

**CITRUS COUNTY  
TRANSPORTATION DISADVANTAGED  
LOCAL COORDINATING BOARD  
February 11, 2021 Minutes**

The Citrus County Transportation Disadvantaged Local Coordinating Board (LCB) held a public meeting on February 11, 2021 in person and via ZOOM Webinar at Citrus County Transit. The meeting was advertised in the Citrus Chronicle and the agenda was available on the MPO Website.

**MEMBERS PRESENT:**

Ruthie Davis Schlabach, Citrus County Commissioner  
David Douglas, Citrus County, Public Transit User (via Phone/Zoom)  
Beverly Isabelle, Daystar Life Center  
Elizabeth Watson, Persons with Disabilities Agency (via Zoom)  
Tamyika Young, Florida Agency for Health Care Administration (via Zoom)  
Deirdre Barrett-LaBelle, Local Representative Children at Risk  
Ginger West, Florida Association for Community Action (via Zoom)  
William Burda, Citrus County Citizen Advocate  
Stephen Brown, Citrus County Resident, Disabled (via Phone/Zoom)  
Dave Newell, Florida Department of Transportation  
Christine Mestrovich, Career Source, Regional Workforce Development Board  
Jeffrey Aboumrad, Florida Division of Vocational Rehabilitation (via Zoom)  
Katie Lucas, Local Representative Medical Community

**MEMBERS ABSENT:**

Terence Garrity, Private For-Profit Transportation  
Marilyn Farmer, Public Education Community

**OTHERS PRESENT:**

Steve Diez, MPO Executive Director  
Terri Saenz, Administrative Assistant III  
Cayce Dagenhart, Transportation Planner II  
Mariselle Rodriguez, Citrus County Community Services Director  
Erin Kluis, Citrus County Grant Administrator  
Theresa Flick, Director, Key Training Center  
Barbara Sprague (via Zoom)  
Cara Brunk (via Zoom)

**CALL TO ORDER**

Chair Davis Schlabach called the regular meeting of the LCB to order at 10:31am.

A quorum was declared.

Introductions were made.

Proof of publication of the Notice of Public Hearing and Meeting were entered into the record by Mr. Diez.

## **APPROVAL OF THE AGENDA**

**Motion:** Ms. Lucas moved to approve the agenda, a second was made by Mr. Burda and the motion carried unanimously.

## **ANNUAL BOARD ORGANIZATION**

### **1. Nomination and Election of 2021 Vice-Chairperson**

**Motion:** Mr. Brown moved to nominate David Douglas. Mr. Newell seconded, and the motion carried unanimously.

### **2. Grievance Committee Membership Appointments**

**Motion:** Ms. Lucas moved to reappoint William Burda, Jeff Aboumrad, Steven Brown, Dave Douglas, and Sandra Woodard. [Ms. Barrett-LaBelle offered to accept position on behalf of Ms. Woodard does not]. [Mr. Brown and Mr. Douglas accepted the reappointments when they were able to telephonically connect to the meeting.] Ms. Isabelle seconded, and the motion carried unanimously.

## **REVIEW/APPROVAL OF MINUTES – August 20, 2020**

**Motion:** Mr. Burda moved to approve the August 20, 2020, LCB minutes. A second was made by Mr. Brown and the motion carried unanimously.

## **CORRESPONDENCE/INFORMATIONAL ITEMS**

### **1. Commission for the Transportation Disadvantaged (CTD) Update – 12/16/20 Meeting**

Mr. Diez mentioned the Annual Performance Report that Community Transportation Coordinator's (CTCs) are required to submit. It does reflect the reduced number of trips in 2019-2020. Due to COVID-19, the counts were down by 5,000 trips which affects revenues and costs as well.

No questions or comments.

### **2. Commission for the Transportation Disadvantaged (CTD) Update – 10/28/20 Meeting**

Mr. Diez stated the CTD tried to have virtual meeting requirement for a quorum, but the Attorney's General met together on the subject advising they do not have the right to do so. The statute states that a physical presence is required for a quorum. If there is no physical attendees, the virtual ZOOM option goes away. Until the Legislature changes the statutes, it will further hamper meetings because State employees are prevented from travel even though it is a statutory requirement to have the listed state agencies on these Board(s).

