




**Citrus County Transportation Disadvantaged Local Coordinating Board (LCB)
Regular Meeting
Thursday, November 18, 2021, at 10:00 a.m.**

Regular Meeting

 **Social Distancing Required – Persons must maintain 6 feet from each other during their stay in the building; Face Coverings are required while in the building**

A. CALL TO ORDER

1. Moment of Silence
2. Pledge of Allegiance
3. Introduction of Board Members and Staff
4. Declaration of Quorum/Reading of notice into the record

B. APPROVAL/MODIFICATION OF AGENDA (limited to Board and Staff Comment)

C REVIEW OF MINUTES

1. Regular Meeting Minutes August 12, 2021

D CORRESPONDENCE / INFORMATION ITEMS

1. CTD Business Meeting - October 10-25-2021
2. Annual CTD Workshop Highlights
3. Quarterly Report – Joanne Granger
4. Key Training Center Update - Theresa Flick
5. CTC Letter from the MPO

E ACTION ITEMS

1. Annual Operations Report for Fiscal Year 2020-2021
2. Transportation Disadvantaged Service Plan - adjustment of the Bus Service Schedule to conform to the current bus schedule.
3. 2022 Calendar Meeting Dates

F RIDE THE LINE CHALLENGE

G CITIZEN COMMENTS

H ADJOURNMENT AND NEXT MEETING:

PLEASE NOTE THE CHANGE IN THE MEETING LOCATION FOR THE NEXT MEETING

The next regular meeting of the LCB is scheduled for Thursday, February 10, 2022, at 10:30 a.m. at the Lecanto Government Building 3600 W. Sovregin Path, Room 166, Lecanto, Florida 34461

The meeting agenda and back-up materials are available online at:

www.hernandocounty.us/herandocitrusmpo

C REVIEW OF MINUTES

1. Regular Meeting Minutes August 12, 2021

The minutes from the Thursday, August 12, 2021 Regular Meeting are attached for review and approval.

Staff Recommendation: Staff recommends approval of the Regular Meeting minutes from Thursday August 12, 2021.

Attachment: Draft Meeting Minutes for the August 12, 2021, regular meeting

D CORRESPONDENCE / INFORMATION ITEMS

1. CTD Business Meeting - October 10-25-2021

The CTD's October 25, 2021, business meeting addressed several issues which may be of interest to the LCB. A copy of the agenda is attached and the full packet can be found at: https://ctd.fdot.gov/docs/MeetingPackages/2021Meetings/20211025_CTDBusinessMeetingPkg.pdf

Of particular note:

- Phase Down of COVID-19 Rescue Plan

Executive Director, David Darm, provided an update on the Phase Down of the CTD Covid-19 Rescue Plan or "Rescue Plan" for short. The rescue plan involved providing supplemental money, or "rescue funding", to the localities that were having an especially challenging time with their finances due to the large and sudden loss of ridership due to COVID-19. Ridership is recovering nicely in most areas, so the Board voted to phase the Rescue Plan out by December 31, 2021. There will be one more meeting of the CTD before the end of December to approve an annual fiscal report.

- The Innovation and Service Development (ISD) Grant

The Innovation and Service Development (ISD) Grant was eliminated this past year due to the repeal of the MCORES program. The following information is important to provide context to the Legislative Budget Request discussed in the next bullet point. The repeal of MCORES impacted Citrus County's program to provide rides to veterans that were intercounty door to door transportation to the VA hospital in Tampa, the Villages and to Gainesville. Within MCORES, this program was approved to receive \$51,457.00, which was 90% of the estimated total cost.

The repeal of MCORES also impacted two transit disadvantaged (TD) programs for Hernando citizens:

- One program expanded service locations, hours and number of days of operation so that citizens in the rural areas were not limited to service one (1) or two (2) days per week; It provided three (3) connector stops for the

fixed route service allowing travel into Pasco County; it made employment, recreational and same day additional trips available to the transportation disadvantaged; and it allowed the implementation of the Veterans Reduced Fare Program that did not have a limit on where the veterans could be taken. This program was approved for \$239,987.00, which is 90% of the estimated program cost.

- The other program was for TD citizens from Hernando, Pasco, Hillsborough, Pinellas and Manatee counties that provided cross-county as well as evening and weekend trips (The TBARTA UZURV contract). This program included on-demand and scheduled ambulatory and wheelchair trips seven (7) days a week that would have been non-stop and door to door. UZURV estimated that between 12/1/2020 and 6/30/2021 17,500 trips were provided for approximately 200 riders. This program was approved at \$817,047.00, which was 90% of the estimated total cost.

In FY 2021-2022 the CTD contracted with the Center for Urban Transportation Research (CUTR), to review the ISD and make recommendations for improving the program. CUTR concluded that the CTD is embracing innovation and making changes to the program as they see necessary which keeps the program relevant and useful to the population.

Recommendations for improving the program fell into three categories: Grants, Transparency, Engagement & Collaboration, and Foster Innovation. One major thought shift to come from the recommended program improvements is the acknowledgement that innovation is not expected to succeed the first year, and that proper and realistic expectations should be set.

- Legislative Budget Requests FY 2022-2023

The Commission is requesting a total of \$10 million in additional budget authority to address the following issues:

- \$4 million in recurring revenue to the Trip & Equipment (T&E) Grant Program (the funding for the COVID-19 Rescue Plan came from this funding source). The request is in keeping with the projected revenues of the Transportation Disadvantaged Trust Fund (TDTF) that provides the funds for all the TD programs in the State; and
- \$6 million in nonrecurring revenue to the ISD Grant Program. This request is intended to restore a portion of the funding for the ISD Grant Program which was originally funded at \$10 million under the MCORES program.

- Upcoming Initiatives for the CTD in 2022
 - Public Transportation and Transportation Disadvantaged Day at the Capital will be on February 16, 2022.
 - A redesign of the AOR report format
 - Improvements to the quality assurance review process requirements; and
 - The newly created Rider & Stakeholder Relations Subcommittee will look at ways to increase awareness of the programs and to coordinate getting more information out to the public.

Attachment: Agenda only for the CTD 10-25-2021 Business Meeting

2. Annual CTD Workshop Highlights

Staff attended six sessions at the conference. Below is a summary of highlights from the sessions that may be of interest to Board members.

- The Future of Transportation Session
 - There has been a serious spike in the seriousness of vehicular crashes within the past year. This is significant because there were fewer vehicles on the road. People have been getting more reckless in their driving habits.
 - When we only look at the number of fatalities at an intersection or a roadway, we are ignoring locations where serious injuries occur which may be impacting a larger number of people. While fatalities are important, they may be outliers on the dangerous roadway scale.
 - There is an expected 60% growth expected in the 65+ population and a 46% growth in those with asset limited income while employed.
 - We have many statewide plans in Florida, though there is no Statewide Transit Plan.
 - 95% of crashes are due to human error, not roadway design or lack of proper signage.
 - A big problem throughout the state right now is driver retention, the lack of new already licensed drivers, and lack of mechanics. With buses requiring more maintenance as they age, this is quickly becoming a crisis for the Transit Operators.
 - Autonomous transit vehicles have been very popular where they have been in use. More people are coming into the area to experience them, and the locals are pleased with their performance.
 - There is a successful “No Fare” transit system in Indian River.
- The Future of the Coordinated Disadvantaged System Session

“Everyone makes mistakes, don’t let that keep you from taking risks.”

Mr. Darm spoke of what we can expect for 2022 from the CTD.

