Graham

Mr. Graham reported that there is not too much change since his report in May, they are still not transporting veterans.

Commissioner Allocco mentioned that a bid for Pinebrook Medical Center has been received which would provide VA services. He is hopeful that they receive verification by next Tuesday's BOCC meeting.

#### **H. CITIZENS COMMENTS**

There were no citizen comments either in person, via ZOOM, or via email.

#### **J. MPO STAFF COMMENTS/UPDATES**

Mr. Diez advised that the next MPO Meeting is on September 10<sup>th</sup> here in Hernando County, Brooksville.

Commissioner Allocco requested volunteers for updates from our members at the November Meeting. Mr. DeGeorge and Ms. Winters volunteered.

Mr. Diez introduced the newest MPO administrative staff member, Terri Saenz.

**ADJOURNMENT AND NEXT MEETING**

There being no further business, Chairman Allocco adjourned the meeting at 10:50 am.

The regular meeting of the TDLCB will be held on Wednesday, November 18, 2020, beginning at 10:00 a.m., at the Hernando County Building Training Facility, 1661 Blaise Dr, Brooksville, FL.

DRAFT

**D. CORRESPONDENCE/INFORMATION ITEMS**

1. Commission for the Transportation Disadvantaged (CTD) 10/28 Business meeting

The CTD's October 28, 2020, Business meeting addressed several issues which may be of interest to the LCB. A copy of the agenda is attached and the full packet can be found at: [https://ctd.fdot.gov/docs/MeetingPackages/2020Meetings/20201028\\_CTDAgendapkg.pdf](https://ctd.fdot.gov/docs/MeetingPackages/2020Meetings/20201028_CTDAgendapkg.pdf)

Of particular note:

- Trip and Equipment Grants

Rule 41-2.014(5) and 41-2.007 include the current allocation methodology for trip and equipment grant funding for the Transportation Disadvantaged Program. The CTD staff has been working on amendments to the formula in an effort to promote year-over-year stability while incentivizing cost effective deliver of trip and equipment grant funded services.

The proposed language amends the current allocation methodology to include four variables to the methodology: TD eligible population, centerline miles, trip and equipment grant services and base funding.

The proposed changes are not anticipated to negatively impact the Hernando TD program.

- Quorum Requirements for Local Coordinating Boards

LCB meetings are required to have a minimum number of board members physically present in the same location to establish a quorum. On March 20, 2020, Governor Ron DeSantis issued Executive Order 20-69 in response to the COVID-19 public health emergency, which suspended the requirements for local government bodies to hold in-person meetings. This allowed local government bodies, including LCBs, to hold meetings through virtual or telephonic means. The executive order expired November 1, 2020.

---

Attachments: October 28, 2020, CTD agenda and back up info

---



# COMMISSION FOR THE TRANSPORTATION DISADVANTAGED



## Business Meeting Agenda October 28, 2020 1:00 PM until Completion

*Marion Hart, Chairman  
Dr. Phillip Stevens, Vice-Chairman  
Renee Knight, Commissioner  
Christinne Rudd, Commissioner  
Dr. Robin Tellez, Commissioner  
Mike Willingham, Commissioner*

**GoToMeeting Webinar:**  
<https://global.gotomeeting.com/join/794113117>  
**Alternative Conference Call-In Number:**  
**888-585-9008; Conference Code: 837-653-349**

Item #	Agenda Item	Speaker(s)
I.	Call to Order	Chairman Marion Hart
II.	Pledge of Allegiance	Chairman Marion Hart
III.	Introduction of Commissioners and Advisors	Commissioners and Advisors
IV.	Public Comments (Comments limited to the current agenda items)	Public
<b>Action Items</b>		
V.	Approval of August 26, 2020 Meeting Minutes	Chairman Marion Hart
VI.	Community Transportation Coordinator Designation for Martin County	Ricardo Vazquez, Martin County MPO
VII.	Fiscal Year 2020-21 Innovation and Service Development Grant Recommendations (Third Round Applications)	Commissioner Renee Knight
VIII.	Amendments to Rule Chapter 41-2.007 and 41-2.014, F.A.C. – Trip & Equipment Grant Allocation Formula	Commissioner Phil Stevens Rachelle Munson, CTD General Counsel
<b>Information Items</b>		
IX.	Upcoming Annual Performance Report and Other Analysis Reports	Jeff Barbacci and Casey Perkins, Thomas Howell Ferguson

- |       |  |   |
|-------|--|---|
| X.    | Technical Assistance for the Innovation & Service Development Grant      | Martin Catala,<br>University of South Florida-<br>Center for Urban<br>Transportation Research |
| XI.   | Americans with Disabilities Act (ADA) Complimentary Paratransit Services | David Darm,<br>CTD Executive Director   |
| XII.  | Quorum Requirements for Local Coordinating Boards                        | David Darm,<br>CTD Executive Director   |
| XIII. | Commissioner and Advisor Reports   | Commissioners and Advisors  |
| XIV.  | Public Comments  | Public  |
| XV.   | Commissioner and Advisor Closing Comments                                | Commissioners and Advisors  |
| XVI.  | Adjournment  | Chairman Hart   |

Next Meeting: December 2020 (Date To Be Determined)

When operating under Florida’s Government in the Sunshine Law, the Florida Supreme Court recognizes the importance of public participation in open meetings. The Commission provides that right of access at each public meeting and adheres to Chapter 286.011, Florida Statutes. This meeting will be recorded and a summary of the discussion will be published at a future date.

Members of the public interested in speaking during the “Public Comments” segments are encouraged to complete the attached public comment card and return to David Darm prior to the meeting date at: [David.Darm@dot.state.fl.us](mailto:David.Darm@dot.state.fl.us). The chairman will call on each speaker in the order public comment cards are received. Public comments are limited to five (5) minutes per speaker.

In accordance with the Americans with Disabilities Act (ADA), and Chapter 286.26, Florida Statutes, persons in need of special accommodation to participate in the meeting (including an agenda) shall email David Darm or contact our office listed below, at least 48 hours before the meeting:

Commission for the Transportation Disadvantaged  
605 Suwannee Street, MS-49  
Tallahassee, FL 32399-0450  
(850) 410-5703 or (800) 983-2435  
(850) 410-5708 (TDD/TTY).

This meeting is subject to change upon the chairman’s request.

#### **41-2.007 Reporting Requirements.**

(1) Each state agency shall, by September 15 of each year, provide the Commission with an accounting of the actual amount of funds expended and the total number of trips purchased during the previous fiscal year.

(2) Each Designated Official Planning Agency shall provide to the Commission prior to each state fiscal year, an estimate of all transportation disadvantaged funds anticipated to be available for the upcoming state fiscal year budget. The estimate shall include the following information:

(a) Each local government agency within jurisdiction of the Official Planning Agency shall report an estimate of the direct federal funds and local government transportation disadvantaged funds anticipated to be available through the coordinated system for the upcoming state fiscal year to the Official Planning Agency, and

(b) The Official Planning Agency shall request from each federal government agency within its jurisdiction, an estimate of the direct federal transportation disadvantaged funds anticipated to be available through the coordinated system for the upcoming state fiscal year.

(3) The estimate mentioned in subsection (2) above shall include the following information identified by county:

(a) A brief description of the project or program;

(b) The dollar amount of transportation disadvantaged funds reported by categories of Coordinated, Non-Coordinated, Transportation Alternatives, or Other if applicable; and

(c) The estimated number of one-way passenger trips to be provided reported by categories of Coordinated, Non-Coordinated, Transportation Alternatives, or Other if applicable.

(4) Each Metropolitan Planning Organization or designated official planning agency shall annually compile a report accounting for all local government and direct federal funds for transportation for the disadvantaged expended in its jurisdiction, and forward this report by September 15 to the Commission.

(5) Upon receipt of the state agency and Official Planning Agency combined annual budget estimates, the Commission shall develop and distribute a statewide report outlining the expected expenditures for all transportation disadvantaged services through the coordinated system for the state fiscal year.

(6) Each Community Transportation Coordinator shall by September 15 of each year report required operating statistics to the Commission. The operational statistics will be compiled into a report by the Commission and utilized as a part of the analysis of the Community Transportation Coordinator's performance evaluation ~~and the trip and equipment grant distribution~~. The Community Transportation Coordinator's report shall be reviewed by the Coordinating Board with a copy provided to the Metropolitan Planning Organization or Designated Official Planning Agency.

(7) Each Community Transportation Coordinator shall utilize the Chart of Accounts defined in the American Association of State Highway and Transportation Officials, Inc., Comprehensive Financial Management Guidelines For Rural and Small Urban Public Transportation Providers, dated September 1992, incorporated herein by reference, for its financial management. A copy of this document may be obtained from the Commission office located at 2740 Centerview Drive, Suite 1A, Tallahassee, Florida 32301. A copy of the document may also be viewed at Comprehensive Financial Management Guidelines on the Commission's website at [www.dot.state.fl.us/ctd/](http://www.dot.state.fl.us/ctd/), Community Transportation Coordinators with existing and equivalent accounting systems will not be required to adopt this Chart of Accounts but will be required to prepare all reports, invoices, and fiscal documents relating to the transportation disadvantaged functions and activities using the chart of accounts and accounting definitions as outlined in the above referenced manual.

(8) The Commission shall make an annual report to the Governor, the President of the Senate, and the Speaker of the House of Representatives by January 1 of each year. The report will contain a summary of the Commission's accomplishments for the preceding state fiscal year, the most current operational statistics for transportation disadvantaged services, identified unmet needs and a financial status of the Transportation Disadvantaged Trust Fund. Copies of the report will also be made available to member departments, Metropolitan Planning Organizations, Designated Official Planning Agencies and Community Transportation Coordinators, and others upon request.

*Rulemaking Authority 427.013(9) FS. Law Implemented 427.012(8), 427.013(3), (7), (8), (9), (12), (13), (16), 427.0135(1), 427.015(1) FS. History—New 5-2-90, Amended 6-17-92, 11-17-92, 1-4-94, 7-11-95, 5-1-96, 3-10-98, 12-6-09, 3-5-13.*

#### **41-2.014 Grants Program.**

(1) Eligible Applicants. Grant funds will be allocated annually to the following entities:

- (a) Community Transportation Coordinators who have an executed Memorandum of Agreement.
- (b) Metropolitan Planning Organizations or Designated Official Planning Agencies approved by the Commission.

(2) Types of Grants.

(a) Trip and Equipment Related. Trip and equipment related grant funds may be used for the provision of non-sponsored transportation disadvantaged services and for the purchase of capital equipment to be used for services provided to the transportation disadvantaged. Capital equipment expenditures will be limited to no more than 25% of the Commission participation and the required match.

(b) Planning Related. Planning related grant funds may be used by an eligible Metropolitan Planning Organization or Designated Official Planning Agency to assist the Commission in their responsibilities at the local level as identified in chapter 427, F.S., including support to the local Coordinating Board.

