



**CITRUS COUNTY TRANSPORTATION DISADVANTAGED LOCAL
COORDINATING BOARD (LCB) AGENDA**

Thursday, November 10, 2022 at 10:30 a.m.

MEETING LOCATION:

Lecanto Government Building, 3600 W Sovereign Path, Room 166, Lecanto, FL

AGENDA

A CALL TO ORDER

1. Moment of Silence
2. Pledge of Allegiance
3. Introduction of Committee Members and Staff
4. Declaration of Quorum

B APPROVAL/MODIFICATION OF AGENDA (Limited to Board and Staff)

C REVIEW/APPROVAL OF MINUTES – 8/10/2022

D CORRESPONDENCE/INFORMATIONAL ITEMS

1. Membership Changes
2. Discuss Bylaws – Quorum issues
3. CTD Conference Update
4. Quarterly Progress Report – Joanne Granger
5. Proposed Calendar 2023
6. LCB Issue List
7. Key Training Center Update – Theresa Flick

E ACTION ITEMS

1. Certificates of Appreciation (Christine Mestrovich and William Burda)
2. Approval of the Annual Operating Report

F CITIZEN COMMENTS

G BOARD COMMENTS/MPO STAFF COMMENTS

H ADJOURNMENT AND NEXT MEETING – The next regular meeting of the Citrus County LCB will be held on Thursday, February 9, 2023, at 10:30 a.m. Lecanto Government Building, 3600 W Sovereign Path, Room 166, Lecanto, FL

The meeting agenda and back-up materials are available online at:

www.hernandocounty.us/hernandocitrusmpo.

C REVIEW OF MINUTES

The minutes from the Thursday, August 11, 2022 Meeting are attached for review and approval.

Attachment: Draft Minutes Thursday, August 11, 2022

Citrus County Transportation Disadvantaged Local Coordinating Board (LCB) Regular Meeting

Thursday, August 11, 2022

The Citrus County Transportation Disadvantaged Local Coordinating Board (LCB) held a public meeting on August 11, 2022, at the Lecanto Government Building 3600 W. Sovereign Path, Room 166, Lecanto, Florida 34461. The meeting was advertised in the Citrus Chronicle and the agenda was available on the MPO Website.

MEMBERS PRESENT:

Christine Mestrovich, Career Source, Regional Workforce Development Board
Tracy Noyes, Florida Department of Transportation
David Douglas, Citrus County, Public Transit User
Elizabeth Watson, Persons with Disabilities Agency
Ginger West, Family Resource Center
Deirdre Barrett-LaBelle, Children at Risk
Walter “Bud” Osborn, Citrus County Veterans Services
William Burda, Citrus County Citizen Advocate
Stephen Brown, Citrus County Resident, Disabled
Glorybee Perez, Florida Agency for Healthcare Administration

MEMBERS ABSENT:

Jeffrey Aboumrad, Florida Division of Vocational Rehabilitation
Katie Lucas, Local Representative Medical Community
Cara Brunk, Florida Department of Elder Affairs
Ruthie Davis Schlabach, Citrus BOCC

OTHERS PRESENT:

Carlene Riecse, Transportation Planner
Julia Scourtas, Financial Operations Assistant
Joanne Granger, Citrus County Transit Director

A. CALL TO ORDER

- Vice Chairman Douglas called the meeting to order at 10:30 a.m.
- Notice of Meeting publication was read into the record.
- A quorum was declared.

B. APPROVAL/MODIFICATION OF AGENDA (LIMITED TO BOARD AND STAFF COMMENT)

Motion: A motion to approve the agenda was made by Mr. Bud Osborne and seconded by Mr. William Burda. The motion passed unanimously.

C. REVIEW OF MINUTES

Meeting minutes from May 12, 2022, workshop meeting, and May 12, 2022, regular meeting were both approved.