- Promote greater awareness of the TD Programs & other mobility options to riders and advocates.
- Continue to support innovative service projects that improve access, cross- county mobility etc.
- Engage State & local partners to improve coordination of funding & service delivery.
- Facilitate informational workshops & forums to expand knowledge & skills.
- Improve accuracy/consistency of data to evaluate & improve service quality.
- Id policies & funding solutions that respond to the growth & demand of the program.
- Reimagining Community Transportation Session
 - There is still a big problem with trips going from Urban areas to Rural areas (and vice versa) in terms of the way the grant programs regulate how their money can be used, so agencies have to find ways around this.
 - Wheelchair accessible vehicles are vital to TD programs. The presenter stated that every vehicle should be wheelchair accessible. By making sure all vehicles were wheelchair accessible, their ridership increased 300%.
 - Getting the information to the citizens is critical. The presenter says they put their fliers in every apartment complex, senior living facility, senior community, homeless shelters, schools, grocery stores – especially in Environmental Justice areas. They make sure that Social Services, Housing Services, Veterans Groups and Church Groups all have their information.
 - The presenter from Pensacola stated that they began focusing their bus schedule on the needs of the users to better coincide with work and class, so that people using their services can get to work by 8:00 a.m., or to class by 1:15 p.m. etc. They also began using “rideshare clustering” as an addition to the fixed schedule. This means the busses would take people to a designated rideshare lot where drivers can meet them and take them the rest of the way into work or school.
 - Pensacola also sought out the community groups who provide assistance to and services for the Intellectually and Developmentally Disabled to determine how to better serve their community, reduce wasted time and increase efficiency.
 - One agency began working with the people in the homeless shelters. They had identified that one reason people are homeless is because they have no way to be contacted, so they can’t apply for jobs, they have no reliable transportation to and from a jobsite and many have no driver’s license. The Transit provider established non-driving positions that the homeless population could fill, they provided transportation, including trips to and from drug and medical testing required as part of the job offers. The agency reports that they filled 1 driver and 3 service island positions from this population. Many of the people in this program were able to move into an apartment and even buy their own vehicle. They also state

that these are exemplary employees who work hard and are proud to be a part of a company that actually cares about people.

3. Quarterly Report – Joanne Granger

Citrus Transit TD Quarterly Report

Attachment: Quarterly Report July 1, 2021 – September 30, 2021

4. Key Training Center Update - Theresa Flick

5. CTC Letter from the MPO

The MPO is the designated planning agency for the Transportation Disadvantaged (TD) programs in both Hernando and Citrus County providing administrative support to the Community Transportation Coordinator (CTC), the Local Coordinating Board (LCB) and the Commission for the Transportation Disadvantaged (CTD).

Citrus County is the CTC for Citrus County's TD program. The current memorandum of agreement (MOA) for services between the CTD and Citrus County will expire on June 30, 2022, and a new 5-year contract is required under Rule 41-2 F.A.C.

A letter has been prepared requesting Citrus County to advise whether they are interested in continuing as the CTC so that we may ensure coordination of a new MOA in a timely manner.

Attachment: Proposed letter from the MPO to Citrus County requesting a letter of interest.

E ACTION ITEMS

1. Annual Operations Report for Fiscal Year 2020-2021

Each county is required to prepare and submit an Annual Operating Report to the Commission for the Transportation Disadvantaged (CTD) by September 15. This report includes information from the CTC, contractors and Coordinated Contractors regarding trips, mileage, vehicle, employees, revenue, and expenses. Once these reports are reviewed and approved by the CTD, an Annual Performance Report is prepared. This report is published to meet the statutory requirements outlined in Section 427-.13 (12), Florida Statutes to provide an overview of the program and a summary of trends statewide.

Staff Recommendation: Staff recommends approval of the AOR for Fiscal Year 2020/2021, authorization for the Chair's signature thereon, and for submittal to the CTD.

Attachments: Citrus Transit Annual Operations Report

2. Transportation Disadvantaged Service Plan - adjustment of the Bus Service Schedule to conform to the current bus schedule.

To keep the Transit Disadvantaged Service Plan up to date with the most current bus information, MPO Staff requests your approval of an updated transit schedule to replace the current schedule that is in the TDSP.

Staff Recommendation: Staff recommends the LCB approve the transit schedule update to the TDSP.

Attachment: The proposed updated pages for the TDSP.

3. 2022 Calendar Meeting Dates

Staff would like to remind you that the location for the 2022 meetings has changed to the Lecanto Government Building, 3600 Sovereign Path, Room 166, Lecanto, Florida at 10:30 a.m.. Masks are not currently required for entrance to the building.

The proposed meeting dates are:

- Thursday, February 10, 2022
- Thursday, May 12, 2022 for the annual workshop and regular meeting.
- Thursday, August 11, 2022
- Thursday, November 10, 2022

Staff Recommendation: Staff recommends approval of the proposed TDLCB 2022 meeting dates listed above.

F RIDE THE LINE CHALLENGE

At the August 12, 2021, meeting Chair Davis-Schlabach challenged the board members to take a trip on the Bus to gain experience and a greater understanding of the Public Transportation service. Were you able to do this? What did you experience?

G CITIZEN COMMENTS

H ADJOURNMENT AND NEXT MEETING:

PLEASE NOTE THE CHANGE IN THE MEETING LOCATION FOR THE NEXT MEETING

The next regular meeting of the LCB is scheduled for Thursday February 10, 2022, at 10:30 a.m. at the Lecanto Government Building 3600 W. Sovregin Path, Room 166, Lecanto, Florida 34461

Citrus County Transportation Disadvantaged Local Coordinating Board (LCB) Regular Meeting

Thursday, August 12, 2021, at 10:30 a.m.

MINUTES

The Citrus County Transportation Disadvantaged Local Coordinating Board (LCB) held a public meeting on August 12, 2021, in-person at the Citrus County Transit building. The meeting was advertised in the Citrus Chronicle and the agenda was available on the MPO Website.

MEMBERS PRESENT:

Ruthie Davis Schlabach, Citrus County Commissioner, Chair
Deirdre Barrett-LaBelle, Local Alternate Children at Risk
Stephen Brown, Citrus County Resident, Disabled
Christine Mestrovich, Career Source, Regional Workforce Development Board
Tracy Noyes, Florida Department of Transportation
Walter “Bud” Osborn, Citrus County Veterans Services
Elizabeth Watson, Persons with Disabilities Agency

MEMBERS ABSENT:

Jeffrey Aboumrad, Florida Division of Vocational Rehabilitation
Cara Brunk, Florida Department of Elder Affairs
William Burda, Citrus County Citizen Advocate
David Douglas, Citrus County, Public Transit User
Marilyn Farmer, Public Education Community
Terence Garrity, Private For-Profit Transportation
Beverly Isabelle, Daystar Life Center
Katie Lucas, Local Representative Medical Community
Yvonne Perez, Florida Agency for Healthcare Administration
Ginger West, Florida Association for Community Action

OTHERS PRESENT:

Cayce Dagenhart, Transportation Planner II
Barb Branch, Key Center
Heather Floury, resident
Joanne Granger, Citrus County Transit Director
Erin Kluis, Citrus County Grant Administration
Carlene Riecse, Transportation Planner III
Terri Saenz, Administrative Assistant III

A. CALL TO ORDER

- Chair Davis- Schlabach called the meeting to order at 10:31 a.m. and welcomed new members Bud Osborne, Yvonne Perez and Victoria Anderson to the board.
- Notice of Meeting publication was read into the record.
- A quorum was declared.

B. APPROVAL/MODIFICATION OF AGENDA (LIMITED TO BOARD AND STAFF COMMENT)

Motion: A Motion to approve the agenda was made by Mr. Stephen Brown and seconded by Mr. Bud Osborne. The motion passed 7-0.

