
HERNANDO/CITRUS METROPOLITAN PLANNING ORGANIZATION TECHNICAL ADVISORY COMMITTEE (TAC)

Meeting Minutes – March 23, 2022

The Hernando/Citrus Metropolitan Planning Organization (MPO) Technical Advisory Committee (TAC) held a regular meeting on Wednesday, March 23, 2022, at the Hernando County Building Division Training Room, 1661 Blaise Drive, Brooksville, FL. The meeting was advertised in the Hernando Sun Times and the Citrus Chronicle, and the agenda was available online at: www.hernandocountyus.com/hernandocitrusmpo.com.

MEMBERS PRESENT:

Walt Eastmond, Citrus County Engineering
Scott Herring, Hernando County Public Works
Joanne Granger, Citrus County Transit
Greg Rice, City of Inverness Community Development
Chris Mundell, Hernando County School District
Jannina Elkin, Hernando County Public Transportation, TheBus
Mike Sherman, Citrus County Growth Management

OTHERS IN ATTENDANCE:

Carlene Riecss, Transportation Planner III
Cayce Dagenhart, Transportation Planner II
Robert Esposito, Executive Director
Siaosi Fine, Florida Turnpike Enterprise
Suzanne Monk, FDOT Liaison

A. CALL TO ORDER

- Chairman Scott Herring called the meeting to order at 10:01 a.m.
- Introductions were made.
- Proofs of publication of the Notice of Public meeting were entered into the record by Ms. Riecss.
- A quorum was declared.

B. APPROVAL/MODIFICATION OF AGENDA

Motion: Mr. Walt Eastmond motioned to approve the agenda as presented. Ms. Jannina Elkin seconded the motion. The motion passed unanimously.

C. REVIEW/APPROVAL OF MINUTES – 2/23/21

Motion: Mr. Walt Eastmond made a motion to approve the minutes as presented. Mr. Greg Rice seconded, and the motion passed unanimously.

D. CORRESPONDENCE/INFORMATIONAL ITEMS

1. Media Release

Ms. Riecss introduced the new Hernando/Citrus MPO Executive Director Bob Esposito. Mr. Esposito invited the committee members to give him a call if they had any questions or concerns.

2. Lists of Priority Projects

On an annual basis, the MPO is required to update the List of Priority Projects (LOPPs) for submittal to the FDOT for programming consideration.

Attached are the current LOPPs which include Transportation Alternative Projects, and Major Improvement/Congestion Management Projects for review.

Discussion regarding potential project additions and/or ranking changes would be appropriate. No action is required.

Mr. Walt Eastmond requested consideration of 2 new projects on the major project list. He stated that Citrus County is anticipating new development in this area:

- Rock Crusher from CR 490 to SR 44 and
- Venable/Crystal Oaks from US 19 to SR 44.

E. ACTION ITEMS

1. FY 2022 – FY 2026 Transportation Improvement Planning Program Amendment

To facilitate the MPOs request to unencumber \$383,740 in funding from the FY 2021/2022 UPWP, an amendment to the associated Transportation Improvement Program (TIP) must also be reviewed by the TAC and approved by the MPO.

Tables 55 and 57 have been amended to reduce the funding by \$383,740 in FY 2022. Excerpt below, the full document has been posted to the MPO website.

It is recommended the TAC review the attached TIP amendment and recommend the MPO approve at their April 7, 2022, meeting.

Mr. Herring opened the item to the public. There was no public.

Motion: Mr. Walt Eastmond made a motion to recommend that the MPO Board approve the amendment to the FY 2022 – FY 2026 TIP as presented. Ms. Janinna Elkin seconded, and the motion carried unanimously.

2. FY 2021 – FY 2022 Unified Planning Work Program Amendment, and Amended Funding Agreement

At the MPO’s March 3, 2022, meeting, the Board authorized staff to submit a request to FDOT to unencumber funds from the FY 2021/2022 UPWP for use in year one of the new FY 2023/2024 UPWP. In order to facilitate the request, the FY 2021-2022 UPWP must be amended to remove the work products associated with the \$383,740 which were not completed in FY 2022.

The following tasks and associated funding are proposed to be removed from the current UPWP.

Task 2.1: Data Collection

- Traffic Counts for Hernando and Citrus County

Task 3.5: Transportation Improvement Program

- Develop a dynamic Geographic Information System (GIS) LRTP/TIP Interface for MPO maps

Task 3.6:

- Conduct a resiliency Study for the MPO area
- Conduct an Automated, Connected, Electric Shared (ACES) study for the MPO area

Task 5 – Public Participation

- Assist in the development of a GIS LRTP/TIP Interface for MPO Maps
- Engage the BPAC, TAC and CAC with transportation surveys, and transit specific surveys

The projects above will be proposed for inclusion into the FY 2023-2024 UPWP once the funding has been de-obligated. Tasks in the FY 2021-FY 2022 UPWP have been adjusted reflecting the amount of money being removed from each task.

It is recommended the TAC review and recommend MPO approval of the amendment to the FY 2021- FY 2022 Unified Planning Work Program (UPWP) reflecting the unencumbering of \$383,740 funding from year 2.

Mr. Herring asked for public comment. There was none.

Motion: Mr. Walt Eastmond made a motion to recommend the MPO Board to approve the amendment to the FY 2021 – FY 2022 UPWP and amended funding agreement as presented. Ms. Janinna Elkin seconded. The motion carried unanimously.

3. FY 2023 – FY 2024 Draft Unified Planning Work Program

Pursuant to the review requirements, a draft UPWP for FY 2023-FY 2024 was submitted to the FDOT on March 15, 2022. Review comments provided from FDOT, and FHWA/FTA, will be addressed and incorporated into the final document presented to the MPO in May, along with MPO input and public comments as appropriate.

A full version of the draft can be found on our website. Attached to the packet are the tasks and budget tables associated with the tasks, the full version of the draft can be found on our website, and we will have several full versions at the meetings for review. As required by the Federal Highway Administration (FHWA), the UPWP document is created every two years.

The UPWP budget defines the work tasks of the MPO's annual transportation planning effort with the proposed budget costs and funding sources. The total budget for FY 2023 from FHWA, CTD, and FTA funds allocated is \$865,745. The budget for FY 24 is estimated and will be amended upon receipt of apportionment notice amount. At the MPO's March 3, 2022, meeting, the Board authorized staff to request to unencumber funding from our current FY 2021/2022 UPWP (subject of a separate action on this agenda). Once the funding has been de-obligated, we will be able to incorporate it into FY 2023 of this UPWP. It is important to note the draft presented does not include any work associated with the unencumbered funding of \$383,740.

It is recommended the TAC review and provide comments on the draft UPWP for consideration by the MPO Board.

Motion: Ms. Janinna Elkin made a motion to recommend that the MPO Board approve the Draft FY 2023 – FY 2024 UPWP as presented. Ms. Joanne Granger seconded. The motion carried unanimously.

F. PUBLIC COMMENT

There was no public comment.

G. COMMITTEE/STAFF COMMENTS

H. ADJOURNMENT AND NEXT MEETING – the meeting was adjourned at 10:25 a.m.

The next regular meeting of the **TECHNICAL ADVISORY COMMITTEE (TAC)** will be tentatively held on **Wednesday, April 27, 2022, at 10:00 a.m. at the Lecanto Government Building 3600 W. Sovereign Path, Room 166 Lecanto, Florida 34461**

The meeting agenda and back-up materials are available online at:

www.hernandocounty.us/hernandocitrusmpo.