Motion: A motion to approve the draft minutes from the May 12, 2022, workshop and May 12, 2022, regular meeting was made by Deirdre Barrett La-Belle and seconded by February 10, 2022, was made by Mr. David Douglas, and seconded by Ginger West. The motion passed unanimously.

D. CORRESPONDENCE / INFORMATION ITEMS

1. **Membership Update - Roster**
2. **Community Transportation Coordinator Quarterly Report – Joanne Granger**

Ms. Joanne Granger provided the members with a synopsis of the Citrus Transit TD quarterly report for the period April 1, 2022 – June 30, 2022.

3. **Issue List – Update**

Ms. Granger indicated that transit was proposing to take an income level update to the BOCC. She will update us at the next LCB meeting.

4. **Commission for the Transportation Disadvantaged – Annual Workshop**

E. ACTION ITEMS

1. **2023-2027 TRANSPORTATION DISADVANTAGED SERVICE PLAN (TDSP) TO INCLUDE GRIEVANCE PROCEDURES**

In accordance with Rule 41-2 F.A.C., the LCB must annually review and approve the new Transportation Disadvantaged Service Plan (TDSP) upon a new Memorandum of Agreement to provide services. Included in the TDSP are the grievance procedures. There was no public comment.

Motion: A motion to approve the new TDSP to include the grievance procedures was made by Ms. Ginger West and seconded by Ms. Deirdre Barrett-LaBelle. The motion passed unanimously.

2. Annual Expenditure Report (AER) for FY 2022

Motion: A motion to approve the AER was made by William Burda and seconded by Mr. Bud Osborne. The motion passed unanimously.

3. Public Participation Plan/Title VI/Limited English Proficiency Plan

Motion: A motion to recommend approval of the PPP/Title VI and English Proficiency plan to the MPO Board was made by William Burda and seconded by Mr. Stephen Brown. The motion passed unanimously.

F CITIZEN COMMENTS:

There were none.

G BOARD/STAFF COMMENTS:

There were none.

H ADJOURNMENT AND NEXT MEETING:

The meeting was adjourned at 11:16 a.m. The next regular meeting of the Citrus County Transportation Disadvantaged Local Coordinating Board (LCB) will be held on Thursday, November 10, 2022, at 10:30 a.m. at the Lecanto Government Building 3600 W. Sovereign Path, Room 166, Lecanto, Florida 34461

D CORRESPONDENCE/INFORMATION ITEMS

1. Membership Changes

Ms. Christine Mestrovich from Citrus Workforce retired on September 1, 2022, and Ms. Debbie Letterman's appointment is scheduled for approval by the MPO Board on November 3, 2022. Additionally, Mr. William Burda resigned his position effective September 1, 2022, and it has not been filled.

Attachments: Current Roster

2. LCB Bylaws

There are current 13 member positions filled and 5 vacancies. The bylaws require a physical presence of a minimum of 7 members to constitute a quorum. While this requirement would be a majority plus one based on the current roster, if member positions decline, quorums may be more difficult.

The bylaws are required to be updated annually. Staff is contemplating modifying the quorum requirement to be a majority plus one based on filled member positions.

This item is for discussion and staff will update the bylaws for the LCB's next meeting.

Attachments: NA

3. Update – Annual Commission for the Transportation Disadvantaged Conference

The annual Conference for the CTD was held this past August in Orlando. The CTD revised their Transportation Disadvantaged program presentation which is being provided to the members for guidance. Staff will update the Board with highlights from the conference

Attachments: Transportation Disadvantaged Program

4. CTC Quarterly Report – Joanne Granger

The CTC's quarterly report for the period from July 1, 2022-September 30, 2022, is provided for the LCB's information.

Attachments: Quarterly report

5. Meeting Calendar 2023

The attached meeting calendar is scheduled for approval by the MPO Board at their November 3, 2022, meeting. As proposed, LCB meetings will continue to be held at the Lecanto Government Building, 3600 W Sovereign Path, Room 166, Lecanto FL beginning at 10:30 am on February 9, May 11 (Annual Workshop/Regular Meeting), August 10 and November 9, 2023.