C. REVIEW OF MINUTES

1. Regular Meeting Minutes May 20, 2021

Motion: A motion to approve the draft minutes from May 20, 2021, was made by Ms. Tracy Noyes and seconded by Mr. Osborne. The motion passed 7-0.

2. Annual Public Workshop Minutes May 20, 2021

Motion: A motion to approve the draft minutes from May 20, 2021, was made by Ms. Deirdre Barrett-LaBelle and seconded by Ms. Chris Mestrovich. The motion passed 7-0.

D. CORRESPONDENCE / INFORMATION ITEMS

1. Commission for the Transportation Disadvantaged (CTD)

Ms. Cayce Dagenhart explained that the agenda from the June 3, 2021, CTD business meeting agenda is included in the packet.

2. Annual CTD Workshop

Ms. Dagenhart stated that the Florida Commission for the Transportation Disadvantaged (CTD) 2021 Annual Conference Event will be held in Daytona Beach Florida, October 24-27. The CTD conducts these annual workshops for Transportation Disadvantaged partners to provide information regarding any changes or developments in the TD program. Staff members from the MPO and CTC attend this workshop, and any information of interest will be provided to the LCB at the November 18, 2021, meeting.

3. Meeting Discussion

The board discussed the meeting calendar and meeting location for 2022. Ms. Carlene Riecss stated that moving the meeting location to Room 166 in the Government Center on Sovereign Path would provide more room for social distancing and has video conferencing equipment installed in the room. This would allow the LCB to offer a more professional online participation opportunity.

Ms. Riecss reminded the members that the meeting still cannot be conducted entirely via online video conferencing since the quorum regulations that require in-person attendance

are applicable unless the governor issues an Emergency Order suspending that requirement, or until such time as the Florida Legislature changes the law.

The board members agreed that the move would be fine with them, that they liked the idea of having more of the public able to participate virtually and were in favor of more room.

Result: The 2022 LCB meetings will be scheduled to take place at 3600 W. Sovereign Path, Room 166, Lecanto, Florida 34461.

4. **Quarterly Report – Joanne Granger**

Ms. Joanne Granger provided the members with a synopsis of the Citrus Transit TD quarterly report. The number of trips jumped up in June when people started feeling more comfortable going out in public once again. The Orange Line was restarted this week. This will affect the ability to provide service for the TD citizens for a short while because of the number of busses back on the route and the drivers assigned to them.

Monthly Trips:

- April - 2,375
- May: 2,314
- June 2,869

5. **Key Training Center – Barb Branch**

Ms. Barb Branch stated that the Key Training Center is preparing for tri-annual review by FDOT which is happening on August 31, 2021. COVID-19 numbers for the Key Training Center, like Citrus County, are rising. There are several homes that are in quarantine. This has impacted transportation for One Bay because it limits the number of people that can be on a vehicle at one time, thus reducing the number of trips that can be provided.

A new 16 passenger vehicle with a lift is being delivered; this will replace a 15 year old vehicle in the fleet which is spending a lot of time in the shop for repairs due to age and wear and tear. There is a significant struggle to find drivers with a CDL license, in fact there have been no CDL licensed drivers who have applied for the open driver positions. Three (3) drivers with Key Training Center have died from COVID-19 in this past year.

There are currently two (2) CDL drivers, the Center usually has nine (9). Significant numbers of drivers are still testing positive for COVID, which is impacting the services the Center can provide. The Key Center is down to approximately 50% staffing levels all around. CDL drivers are needed, because of vehicle size.

E. **ACTION ITEMS**

1. **Actual Expenditure Report for Fiscal Year 2020-2021**

Each year Planning Agencies are required to report actual expenditures of transportation disadvantaged funds to the Commission. These funds should include local and direct federal funds. The AER must be submitted to the CTD by September 15, 2021. The Chair opened the meeting for public comment. Hearing none, the public comment period was closed.

Motion: A motion to approve the Actual Expenditure Report (AER) for FY 2020-2021 for submittal to the CTD was made by Ms. Barrett-LaBelle. The motion was seconded by Ms. Noyes and passed 7-0.

2. Meeting Start Time for November

Ms. Riecss explained that Florida Department of Transportation had requested that the Hernando/Citrus MPO schedule a Board meeting in November. The date that could accommodate everyone is November 18, 2021; this Board is also scheduled to meet on November 18, 2021.

MPO Staff requested that the meeting time for this LCB be moved from 10:30 a.m. to 10:00 a.m. to allow staff to have adequate time to set up for the MPO Board Meeting before 1:30 p.m. The Chair opened the meeting for public comment. Hearing none, the public comment period was closed.

Motion: A motion to change the meeting time for November 18, 2021, from 10:30 a.m. to 10:00 a.m. was made by Mr. Osborne and seconded by Mr. Stephen Brown. The motion passed 7-0.

3. Transportation Disadvantaged Services Application – revision Draft

Citrus Transit is proposing to update the TD service application form by reducing the amount of information that is required on the form, reducing the number of pages from two (2) to one (1); Also, one (1) form will be applicable to one (1) person instead of one (1) household. Eligibility criteria remains unchanged. The board expressed an interest in finding out the requirements established by the BOCC to qualify for Transportation Disadvantaged services and wanted to discuss updating those requirements if it is needed. Ms. Granger responded that she would gather that information for the LCB.

The Chair opened the meeting for public comment. Hearing none, the public comment period was closed.

Motion: A motion was made to change the TD Services application per Citrus Transit's request by Ms. Barrett-LaBelle and seconded by Mr. Osborne. The motion passed 7-0.

F. CITIZEN COMMENTS

The Chair opened the floor for general citizen comments. No comments were offered, and the Chair closed the public comment period.

G. ADJOURNMENT AND NEXT MEETING:

The Chair adjourned the meeting, stating that the next regular meeting of the LCB is scheduled for Thursday, November 18, 2021, at 10:00 a.m. at the Citrus County Transit Center, 1600 Lecanto Highway, Lecanto, FL

COMMISSION FOR THE TRANSPORTATION DISADVANTAGED



Business Meeting Agenda October 25, 2021 2:00 PM until Completion

*Dr. Phillip Stevens, Acting Chairman
Christinne Gray, Commissioner
Renee Knight, Commissioner
Dr. Robin Tellez, Commissioner
Mike Willingham, Commissioner*

**Ocean Center Daytona – Room MO2AB
101 N. Atlantic Avenue
Daytona Beach, FL 23118**

**GoToMeeting Webinar: <https://global.gotomeeting.com/join/351113549>
Call-In Number: (872) 240-3412; Conference Code: 351-113-549**

Item #	Agenda Item	Speaker(s)
I.	Call to Order	Chairman Phil Stevens
II.	Pledge of Allegiance	Chairman Stevens
III.	Introduction of Commissioners and Advisors	Commissioners and Advisors
IV.	Public Comments (Comments limited to the current agenda items)	Public
	Action Items	
V.	Approval of June 3, 2021 Meeting Minutes	Chairman Stevens
VI.	Review and Approval of FY 2021-2022 Annual Regulatory Plan	Rachelle Munson, CTD General Counsel
	Information Items	
VII.	Update on Phase Down of CTD COVID-19 Rescue Plan	David Darm, CTD Executive Director
VIII.	Presentation on Innovation & Service Development Grant Technical Assistance Project	Martin Catala, University of South Florida-Center for Urban Transportation Research
IX.	Executive Director Report	David Darm
X.	Commissioner and Advisor Reports	Commissioners and Advisors
XI.	Public Comments	Public

XII.	Commissioner and Advisor Closing Comments	Commissioners and Advisors
XIII.	Adjournment	Chairman Stevens
	Next Meeting: December 15, 2021 – Webinar and Teleconference	

When operating under Florida's Government in the Sunshine Law, the Florida Supreme Court recognizes the importance of public participation in open meetings. The Commission provides that right of access at each public meeting and adheres to Chapter 286.011, Florida Statutes. This meeting will be recorded and a summary of the discussion will be published at a future date.