(c) Innovation and Service Development. Innovation and service development related grant funds may be awarded competitively to support projects that:

- 1. Enhance the access of older adults, persons with disabilities, and low income individuals to healthcare, shopping, education, employment, public services, and recreation;
- 2. Assist in the development, improvement, and use of transportation systems in non-urbanized areas;
- 3. Promote the efficient coordination of services;
- 4. Encourage private transportation provider participation.

(3) Match Requirement. Eligible grant recipients for the trip and equipment grants only, must provide at least 10% of the total project cost as a local match. The match must be cash generated from local sources. Voluntary dollar collections do not require a match.

~~(4) Distribution of Grant Funds. On or about December 15 of e~~Each year, the Commission shall allocate a portion identified as the Grants Program of the Transportation Disadvantaged Trust Fund in the following manner:

(a) An annual amount of \$1,372,060 of the Grants Program shall be designated for planning grants to assist the Commission with implementation and maintenance of the program at the local level. Beginning with the 2002/2003 grant cycle, the annual cap will be adjusted by the same percentage increase equivalent to state employees as set by the Legislature.

(b) The voluntary dollar collections will be returned to the county where said funds were collected. The voluntary dollar collections shall be designated for additional trips at the local level.

(c) The remaining portion of funds, except as specified in paragraph 41-2.014(4)(b), F.A.C., will be appropriated for the Grants Program and designated for trip and equipment related grants, subject to limitations of paragraphs 41-2.014(1)(a) and (2)(a), F.A.C.

~~(5) Distribution of Trip and Equipment Related Grant Funds. Each eligible applicant's allocation will be determined for the county or counties within the designated service area for which the applicant provides coordinated transportation disadvantaged services.~~

~~(a) In order to maintain system and service stability, the Commission's Fiscal Year 99/00 Allocation of Trip and Equipment Grant Funds, dated 02/99, incorporated herein by reference, shall be the base allocation for each subsequent year's distribution for trip and equipment related grant funds. No county shall receive less than the base allocation unless the Commission's five year cash-flow forecast falls below the Fiscal Year 99/00 levels allocated to the trip and equipment grant related program.~~

~~(b) If the level of funding available for distribution to the trip and equipment grant program falls below the base as stated in paragraph 41-2.014(5)(a), F.A.C., a proportionate adjustment to the base allocation will be made. Such adjustment will be based on the five year cash-flow forecast of the Commission, and each county's share of the Fiscal Year 99/00 trip and equipment related grant allocation.~~

~~(c) (a) Allocation of additional trip and equipment grant funds above the amount used in the base allocation will be allocated to eligible applicants shall be based on a comparative ranking of all eligible applicants in each of the following four categories:~~

~~1. The applicant's total county area in square miles as a percentage of the total square miles of all eligible applicants. The county's total transportation disadvantaged eligible population as a percentage of the state's total transportation disadvantaged eligible population, based on the U.S. Census Bureau American Community Survey 5-Year Population Estimates.~~

~~2. Total system passenger trips provided as a percentage of all eligible applicant trips reported. The county's total centerline miles of public roads as a percentage of the state's total centerline miles of public roads, based on public mileage data reported by~~

the Federal Highway Administration.

~~3. Total system vehicle miles traveled as a percentage of all eligible applicants vehicle miles traveled and reported. The county's total transportation disadvantaged services provided by trip and equipment grant funds as a percentage of the state's total transportation disadvantaged services provided by trip and equipment grant funds, as reported on the invoices submitted by applicants for reimbursement under the trip and equipment grant program.~~

~~4. Total county population as a percentage of the total population of all eligible applicants. The county's total allocated amount of trip and equipment grant funds as a percentage of the state's total allocated amount of trip and equipment grant funds, based on allocated amounts from the previous fiscal year.~~

~~(d) (b) For the 2021-2022 fiscal year, each category shall represent the following percentages of the state's total allocated amount for the trip and equipment grant program: Each category will represent one fourth of the trip related grant funds.~~

~~1. 2.5% based on the state's total transportation disadvantaged eligible population.~~

~~2. 2.5% based on the state's total centerline miles of public roads.~~

~~3. 15% based on the state's total transportation disadvantaged services provided by trip and equipment grant funds.~~

~~4. 80% based on the state's total allocated amount from the 2020-2021 fiscal year.~~

~~(c) For the 2022-2023 fiscal year and each fiscal year thereafter, each category shall represent the following percentages of the state's total allocated amount for the trip and equipment grant program:~~

~~1. 5% based on the state's total transportation disadvantaged eligible population.~~

~~2. 5% based on the state's total centerline miles of public roads.~~

~~3. 30% based on the state's total transportation disadvantaged services provided by trip and equipment grant funds.~~

~~4. 60% based on the state's total allocated amount from the previous fiscal year.~~

~~(d) The Commission, in calculating allocated amounts, shall weigh each dataset described in subsection (5)(a) as follows:~~

~~1. Every person identified within the state's transportation disadvantaged population shall be weighted equally.~~

~~2. Every centerline mile of the state's public roads shall be weighted equally.~~

~~3. Each trip and mile provided by trip and equipment grant funds shall be weighted relative to the unit cost at which they are reimbursed. Each bus pass purchased with trip and equipment grant funds shall be weighted higher than the unit cost at which they are reimbursed in order to incentivize their use in service areas where a fixed-route system is available.~~

~~(e) Fund allocations pursuant to subparagraph (5)(a) of this rule shall be administered each fiscal year based on available data from the previous year or applicable period as determined by the Commission. The latest required operational statistics report which is submitted by September 15 of each year will be used for obtaining the applicant's coordinated vehicle miles and coordinated passenger trips data. For purpose of this section, coordinated vehicle miles or passenger trips shall not include those services provided through an approved transportation alternative.~~

(6) Distribution of Planning Related Grants. Planning related grant funds will be apportioned for distribution to the planning agencies as follows:

(a) 25% of the planning allocation shall be divided into shares equal to the percentage of population each county has relative to the total state population, with each planning agency receiving a share for each county within its jurisdiction;

(b) 75% of the planning allocation shall be divided into shares equal to the number of counties throughout the state, with each planning agency receiving no more than one share for each county within its jurisdiction. Eligible applicants not requiring the total amount of funding available may recommend to the Coordinating Board that any excess funds be allocated to the Community Transportation Coordinator for additional non-sponsored trip needs. The Commission shall reallocate any eligible excess funds to that particular county or service area's normal allocation. A local cash match of at least 10% shall be required to obtain this additional allocation.

(7) Distribution of Innovation and Service Development Grant Funds. Innovation and service development related grant funds will be awarded competitively to support such projects based upon available funding identified by the Commission.

~~(8) All grant applicants will provide their request for funds to the Commission no later than October 1 each year, unless otherwise approved by the Commission.~~

(9) Prioritization of Non-sponsored Transportation Services. The Community Transportation Coordinator, with approval of the Coordinating Board, shall have the authority to prioritize trips for non-sponsored transportation disadvantaged services which are purchased with Transportation Disadvantaged Trust Funds. Any prioritization of trips or eligibility criteria which is developed shall consider all of the following criteria:

- (a) Cost Effectiveness and Efficiency.
- (b) Purpose of Trip.
- (c) Unmet Needs.
- (d) Available Resources.

*Rulemaking Authority 427.013(9), 427.013(10) FS. Law Implemented 427.013, 427.0159, 427.016 FS. History—New 5-2-90, Amended 6-17-92, 7-21-93, 6-26-94, 10-1-96, 3-10-98, 1-13-04, 8-5-18.*



Ron DeSantis  
Governor

Marion Hart, Jr.  
Chairperson

Phillip W. Stevens, Ph.D.  
Vice Chairperson

David Darm  
Executive Director

TO: Designated Official Planning Agencies  
FROM: David Darm, Executive Director  
DATE: October 15, 2020  
SUBJECT: Quorum Requirements for Local Coordinating Boards

---

The Commission has received inquiries regarding the quorum requirements for Local Coordinating Boards (LCBs). This memo serves to provide guidance and clarification on these requirements, specifically on whether board members are required to attend meetings “in person” to establish a quorum.

**In-Person Quorum Requirement**

In consideration of the COVID-19 public health emergency, Governor Ron DeSantis issued Executive Order 20-69 on March 20, 2020, which suspended “any Florida Statute that requires a quorum to be present in person or requires a local government body to meet at a specific public place.” The order cited Attorney General Opinion (AGO) 2020-03, which provided “that local government bodies may only conduct meetings by teleconferencing or other technological means if either a statute permits a quorum to be present by means other than in-person” or if the in-person requirement is lawfully suspended due to a state of emergency. Executive Order 20-69 expires November 1, 2020.

The Commission has taken the position that the LCB functions as a “local government body,” as board members are appointed in each Florida county (or multi-county service area) by the metropolitan planning organization or designated official planning agency (s. 427.0157, F.S.). Though the LCB is defined as an “advisory body to the Commission” in Rule 41-2.012, F.A.C., neither the statute or rule explicitly shield the board from the requirement of physical and in-person attendance for establishing a quorum. Therefore, unless executive mandate or rule provides otherwise, quorum can only be established by board members physically present and in person for the meetings.

As of the date of this memo, in-person quorum requirements for LCBs will be reinstated effective November 1, 2020. The LCB must have a physical quorum present to take action on agenda items. Moreover, based on a review of attorney general opinions,<sup>1</sup> board members not physically present may still participate and vote on matters if a quorum is established by those physically present. Further, board members who are at-risk or show symptoms of contracting COVID-19 should only participate via telephone conference or web-based platform.

Memorandum  
October 15, 2020  
Page Two

**Public Access and Participation**

Notwithstanding the requirements cited above, the provisions of the Sunshine Law, Sections 286.011 and 286.012, F.S., do not restrict a public meeting from being conducted through teleconferencing or other technological means, so long as there is proper notice and sufficient access for members of the general public to attend.

It is strongly encouraged that a telephone conference call-in number and/or a web-based link be provided for members of the public to attend in order to ensure sufficient meeting space is available for board members who must be physically present to establish a quorum.

**Additional Guidance**

We understand these requirements present unique challenges in meeting the deliverables of the Planning Grant. The Commission will facilitate regional conference calls with planning agency staff in the coming weeks to assist in identifying strategies that may mitigate these challenges. We will also monitor the progress of meeting these deliverables and provide an update at a future Commission Business Meeting.

We appreciate everyone's efforts to fulfill these requirements while staying safe. We look forward to working with you in the coming weeks.

/dd



**D CORRESPONDENCE/INFORMATION ITEMS**

2. CTD Annual Training Conference Update

The Annual CTD Training Workshop/Conference was conducted October 6 – 9, 2020. Due to COVID, the conference was held virtually. The agenda of training opportunities is attached for LCB review.

No action is required.