Attachments: 2023 Calendar

Hernando/Citrus Metropolitan Planning Organization

**CITRUS COUNTY TRANSPORTATION DISADVANTAGED
LOCAL COORDINATING BOARD (LCB)
2022**



POSITION	AGENCY AND CITIZEN REPRESENTATIVES	OFFICER/COMMITTEE APPOINTMENTS 2021	Term Expires
Elected Official Appointed by MPO	Ruthie Davis Schlabach	CHAIRMAN	Citrus BOCC/NA
Citrus County, Public Transit User	David Douglas	VICE CHAIRMAN	1/31/2024
Florida Division of Vocational Rehabilitation	Jeffrey Aboumrad		Agency/NA
Citrus County Resident with a Disability	Stephen C Brown		1/31/2024
Citrus County Resident, advocate	Vacant		
Regional Workforce Development Board	Debbie Letterman (pending MPO 11/3)		Agency/NA
Public Education Community	VACANT		
Private for-Profit Transportation	VACANT		
Citrus County, Resident, 60+ Years	VACANT		
Local Representative Medical Community	Katie Lucas (Susan K)		Agency/NA
Florida Department of Transportation	Tracy Noyes, Member Dave Newell, Alternate		Agency/NA
Persons with Disabilities Agency	Elizabeth Watson		Agency/NA
Citrus Family Resource Center	Ginger West		Agency/NA
Local Representative Children at Risk	Deirdre Barrett-LaBelle, Sandra Woodard, Alternate		Agency/NA
Florida Agency for Health Care Administration	Glorybee Perez Emilio Santiago, Alternate		Agency/NA
Citrus County Veterans Services	Walter "Bud" Osborn		3/18/2024
Florida Department of Elderly Affairs	Cara Lee Brunk		Agency/NA
Florida Department of Children & Family Services	VACANT		

County:	Citrus			
CTC:	Citrus County Transit			
Contact:	Joanne Granger			
Email:	Joanne.Granger@citrusbocc.com			
	2022			
Trips By Type of Service	Jul	Aug	Sep	Average
Deviated Fixed Route*	1,278	1,516	1,470	1,421
Ambulatory	1,766	2,231	1,620	1,872
Wheelchair	246	355	201	267
Total Trips By Type of Service	3,290	4,102	3,291	3,561
Passenger Trips By Purpose				
Education/Training/Daycare	33	129	95	86
Employment	287	412	332	344
Medical	712	788	494	665
Nutritional	610	798	571	660
Life-Sustaining/Other	370	459	329	386
Total Trips by Purpose	2,012	2,586	1,821	
Passenger Trips by Funding Source				
CTD-Commission for the Transportation Disadvantaged	1,590	2,079	1,473	1,714
CTD-VA Hospital (Tampa/Gainesville/ The Villages)	42	44	28	38
APD-Agency for Persons with Disabilities	0	0	0	0
DOEA-Department of Elderly Affairs-Veterans	0	0	0	0
DOEA-Department of Elderly Affairs-Congregate Dining	0	0	0	0
Other-Public	380	463	320	388
Total Trips By Funding Source	2,012	2,586	1,821	2,140

Note: September Holiday and Hurricane Ian (3-4 days less activity)



HERNANDO/CITRUS METROPOLITAN PLANNING ORGANIZATION

2023 BOARD / COMMITTEE MEETING SCHEDULE

Office:

1661 Blaise Drive
Brooksville, FL 34601
Phone (352) 754-4082

	HERNANDO/CITRUS METROPOLITAN PLANNING ORGANIZATION	HERNANDO/CITRUS TECHNICAL ADVISORY COMMITTEE	HERNANDO/CITRUS CITIZENS ADVISORY COMMITTEE	HERNANDO/CITRUS BICYCLE/PEDESTRIAN ADVISORY COMMITTEE	HERNANDO COUNTY TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD	CITRUS COUNTY TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD	METROPOLITAN PLANNING ORGANIZATION ADVISORY COUNCIL
TIME:	1:30 PM	10:00 AM	1:00 PM	3:00 PM	10:00 AM	10:30 AM	
JANUARY	5th (Thursday)	25th (Wednesday)	25th (Wednesday)	25th (Wednesday)			31st (Tuesday)
FEBRUARY	2nd (Thursday)	22nd (Wednesday)	22nd (Wednesday)	22nd (Wednesday)	8th (Wednesday)	9th (Thursday)	
MARCH	2nd (Thursday)	22nd (Wednesday)	22nd (Wednesday)	22nd (Wednesday)			
APRIL	6th (Thursday)	26th (Wednesday)	26th (Wednesday)	26th (Wednesday)			27th (Thursday)
MAY	4th (Thursday)	24th (Wednesday)	24th (Wednesday)	24th (Wednesday)	10th (Wednesday)	11th (Thursday)	
JUNE	1st (Thursday)	21st (Wednesday)	21st (Wednesday)	21st (Wednesday)			
JULY	6th (Thursday)	26th (Wednesday)	26th (Wednesday)	26th (Wednesday)			27th (Thursday)
AUGUST	3rd (Thursday)	23rd (Wednesday)	23rd (Wednesday)	23rd (Wednesday)	9th (Wednesday)	10th (Thursday)	
SEPTEMBER	7th (Thursday)	27th (Wednesday)	27th (Wednesday)	27th (Wednesday)			
OCTOBER	5th (Thursday)	25th (Wednesday)	25th (Wednesday)	25th (Wednesday)			26th (Thursday)
NOVEMBER	2nd (Thursday)	TBD	TBD	TBD	8th (Wednesday)	9th (Thursday)	
DECEMBER	7th (Thursday)	TBD	TBD	TBD			

2023 HERNANDO/CITRUS METROPOLITAN PLANNING ORGANIZATION (MPO) BOARD MEETING LOCATION: Lecanto Government Center, 3600 W Sovereign Path, Room 166, Lecanto

*HERNANDO/CITRUS MPO COMMITTEE MEETING LOCATION (TDLCB, TAC, CAC, BPAC): Hernando County Building Division Training Facility, 1661 Blaise Drive, Brooksville, FL

**HERNANDO/CITRUS MPO COMMITTEE MEETING LOCATION (LCB, TAC, CAC, BPAC): 3600 W. Sovereign Path, Room 166, Lecanto FL

METROPOLITAN PLANNING ORGANIZATION ADVISORY COUNCIL (MPOAC) MEETING LOCATION: TBD

6. Issue List

Below is a summary of the LCB’s issue list, and status of items identified. Additional items may be added at the direction of the LCB.

Citrus County Transportation Disadvantaged Local Coordinating Board - LCB				
Date	Issue	Staff	Status	Resolved
5/12/22	Identify clients with transportation needs but no internet access. Strategies to get the information out to them	Carlene/Joanne	Brochures and information to the Homeless organizations. They have us listed on their resource list. Partnering with training groups for the visually impaired to provide training. Community Service Brochures distributed at all events / speaking (including seniors). Speaking engagements. Ad running in the newspaper.	Ongoing
5/12/22	Comprehensive Operational Analysis – Update LCB upon completion	Carlene/Joanne	Notice to proceed for Phase II of the project was issued in September 2022. A presentation to the LCB will be scheduled in the spring.	Pending presentation to LCB
5/12/22	Areas where signage could be improved	Joanne	Put maps back up in the Libraries and added routes / stops / times next to the maps. Added signs where needed, especially in Beverly Hills.	Ongoing
5/12/22	Develop some type of criteria to gauge successes and failures	All	CTC was just awarded the Citrus County Chronicle “Best of the Best” for Transportation. (based on voting by the public) Increased ridership in June and July (which is an achievement because we are short drivers and are getting fully booked). Ridership Surveys going out Nov/Dec 2022 . Updated info on Find a Ride site	Developing ongoing list of criteria.