Members of the public interested in speaking during the "Public Comments" segments are encouraged to complete the attached public comment card and return to David Darm prior to the meeting date at: David.Darm@dot.state.fl.us. The chairman will call on each speaker in the order public comment cards are received. Public comments are limited to five (5) minutes per speaker.

In accordance with the Americans with Disabilities Act (ADA), and Chapter 286.26, Florida Statutes, persons in need of special accommodation to participate in the meeting (including an agenda) shall email David Darm or contact our office listed below, at least 48 hours before the meeting:

Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450
(850) 410-5703 or (800) 983-2435
(850) 410-5708 (TDD/TTY).
This meeting is subject to change upon the chairman's request.

Citrus Transit Quarterly Report March through August 2021 (3rd Quarter)

County:	Citrus			
CTC:	Citrus County Transit			
Contact:	Joanne Granger			
Email:	Joanne.Granger@citrusbocc.com			
	2021			
Trips By Type of Service	July	Aug	Sept	Average
Deviated Fixed Route*	0	387	788	-
Ambulatory	2,346	1,912	1,764	2,007
Wheelchair	144	140	175	153
Total Trips By Type of Service	2,490	2,439	2,727	2,552
Passenger Trips By Purpose	July	Aug	Sept	Average
Education/Training/Daycare	145	99	132	125
Employment	603	545	391	513
Medical	407	390	411	403
Nutritional	746	627	579	651
Life-Sustaining/Other	589	391	426	469
Total Trips by Purpose	2,490	2,052	1,939	
Passenger Trips by Funding Source	July	Aug	Sept	Average
CTD-Commission for the Transportation Disadvantaged	1,511	1,282	1,254	1,349
CTD-VA Hospital (Tampa/Gainesville/ The Villages)	30	31	28	30
APD-Agency for Persons with Disabilities	0	0	0	0
DOEA-Department of Elderly Affairs-Veterans	0	0	0	0
DOEA-Department of Elderly Affairs-Congregate Dining	0	0	0	0
Other-Public	949	739	657	782
Total Trips By Funding Source	2,490	2,052	1,939	2,160

*Deviated Fixed Route Service Suspended March 30, 2020 - August 31, 2021



Hernando/Citrus MPO

1661 Blaise Drive
Brooksville, FL 34601
352-754-4082 Fax: 352-754-4420
www.HernandoCitrusMPO.us

November 18, 2021

Mr. Randy Oliver
Citrus County Administrator
Executive Assistant to the Board
110 N Apopka Avenue
Inverness, FL 34450

RE: Citrus County - Community Transportation Coordinator for Transportation Disadvantaged Services

Dear Mr. Oliver:

As you are aware, the Hernando/Citrus Metropolitan Planning Organization is the designated planning agency providing assistance to the Citrus County Transportation Disadvantaged Local Coordinating Board (LCB) and the Citrus County Community Transportation Coordinator (CTC).

The Memorandum of Agreement (MOA) between the Citrus CTC and the Commission for the Transportation Disadvantaged (CTD) is effective until June 30, 2022. In order to ensure adequate time to address the requirements associated with processing a new MOA for transportation disadvantaged services, the MPO is requesting Citrus County provide a letter of interest to continue as the CTC.

If you could please notify the MPO of the County's intent before the end of the year, it would be appreciated. Thank you.

Sincerely,

Jeff Kinnard, D.C.
MPO Chairman

crr

Pc: Ruthie Davis Schlabach, LCB Chairwoman
Joanne Granger, Director, Citrus County Transit
LCB correspondence file



CTC Organization

County: Citrus

CTC Status: Approved

Fiscal Year: 7/1/2020 - 6/30/2021

CTD Status: Approved

Date Initiated: 8/10/2021

CTC Organization Name: Citrus County Transit
Address: 1300 S Lecanto Highway
City: Lecanto
State: FL
Zip Code: 34461
Organization Type: County
Network Type: Partial Brokerage
Operating Environment: Rural
Transportation Operators: No
Number of Transportation Operators: 0
Coordination Contractors: Yes
Number of Coordination Contractors: 1
Provide Out of County Trips: Yes
Local Coordinating Board (LCB) Chairperson: Ruthie Davis Schlabach
CTC Contact: Joanne Granger
CTC Contact Title: Director
CTC Contact Email: Joanne.Granger@citrusbocc.com
Phone: (352) 527-7634

CTC Certification

I, Joanne Granger, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): _____

LCB Certification

I, Ruthie Davis Schlabach, as the Local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(6), F.A.C. that the Local Coordinating Board has reviewed this report and the Planning Agency has received a copy.

LCB Chairperson (signature): _____



Organization – Coordination Contractor

County: Citrus

CTC Status: Approved

CTC Organization: Citrus County Transit

Fiscal Year: 7/1/2020 - 6/30/2021

Upload Date: 8/10/2021

Coordination Contractor Name: CCARC, Inc. dba Key Training Center
Address: 5399 W. Gulf to Lake Hwy
City: Lecanto
State: FL
Zip Code: 34461
Organization Type: Private Non Profit
Operating Environment: Rural
Provide Out of County Trips: Yes
Who Do You Serve: Intellectually Disabled Adults
Contact Person: Theresa Flick
Contact Title: Director of Program Operations
Contact Email: pdkctc@keytrainingcenter.org
Phone: (352) 795-5541

Coordination Contractor Certification

By submission of this form, I, Theresa Flick, as the authorized representative of CCARC, Inc. dba Key Training Center, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): _____



CTC Trips

County: Citrus

CTC Status: Approved

CTC Organization: Citrus County Transit

Fiscal Year: 07/01/2020 - 06/30/2021

CTD Status: Approved

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Service Type One Way						
Fixed Route/Fixed Schedule						
Daily Pass Trips	0	N/A	0	0	N/A	0
Weekly Pass Trips	0	N/A	0	0	N/A	0
Monthly Pass Trips	0	N/A	0	0	N/A	0
Deviated Fixed Route Service	0	N/A	0	0	N/A	0
Complementary ADA Service	0	N/A	0	0	N/A	0
Paratransit						
Ambulatory	23,199	51,688	74,887	20,982	57,638	78,620
Non-Ambulatory	2,338	6,932	9,270	1,629	7,530	9,159
Stretcher	0	0	0	0	0	0
Transportation Network Companies	0	N/A	0	0	N/A	0
Taxi	0	N/A	0	0	N/A	0
School Board (School Bus)	0	N/A	0	0	N/A	0
Volunteers	0	N/A	0	0	N/A	0
Total Service Type	25,537	58,620	84,157	22,611	65,168	87,779
Contracted Transportation Operator						
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC)	0	N/A	0	0	N/A	0
Total Contracted Transportation Operator Trips	0	0	0	0	0	0
Revenue Source One Way						
Agency for Health Care Administration (AHCA)	0	0	0	0	0	0
Agency for Persons with Disabilities (APD)	0	39,275	39,275	0	53,888	53,888
Comm for the Transportation Disadvantaged (CTD)	18,932	N/A	18,932	20,162	N/A	20,162
Dept of Economic Opportunity (DEO)	0	0	0	0	0	0
Dept of Children and Families (DCF)	0	0	0	0	0	0
Dept of Education (DOE)	0	0	0	0	0	0
Dept of Elder Affairs (DOEA)	0	0	0	0	0	0
Dept of Health (DOH)	0	0	0	0	0	0
Dept of Juvenile Justice (DJJ)	0	0	0	0	0	0
Dept of Transportation (DOT)	5,919	18,173	24,092	1,634	9,775	11,409
Local Government	686	879	1,565	754	1,303	2,057
Local Non-Government	0	293	293	61	202	263
Other Federal & State Programs	0	0	0	0	0	0
Total Revenue Source	25,537	58,620	84,157	22,611	65,168	87,779