---

Attachment: Agenda

---



## Tuesday, October 6

9:00 AM EDT - 10:00 AM EDT

Tuesday, October 6

### State and Federal Updates (Sponsored by Proterra)

Yvette Taylor, Kevin J. Thibault, Murriah Dekle, Lisa Bacot, Michael Hennessy, Shane Levy

10:30 AM EDT - 11:30 AM EDT

Tuesday, October 6

### (FTMN) Communicating Through COVID

Alissa Kostyk, Stephanie Rank, Courtney Grigsby, Lisa Bacot, Mark Mistretta

AICP CREDIT ELIGIBLE

### (FTPN) What's New In Transit Planning?

Brian Waterman, Kohl Malo, Richard Dreyer, Amy Keys, Sarah Goolsby, Gabe Matthews

AICP CREDIT ELIGIBLE

### (FTSON) Florida Transit on the Lookout to Fight Human Trafficking

Annie Sovcik, Paul Goyette, Stephanie Lewis

1:30 PM EDT - 2:45 PM EDT

Tuesday, October 6

### Virtual Tradeshow

3:15 PM EDT - 4:30 PM EDT

Tuesday, October 6

### CTC Essentials: Sponsored by the Commission for the Transportation Disadvantaged

Cecile Del Moral, Karen Somerset, John Irvine, Sheri Powers

### FTA 101: Updates & Best Practices

Rob Sachnin, Lisa Bacot, Brittany Lavender, Courtney Roberts, Greg Chilik, Holly Liles, Eron Thompson, Jeremy Baker

### Lasting Lessons from the Pandemic (Sponsored by Creative Bus Sales)

Amy Keys, Nicole Dufva, Bruce Detweiler, Tara Crawford, Ricky Walker, Tamara Lima, Alice Bravo

## Wednesday, October 7



9:00 AM EDT - 10:00 AM EDT

Wednesday, October 7

### 30th Anniversary of the American's with Disabilities Act: Then, Now and the Future (Sponsored by Engie)

Lisa Bacot, Lex Frieden, Marshall Burns, Kristen Joyner, Kilian Ollivier

10:30 AM EDT - 11:30 AM EDT

Wednesday, October 7

**(ATSUN) Shared Mobility Session**

Lisa Bacot, Chris Campbell, Hannah Katz, Patrick Murray, Emma Dejesus, Jennifer Flynn

AICP CREDIT ELIGIBLE

**(FTSON) Florida Transit Safety and Operations Network Quarterly Meeting**

Stephanie Lewis, Paul Goyette, James Egbert, Tony Brandin, Ashley Porter, Jafari Bowden

**Maintenance Consortium Meeting and Review of the FDOT Preventative Maintenance Standards Manual**

Amy Keys, Randy Free, Todd O'Neal, Stephen Wachtler, Tony Brandin, Joe Cheney, Jr, Elvis Dovalos, Todd Parsons

12:00 PM EDT - 1:00 PM EDT

Wednesday, October 7

**Lunch and Listen Acoustic Set with Salted Vine (Sponsored by Coachcrafters) & Trivia!**

Salted Vine , Lisa Bacot

1:30 PM EDT - 2:30 PM EDT

Wednesday, October 7

**Federal Transit Funding During (& After) COVID-19 (Sponsored by Florida Transportation Systems)**

Lisa Bacot, Ed Redfern, Joel Rubin, Jayson White

**How to Protect Your Drivers and Passengers from COVID-19**

Les Burres, Amy Keys, Sandra McClellan, John Mienik, Brent Phillips

**TD Planners Virtual Roundtable: Sponsored by the Commission for the Transportation Disadvantaged**

Cecile Del Moral, Karen Somerset, John Irvine, Sheri Powers, Stephanie Lewis

3:00 PM EDT - 4:30 PM EDT

Wednesday, October 7

**Virtual Tradeshow**

**Thursday, October 8**



9:00 AM EDT - 10:00 AM EDT

Thursday, October 8

**Federal Updates from CTAA and APTA (Sponsored by Ecolane)**

Paul Skoutelas, Scott Bogren, Lisa Bacot, Brad Miller, Susan Starwalt

AICP CREDIT ELIGIBLE

10:30 AM EDT - 11:30 AM EDT

Thursday, October 8

**(ATSUN) Autonomous Vehicle Session**

Amy Keys, Michael Feldman, Jacob Labutka, Jennifer (Jenn) Foote, Alexander Kolpakov

AICP CREDIT ELIGIBLE

**(RTAP) Small and Rural Transit Agencies Roundtable**

Stephanie Lewis, Neil Rodriguez, Roberta Yegidis, Bill Mayer, Tony Brandin, Heather Kay

**(TMAARC) Planning for an Electric Bus Fleet**

Lisa Bacot, Alison Smyth, Stephen Wachtler

12:00 PM EDT - 2:00 PM EDT

Thursday, October 8

**Virtual Tradeshow**

2:15 PM EDT - 3:15 PM EDT

Thursday, October 8

**MPO and Transit Agency Coordination in the Planning Process**

Cecile Del Moral, Jeff Kramer, Cassandra Borchers, Mark Reichert, Whit Blanton

AICP CREDIT ELIGIBLE

**Recruitment Processes During Extraordinary Times (Sponsored by Luminator Technology Group)**

William Hutchings, Liliane Finke, Tellis Chandler, Kelli O'Leary, Paula Humber, Amy Keys

**The Surprising Places Discrimination Shows Up in the Workplace (Sponsored by Nations Bus Corp)**

Lisa Bacot, Jessica Price, Mindy Price

3:30 PM EDT - 5:00 PM EDT

Thursday, October 8

**FPTA Awards Ceremony**

Murriah Dekle, Wendy Ellis, Joel Volinski, Karen Deigl, Dean Kirkland-McMillan, Juan Battle, Liz Stutts, Bobby Westbrook, Lisa Bacot, Rob Gregg, Nathaniel Ford, Jim Liesenfelt

---

**D CORRESPONDENCE/INFORMATION ITEMS**

3. 2020 Legislative Policy Position

Current state law limits the amount of funding that can be made available from the State Transportation Trust Fund (STTF) for transit projects for both capital and operating expenses. These limitations, which are not in place for roadway funding, makes transit funding from the STTF less predictable for the purposes of planning and project implementation and limits the ability of MPOs to implement priority transit projects. A proposal to remove the distinction between transit and highway projects for the purpose of spending funds from the STTF from the FPTA is as follows:

- Make FDOT and Transportation Disadvantaged Trust Fund (TDTF) grants more flexible:
  - extend TDTF grants for each county to the next year,
  - allow TDTF to be used for meal, grocery and prescription deliveries,
  - at a minimum earmark the TDTF dollars to ensure the funds go back to the TD trust fund and not elsewhere
  - Allow other FDOT grants to be used on transit improvement and operating funds
- Waive the 50/50 match for the State Public Transit Block Grant for a set period of time and include a sunset provision.

No action is required.

---

Attachment: N/A

---

**D CORRESPONDENCE/INFORMATION ITEMS**

4. Member Vacancies

The term of Verene Kurtz, Hernando County resident representing the disabled, expired on October 31, 2020. Ms. Kurtz declined to serve an additional term on the TDLCB. A letter has been prepared for the Chairman to sign thanking her for her service.

Current vacancies on the TDLCB:

- Hernando County Resident representing the disabled
- Florida Association for Community Action
- Florida Department of Elderly Affairs
- Hernando County Resident, 60 +
- Local representative for Children at Risk

---

Attachments: Letter from TDLCB

---

November 18, 2020

Ms. Verene Kurtz  
1022 South Mildred Avenue  
Brooksville, FL 34601

RE: Hernando County Transportation Disadvantaged Local Coordinating Board

Dear Ms. Kurtz:

On behalf of the Hernando County Transportation Disadvantaged Local Coordinating Board (TDLCB) and the Hernando/Citrus MPO, we would like to thank you for your participation on the TDLCB. It is citizens like you who volunteer to serve their community that make Hernando County a wonderful place to live.

If you ever wish to apply for another term on the board, please contact our MPO Staff. As you know, the meetings are open to the public so you would be welcome to join us as a citizen. Thank you again for your participation.

Sincerely,

John Allocco,  
Chairman, TDLCB  
Hernando County Commissioner

Pc: file

cr

**E CORRESPONDENCE/INFORMATION ITEMS**

5. 2021 Calendar

Attached is a copy of the proposed meeting schedule for 2021. Meetings will continue to be conducted on Wednesday beginning at 10:00 a.m. at 1661 Blaise Drive, Brooksville.

The proposed meetings are as follows:

- February 10, 2021
- May 19, 2021 (annual public meeting and regular meeting)
- August 11, 2021
- November 17, 2021

The MPO meeting calendar is scheduled for approval by the MPO Board on November 12, 2020.

---

Attachments: 2021 Calendar

---





# HERNANDO/CITRUS METROPOLITAN PLANNING ORGANIZATION

## 2021 BOARD / COMMITTEE MEETING SCHEDULE

1661 Blaise Drive  
Brooksville, FL 34601  
Phone (352) 754-4082

	HERNANDO/CITRUS METROPOLITAN PLANNING ORGANIZATION	HERNANDO/CITRUS TECHNICAL ADVISORY COMMITTEE	HERNANDO/CITRUS CITIZENS ADVISORY COMMITTEE	HERNANDO/CITRUS BICYCLE/PEDESTRIAN ADVISORY COMMITTEE	HERNANDO COUNTY TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD	CITRUS COUNTY TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD	METROPOLITAN PLANNING ORGANIZATION ADVISORY COUNCIL
TIME:	1:30 PM	10:00 AM	1:00 PM	3:30 PM	10:00 AM	10:30 AM	
JANUARY	21 (THURSDAY)	27 (WEDNESDAY)*	27 (WEDNESDAY)*	27 (WEDNESDAY)*			28 (THURSDAY)
FEBRUARY	18 (THURSDAY)	24 (WEDNESDAY)**	24 (WEDNESDAY)**	24 (WEDNESDAY)**	10 (WEDNESDAY)*	11 (THURSDAY)**	
MARCH	18 (THURSDAY)						
APRIL	15 - tentative (THURSDAY)	21 (WEDNESDAY)*	21 (WEDNESDAY)*	21 (WEDNESDAY)*			29 (THURSDAY)
MAY	13 (THURSDAY)	26 (WEDNESDAY)**	26 (WEDNESDAY)**	26 (WEDNESDAY)**	19 (WEDNESDAY)*	20 (THURSDAY)**	
JUNE	17 (THURSDAY)	30 tentative (WEDNESDAY)*	30 tentative (WEDNESDAY)*	30 tentative (WEDNESDAY)*			
JULY	15 - tentative (THURSDAY)						29 (THURSDAY)
AUGUST	19 (THURSDAY)	25 (WEDNESDAY)**	25 (WEDNESDAY)**	25 (WEDNESDAY)**	11 (WEDNESDAY)*	12 (THURSDAY)**	
SEPTEMBER	23 (THURSDAY)	29 (WEDNESDAY)*	29 (WEDNESDAY)*	29 (WEDNESDAY)*			
OCTOBER	21 (THURSDAY)						28 (THURSDAY)
NOVEMBER - no MPO					17 (WEDNESDAY)*	18 (THURSDAY)**	
DECEMBER	9 (THURSDAY)	1 (WEDNESDAY)**	1 (WEDNESDAY)**	1 (WEDNESDAY)**			

2021 HERNANDO/CITRUS METROPOLITAN PLANNING ORGANIZATION (MPO) BOARD MEETING LOCATION: 3600 W. Sovereign Path, Room 166, Lecanto , FL

\*HERNANDO/CITRUS MPO COMMITTEE MEETING LOCATION (TDLCB, TAC, CAC, BPAC): Hernando County Building Division Training Facility, 1661 Blaise Drive, Brooksville, FL

\*\*HERNANDO/CITRUS MPO COMMITTEE MEETING LOCATION (LCB, TAC, CAC, BPAC): Citrus Transit Center, 1300 South Lecanto Highway, Lecanto, FL

METROPOLITAN PLANNING ORGANIZATION ADVISORY COUNCIL (MPOAC) MEETING LOCATION: Orlando Airport Marriott Lakeside, 7499 Augusta National Drive, Orlando, FL 32822

**D CORRESPONDENCE/INFORMATION ITEMS**

6. Member Conflict of Interest

Section 112.3143, Florida Statutes outlines requirements relating to voting conflicts by the Board members.