7. Key Training Center Update – Theresa Flick

E ACTION ITEMS

1. Certificates of Appreciation

Attached are the Certificates of Appreciation for Christine Mestrovich and William Burda for their service on the LCB Board.

Staff Recommendation: Approve Chairman's signature on the Certificates

Attachments: Certificates of Appreciation

2. Annual Operating Report (AOR) 2021-2022

Each Community Transportation Coordinator is required to prepare and submit an Annual Operating Report to the Commission for the Transportation Disadvantaged (CTD) by September 15. This report includes information from the CTC, contractors and Coordinated Contractors regarding trips, mileage, vehicle, employees, revenue, and expenses. Once these reports are reviewed and approved by the CTD, an Annual Performance Report is prepared. This report is published to meet the statutory requirements outlined in Section 427-.13 (12), Florida Statutes to provide an overview of the program and a summary of trends statewide.

The Citrus County Transportation Disadvantaged Community Transportation Coordinator submitted the AOR to the CTD before 9/15/2022. The report requires TDLCB approval.

Staff Recommendation: Approval of the AOR for Fiscal Year 2021/2022 and authorize the Chairman's signature thereon.

Attachments: Citrus County CTC - Annual Operating Report

CERTIFICATE

OF APPRECIATION

PROUDLY PRESENTED TO:

Christine Mestrovich

For your dedicated service on the
Citrus County Transportation Disadvantaged
Local Coordinating Board (LCB) . Thank you for your service and
best wishes for a happy, healthy, well-deserved retirement.

Ruthie Davis Schlabach, CHAIR OF LCB



November 11, 2022

DATE

CERTIFICATE

OF APPRECIATION

PROUDLY PRESENTED TO:

William Burda

For your dedicated service on the
Citrus County Transportation Disadvantaged
Local Coordinating Board (LCB) .

Ruthie Davis Schlabach, LCB Chairman



November 10, 2022

DATE



CTC Organization

County: Citrus

CTC Status: Approved

Fiscal Year: 7/1/2021 - 6/30/2022

CTD Status: Approved

Date Initiated: 9/7/2022

CTC Organization Name: Citrus County Transit
Address: 1300 S Lecanto Highway
City: Lecanto
State: FL
Zip Code: 34461

Organization Type: County
Network Type: Partial Brokerage

Operating Environment: Rural

Transportation Operators: No

Number of Transportation Operators: 0

Coordination Contractors: Yes

Number of Coordination Contractors: 1

Provide Out of County Trips: Yes

Local Coordinating Board (LCB) Chairperson: Ruthie Davis Schlabach

CTC Contact: Joanne Granger

CTC Contact Title: Director

CTC Contact Email: Joanne.Granger@citrusbocc.com

Phone: (352) 527-7634

CTC Certification

I, Joanne Granger, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): _____

LCB Certification

I, Ruthie Davis Schlabach, as the Local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(6), F.A.C. that the Local Coordinating Board has reviewed this report and the Planning Agency has received a copy.

LCB Chairperson (signature): _____



Organization – Coordination Contractor

County: Citrus

CTC Status: Approved

CTC Organization: Citrus County Transit

Fiscal Year: 7/1/2021 - 6/30/2022

Upload Date: 10/25/2022

Coordination Contractor Name: CCARC, Inc. dba Key Training Center
Address: 5933 W Gulf to Lake Hwy
City: Lecanto
State: FL
Zip Code: 34461
Organization Type: Private Non Profit
Operating Environment: Rural
Provide Out of County Trips: Yes
Who Do You Serve: Adults with disabilities and seniors
Contact Person: Theresa Flick
Contact Title: Director of Program Operations
Contact Email: pdkctc@keytrainingcenter.org
Phone: (352) 795-5541