CTC Trips (cont'd)

County: Citrus

CTC Status: Approved

CTC Organization: Citrus County
Transit

Fiscal Year: 07/01/2020 - 06/30/2021

CTD Status: Approved

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Passenger Type One Way						
Older Adults	7,306	0	7,306	5,237	0	5,237
Children At Risk	69	0	69	146	0	146
Persons With Disabilities	3,864	58,620	62,484	6,903	65,168	72,071
Low Income	5,674	0	5,674	10,136	0	10,136
Other	8,624	0	8,624	189	0	189
Total Passenger Type	25,537	58,620	84,157	22,611	65,168	87,779
Trip Purpose One Way						
Medical	6,249	29,310	35,559	4,461	13,034	17,495
Employment	6,513	586	7,099	2,349	6,517	8,866
Education/Training/Daycare	1,169	28,138	29,307	788	39,753	40,541
Nutritional	4,549	0	4,549	9,019	3,258	12,277
Life-Sustaining/Other	7,057	586	7,643	5,994	2,606	8,600
Total Trip Purpose	25,537	58,620	84,157	22,611	65,168	87,779
Unduplicated Passenger Head Count (UDPHC)						
UDPHC	934	174	1,108	694	209	903
Total UDPHC	934	174	1,108	694	209	903
Unmet & No Shows						
Unmet Trip Requests	127	N/A	127	115	N/A	115
No Shows	889	N/A	889	566	N/A	566
Customer Feedback						
Complaints	9	N/A	9	10	N/A	10
Commendations	8	N/A	8	3	N/A	3



Coordination Contractor Trips

County: Citrus

CTC Status: Approved

CTC Organization: Citrus County Transit

Fiscal Year: 07/01/2020 - 06/30/2021

Upload Date: 8/10/2021

Coordination Contractor: CCARC, Inc. dba Key Training Center

Service Type	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Service Type One Way		
Fixed Route/Fixed Schedule		
Daily Pass Trips	N/A	N/A
Weekly Pass Trips	N/A	N/A
Monthly Pass Trips	N/A	N/A
Deviated Fixed Route Service	N/A	N/A
Complementary ADA Service	N/A	N/A
Paratransit		
Ambulatory	51,688	57,638
Non-Ambulatory	6,932	7,530
Stretcher	0	0
Transportation Network Companies	N/A	N/A
Taxi	N/A	N/A
School Board (School Bus)	N/A	N/A
Volunteers	N/A	N/A
Total Service Type	58,620	65,168
Contracted Transportation Operator		
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC)	N/A	N/A
Total Contracted Transportation Operator Trips	0	0
Revenue Source One Way		
Agency for Health Care Administration (AHCA)	0	0
Agency for Persons with Disabilities (APD)	39,275	53,888
Comm for the Transportation Disadvantaged (CTD)	N/A	N/A
Dept of Economic Opportunity (DEO)	0	0
Dept of Children and Families (DCF)	0	0
Dept of Education (DOE)	0	0
Dept of Elder Affairs (DOEA)	0	0
Dept of Health (DOH)	0	0
Dept of Juvenile Justice (DJJ)	0	0
Dept of Transportation (DOT)	18,173	9,775
Local Government	879	1,303
Local Non-Government	293	202
Other Federal & State Programs	0	0
Total Revenue Source	58,620	65,168



Coordination Contractor Trips (cont'd)

County: Citrus

CTC Status: Approved

CTC Organization: Citrus County Transit

Fiscal Year: 07/01/2020 - 06/30/2021

Upload Date: 8/10/2021

Coordination Contractor: CCARC, Inc. dba Key Training Center

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Passenger Type One Way		
Older Adults	0	0
Children At Risk	0	0
Persons With Disabilities	58,620	65,168
Low Income	0	0
Other	0	0
Total Passenger Type	58,620	65,168
Trip Purpose One Way		
Medical	29,310	13,034
Employment	586	6,517
Education/Training/Daycare	28,138	39,753
Nutritional	0	3,258
Life-Sustaining/Other	586	2,606
Total Trip Purpose	58,620	65,168
Unduplicated Passenger Head Count (UDPHC)		
UDPHC	174	209
Total UDPHC	174	209
Unmet & No Shows		
Unmet Trip Requests	N/A	N/A
No Shows	N/A	N/A
Customer Feedback		
Complaints	N/A	N/A
Commendations	N/A	N/A



CTC Vehicles & Drivers

County: Citrus

CTC Status: Approved

CTC Organization: Citrus County Transit

Fiscal Year: 07/01/2020 - 06/30/2021

CTD Status: Approved

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Vehicle Miles						
Deviated Fixed Route Miles	0	N/A	0	0	N/A	0
Complementary ADA Service Miles	0	N/A	0	0	N/A	0
Paratransit Miles	331,568	192,082	523,650	267,475	222,870	490,345
Transportation Network Companies (TNC) Miles	0	N/A	0	0	N/A	0
Taxi Miles	0	N/A	0	0	N/A	0
School Board (School Bus) Miles	0	N/A	0	0	N/A	0
Volunteers Miles	0	N/A	0	0	N/A	0
Total Vehicle Miles	331,568	192,082	523,650	267,475	222,870	490,345
Roadcalls & Accidents						
Roadcalls	3	5	8	3	9	12
Chargeable Accidents	1	0	1	0	0	0
Vehicle Inventory						
Total Number of Vehicles	29	42	71	23	41	64
Number of Wheelchair Accessible Vehicles	29	0	29	0	11	11
Drivers						
Number of Full Time & Part Time Drivers	24	30	54	17	30	47
Number of Volunteer Drivers	0	0	0	0	0	0



Coordination Contractor Vehicles & Drivers

County: Citrus

CTC Status: Approved

CTC Organization: Citrus County Transit

Fiscal Year: 07/01/2020 - 06/30/2021

Upload Date: 8/10/2021

Coordination Contractor: CCARC, Inc. dba Key Training Center

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Vehicle Miles		
Deviated Fixed Route Miles	N/A	N/A
Complementary ADA Service Miles	N/A	N/A
Paratransit Miles	192,082	222,870
Transportation Network Companies (TNC) Miles	N/A	N/A
Taxi Miles	N/A	N/A
School Board (School Bus) Miles	N/A	N/A
Volunteers Miles	N/A	N/A
Total Vehicle Miles	192,082	222,870
Roadcalls & Accidents		
Roadcalls	5	9
Chargeable Accidents	0	0
Vehicle Inventory		
Total Number of Vehicles	42	41
Number of Wheelchair Accessible Vehicles	0	11
Drivers		
Number of Full Time & Part Time Drivers	30	30
Number of Volunteer Drivers	0	0