No appointed public officer shall participate in any matter which would inure to the officer's special private gain or loss; which the officer knows would inure to the special private gain or loss of any principal by whom he or she is retained or to the parent organization or subsidiary of a corporate principal by which he or she is retained; or which he or she knows would inure to the special private gain or loss of a relative or business associate of the public officer, without first disclosing the nature of his or her interest in the matter.

Per the Statutes, the term "public officer" includes any person elected or appointed to hold office in any agency including any person serving on an advisory board.

No action is required.

---

Attachments: Chapter 112.3143 Florida Statutes

---

Select Year:

## The 2019 Florida Statutes

---

[Title X](#)  
PUBLIC OFFICERS, EMPLOYEES,  
AND RECORDS

[Chapter 112](#)  
PUBLIC OFFICERS AND EMPLOYEES:  
GENERAL PROVISIONS

[View Entire  
Chapter](#)

### **112.3143 Voting conflicts.—**

(1) As used in this section:

(a) “Principal by whom retained” means an individual or entity, other than an agency as defined in s. [112.312\(2\)](#), that for compensation, salary, pay, consideration, or similar thing of value, has permitted or directed another to act for the individual or entity, and includes, but is not limited to, one’s client, employer, or the parent, subsidiary, or sibling organization of one’s client or employer.

(b) “Public officer” includes any person elected or appointed to hold office in any agency, including any person serving on an advisory body.

(c) “Relative” means any father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, or daughter-in-law.

(d) “Special private gain or loss” means an economic benefit or harm that would inure to the officer, his or her relative, business associate, or principal, unless the measure affects a class that includes the officer, his or her relative, business associate, or principal, in which case, at least the following factors must be considered when determining whether a special private gain or loss exists:

1. The size of the class affected by the vote.
2. The nature of the interests involved.
3. The degree to which the interests of all members of the class are affected by the vote.
4. The degree to which the officer, his or her relative, business associate, or principal receives a greater benefit or harm when compared to other members of the class.

The degree to which there is uncertainty at the time of the vote as to whether there would be any economic benefit or harm to the public officer, his or her relative, business associate, or principal and, if so, the nature or degree of the economic benefit or harm must also be considered.

(2)(a) A state public officer may not vote on any matter that the officer knows would inure to his or her special private gain or loss. Any state public officer who abstains from voting in an official capacity upon any measure that the officer knows would inure to the officer’s special private gain or loss, or who votes in an official capacity on a measure that he or she knows would inure to the special private gain or loss of any principal by whom the officer is retained or to the parent organization or subsidiary of a corporate principal by which the officer is retained other than an agency as defined in s. [112.312\(2\)](#); or which the officer knows would inure to the special private gain or loss of a relative or business associate of the public officer, shall make every reasonable effort to disclose the nature of his or her interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for the state public

officer to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes of the meeting no later than 15 days after the vote.

(b) A member of the Legislature may satisfy the disclosure requirements of this section by filing a disclosure form created pursuant to the rules of the member's respective house if the member discloses the information required by this subsection.

(3)(a) No county, municipal, or other local public officer shall vote in an official capacity upon any measure which would inure to his or her special private gain or loss; which he or she knows would inure to the special private gain or loss of any principal by whom he or she is retained or to the parent organization or subsidiary of a corporate principal by which he or she is retained, other than an agency as defined in s. 112.312(2); or which he or she knows would inure to the special private gain or loss of a relative or business associate of the public officer. Such public officer shall, prior to the vote being taken, publicly state to the assembly the nature of the officer's interest in the matter from which he or she is abstaining from voting and, within 15 days after the vote occurs, disclose the nature of his or her interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes.

(b) However, a commissioner of a community redevelopment agency created or designated pursuant to s. 163.356 or s. 163.357, or an officer of an independent special tax district elected on a one-acre, one-vote basis, is not prohibited from voting, when voting in said capacity.

(4) No appointed public officer shall participate in any matter which would inure to the officer's special private gain or loss; which the officer knows would inure to the special private gain or loss of any principal by whom he or she is retained or to the parent organization or subsidiary of a corporate principal by which he or she is retained; or which he or she knows would inure to the special private gain or loss of a relative or business associate of the public officer, without first disclosing the nature of his or her interest in the matter.

(a) Such disclosure, indicating the nature of the conflict, shall be made in a written memorandum filed with the person responsible for recording the minutes of the meeting, prior to the meeting in which consideration of the matter will take place, and shall be incorporated into the minutes. Any such memorandum shall become a public record upon filing, shall immediately be provided to the other members of the agency, and shall be read publicly at the next meeting held subsequent to the filing of this written memorandum.

(b) In the event that disclosure has not been made prior to the meeting or that any conflict is unknown prior to the meeting, the disclosure shall be made orally at the meeting when it becomes known that a conflict exists. A written memorandum disclosing the nature of the conflict shall then be filed within 15 days after the oral disclosure with the person responsible for recording the minutes of the meeting and shall be incorporated into the minutes of the meeting at which the oral disclosure was made. Any such memorandum shall become a public record upon filing, shall immediately be provided to the other members of the agency, and shall be read publicly at the next meeting held subsequent to the filing of this written memorandum.

(c) For purposes of this subsection, the term "participate" means any attempt to influence the decision by oral or written communication, whether made by the officer or at the officer's direction.

(5) If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

(6) Whenever a public officer or former public officer is being considered for appointment or reappointment to public office, the appointing body shall consider the number and nature of the memoranda of conflict previously filed under this section by said officer.

**History.**—s. 6, ch. 75-208; s. 2, ch. 84-318; s. 1, ch. 84-357; s. 2, ch. 86-148; s. 5, ch. 91-85; s. 3, ch. 94-277; s. 1408, ch. 95-147; s. 43, ch. 99-2; s. 6, ch. 2013-36.

Copyright © 1995-2020 The Florida Legislature • [Privacy Statement](#) • [Contact Us](#)

**D CORRESPONDENCE/INFORMATION ITEMS**

7. Medicare Open Enrollment Period

At the February 19, 2020, Meeting, Chairman Allocco indicated he wanted to discuss the Medicare Open Enrollment Period with regards to the provision of transportation services.

The open enrollment period for 2020 is October 15 to December 7, 2020.

**E ACTION ITEMS**

1. Annual Operating Report (AOR)

Each county is required to prepare and submit an Annual Operating Report to the Commission for the Transportation Disadvantaged (CTD) by September 15. Due to issues regarding the CTD website, the submittal date was extended. This report includes information from the CTC, contractors and Coordinated Contractors regarding trips, mileage, vehicle, employees, revenue, and expenses.

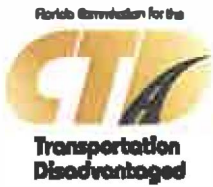
Once these reports are reviewed and approved by the CTD, an Annual Performance Report is prepared. This report is published to meet the statutory requirements outlined in Section 427-.13 (12), Florida Statutes to provide an overview of the program and a summary of trends statewide.

**Staff Recommendation:** It is recommended that the TDLCB approve the AOR and authorize the Chairman's signature thereon

---

Attachment: AOR for signature

---



# CTC Organization

County: Hernando  
Fiscal Year: 7/1/2019 - 6/30/2020

CTC Status: Complete  
CTD Status: Complete

Date Initiated: 9/4/2020

**CTC Organization Name:** Mid Florida Community Services, Inc.  
**Address:** 1122 Ponce De Leon Blvd  
**City:** Brooksville  
**State:** FL  
**Zip Code:** 34601  
**Organization Type:** Private Non Profit  
**Network Type:** Sole Source  
**Operating Environment:** Rural  
**Transportation Operators:** No  
**Number of Transportation Operators:** 0  
**Coordination Contractors:** Yes  
**Number of Coordination Contractors:** 1  
**Provide Out of County Trips:** No  
**Local Coordinating Board (LCB) Chairperson:** John Allocco  
**CTC Contact:** Miranda Maldonado  
**CTC Contact Title:** Transportation Director  
**CTC Contact Email:** mimaldonado@mfcs.us.com  
**Phone:** (352) 799-1510

## CTC Certification


I, Miranda Maldonado, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): \_\_\_\_\_

## LCB Certification

I, John Allocco, as the Local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(7) F.S. that the Local Coordinating Board has reviewed this report and the Planning Agency has received a copy.

LCB Chairperson (signature): \_\_\_\_\_

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY  
BY   
County Attorney's Office





## Organization – Coordination Contractor

**County:** Hernando

**CTC Status:** Complete

**CTC Organization:** Mid Florida Community Services, Inc.

**Fiscal Year:** 7/1/2019 - 6/30/2020

**Upload Date:** 10/12/2020

---

**Coordination Contractor Name:** Arc of the Nature Coast Inc  
**Address:** 15782 Little Ranch Rd  
**City:** Spring Hill  
**State:** FL  
**Zip Code:** 34610  
**Organization Type:** Private Non Profit  
**Operating Environment:** Rural  
**Provide Out of County Trips:** Yes  
**Who Do You Serve:** Low income senior and Disabled  
**Contact Person:** Naomi Brooks  
**Contact Title:** CFO  
**Contact Email:** nbrooks@tancinc.org  
**Phone:** (727) 619-0708

### Coordination Contractor Certification

By submission of this form, I, Naomi Brooks, as the authorized representative of Arc of the Nature Coast Inc , hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): \_\_\_\_\_



# CTC Trips

County: Hernando

CTC Status: Complete

CTC Organization: Mid Florida Community Services, Inc.