Coordination Contractor Certification
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By submission of this form, I, Theresa Flick, as the authorized representative of CCARC, Inc. dba Key Training Center , hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): _____



**Transportation
Disadvantaged**

CTC Trips

County: Citrus

CTC Status: Approved

CTC Organization: Citrus County
Transit

Fiscal Year: 07/01/2021 - 06/30/2022

CTD Status: Approved

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Service Type One Way						
Fixed Route/Fixed Schedule						
Daily Pass Trips	0	N/A	0	0	N/A	0
Weekly Pass Trips	0	N/A	0	0	N/A	0
Monthly Pass Trips	0	N/A	0	0	N/A	0
Deviated Fixed Route Service	0	N/A	0	0	N/A	0
Complementary ADA Service	0	N/A	0	0	N/A	0
Paratransit						
Ambulatory	21,540	62,678	84,218	23,199	51,688	74,887
Non-Ambulatory	2,393	4,792	7,185	2,338	6,932	9,270
Stretcher	0	0	0	0	0	0
Transportation Network Companies	0	N/A	0	0	N/A	0
Taxi	0	N/A	0	0	N/A	0
School Board (School Bus)	0	N/A	0	0	N/A	0
Volunteers	0	N/A	0	0	N/A	0
Total Service Type	23,933	67,470	91,403	25,537	58,620	84,157
Contracted Transportation Operator						
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC)	0	N/A	0	0	N/A	0
Total Contracted Transportation Operator Trips	0	0	0	0	0	0
Revenue Source One Way						
Agency for Health Care Administration (AHCA)	0	0	0	0	0	0
Agency for Persons with Disabilities (APD)	0	45,879	45,879	0	39,275	39,275
Comm for the Transportation Disadvantaged (CTD)	19,113	N/A	19,113	18,932	N/A	18,932
Dept of Economic Opportunity (DEO)	0	0	0	0	0	0
Dept of Children and Families (DCF)	0	0	0	0	0	0
Dept of Education (DOE)	0	0	0	0	0	0
Dept of Elder Affairs (DOEA)	0	0	0	0	0	0
Dept of Health (DOH)	0	0	0	0	0	0
Dept of Juvenile Justice (DJJ)	0	0	0	0	0	0
Dept of Transportation (DOT)	4,185	20,816	25,001	5,919	18,173	24,092
Local Government	447	673	1,120	686	879	1,565
Local Non-Government	153	102	255	0	293	293
Other Federal & State Programs	35	0	35	0	0	0
Total Revenue Source	23,933	67,470	91,403	25,537	58,620	84,157



**Transportation
Disadvantaged**

CTC Trips (cont'd)

County: Citrus

CTC Status: Approved

CTC Organization: Citrus County
Transit

Fiscal Year: 07/01/2021 - 06/30/2022

CTD Status: Approved

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Passenger Type One Way						
Older Adults	8,968	0	8,968	7,306	0	7,306
Children At Risk	134	0	134	69	0	69
Persons With Disabilities	8,427	67,470	75,897	3,864	58,620	62,484
Low Income	4,397	0	4,397	5,674	0	5,674
Other	2,007	0	2,007	8,624	0	8,624
Total Passenger Type	23,933	67,470	91,403	25,537	58,620	84,157
Trip Purpose One Way						
Medical	5,274	33,735	39,009	6,249	29,310	35,559
Employment	4,620	14,844	19,464	6,513	586	7,099
Education/Training/Daycare	1,293	16,867	18,160	1,169	28,138	29,307
Nutritional	7,036	0	7,036	4,549	0	4,549
Life-Sustaining/Other	5,710	2,024	7,734	7,057	586	7,643
Total Trip Purpose	23,933	67,470	91,403	25,537	58,620	84,157
Unduplicated Passenger Head Count (UDPHC)						
UDPHC	728	189	917	934	174	1,108
Total UDPHC	728	189	917	934	174	1,108
Unmet & No Shows						
Unmet Trip Requests	120	N/A	120	127	N/A	127
No Shows	840	N/A	840	889	N/A	889
Customer Feedback						
Complaints	29	N/A	29	9	N/A	9
Commendations	25	N/A	25	8	N/A	8