### **3. 2020 Legislative Policy Positions – State Transportation Trust Fund**

The TD Board would like to see the Trust Fund Grants for each county for the next year expand the purposes of what the Trust Fund is used for to include meal, grocery, and prescription deliveries.

#### 4. **Voting Conflict information**

[Indiscernible due to quality of video/audio recording.]

#### 5. **Member Vacancies**

The Chair mentioned the three current vacancies on the LCB (Citrus County Veterans Services and Florida Department of Children and Family Services; and that there is a pending appointment for the Florida Department of Elderly Affairs representative.

#### 6. **Calendar for 2021**

The Chair stated the approved MPO calendar for 2021 was attached for everyone's use.

### **ACTION ITEMS**

#### 1. **Annual Operating Report**

Mr. Diez stated the Annual Operating Report (AOR) is required by the CTD every year. The report shows updates to trip and equipment numbers, revenue, vehicle, etc. The report is due to the CTD by September 15<sup>th</sup> each year.

Ms. Kluis noted there was an error on page 36 of the agenda packet, the report for Citrus County and the Vehicle Inventory, shows 23 total vehicles and should also show that 23 vehicles are handicapped accessible. She was told that she should read this into the record.

**Motion:** Mr. Burda moved to approve the Annual Operating Report. A second was made by Mr. Newell and the motion carried unanimously.

#### 2. **Annual Bylaws**

Mr. Diez stated this Board is required to review the annual bylaws yearly, and there are no changes or updates.

**Motion:** Mr. Burda moved to approve the Bylaws, as written. A second was made by Mr. Douglas and the motion carried unanimously.

### **CITRUS COUNTY TRANSIT (CCT)**

#### 1. **Quarterly report**

Mr. Diez stated that the quarterly reports for the period from July 1, 2020 through September 30, 2020 and October 1, 2020 through December 31, 2020, are included in your packet.

Ms. Kluis stated they are still only operating paratransit due to COVID, and there is no way to social distance on their deviated route. The public can call in for same day pickup and the CCT is trying diligently to accommodate everyone. The routes begin at 630am and the last bus pulls into the facility at 630pm. There are quite a few people using their services for work, medical appointments.

Ms. Davis Schlabach asked if they are still able to provide Meals on Wheels to their clients. Ms. Kluis stated that under FTA and FDOT direction, they are able to do so. These needs are being met along with their congregate dining that has now increased the Meals on Wheels deliveries. They also have an outside rep for their veteran's transportation.

### **KEY TRAINING CENTER – Theresa Flick**

Ms. Flick reported the following.

- They received their minibus with a ramp back in November.
- They were only able to get only 19 residents out of 134 vaccinated.
- They were able to get 26 staff members vaccinated last week.
- Their transportation has been impacted due to social distancing plus a lot of their clients can not wear masks. This has increased their running the majority of vehicles with not a lot of folks on them.
- They still do not have a high attendance in their day program.
- They had their biennial inspection last month. They are waiting for the final report which should not have any problems.
- They requested 5310 funds for a vehicle that can transport 19 ambulatory and 3 wheelchair positions which can be assigned to the Dunnellon area where they are trying to open a group home as they are servicing a lot more clients in the Dunnellon, Citrus Springs, and Pine Ridge areas.
- They requested operating funds again, 50 percent to pay for their driver's salaries.

### **CITIZEN COMMENTS**

Ms. Davis Schlabach asked for citizen comments.

There were none.

### **COMMITTEE MEMBER COMMENTS/UPDATES**

Ms. Davis Schlabach asked for committee member comments/updates.

No updates/comments were provided?

### **ADJOURNMENT AND NEXT MEETING – The meeting was adjourned at 11:04 a.m.**

**The LCB Annual Public Workshop, and Regular Meeting will be held on Thursday May 20, 2021, at 10:30 a.m. and 10:45 a.m. respectively at Citrus County Transit Center, 1300 S Lecanto Highway, Lecanto, FL**

**The meeting agenda and back-up materials are available online at:**

[www.hernandocounty.us/hernandocitrusmpo](http://www.hernandocounty.us/hernandocitrusmpo).