Fiscal Year: 07/01/2019 - 06/30/2020

CTD Status: Complete

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
<b>Service Type - One Way</b>						
Fixed Route/Fixed Schedule						
Daily Pass Trips	0	N/A	0	0	N/A	0
Weekly Pass Trips	0	N/A	0	0	N/A	0
Monthly Pass Trips	0	N/A	0	0	N/A	0
Deviated Fixed Route Service	0	N/A	0	0	N/A	0
Complementary ADA Service	0	N/A	0	0	N/A	0
Paratransit						
Ambulatory	8,080	39,478	47,558	9,711	50,930	60,641
Non-Ambulatory	6,158	2,078	8,236	8,723	4,280	13,003
Stretcher	0	0	0	0	0	0
Transportation Network Companies	0	N/A	0	0	N/A	0
Taxi	0	N/A	0	0	N/A	0
School Board (School Bus)	0	N/A	0	0	N/A	0
Volunteers	0	N/A	0	0	N/A	0
<b>Total - Service Type</b>	<b>14,238</b>	<b>41,556</b>	<b>55,794</b>	<b>18,434</b>	<b>55,210</b>	<b>73,644</b>
<b>Contracted Transportation Operator</b>						
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC)	0	N/A	0	0	N/A	0
<b>Total - Contracted Transportation Operator Trips</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenue Source - One Way</b>						
Agency for Health Care Administration (AHCA)	0	0	0	0	0	0
Agency for Persons with Disabilities (APD)	0	12,467	12,467	0	50,765	50,765
Comm for the Transportation Disadvantaged (CTD)	12,488	N/A	12,488	16,126	N/A	16,126
Dept of Economic Opportunity (DEO)	0	0	0	0	0	0
Dept of Children and Families (DCF)	0	0	0	0	0	0
Dept of Education (DOE)	0	0	0	0	0	0
Dept of Elder Affairs (DOEA)	1,750	0	1,750	2,308	0	2,308
Dept of Health (DOH)	0	0	0	0	0	0
Dept of Juvenile Justice (DJJ)	0	0	0	0	0	0
Dept of Transportation (DOT)	0	27,011	27,011	0	0	0
Local Government	0	0	0	0	1,431	1,431
Local Non-Government	0	2,078	2,078	0	3,014	3,014
Other Federal & State Programs	0	0	0	0	0	0
<b>Total - Revenue Source</b>	<b>14,238</b>	<b>41,556</b>	<b>55,794</b>	<b>18,434</b>	<b>55,210</b>	<b>73,644</b>



## CTC Trips (cont'd)

County: Hernando

CTC Status: Complete

CTC Organization: Mid Florida  
Community Services,  
Inc.

Fiscal Year: 07/01/2019 - 06/30/2020

CTD Status: Complete

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
<b>Passenger Type - One Way</b>						
Older Adults	11,872	10,389	22,261	15,232	17,044	32,276
Children At Risk	210	0	210	98	0	98
Persons With Disabilities	436	17,038	17,474	1,109	28,597	29,706
Low Income	1,720	5,402	7,122	1,995	6,343	8,338
Other	0	8,727	8,727	0	3,226	3,226
<b>Total - Passenger Type</b>	<b>14,238</b>	<b>41,556</b>	<b>55,794</b>	<b>18,434</b>	<b>55,210</b>	<b>73,644</b>
<b>Trip Purpose - One Way</b>						
Medical	9,920	4,156	14,076	12,732	7,729	20,461
Employment	463	2,493	2,956	785	4,417	5,202
Education/Training/Daycare	399	25,349	25,748	205	26,501	26,706
Nutritional	2,615	2,078	4,693	3,561	4,417	7,978
Life-Sustaining/Other	841	7,480	8,321	1,151	12,146	13,297
<b>Total - Trip Purpose</b>	<b>14,238</b>	<b>41,556</b>	<b>55,794</b>	<b>18,434</b>	<b>55,210</b>	<b>73,644</b>
<b>Unduplicated Passenger Head Count (UDPHC)</b>						
UDPHC	641	230	871	807	209	1,016
<b>Total - UDPHC</b>	<b>641</b>	<b>230</b>	<b>871</b>	<b>807</b>	<b>209</b>	<b>1,016</b>
<b>Unmet &amp; No Shows</b>						
Unmet Trip Requests	0	N/A	0	0	N/A	0
No Shows	352	N/A	352	352	N/A	352
<b>Customer Feedback</b>						
Complaints	13	N/A	13	20	N/A	20
Commendations	29	N/A	29	46	N/A	46



# Coordination Contractor Trips

County: Hernando

CTC Status: Complete

CTC Organization: Mid Florida Community Services, Inc.

Fiscal Year: 07/01/2019 - 06/30/2020

Upload Date: 10/12/2020

Coordination Contractor: Arc of the Nature Coast Inc

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
<b>Service Type - One Way</b>		
Fixed Route/Fixed Schedule		
Daily Pass Trips	N/A	N/A
Weekly Pass Trips	N/A	N/A
Monthly Pass Trips	N/A	N/A
Deviated Fixed Route Service	N/A	N/A
Complementary ADA Service	N/A	N/A
Paratransit		
Ambulatory	39,478	50,930
Non-Ambulatory	2,078	4,280
Stretcher	0	0
Transportation Network Companies	N/A	N/A
Taxi	N/A	N/A
School Board (School Bus)	N/A	N/A
Volunteers	N/A	N/A
<b>Total - Service Type</b>	<b>41,556</b>	<b>55,210</b>
<b>Contracted Transportation Operator</b>		
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC)	N/A	N/A
<b>Total - Contracted Transportation Operator Trips</b>	<b>0</b>	<b>0</b>
<b>Revenue Source - One Way</b>		
Agency for Health Care Administration (AHCA)	0	0
Agency for Persons with Disabilities (APD)	12,467	50,765
Comm for the Transportation Disadvantaged (CTD)	N/A	N/A
Dept of Economic Opportunity (DEO)	0	0
Dept of Children and Families (DCF)	0	0
Dept of Education (DOE)	0	0
Dept of Elder Affairs (DOEA)	0	0
Dept of Health (DOH)	0	0
Dept of Juvenile Justice (DJJ)	0	0
Dept of Transportation (DOT)	27,011	0
Local Government	0	1,431
Local Non-Government	2,078	3,014
Other Federal & State Programs	0	0
<b>Total - Revenue Source</b>	<b>41,556</b>	<b>55,210</b>



**Transportation  
Disadvantaged**

## Coordination Contractor Trips (cont'd)

**County:** Hernando

**CTC Status:** Complete

**CTC Organization:** Mid Florida  
Community Services,  
Inc.

**Fiscal Year:** 07/01/2019 - 06/30/2020

**Upload Date:** 10/12/2020

**Coordination Contractor:** Arc of the Nature  
Coast Inc

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
<b>Passenger Type - One Way</b>		
Older Adults	10,389	17,044
Children At Risk	0	0
Persons With Disabilities	17,038	28,597
Low Income	5,402	6,343
Other	8,727	3,226
<b>Total - Passenger Type</b>	<b>41,556</b>	<b>55,210</b>
<b>Trip Purpose - One Way</b>		
Medical	4,156	7,729
Employment	2,493	4,417
Education/Training/Daycare	25,349	26,501
Nutritional	2,078	4,417
Life-Sustaining/Other	7,480	12,146
<b>Total - Trip Purpose</b>	<b>41,556</b>	<b>55,210</b>
<b>Unduplicated Passenger Head Count (UDPHC)</b>		
UDPHC	230	209
<b>Total - UDPHC</b>	<b>230</b>	<b>209</b>
<b>Unmet &amp; No Shows</b>		
Unmet Trip Requests	N/A	N/A
No Shows	N/A	N/A
<b>Customer Feedback</b>		
Complaints	N/A	N/A
Commendations	N/A	N/A



**Transportation  
Disadvantaged**

# CTC Vehicles & Drivers

**County:** Hernando

**CTC Status:** Complete

**CTC Organization:** Mid Florida  
Community Services,  
Inc.

**Fiscal Year:** 07/01/2019 - 06/30/2020

**CTD Status:** Complete

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
<b>Vehicle Miles</b>						
Deviated Fixed Route Miles	0	N/A	0	0	N/A	0
Complementary ADA Service Miles	0	N/A	0	0	N/A	0
Paratransit Miles	182,546	387,174	569,720	220,675	456,426	677,101
Transportation Network Companies (TNC) Miles	0	N/A	0	0	N/A	0
Taxi Miles	0	N/A	0	0	N/A	0
School Board (School Bus) Miles	0	N/A	0	0	N/A	0
Volunteers Miles	0	N/A	0	0	N/A	0
<b>Total - Vehicle Miles</b>	<b>182,546</b>	<b>387,174</b>	<b>569,720</b>	<b>220,675</b>	<b>456,426</b>	<b>677,101</b>
<b>Roadcalls &amp; Accidents</b>						
Roadcalls	2	3	5	0	2	2
Chargeable Accidents	0	0	0	0	0	0
<b>Vehicle Inventory</b>						
Total Number of Vehicles	10	36	46	10	36	46
Number of Wheelchair Accessible Vehicles	0	5	5	10	5	15
<b>Drivers</b>						
Number of Full Time & Part Time Drivers	7	22	29	7	22	29
Number of Volunteer Drivers	0	5	5	0	5	5



**Transportation  
Disadvantaged**

## Coordination Contractor Vehicles & Drivers

**County:** Hernando

**CTC Status:** Complete

**CTC Organization:** Mid Florida  
Community Services,  
Inc.

**Fiscal Year:** 07/01/2019 - 06/30/2020

**Upload Date:** 10/12/2020

**Coordination Contractor:** Arc of the Nature  
Coast Inc

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
<b>Vehicle Miles</b>		
Deviated Fixed Route Miles	N/A	N/A
Complementary ADA Service Miles	N/A	N/A
Paratransit Miles	387,174	456,426
Transportation Network Companies (TNC) Miles	N/A	N/A
Taxi Miles	N/A	N/A
School Board (School Bus) Miles	N/A	N/A
Volunteers Miles	N/A	N/A
<b>Total - Vehicle Miles</b>	<b>387,174</b>	<b>456,426</b>
<b>Roadcalls &amp; Accidents</b>		
Roadcalls	3	2
Chargeable Accidents	0	0
<b>Vehicle Inventory</b>		
Total Number of Vehicles	36	36
Number of Wheelchair Accessible Vehicles	5	5
<b>Drivers</b>		
Number of Full Time & Part Time Drivers	22	22
Number of Volunteer Drivers	5	5



# CTC Revenue Sources

County: Hernando

CTC Status: Complete

CTC Organization: Mid Florida Community Services, Inc.