**Transportation
Disadvantaged**

Coordination Contractor Trips

County: Citrus

CTC Status: Approved

CTC Organization: Citrus County
Transit

Fiscal Year: 07/01/2021 - 06/30/2022

Upload Date: 10/25/2022

Coordination Contractor: CCARC, Inc. dba
Key Training Center

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Service Type One Way		
Fixed Route/Fixed Schedule		
Daily Pass Trips	N/A	N/A
Weekly Pass Trips	N/A	N/A
Monthly Pass Trips	N/A	N/A
Deviated Fixed Route Service	N/A	N/A
Complementary ADA Service	N/A	N/A
Paratransit		
Ambulatory	62,678	0
Non-Ambulatory	4,792	0
Stretcher	0	0
Transportation Network Companies	N/A	N/A
Taxi	N/A	N/A
School Board (School Bus)	N/A	N/A
Volunteers	N/A	N/A
Total Service Type	67,470	0
Contracted Transportation Operator		
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC)	N/A	N/A
Total Contracted Transportation Operator Trips	0	0
Revenue Source One Way		
Agency for Health Care Administration (AHCA)	0	0
Agency for Persons with Disabilities (APD)	45,879	0
Comm for the Transportation Disadvantaged (CTD)	N/A	N/A
Dept of Economic Opportunity (DEO)	0	0
Dept of Children and Families (DCF)	0	0
Dept of Education (DOE)	0	0
Dept of Elder Affairs (DOEA)	0	0
Dept of Health (DOH)	0	0
Dept of Juvenile Justice (DJJ)	0	0
Dept of Transportation (DOT)	20,816	0
Local Government	673	0
Local Non-Government	102	0
Other Federal & State Programs	0	0
Total Revenue Source	67,470	0



**Transportation
Disadvantaged**

Coordination Contractor Trips (cont'd)

County: Citrus

CTC Status: Approved

CTC Organization: Citrus County
Transit

Fiscal Year: 07/01/2021 - 06/30/2022

Upload Date: 10/25/2022

Coordination Contractor: CCARC, Inc. dba
Key Training Center

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Passenger Type One Way		
Older Adults	0	0
Children At Risk	0	0
Persons With Disabilities	67,470	0
Low Income	0	0
Other	0	0
Total Passenger Type	67,470	0
Trip Purpose One Way		
Medical	33,735	0
Employment	14,844	0
Education/Training/Daycare	16,867	0
Nutritional	0	0
Life-Sustaining/Other	2,024	0
Total Trip Purpose	67,470	0
Unduplicated Passenger Head Count (UDPHC)		
UDPHC	189	0
Total UDPHC	189	0
Unmet & No Shows		
Unmet Trip Requests	N/A	N/A
No Shows	N/A	N/A
Customer Feedback		
Complaints	N/A	N/A
Commendations	N/A	N/A



**Transportation
Disadvantaged**

CTC Vehicles & Drivers

County: Citrus

CTC Status: Approved

CTC Organization: Citrus County
Transit

Fiscal Year: 07/01/2021 - 06/30/2022

CTD Status: Approved

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Vehicle Miles						
Deviated Fixed Route Miles	0	N/A	0	0	N/A	0
Complementary ADA Service Miles	0	N/A	0	0	N/A	0
Paratransit Miles	329,642	196,665	526,307	331,568	192,082	523,650
Transportation Network Companies (TNC) Miles	0	N/A	0	0	N/A	0
Taxi Miles	0	N/A	0	0	N/A	0
School Board (School Bus) Miles	0	N/A	0	0	N/A	0
Volunteers Miles	0	N/A	0	0	N/A	0
Total Vehicle Miles	329,642	196,665	526,307	331,568	192,082	523,650
Roadcalls & Accidents						
Roadcalls	5	1	6	3	5	8
Chargeable Accidents	0	0	0	1	0	1
Vehicle Inventory						
Total Number of Vehicles	18	40	58	29	42	71
Number of Wheelchair Accessible Vehicles	18	14	32	29	0	29
Drivers						
Number of Full Time & Part Time Drivers	16	30	46	24	30	54
Number of Volunteer Drivers	0	0	0	0	0	0