CTC Revenue Sources

County: Citrus

CTC Status: Approved

CTC Organization: Citrus County Transit

Fiscal Year: 07/01/2020 - 06/30/2021

CTD Status: Approved

Revenue Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Agency for Health Care Administration (AHCA)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Agency for Persons with Disabilities (APD)	\$ 0	\$ 328,319	\$ 328,319	\$ 0	\$ 313,556	\$ 313,556
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Education (DOE)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Health (DOH)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commission for the Transportation Disadvantaged (CTD)						
Non-Sponsored Trip Program	\$ 423,154	N/A	\$ 423,154	\$ 440,858	N/A	\$ 440,858
Non-Sponsored Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Rural Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
TD Other	\$ 26,243	N/A	\$ 26,243	\$ 11,275	N/A	\$ 11,275
Department of Transportation (DOT)						
49 USC 5307	\$ 636,388	\$ 0	\$ 636,388	\$ 252,138	\$ 0	\$ 252,138
49 USC 5310	\$ 229,700	\$ 155,438	\$ 385,138	\$ 0	\$ 58,399	\$ 58,399
49 USC 5311	\$ 477,343	\$ 0	\$ 477,343	\$ 209,557	\$ 0	\$ 209,557
49 USC 5311 (f)	\$ 0	\$ 0	\$ 0	\$ 123,494	\$ 0	\$ 123,494
Block Grant	\$ 0	\$ 0	\$ 0	\$ 56,658	\$ 0	\$ 56,658
Service Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commuter Assistance Program	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other DOT	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Local Government						
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
County Cash	\$ 170,045	\$ 7,488	\$ 177,533	\$ 140,483	\$ 8,856	\$ 149,339
County In-Kind	\$ 0	\$ 0	\$ 0	\$ 29,304	\$ 0	\$ 29,304
City Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Local Non Government						
Farebox	\$ 0	\$ 0	\$ 0	\$ 19,343	\$ 0	\$ 19,343
Donations/Contributions	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
In-Kind Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Non-Government	\$ 0	\$ 2,309	\$ 2,309	\$ 0	\$ 1,104	\$ 1,104
Other Federal & State Programs						
Other Federal Programs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other State Programs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Revenue Sources	\$ 1,962,873	\$ 493,554	\$ 2,456,427	\$ 1,283,110	\$ 381,915	\$ 1,665,025



Coordination Contractor Revenue Sources

County: Citrus

CTC Status: Approved

CTC Organization: Citrus County Transit

Fiscal Year: 07/01/2020 - 06/30/2021

Upload Date: 8/10/2021

Coordination Contractor: CCARC, Inc. dba Key Training Center

Revenue Sources	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Revenue Sources		
Agency for Health Care Administration (AHCA)	\$ 0	\$ 0
Agency for Persons with Disabilities (APD)	\$ 328,319	\$ 313,556
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0
Dept of Education (DOE)	\$ 0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 0	\$ 0
Dept of Health (DOH)	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0
Commission for the Transportation Disadvantaged (CTD)		
Non-Sponsored Trip Program	N/A	N/A
Non-Sponsored Capital Equipment	N/A	N/A
Rural Capital Equipment	N/A	N/A
TD Other	N/A	N/A
Department of Transportation (DOT)		
49 USC 5307	\$ 0	\$ 0
49 USC 5310	\$ 155,438	\$ 58,399
49 USC 5311	\$ 0	\$ 0
49 USC 5311 (f)	\$ 0	\$ 0
Block Grant	\$ 0	\$ 0
Service Development	\$ 0	\$ 0
Commuter Assistance Program	\$ 0	\$ 0
Other DOT	\$ 0	\$ 0
Local Government		
School Board (School Bus)	N/A	N/A
County Cash	\$ 7,488	\$ 8,856
County In-Kind	\$ 0	\$ 0
City Cash	\$ 0	\$ 0
City In-Kind	\$ 0	\$ 0
Other Cash	\$ 0	\$ 0
Other In-Kind	\$ 0	\$ 0
Local Non Government		
Farebox	\$ 0	\$ 0
Donations/Contributions	\$ 0	\$ 0
In-Kind Services	\$ 0	\$ 0
Other Non-Government	\$ 2,309	\$ 1,104
Other Federal & State Programs		
Other Federal Programs	\$ 0	\$ 0
Other State Programs	\$ 0	\$ 0
Total Revenue Sources	\$ 493,554	\$ 381,915



CTC Expense Sources

County: Citrus

CTC Status: Approved

CTC Organization: Citrus County
Transit

Fiscal Year: 07/01/2020 - 06/30/2021

CTD Status: Approved

Expense Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Labor	\$ 909,021	\$ 152,002	\$ 1,061,023	\$ 588,048	\$ 146,334	\$ 734,382
Fringe Benefits	\$ 359,260	\$ 0	\$ 359,260	\$ 224,261	\$ 15,601	\$ 239,862
Services	\$ 105,312	\$ 20,161	\$ 125,473	\$ 82,976	\$ 59,873	\$ 142,849
Materials & Supplies Consumed	\$ 264,265	\$ 54,873	\$ 319,138	\$ 153,267	\$ 137,178	\$ 290,445
Utilities	\$ 16,871	\$ 131,224	\$ 148,095	\$ 14,594	\$ 20,673	\$ 35,267
Casualty & Liability	\$ 8,359	\$ 20,193	\$ 28,552	\$ 26,359	\$ 120,604	\$ 146,963
Taxes	\$ 0	\$ 141,293	\$ 141,293	\$ 0	\$ 652	\$ 652
Miscellaneous	\$ 29,117	\$ 1,129	\$ 30,246	\$ 9,934	\$ 0	\$ 9,934
Interest	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Leases & Rentals	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Purchases	\$ 270,668	\$ 7,907	\$ 278,575	\$ 154,367	\$ 5,778	\$ 160,145
Contributed Services	\$ 0	\$ 0	\$ 0	\$ 29,304	\$ 0	\$ 29,304
Allocated Indirect Expenses	\$ 0	\$ 64,352	\$ 64,352	\$ 0	\$ 42,048	\$ 42,048
Purchased Transportation Services						
Bus Pass	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Transportation Network Companies (TNC)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Taxi	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Contracted Operator	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Total Expense Sources	\$ 1,962,873	\$ 593,134	\$ 2,556,007	\$ 1,283,110	\$ 548,741	\$ 1,831,851



Coordination Contractor Expense Sources

County: Citrus

CTC Status: Approved

CTC Organization: Citrus County Transit

Fiscal Year: 07/01/2020 - 06/30/2021

Upload Date: 8/10/2021

Coordination Contractor: CCARC, Inc. dba Key Training Center

Expense Sources	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Labor	\$ 152,002	\$ 146,334
Fringe Benefits	\$ 0	\$ 15,601
Services	\$ 20,161	\$ 59,873
Materials & Supplies Consumed	\$ 54,873	\$ 137,178
Utilities	\$ 131,224	\$ 20,673
Casualty & Liability	\$ 20,193	\$ 120,604
Taxes	\$ 141,293	\$ 652
Miscellaneous	\$ 1,129	\$ 0
Interest	\$ 0	\$ 0
Leases & Rentals	\$ 0	\$ 0
Capital Purchases	\$ 7,907	\$ 5,778
Contributed Services	\$ 0	\$ 0
Allocated Indirect Expenses	\$ 64,352	\$ 42,048
Purchased Transportation Services		
Bus Pass	N/A	N/A
School Board (School Bus)	N/A	N/A
Transportation Network Companies (TNC)	N/A	N/A
Taxi	N/A	N/A
Contracted Operator	N/A	N/A
Total Expense Sources	\$ 593,134	\$ 548,741

County: Citrus
 CTC: Citrus County Transit
 Contact: Joanne Granger
 1300 S Lecanto Highway
 Lecanto, FL 34461
 352-527-7634

Email: Joanne.Granger@citrusbocc.com

Demographics Number

Total County Population	0
Unduplicated Head Count	1,108



Trips By Type of Service	2019	2020	2021
Fixed Route (FR)	0	0	0
Deviated FR	0	0	0
Complementary ADA	0	0	0
Paratransit	107,314	87,779	84,157
TNC	0	0	0
Taxi	0	0	0
School Board (School Bus)	0	0	0
Volunteers	0	0	0
TOTAL TRIPS	107,314	87,779	84,157