Fiscal Year: 07/01/2019 - 06/30/2020

CTD Status: Complete

Revenue Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Agency for Health Care Administration (AHCA)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Agency for Persons with Disabilities (APD)	\$ 0	\$ 479,867	\$ 479,867	\$ 0	\$ 624,918	\$ 624,918
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Education (DOE)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 18,878	\$ 0	\$ 18,878	\$ 26,634	\$ 0	\$ 26,634
Dept of Health (DOH)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Commission for the Transportation Disadvantaged (CTD)</b>						
Non-Sponsored Trip Program	\$ 447,767	N/A	\$ 447,767	\$ 433,763	N/A	\$ 433,763
Non-Sponsored Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Rural Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
TD Other	\$ 72,077	N/A	\$ 72,077	\$ 174,057	N/A	\$ 174,057
<b>Department of Transportation (DOT)</b>						
49 USC 5307	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
49 USC 5310	\$ 30,938	\$ 0	\$ 30,938	\$ 373,438	\$ 0	\$ 373,438
49 USC 5311	\$ 115,756	\$ 0	\$ 115,756	\$ 0	\$ 0	\$ 0
49 USC 5311 (f)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Block Grant	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Service Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commuter Assistance Program	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other DOT	\$ 4,241	\$ 0	\$ 4,241	\$ 0	\$ 0	\$ 0
<b>Local Government</b>						
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
County Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 17,610	\$ 17,610
County In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Local Non-Government</b>						
Farebox	\$ 22,999	\$ 22,990	\$ 45,989	\$ 33,437	\$ 0	\$ 33,437
Donations/Contributions	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
In-Kind Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Non-Government	\$ 0	\$ 8,300	\$ 8,300	\$ 0	\$ 37,100	\$ 37,100
<b>Other Federal &amp; State Programs</b>						
Other Federal Programs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other State Programs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total - Revenue Sources</b>	<b>\$ 712,656</b>	<b>\$ 511,157</b>	<b>\$ 1,223,813</b>	<b>\$ 1,041,329</b>	<b>\$ 679,628</b>	<b>\$ 1,720,957</b>





# Coordination Contractor Revenue Sources

County: Hernando

CTC Status: Complete

CTC Organization: Mid Florida Community Services, Inc.

Fiscal Year: 07/01/2019 - 06/30/2020

Upload Date: 10/12/2020

Coordination Contractor: Arc of the Nature Coast Inc

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
<b>Revenue Sources</b>		
Agency for Health Care Administration (AHCA)	\$ 0	\$ 0
Agency for Persons with Disabilities (APD)	\$ 479,867	\$ 624,918
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0
Dept of Education (DOE)	\$ 0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 0	\$ 0
Dept of Health (DOH)	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0
<b>Commission for the Transportation Disadvantaged (CTD)</b>		
Non-Sponsored Trip Program	N/A	N/A
Non-Sponsored Capital Equipment	N/A	N/A
Rural Capital Equipment	N/A	N/A
TD Other	N/A	N/A
<b>Department of Transportation (DOT)</b>		
49 USC 5307	\$ 0	\$ 0
49 USC 5310	\$ 0	\$ 0
49 USC 5311	\$ 0	\$ 0
49 USC 5311 (f)	\$ 0	\$ 0
Block Grant	\$ 0	\$ 0
Service Development	\$ 0	\$ 0
Commuter Assistance Program	\$ 0	\$ 0
Other DOT	\$ 0	\$ 0
<b>Local Government</b>		
School Board (School Bus)	N/A	N/A
County Cash	\$ 0	\$ 17,610
County In-Kind	\$ 0	\$ 0
City Cash	\$ 0	\$ 0
City In-Kind	\$ 0	\$ 0
Other Cash	\$ 0	\$ 0
Other In-Kind	\$ 0	\$ 0
<b>Local Non-Government</b>		
Farebox	\$ 22,990	\$ 0
Donations/Contributions	\$ 0	\$ 0
In-Kind Services	\$ 0	\$ 0
Other Non-Government	\$ 8,300	\$ 37,100
<b>Other Federal &amp; State Programs</b>		
Other Federal Programs	\$ 0	\$ 0
Other State Programs	\$ 0	\$ 0
<b>Total - Revenue Sources</b>	<b>\$ 511,157</b>	<b>\$ 679,628</b>



**Transportation  
Disadvantaged**

## CTC Expense Sources

**County:** Hernando

**CTC Status:** Complete

**CTC Organization:** Mid Florida  
Community Services,  
Inc.

**Fiscal Year:** 07/01/2019 - 06/30/2020

**CTD Status:** Complete

Expense Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Labor	\$ 322,300	\$ 165,702	\$ 488,002	\$ 338,276	\$ 162,159	\$ 500,435
Fringe Benefits	\$ 118,626	\$ 53,025	\$ 171,651	\$ 124,054	\$ 51,891	\$ 175,945
Services	\$ 18,057	\$ 11,373	\$ 29,430	\$ 30,782	\$ 6,360	\$ 37,142
Materials & Supplies Consumed	\$ 115,005	\$ 125,492	\$ 240,497	\$ 146,167	\$ 139,166	\$ 285,333
Utilities	\$ 22,058	\$ 150	\$ 22,208	\$ 22,746	\$ 43,737	\$ 66,483
Casualty & Liability	\$ 43,062	\$ 45,640	\$ 88,702	\$ 57,551	\$ 52,242	\$ 109,793
Taxes	\$ 0	\$ 1,585	\$ 1,585	\$ 0	\$ 0	\$ 0
Miscellaneous	\$ 20,084	\$ 68,517	\$ 88,601	\$ 0	\$ 0	\$ 0
Interest	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,653	\$ 1,653
Leases & Rentals	\$ 0	\$ 400	\$ 400	\$ 0	\$ 0	\$ 0
Capital Purchases	\$ 0	\$ 0	\$ 0	\$ 239,360	\$ 108,491	\$ 347,851
Contributed Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Allocated Indirect Expenses	\$ 61,810	\$ 39,673	\$ 101,483	\$ 61,198	\$ 113,929	\$ 175,127
<b>Purchased Transportation Services</b>						
Bus Pass	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Transportation Network Companies (TNC)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Taxi	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Contracted Operator	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
<b>Total - Expense Sources</b>	<b>\$ 721,002</b>	<b>\$ 511,557</b>	<b>\$ 1,232,559</b>	<b>\$ 1,020,134</b>	<b>\$ 679,628</b>	<b>\$ 1,699,762</b>



**Transportation  
Disadvantaged**

## Coordination Contractor Expense Sources

**County:** Hernando

**CTC Status:** Complete

**CTC Organization:** Mid Florida  
Community Services,  
Inc.

**Fiscal Year:** 07/01/2019 - 06/30/2020

**Upload Date:** 10/12/2020

**Coordination Contractor:** Arc of the Nature  
Coast Inc

Expense Sources	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Labor	\$ 165,702	\$ 162,159
Fringe Benefits	\$ 53,025	\$ 51,891
Services	\$ 11,373	\$ 6,360
Materials & Supplies Consumed	\$ 125,492	\$ 139,166
Utilities	\$ 150	\$ 43,737
Casualty & Liability	\$ 45,640	\$ 52,242
Taxes	\$ 1,585	\$ 0
Miscellaneous	\$ 68,517	\$ 0
Interest	\$ 0	\$ 1,653
Leases & Rentals	\$ 400	\$ 0
Capital Purchases	\$ 0	\$ 108,491
Contributed Services	\$ 0	\$ 0
Allocated Indirect Expenses	\$ 39,673	\$ 113,929
<b>Purchased Transportation Services</b>		
Bus Pass	N/A	N/A
School Board (School Bus)	N/A	N/A
Transportation Network Companies (TNC)	N/A	N/A
Taxi	N/A	N/A
Contracted Operator	N/A	N/A
<b>Total - Expense Sources</b>	<b>\$ 511,557</b>	<b>\$ 679,628</b>

County: Hernando  
 CTC: Mid Florida Community Services, Inc.  
 Contact: Miranda Maldonado  
 1122 Ponce De Leon Blvd  
 Brooksville, FL 34601  
 352-799-1510  
 Email: mimaldonado@mfc.us.com

Demographics	Number
Total County Population	0
Unduplicated Head Count	871



Trips By Type of Service	2018	2019	2020
Fixed Route (FR)	0	0	0
Deviated FR	0	0	0
Complementary ADA	0	0	0
Paratransit	114,114	73,644	55,794
TNC	0	0	0
Taxi	0	0	0
School Board (School Bus)	0	0	0
Volunteers	0	0	0
<b>TOTAL TRIPS</b>	<b>114,114</b>	<b>73,644</b>	<b>55,794</b>

Vehicle Data	2018	2019	2020
Vehicle Miles	681,248	677,101	569,720
Roadcalls	3	2	5
Accidents	0	0	0
Vehicles	16	46	46
Drivers	32	34	34

Passenger Trips By Trip Purpose	2018	2019	2020
Medical	27,603	20,461	14,076
Employment	823	5,202	2,956
Ed/Train/DayCare	75,541	26,706	25,748
Nutritional	3,279	7,978	4,693
Life-Sustaining/Other	6,868	13,297	8,321
<b>TOTAL TRIPS</b>	<b>114,114</b>	<b>73,644</b>	<b>55,794</b>

Financial and General Data	2018	2019	2020
Expenses	\$1,343,292	\$1,699,762	\$1,232,559
Revenues	\$1,512,746	\$1,720,957	\$1,223,813
Commendations	138	46	29
Complaints	12	20	13
Passenger No-Shows	364	352	352
Unmet Trip Requests	0	0	0

Passenger Trips By Revenue Source	2018	2019	2020
CTD	17,857	16,126	12,488
AHCA	47,228	0	0
APD	423	50,765	12,467
DOEA	2,506	2,308	1,750
DOE	2,474	0	0
Other	43,626	4,445	29,089
<b>TOTAL TRIPS</b>	<b>114,114</b>	<b>73,644</b>	<b>55,794</b>

Performance Measures	2018	2019	2020
Accidents per 100,000 Miles	0	0	0
Miles between Roadcalls	227,083	338,550	113,944
Avg. Trips per Passenger	101.34	72.48	64.06
Cost per Trip	\$11.77	\$23.08	\$22.09
Cost per Paratransit Trip	\$11.77	\$23.08	\$22.09
Cost per Total Mile	\$1.97	\$2.51	\$2.16
Cost per Paratransit Mile	\$1.97	\$2.51	\$2.16

Trips by Provider Type	2018	2019	2020
CTC	20,643	18,434	14,238
Transportation Operator	0	0	0
Coordination Contractor	93,471	55,210	41,556
<b>TOTAL TRIPS</b>	<b>114,114</b>	<b>73,644</b>	<b>55,794</b>

**E ACTION ITEM**

2. Annual Bylaw Approval

Attached are the TDLCB Bylaws, which are required to be reviewed and submitted annually pursuant to Rule 41-2.012(5)(a) F.A.C.

Minor edits were made to the formatting of the bylaws, but none involved content.

**STAFF RECOMMENDATION:** It is recommended that the TDLCB review and approve as presented and authorize the Chairman's signature thereon.

---

Attachment: Bylaws for FY 2020/2021

---

**HERNANDO COUNTY  
TRANSPORTATION  
DISADVANTAGED LOCAL  
COORDINATING BOARD (TDLCB)  
BYLAWS**

Hernando/Citrus Metropolitan Planning Organization  
Official Planning Agency  
1661 Blaise Drive  
Brooksville, Florida 34601  
Phone: (352) 754-4082  
Fax: (352) 754-4420  
[www.HernandoCitrusMPO.us](http://www.HernandoCitrusMPO.us)

First Enacted September 6, 1990

Amended: April 22, 2009, July 28, 2010, July 27, 2011, July 25, 2012, August 14, 2013, July 23,  
2014, November 18, 2015, August 24, 2016, September 27, 2017, September 12, 2018, February  
19, 2020, November 18, 2020

---

## ARTICLE I - PREAMBLE

The following sets forth the by-laws which shall serve to guide the functioning of the Hernando County Transportation Disadvantaged Local Coordinating Board. The intent is to provide procedures and policies for fulfilling the requirements of Chapter 427, Florida Statutes (“F.S.”), and Rule Chapter 41-2, Florida Administrative Code (“F.A.C.”), governing the coordination of transportation services provided to the transportation disadvantaged within Hernando County.

