

Citrus County Transportation Disadvantaged Local Coordinating Board (LCB) Regular Meeting

Thursday, November 18, 2021, at 10:30 a.m.

APPROVED MINUTES

The Citrus County Transportation Disadvantaged Local Coordinating Board (LCB) held a public meeting on November 18, 2021, in-person at the Citrus County Transit building. The meeting was advertised in the Citrus Chronicle and the agenda was available on the MPO Website.

MEMBERS PRESENT:

Ruthie Davis Schlabach, Citrus County Commissioner, Chair
Beverly Isabelle, Daystar Life Center
Tracy Noyes, Florida Department of Transportation
David Douglas, Citrus County, Public Transit User
Elizabeth Watson, Persons with Disabilities Agency
Katie Lucas, Local Representative Medical Community
Stephen Brown, Citrus County Resident, Disabled
Ivonne Perez, Florida Agency for Healthcare Administration
William Burda, Citrus County Citizen Advocate
Cara Brunk, Florida Department of Elder Affairs
Walter “Bud” Osborn, Citrus County Veterans Services

MEMBERS ABSENT:

Christine Mestrovich, Career Source, Regional Workforce Development Board
Ginger West, Family Resource Center
Jeffrey Aboumrad, Florida Division of Vocational Rehabilitation
Deirdre Barrett-LaBelle, Local Alternate Children at Risk

OTHERS PRESENT:

Cayce Dagenhart, Transportation Planner II
Carlene Riecss, Transportation Planner III
Theresa Flick, Key Center
Joanne Granger, Citrus County Transit Director
Erin Kluis, Citrus County Grant Administration
Alene Denise Ray, Citizen
Mariselle Rodriguez, Citrus County Community Services

A. CALL TO ORDER

- Chair Davis- Schlabach called the meeting to order at 10:31 a.m.
- Notice of Meeting publication was read into the record.
- A quorum was declared.

B. APPROVAL/MODIFICATION OF AGENDA (LIMITED TO BOARD AND STAFF COMMENT)

Motion: A Motion to approve the agenda was made by Mr. Dave Douglas and seconded by Mr. Bud Osborn. The motion passed unanimously.

C. REVIEW OF MINUTES

Regular Meeting Minutes August 12, 2021

Motion: A motion to approve the draft minutes from August 12, 2021, was made by Mr. William Burda and seconded by Mr. Stephen Brown. The motion passed unanimously.

D. CORRESPONDENCE / INFORMATION ITEMS

1. Commission for the Transportation Disadvantaged (CTD) Business Meeting

Ms. Cayce Dagenhart explained that the agenda from the June 3, 2021, CTD business meeting and reviewed a few highlights from the meeting which included: Phase Down of COVID-19 Rescue Plan, The Innovation and Service Development (ISD) Grant, Legislative Budget Requests FY 2022-2023, and Upcoming Initiatives for the CTD in 2022.

2. Annual CTD Workshop Highlights

Ms. Dagenhart stated that the Florida Commission for the Transportation Disadvantaged (CTD) 2021 Annual Conference held in Daytona Beach Florida, October 24-27, 2021. The CTD conducts these annual workshops for Transportation Disadvantaged partners to provide information regarding any changes or developments in the TD program. Ms. Dagenhart provided highlights from several sessions she attended including: The Future of Transportation Session, The Future of the Coordinated Disadvantaged System Session, and Reimagining Community Transportation Session.

3. Key Training Center Update

Ms. Theresa Flick provided an update for the Key Training Center.

4. Quarterly Report – Joanne Granger

Ms. Joanne Granger provided the members with a synopsis of the Citrus Transit TD quarterly report.

Monthly Trips:

- July - 2,490
- Aug 1,439
- Sept 2,727

5. **CTC Letter from the MPO**

Ms. Dagenhart presented information about the renewal of the MOA between the CTD and Citrus Transit; explaining that the MPO is the designated planning agency for the Transportation Disadvantaged (TD) programs in both Hernando and Citrus County providing administrative support to the Community Transportation Coordinator (CTC), the Local Coordinating Board (LCB) and the Commission for the Transportation Disadvantaged (CTD).

Citrus County is the CTC for Citrus County's TD program. The current memorandum of agreement (MOA) for services between the CTD and Citrus County will expire on June 30, 2022, and a new 5-year contract is required under Rule 41-2 F.A.C.

The letter that was prepared requesting Citrus County to advise whether they are interested in continuing as the CTC so that we may ensure coordination of a new MOA in a timely manner was presented to the board.

E. **ACTION ITEMS**

1. **Annual Operations Report for Fiscal Year 2020-2021**

Each county is required to prepare and submit an Annual Operating Report to the Commission for the Transportation Disadvantaged (CTD) by September 15. This report includes information from the CTC, contractors and Coordinated Contractors regarding trips, mileage, vehicle, employees, revenue, and expenses. Once these reports are reviewed and approved by the CTD, an Annual Performance Report is prepared. This report is published to meet the statutory requirements outlined in Section 427-.13 (12), Florida Statutes to provide an overview of the program and a summary of trends statewide.

Motion: A motion to approve the Annual Operations Report (AOR) for FY 2020-2021 for submittal to the CTD was made by Mr. Burda and seconded by Mr. Douglas. The motion passed unanimously.

2. **Transportation Disadvantaged Service Plan - adjustment of the Bus Service Schedule to conform to the current bus schedule**

To keep the Transit Disadvantaged Service Plan up to date with the most current bus information, MPO Staff requests your approval of an updated transit schedule to replace the current schedule that is in the TDSP.

Motion: A motion to the transit schedule update to the TDSP was made by Mr. Douglas and seconded by Mr. Osborn. The motion passed unanimously.

3. **2022 Calendar Meeting Dates**

Staff reminded the members that the location for the 2022 meetings has changed to the Lecanto Government Building, 3600 Sovereign Path, Room 166, Lecanto, Florida at 10:30 a.m. Masks are not currently required for entrance to the building.

Staff asked the Board to approve the proposed 2022 LCB meeting dates which were:

- Thursday, February 10, 2022
- Thursday, May 12, 2022 for the annual workshop and regular meeting.
- Thursday, August 11, 2022

- Thursday, November 10, 2022

Motion: A motion was made to approve the 2022 meeting dates by Mr. Burda and seconded by Mr. Douglas. The motion passed unanimously.

F. RIDE THE LINE CHALLENGE

At the August 12, 2021, meeting Chair Davis-Schlabach challenged the board members to take a trip on the Bus to gain experience and a greater understanding of the Public Transportation service. Not many board members were able to do this. Ms. Davis Schlabach scheduled a ride right after the meeting and invited all board members to join her.

G. CITIZEN COMMENTS

The Chair opened the floor for general citizen comments. Ms. Alene Denise Ray commented to the Board that the Transit Disadvantaged program is a lifeline for her and that she is tremendously appreciative for it, and for all the board members who take the time to volunteer to be present and to help make the program successful. Ms. Ray stated that when the service was suspended due to COVID, she was unable to get to work, and unable to do other life sustaining activities. She expressed how essential this program is for people in the County and how much she appreciates living in a place where this is available.

H. ADJOURNMENT AND NEXT MEETING:

The Chair adjourned the meeting, noting that the next regular meeting of the LCB is scheduled for Thursday, February 10, 2022, at 10:30 a.m. at the Lecanto Government Building, 3600 Sovereign Path, Room 166, Lecanto, Florida