Vehicle Data	2019	2020	2021
Vehicle Miles	459,198	490,345	523,650
Roadcalls	11	12	8
Accidents	0	0	1
Vehicles	56	64	71
Drivers	54	47	54

Passenger Trips By Trip Purpose	2019	2020	2021
Medical	22,632	17,495	35,559
Employment	10,360	8,866	7,099
Ed/Train/DayCare	54,298	40,541	29,307
Nutritional	10,393	12,277	4,549
Life-Sustaining/Other	9,631	8,600	7,643
TOTAL TRIPS	107,314	87,779	84,157

Financial and General Data	2019	2020	2021
Expenses	\$1,952,589	\$1,831,851	\$2,556,007
Revenues	\$1,778,473	\$1,665,025	\$2,456,427
Commendations	2	3	8
Complaints	1	10	9
Passenger No-Shows	576	566	889
Unmet Trip Requests	108	115	127

Passenger Trips By Revenue Source	2019	2020	2021
CTD	17,852	20,162	18,932
AHCA	0	0	0
APD	64,629	53,888	39,275
DOEA	0	0	0
DOE	0	0	0
Other	24,833	13,729	25,950
TOTAL TRIPS	107,314	87,779	84,157

Performance Measures	2019	2020	2021
Accidents per 100,000 Miles	0	0	0.19
Miles between Roadcalls	41,745	40,862	65,456
Avg. Trips per Passenger	151.79	97.21	75.95
Cost per Trip	\$18.20	\$20.87	\$30.37
Cost per Paratransit Trip	\$18.20	\$20.87	\$30.37
Cost per Total Mile	\$4.25	\$3.74	\$4.88
Cost per Paratransit Mile	\$4.25	\$3.74	\$4.88

Trips by Provider Type	2019	2020	2021
CTC	21,142	22,611	25,537
Transportation Operator	0	0	0
Coordination Contractor	86,172	65,168	58,620
TOTAL TRIPS	107,314	87,779	84,157

Citrus Transit Quarterly Report March through August 2021 (3rd Quarter)

County:	Citrus			
CTC:	Citrus County Transit			
Contact:	Joanne Granger			
Email:	Joanne.Granger@citrusbocc.com			
	2021			
Trips By Type of Service	July	Aug	Sept	Average
Deviated Fixed Route*	0	387	788	-
Ambulatory	2,346	1,912	1,764	2,007
Wheelchair	144	140	175	153
Total Trips By Type of Service	2,490	2,439	2,727	2,552
Passenger Trips By Purpose	July	Aug	Sept	Average
Education/Training/Daycare	145	99	132	125
Employment	603	545	391	513
Medical	407	390	411	403
Nutritional	746	627	579	651
Life-Sustaining/Other	589	391	426	469
Total Trips by Purpose	2,490	2,052	1,939	
Passenger Trips by Funding Source	July	Aug	Sept	Average
CTD-Commission for the Transportation Disadvantaged	1,511	1,282	1,254	1,349
CTD-VA Hospital (Tampa/Gainesville/ The Villages)	30	31	28	30
APD-Agency for Persons with Disabilities	0	0	0	0
DOEA-Department of Elderly Affairs-Veterans	0	0	0	0
DOEA-Department of Elderly Affairs-Congregate Dining	0	0	0	0
Other-Public	949	739	657	782
Total Trips By Funding Source	2,490	2,052	1,939	2,160

*Deviated Fixed Route Service Suspended March 30, 2020 - August 31, 2021

Citrus County Transportation Disadvantaged Service Plan (TDSP)



Citrus County Transit Services
1300 South Lecanto Highway
Lecanto, Florida 34461

Approved: May 23, 2019
Updated: September 12, 2019
Updated: May 21, 2020
Updated: May 20, 2021
Updated: November 18, 2021

Hernando/Citrus Metropolitan Planning Organization

1661 Blaise Drive, Brooksville FL, 34601


The Metropolitan Planning Organization/Designated Official Planning Agency named above hereby certifies to the following:

1. The membership of the Local Coordinating Board, established pursuant to Rule 41-2012(3), FAC, does in fact represent the appropriate parties as identified in the following list: and
2. The membership listed below represents, to the maximum extent feasible, a cross section of the local community.

Signature: _____ Date: 11/18/21

Table 1: Membership of the Local Coordinating Board of Citrus County

REPRESENTATION	MEMBER	ALTERNATE	TERM
1. Citrus BOCC	Ruthie Davis Schlabach - Chairman		Official
2. Elderly	Beverly Isabelle		3/19/2022
3. Disabled	Stephen C. Brown		3/15/2024
4. Citizen Advocate (1 of 2)	William Burda		10/20/2022
5. Citizen Advocate/User (2 of 2)	David Douglas (Vice Chairman)		3/15/2024
6. Children at Risk	Sandra Woodard	Deirdre Barrett-LaBelle	NA
7. Community Action	Ginger West		NA
8. Public Education	Marilyn Farmer		NA
9. Dept. of Transportation	Tracy Noyes	Dave Newell	NA
10. Dept. of Children and Families	Vacant		NA
11. Dept. of Elder Affairs	Cara Brunk		NA
12. Dept. of Vocational Rehabilitation	Jeffrey Aboumrad		NA
13. Dept. of Health Care Administration	Ivonne Perez	Victoria Anderson	NA
14. Regional Workforce	Christine Mestrovich		NA
15. Veteran Services	Walter "Bud" Osborn		3/18/2024
16. Transportation Industry	Terrence Garrity		
17. Local Medical Community	Katie Lucas (Susan K.)		NA
18. Agency for Persons with Disabilities	Elizabeth Watson		NA

**APPROVED AS TO FORM
AND LEGAL SUFFICIENCY**
 BY 
 County Attorney's Office



~~Citrus County Transit is a public transportation program available to everyone. We provide door to door service. Reservations may be made up to 14 days in advance, but no later than two (2) business days in advance. Same day requests will be accommodated, if available. Cost: \$5 each way. \$1 transfer fee. Only one transfer allowed. Children 12 and under ride free. Customers who meet financial criteria may be eligible for a reduced rate of \$3 each way with a \$1 transfer fee.~~
~~Tel: (352) 527 7630~~

~~Beverly Hills Bus Schedule~~

To	Days	Pick Up	Return
Beverly Hills	Mon—Fri	08:30 am 10:00 am 12:30 pm	11:00 am 01:30 pm 03:00 pm
Crystal River	Tues & Thurs	08:30 am 12:30 pm	11:00 am 03:00 pm
Inverness	Mon, Wed & Fri	08:30 am 12:30 pm	11:00 am 03:00 pm
Lecanto*	Mon—Fri	07:30 am 09:00 am	11:30 am 02:00 pm

~~*outlying areas may apply~~

~~Crystal River Bus Schedule~~

To	Days	Pick Up	Return
Crystal River	Mon—Fri	08:30 am 10:00 am 12:30 pm	11:00 am 01:30 pm 03:00 pm
Homosassa, Inverness & Beverly Hills	Mon—Fri	07:30 am 09:00 am	11:00 am 01:00 pm
Lecanto*	Mon—Fri	07:30 am 09:00 am	11:30 am 02:00 pm

~~*outlying areas may apply~~

~~Dunnellon Bus Schedule~~

To	Days	Pick Up	Return
Inverness	Mon, Wed & Fri	08:00 am	03:00 pm
Lecanto*	Mon, Wed & Fri	07:30 am 09:00 am	11:30 am 02:00 pm