## ARTICLE II - NAME AND PURPOSE

### SECTION 1: NAME

The name of the Coordinating Board shall be the “Hernando County Transportation Disadvantaged Local Coordinating Board” (also referred to as the “TDLCB”).

### SECTION 2: PURPOSE.

The purpose of the TDLCB is to identify local service needs and to provide information, advice, and direction to the Community Transportation Coordinator (“CTC”) on the coordination of services to be provided to the transportation disadvantaged within Hernando County, through the Florida Coordinated Transportation System (“FCTS”), in accordance with § 427.0157, F.S., and Rule 41-2.012, F.A.C.

## ARTICLE III - MEMBERSHIP

### SECTION 1. APPOINTMENT OF MEMBERS.

The members of TDLCB shall be appointed by the Hernando/Citrus Metropolitan Planning Organization (“MPO”)<sup>1</sup> pursuant to § 427.0157, F.S., and Rule 41-2.012, F.A.C.

### SECTION 2: VOTING MEMBERS.

The MPO shall appoint/ratify individuals to serve as voting members on the TDLCB as follows:

1. Chairperson – the MPO shall appoint one elected official from Hernando County who shall serve as the Chairperson for the TDLCB at all of its meetings.
2. The following agencies and groups shall be represented as voting members on the TDLCB
  - a. A local representative of the Florida Department of Transportation.
  - b. A local representative of the Florida Department of Children and Family Services.
  - c. A local representative of the Public Education Community which could include, but not be limited to, a representative of the Hernando County District School Board, School Board Transportation Office, or Head Start Program in areas where the Hernando County School District is responsible.

---

<sup>1</sup> The Hernando/Citrus Metropolitan Planning Organization is the Official Planning Agency (OPA) for Hernando County for purposes of Chapter 427, F.S.

- 
- d. To the extent existing within Hernando County, a local representative of the Florida Division of Vocational Rehabilitation or the Division of Blind Services, representing the Department of Education.
  - e. A person recommended by the Hernando County Veterans Service Office representing the veterans of the county.
  - f. A person who is recognized by the Florida Association for Community Action (President), representing the economically disadvantaged in Hernando County.
  - g. A person over sixty representing the elderly in Hernando County.
  - h. A person with a disability representing the disabled in Hernando County.
  - i. Two citizen advocate representatives in Hernando County; one who must be a person who uses the transportation service(s) of the system as their primary means of transportation.
  - j. A local representative for children at risk.
  - k. To the extent existing within Hernando County, the Chairperson or designee of the local Mass Transit or Public Transit System's Board, except in cases where they are also the Community Transportation Coordinator (the General Manager or designee of the County's Transit System (TheBus).
  - l. A local representative of the Florida Department of Elder Affairs.
  - m. An experienced representative of the local private for profit transportation industry. In areas where such representative is not available, a local private non-profit representative will be appointed, except where said representative is also the Community Transportation Coordinator.
  - n. A local representative of the Florida Agency for Health Care Administration.
  - o. A representative of the Regional Workforce Development Board established in Chapter 445, F.S.
  - p. A representative of the local medical community, which may include, but not be limited to, kidney dialysis centers, long term care facilities, assisted living facilities, hospitals, local health department or other home and community based services, etc.; and,
  - q. Such other voting members as may be designated under Rule 41-2.012(3), F.A.C., as such rule may be amended or renumbered from time to time.

### **SECTION 3: ALTERNATE MEMBERS.**

The MPO shall appoint alternate members to serve in the absence of the primary member of the agencies. Each alternate may vote in the absence of the primary member representative on a one-vote-per member basis. Alternates for a TDLCB member who cannot attend a meeting must be a representative of the same interest as the primary member. Alternates would not be required to attend a meeting if the primary member is able to be present at the meeting.

### **SECTION 4: NON-VOTING MEMBERS.**

The MPO may, but is not required to, appoint non-voting members to the TDLCB.

### **SECTION 5: TERMS OF APPOINTMENT.**

Except for the Chairperson and state agency representatives, the non-agency members of the TDLCB shall be appointed for three (3) year staggered terms with the initial membership being appointed equally for one, two, and three years. Upon expiration of a member's term, the



---

individuals may be reappointed to serve an additional term or terms unless otherwise prohibited by statute or governing administrative rule.

**SECTION 6: RESIGNATION; TERMINATION OF MEMBERSHIP.**

A member of the TDLCB may resign at any time by providing notice in writing to the Chairperson. Unless otherwise specified in the notice, the resignation shall take effect when it is received by the Chairperson. Each member of the TDLCB is expected to demonstrate his/her interest in the TDLCB's activities by attending the scheduled meetings. If a voting non-agency member has three (3) or more un-excused absences, which are consecutive, the TDLCB may remove such member based upon a majority vote of the voting members where a quorum is present.

**ARTICLE IV - OFFICERS AND DUTIES**

**SECTION 1: DESIGNATED OFFICERS.**

The TDLCB shall have a Chairperson and a Vice-Chairperson as its officers.

**SECTION 2: CHAIRPERSON.**

The Chairperson is appointed by the MPO in accordance with Article III above. The Chairperson shall preside at all meetings, review, and sign the official meeting minutes, and be responsible for all notices and agendas for meetings. The Chairperson shall serve until replaced by the MPO or until the individual is no longer in office.

**SECTION 3: VICE-CHAIRPERSON.**

The TDLCB shall hold an organizational meeting each year for the purpose of electing a Vice-Chairperson. The Vice-Chairperson shall be elected by a majority vote of the voting members where a quorum is present. The Vice-Chairperson shall serve a term of one year starting with the first meeting after his/her election. In the event of the Chairperson's absence or at the direction of the Chairperson, the Vice-Chairperson shall assume the duties of the Chairperson and conduct meetings.

**ARTICLE V - MEETINGS**

**SECTION 1: REGULAR MEETINGS AND ANNUAL PUBLIC HEARING.**

The TDLCB shall meet at least quarterly but may meet more often as necessary to meet its responsibilities. The TDLCB may adopt rules of procedure based upon a majority vote of the voting members where a quorum is present and such rules of procedure shall remain in force until repealed or amended in the same manner.

**SECTION 2: NOTICE OF MEETINGS.**

A notice stating the date, time and place of each meeting shall be sent to all TDLCB members, other interested parties, and the news media at least fourteen (14) days in advance of the meeting. A

---

meeting agenda shall be prepared and sent to all TDLCB members, other interested parties, and the news media approximately seven (7) days in advance of each meeting.

### **SECTION 3: QUORUM.**

At all meetings of the TDLCB, the presence in person of at least seven (7) of the voting members shall be necessary and sufficient to constitute a quorum for the transaction of business.

### **SECTION 4: VOTING.**

At all meetings of the TDLCB, at which a quorum is present, all matters, except as otherwise expressly required by law or these by-laws, shall be decided by the vote of a majority of the members of the TDLCB present.

## **ARTICLE VI - STAFF**

The TDLCB may request and utilize the staff of the Hernando/Citrus MPO, as such staff is available, to assist it in fulfilling its responsibilities. The TDLCB may also utilize volunteers to assist it.

## **ARTICLE VII – DUTIES OF THE TDLCB**

The TDLCB shall perform the following duties:

1. Review and approve the coordinated community transportation disadvantaged service plan, including the memorandum of agreement, prior to submittal to the Commission for the Transportation Disadvantaged (also referred to as the “Commission”).
2. Evaluate services provided in meeting the approved plan.
3. In cooperation with the community transportation coordinator, review and provide recommendations to the Commission on funding applications affecting the transportation disadvantaged.
4. Assist the community transportation coordinator in establishing priorities with regard to the recipients of non-sponsored transportation disadvantaged services that are purchased with Transportation Disadvantaged Trust Fund moneys.
5. Review the coordination strategies of service provision to the transportation disadvantaged in the designated service area.
6. Evaluate multicounty or regional transportation opportunities.
7. Work cooperatively with regional workforce boards established in chapter 445 to provide assistance in the development of innovative transportation services for participants on public assistance.
8. Upon request by the MPO, review and make recommendations to the MPO on those matters so designated; and,

- 
9. The TDLCB shall have such additional duties as set forth in Rule 41-2.012, F.A.C., as such rule may be amended or renumbered from time to time, including to:
- a. Maintain official meeting minutes, including an attendance roster, reflecting official actions and provide a copy of same to the Commission and the MPO Chairperson.
  - b. Annually, provide the Hernando/Citrus MPO with an evaluation of the Community Transportation Coordinator's performance in general and relative to Commission and local standards as referenced in Rule 41-2.006, F.A.C., and the performance results of the most recent Transportation Disadvantaged Service Plan. As part of the Coordinator's performance, the TDLCB shall also set an annual percentage goal increase for the number of trips provided within the system for ridership on public transit, where applicable. In areas where the public transit is not being utilized, the TDLCB shall set an annual percentage of the number of trips to be provided on public transit. The Commission shall provide evaluation criteria for the TDLCB to use relative to the performance of the Community Transportation Coordinator. This evaluation will be submitted to the Commission upon approval by the TDLCB.
  - c. Appoint a Grievance Committee to process and investigate complaints, from agencies, users, transportation operators, potential users of the system and the Community Transportation Coordinator in the designated service area and make recommendations to the TDLCB or to the Commission, when local resolution cannot be found, for improvement of service. The TDLCB shall establish a process and procedures to provide regular opportunities for issues to be brought before such committee and to address them in a timely manner. Rider brochures or other documents provided to users or potential users of the system shall provide information about the complaint and grievance process including the publishing of the Commission's TD Helpline service when local resolution has not occurred. All materials shall be made available in accessible format, upon request by the citizen. Only voting members of the TDLCB may be appointed to the Grievance Committee. Appointments to the Grievance Committee shall be for one year unless otherwise provided.
  - d. Receive training on, and comply with, the requirements of § 112.3143, F.S., concerning voting conflicts of interest.

## **ARTICLE VIII - COMMITTEES**

In addition to the Grievance Committee, the TDLCB may appoint such other committees necessary to fulfill its responsibilities. The designation and appointment of any committee shall be based upon a majority vote of the voting members where a quorum is present.

---

**ARTICLE IX – AMENDMENTS TO THESE BY-LAWS**

These by-laws may be amended by a majority vote of the voting members where a quorum is present, provided the proposed change(s) is/are mailed to all members at least fourteen (14) days in advance of the meeting. Amendments may be proposed by: (i) MPO staff; or (ii) by the voting members of the TDLCB at any prior meeting, where a majority of the quorum present approves such amendment or amendments to these by-laws, with the actual ratification of such amendment or amendments to be voted on at the subsequent meeting.