~~*outlying areas may apply~~

~~Floral City Bus Schedule~~

To	Days	Pick Up	Return
Inverness*	Mon—Fri	07:30 am 09:00 am	11:30 am 02:15 pm
Lecanto*	Mon—Fri	07:30 am 09:00 am	11:30 am 02:00 pm

~~*outlying areas may apply~~

~~Hernando Bus Schedule~~

To	Days	Pick Up	Return
Inverness*	Mon—Fri	07:30 am 09:00 am	11:30 am 02:15 pm
Lecanto*	Mon—Fri	07:30 am 09:00 am	11:30 am 02:00 pm

~~*Some restrictions may apply in outlying areas. Please contact our office to confirm services available from your address.~~

~~Hernando Citrus Hills Area Bus Schedule~~

To	Days	Pick Up	Return
Inverness	Mon, Wed & Fri	08:45 am 12:45 pm	11:00 am 03:00 pm
Lecanto*	Mon—Fri	07:30 am 09:00 am	11:30 am 02:00 pm
CR, Hom	Mon—Fri	07:30 am 09:00 am	11:00 am 04:00 pm
Beverly Hills	Mon—Fri	07:30 am 09:00 am	11:45 am 02:15 pm

~~*outlying areas may apply~~

~~Homosassa Bus Schedule~~

To	Days	Pick Up	Return
Homosassa, Crystal River, Beverly Hills & Inverness	Mon—Fri	07:30 am 09:00 am	11:00 am 01:00 pm
Lecanto*	Mon—Fri	07:30 am 09:00 am	11:30 am 02:00 pm

~~*outlying areas may apply~~

~~Inverness Bus Schedule~~

To	Days	Pick Up	Return
Inverness	Mon—Fri	08:30 am 10:00 am 12:30 pm	11:00 am 01:30 pm 03:00 pm
Crystal River, Homosassa & Beverly Hills	Mon—Fri	07:30 am 09:00 am	11:00 am 01:00 pm
Lecanto*	Mon—Fri	07:30 am 09:00 am	11:30 am 02:00 pm

~~*outlying areas may apply~~

~~Lecanto Bus Schedule~~

To	Days	Pick Up	Return
Lecanto	Mon-Fri	07:30 am 09:00 am	11:30 am 02:00 am
Crystal River, Beverly Hills, Homosassa, & Inverness	Mon-Fri	07:30 am 09:00 am	11:00 am 02:00 pm

~~*outlying areas may apply~~

~~Ozello*/Red Level/Citronelle Bus Schedule~~

To	Days	Pick Up	Return
Inverness	Mon-Fri	08:30 am 10:00 am 12:30 pm	11:00 am 01:30 pm 03:00 pm
Crystal River, Homosassa & Beverly Hills	Mon-Fri	07:30 am 09:00 am	11:00 am 04:00 pm
Lecanto*	Mon-Fri	07:30 am 09:00 am	11:30 am 02:00 pm

~~*7:30 am trips are limited to work and medical 5/7/14~~

Currently, CCT has ten (10) administrative staff personnel and nineteen (19) bus drivers (including casuals). Under the existing fee structure, adults pay full price and children 12 and under ride free. The existing fee structure is \$5.00 and \$3.00 per one-way trip.

The operation revenues and operating expenses for 2016-2020 are depicted in Table 5: Revenues and Operating Expenses by Measure and Year Citrus County, Florida 2016-2020.



Citrus County Transit is a public transportation program available to everyone.

We provide door to door service. Reservations may be made up to 14 days, no later than two (2) business days, in advance. **Cost:** \$5 each way. \$1 transfer fee. Only one transfer allowed. Customers who meet certain criteria may be eligible for a reduced rate of \$3 each way with a \$1 transfer fee.

****7:30am trips are limited to work and medical**

***Based on Availability and service areas**

Tel: (352) 527-7630

Beverly Hills Bus Schedule

Outlying areas may apply

To	Days	Pick Up	Return
Beverly Hills	Mon – Fri	08:30 am 10:00 am 12:30 pm	11:00 am 01:30 pm 03:00 pm
Crystal River	Tues & Thurs	08:30 am 12:30 pm	11:00 am 03:00 pm
Inverness	Mon, Wed & Fri	08:30 am 12:30 pm	11:00 am 03:00 pm
Lecanto**	Mon – Fri	*07:30 am 09:00 am	11:45 am 02:15 pm

Crystal River Bus Schedule

Outlying areas may apply

To	Days	Pick Up	Return
Crystal River	Mon – Fri	08:30 am 10:00 am 12:30 pm	11:00 am 01:30 pm 03:00 pm
Homosassa, Inverness & Beverly Hills	Mon – Fri	*07:30 am 09:00 am	11:00 am 01:00 pm
Lecanto*	Mon – Fri	07:30 am 09:00 am	11:30 am 01:00 pm

Dunnellon Bus Schedule

Outlying areas may apply

To	Days	Pick Up	Return
Inverness	Mon, Wed & Fri	08:00 am	03:00 pm
Lecanto**	Mon, Wed & Fri	*07:30 am 09:00 am	11:45 am 02:15 pm

Floral City Bus Schedule

Outlying areas may apply

To	Days	Pick Up	Return
Inverness**	Mon - Fri	*07:30 am 09:00 am	11:30 am 02:15 pm
Lecanto**	Mon - Fri	*07:30 am 09:00 am	11:00 am 01:00 pm

Hernando Bus Schedule

Outlying areas may apply

To	Days	Pick Up	Return
Inverness	Mon, Wed & Fri	08:30 am 01:00 pm	11:00 am 03:00 pm
Lecanto**	Mon, Wed & Fri	*07:30 am 09:00 am	11:45 am 02:15 pm

Ozello*/Red Level/Citronelle Bus Schedule

Outlying areas may apply

To	Days	Pick Up	Return
Crystal River	Tues & Thurs	09:00 am	11:00 am 01:00 pm

Hernando Citrus Hills Area Bus Schedule

Outlying areas may apply

To	Days	Pick Up	Return
Inverness	Mon, Wed & Fri	08:45 am 12:45 pm	11:00 am 03:00 pm
Lecanto**	Mon – Fri	*07:30 am 09:00 am	11:30 am 02:00 pm
Crystal River, Homosassa	Mon – Fri	*07:30 am 09:00 am	11:00 am 01:00 pm
Beverly Hills	Mon – Fri	*07:30 am 09:00 am	11:45 am 02:15 pm

Homosassa Bus Schedule

Outlying areas may apply

To	Days	Pick Up	Return
Homosassa, Crystal River, Beverly Hills & Inverness	Mon – Fri	*07:30 am 09:00 am	11:00 am 01:00 pm
Lecanto**	Mon – Fri	*07:30 am 09:00 am	11:30 am 01:00 pm

Inverness Bus Schedule

Outlying areas may apply

To	Days	Pick Up	Return
Inverness	Mon – Fri	08:30 am 10:00 am 12:30 pm	11:00 am 01:30 pm 03:00 pm
To Inverness Walmart	Mon – Fri	09:00 am 11:45 am	11:00 am 02:15 pm
Crystal River, Homosassa & Beverly Hills	Mon – Fri	07:30 am 09:00 am	11:00 am 01:00 pm
Lecanto*	Mon – Fri	07:30 am 09:00 am	11:30 am 02:00 pm

Lecanto Bus Schedule

Outlying areas may apply

To	Days	Pick Up	Return
Lecanto	Mon - Fri	*07:30 am 09:00 am	11:30 am 02:00 pm
Crystal River, Beverly Hills, Homosassa, & Inverness	Mon - Fri	*07:30 am 09:00 am	11:00 am 01:00 pm