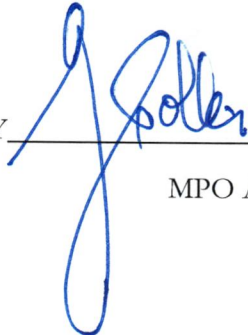
**ARTICLE X – CERTIFICATION**

The undersigned is the Chairperson of the Hernando County Transportation Disadvantaged Local Coordinating Board and certifies that the foregoing is a correct copy of the by-laws of the TDLCB, as amended/re-adopted, by a majority of the voting members where a quorum was present.

\_\_\_\_\_  
John Allocco, Chairman  
Hernando County TDLCB

Dated: \_\_\_\_\_  
November 18, 2020

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

BY  \_\_\_\_\_  
MPO Attorney

**F MID FLORIDA COMMUNITY SERVICES – Miranda Maldonado**

As the Community Transportation Coordinator for Hernando County, Mid Florida Community Services is required to provide a quarterly report for their TD program. Attached is the report for review.

No formal action is required by the TDLCB.

---

Attachment: Quarterly Report July 1, 2020-September 30, 2020

---

# **COMMUNITY TRANSPORTATION FOR DISADVANTAGED REPORT**

**Hernando County, Florida**

**Quarterly System Report for Fiscal Period  
JULY 1, 2020 THROUGH JUNE 30, 2021**

**PREPARED FOR:**

**Hernando County Transportation Disadvantaged Coordinating Board**

**PREPARED BY:**

**TRANS HERNANDO**

Mid Florida Community Services, Inc.

Phone (352) 799-1510 Fax: (352) 754-9390

## INTRODUCTION

### **Introduction to Hernando County's Transportation Disadvantaged System:**

Trans Hernando, a department within Mid Florida Community Services, Inc., operates as the Community Transportation Coordinator (CTC) for the Transportation Disadvantaged program in Hernando County. As the coordinator, Trans Hernando has the responsibilities to provide transportation to all Hernando County residents in a safe and cost effective manner. System priorities, established by members of a Local Coordinating Board, include the provision of transportation county-wide for medical, nutritional, educational, work, and recreational trips, respectively. Services are for senior citizens (over 60), physically or mentally challenged individuals, and economically or transportation disadvantaged general public.

The system utilizes a shared ride multi-load approach with guaranteed arrival times to rider destinations. Because many citizens are wheelchair bound, all service fleet vehicles are equipped and in compliance with American with Disabilities Act (ADA) recognized wheelchair lifts and securement devices. Trans Hernando provides physically challenged individuals equal service, appointment guarantees, and fare box fees.

### **Fare Box Fees:**

Non sponsored clients are required to pay a fare box fee. Individual fare box fee is \$5.00 per one way trip. State assistance for fare box fees are available and can be applied for by individuals to offset financial hardships.

### **Office Hours:**

Office hours are Monday through Friday from 6:00 a.m. to 4:30 p.m. except County recognized holidays.

### **Service Hours-Transportation Disadvantaged:**

Transportation Disadvantaged service hours are Monday thru Friday from 6:00 a.m. to 4:00 p.m. except for county recognized holidays.

### **Scheduling Hours:**

Scheduling is provided by telephone Monday thru Friday, excluding County recognized holidays. by calling (352) 799-1510 between the hours of 8:00 a.m. and 4:30 p.m.

**TRANS HERNANDO  
MID FLORIDA COMMUNITY SERVICES, INC.  
QUARTERLY SYSTEM REPORT  
FOR FISCAL PERIOD  
July 1, 2020 through June 30, 2021**

<i>Month</i>		<i>Jul-20</i>	<i>Aug-20</i>	<i>Sep-20</i>	<i>Oct-20</i>	<i>Nov-20</i>	<i>Dec-20</i>	<i>Jan-21</i>	<i>Feb-21</i>	<i>Mar-21</i>	<i>Apr-21</i>	<i>May-21</i>	<i>Jun-21</i>	<i>TOTAL</i>
<b>Work Days</b>		<b>22</b>	<b>21</b>	<b>21</b>	<b>22</b>	<b>18</b>	<b>21</b>	<b>19</b>	<b>19</b>	<b>23</b>	<b>21</b>	<b>20</b>	<b>22</b>	<b>249</b>
<b>Overview of Total Trip Requests</b>	Total incoming calls received	2032	1760	2156	0	0	0	0	0	0	0	0	0	<b>5,948</b>
	Average number calls received per day	92	84	103	0	0	0	0	0	0	0	0	0	
	Total trip requests received	1016	880	1078	0	0	0	0	0	0	0	0	0	<b>2,974</b>
	Total cancelled trips	307	155	182										<b>644</b>
	Total ASAP Trips	12	7	10										<b>29</b>
	Total NS trips	15	13	16										<b>44</b>
	Total trip requests provided	682	705	870										<b>2,257</b>

% of Trip Requests Provided	67.1%	80.1%	80.7%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
% of Trip Requests Cancelled	30.2%	17.6%	16.9%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
% of No Show Trip Requests	1.5%	1.5%	1.5%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	



**TRANS HERNANDO  
MID FLORIDA COMMUNITY SERVICES, INC.  
QUARTERLY SYSTEM REPORT  
FOR FISCAL PERIOD  
July 1, 2020 through June 30, 2021**

Month	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	TOTAL
<b>Work Days</b>	22	21	21	22	18	21	19	19	23	21	20	22	249
<b>REASON FOR UNPROVIDED REQUESTS</b>													
% of Trip Requests unable to Provide	0.69%	1.02%	1.30%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Same day Request	4	3	6										13
Out-of-county request	0	5	2										7
Stretcher	0	0	1										1
Holiday/Weekend	2	1	2										5
Before 8 a.m./after 3:00 p.m. appointments	1	0	3										4
<b>Total Unprovided</b>	7	9	14	0	0	0	0	0	0	0	0	0	30
<b>TRIP PURPOSE</b>	Medical	559	604	695									1,858
	Nutritional/Shop	67	56	90									213
	Connector	0	0	0									0
	Education	0	0	30									30
	Employment	26	24	27									77
	Other	30	21	28									79
	<b>Total</b>	682	705	870	0	0	0	0	0	0	0	0	0

**TRANS HERNANDO  
MID FLORIDA COMMUNITY SERVICES, INC.  
QUARTERLY SYSTEM REPORT  
FOR FISCAL PERIOD  
July 1, 2020 through June 30, 2021**

Month		Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	TOTAL
<b>Work Days</b>		<b>22</b>	<b>21</b>	<b>21</b>	<b>22</b>	<b>18</b>	<b>21</b>	<b>19</b>	<b>19</b>	<b>23</b>	<b>21</b>	<b>20</b>	<b>22</b>	<b>249</b>
<b>TRIP TYPE</b>	Elderly (Over 60)	587	590	698										1,875
	Adult	95	115	172										382
	Child (Under 16)	0	0	0										0
	<b>Total</b>	<b>682</b>	<b>705</b>	<b>870</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,257</b>
<b>TRIP MODE</b>	AMBI	301	356	454										1,111
	WHLI & SCOI	381	349	416										1,146
	AMBO	0	0	0										0
	<b>Total</b>	<b>682</b>	<b>705</b>	<b>870</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,257</b>
<b>UNDUPLICATED COUNT</b>	Elderly (Over 60)	104	103	128										335
	Percent %	84.6%	87.3%	87.7%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	86.6%
	Adult	19	15	18										52
	Percent %	15.4%	12.7%	12.3%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	13.4%
	Child (Under 17)	0	0	0										0
	Percent %	0.0%	0.0%	0.0%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	0%
	<b>Total</b>	<b>123</b>	<b>118</b>	<b>146</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>387</b>
<b>NO SHOW, BY PROGRAM</b>	CTD - T&E	452	442	566										1460
	CTD - ISDG	230	263	304										797
	DOEA	0	0	0										0
	<b>Total No Shows</b>	<b>682</b>	<b>705</b>	<b>870</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2257</b>

**TRANS HERNANDO  
MID FLORIDA COMMUNITY SERVICES, INC.  
QUARTERLY SYSTEM REPORT  
FOR FISCAL PERIOD  
July 1, 2020 through June 30, 2021**

	<i>Month</i>	<i>Jul-20</i>	<i>Aug-20</i>	<i>Sep-20</i>	<i>Oct-20</i>	<i>Nov-20</i>	<i>Dec-20</i>	<i>Jan-21</i>	<i>Feb-21</i>	<i>Mar-21</i>	<i>Apr-21</i>	<i>May-21</i>	<i>Jun-21</i>	<i>TOTAL</i>
	<b>Work Days</b>	22	21	21	22	18	21	19	19	23	21	20	22	249
<b>OPERATING DATA</b>	Suspended	0	0	0										0
	System Miles	12685	12886	14259										39,830
	Revenue Miles	9650	9747	11216										30613
	Average System Miles per trip	14.1	13.8	12.9	#DIV/0!	#DIV/0!	#VALUE!	#VALUE!	#VALUE!	#VALUE!	#VALUE!	#VALUE!	#VALUE!	13.6
	System Hours	673	721.0	840										2,234
	Revenue Hours	561	581.0	699										1,841
	Cost Per Trip	\$26.13	\$26.11	\$26.03	#DIV/0!	#DIV/0!	#VALUE!	#VALUE!	#VALUE!	#VALUE!	#VALUE!	#VALUE!	#VALUE!	
	System Cost per Mile	\$1.81	\$1.86	\$1.98	#DIV/0!	#DIV/0!	#VALUE!	#VALUE!	#VALUE!	#VALUE!	#VALUE!	#VALUE!	#VALUE!	

**COMPLIMENTS/COMPLAINTS**

		Month	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	TOTAL
		<b>Work Days</b>	22	21	21	22	18	21	19	19	23	21	20	22	<b>TOTAL</b>
<b>TRANS HERNANDO</b>	COMPLIMENT	Driver	3	3	2										8
		Vehicle	1	0	0										1
		Service	3	0	0										3
		Policy	0	0	0										0
		Other	0	0	0										0
	COMPLAINT	Driver	0	1	1										2
		Vehicle	0	0	0										0
		Service	0	0	0										0
		Policy	0	0	0										0
		Other	0	0	0										0

**BREAKDOWNS/ACCIDENTS**

		Month	Jul-19	Aug-19	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	TOTAL	
		<b>Work Days</b>	22	21	21	22	18	21	19	19	23	21	20	22	<b>TOTAL</b>	
<b>TRANS HERNANDO</b>	TOWS	0	0	0											0	
	ROAD CALLS	0	0	0											0	
	INCIDENT & ACCIDENTS	CHARGEABLE	0	0	0											0
		NON-CHARGEABLE	0	0	0											0

**G VETERANS SERVICES– Tony Graham**

Attachment: N/A

---

---

**H TDLCB MEMBER UPDATES**

At the August 19, 2020, meeting Joe DeGeorge and Kathleen Winters volunteered to provide an update of their respective agencies.

No formal action is required by the TDLCB.

---

Attachment: N/A

---