**Transportation
Disadvantaged**

Coordination Contractor Vehicles & Drivers

County: Citrus

CTC Status: Approved

CTC Organization: Citrus County
Transit

Fiscal Year: 07/01/2021 - 06/30/2022

Upload Date: 10/25/2022

Coordination Contractor: CCARC, Inc. dba
Key Training Center

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Vehicle Miles		
Deviated Fixed Route Miles	N/A	N/A
Complementary ADA Service Miles	N/A	N/A
Paratransit Miles	196,665	0
Transportation Network Companies (TNC) Miles	N/A	N/A
Taxi Miles	N/A	N/A
School Board (School Bus) Miles	N/A	N/A
Volunteers Miles	N/A	N/A
Total Vehicle Miles	196,665	0
Roadcalls & Accidents		
Roadcalls	1	0
Chargeable Accidents	0	0
Vehicle Inventory		
Total Number of Vehicles	40	0
Number of Wheelchair Accessible Vehicles	14	0
Drivers		
Number of Full Time & Part Time Drivers	30	0
Number of Volunteer Drivers	0	0



**Transportation
Disadvantaged**

CTC Revenue Sources

County: Citrus

CTC Status: Approved

CTC Organization: Citrus County
Transit

Fiscal Year: 07/01/2021 - 06/30/2022

CTD Status: Approved

Revenue Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Agency for Health Care Administration (AHCA)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Agency for Persons with Disabilities (APD)	\$ 0	\$ 364,107	\$ 364,107	\$ 0	\$ 328,319	\$ 328,319
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Education (DOE)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Health (DOH)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commission for the Transportation Disadvantaged (CTD)						
Non-Sponsored Trip Program	\$ 428,229	N/A	\$ 428,229	\$ 423,154	N/A	\$ 423,154
Non-Sponsored Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Rural Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
TD Other	\$ 0	N/A	\$ 0	\$ 26,243	N/A	\$ 26,243
Department of Transportation (DOT)						
49 USC 5307	\$ 790,622	\$ 0	\$ 790,622	\$ 636,388	\$ 0	\$ 636,388
49 USC 5310	\$ 0	\$ 166,403	\$ 166,403	\$ 229,700	\$ 155,438	\$ 385,138
49 USC 5311	\$ 381,145	\$ 0	\$ 381,145	\$ 477,343	\$ 0	\$ 477,343
49 USC 5311 (f)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Block Grant	\$ 7,592	\$ 0	\$ 7,592	\$ 0	\$ 0	\$ 0
Service Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commuter Assistance Program	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other DOT	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Local Government						
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
County Cash	\$ 94,910	\$ 6,120	\$ 101,030	\$ 170,045	\$ 7,488	\$ 177,533
County In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Local Non Government						
Farebox	\$ 32,380	\$ 0	\$ 32,380	\$ 0	\$ 0	\$ 0
Donations/Contributions	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
In-Kind Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Non-Government	\$ 0	\$ 1,343	\$ 1,343	\$ 0	\$ 2,309	\$ 2,309
Other Federal & State Programs						
Other Federal Programs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other State Programs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Revenue Sources	\$ 1,734,878	\$ 537,973	\$ 2,272,851	\$ 1,962,873	\$ 493,554	\$ 2,456,427



**Transportation
Disadvantaged**

Coordination Contractor Revenue Sources

County: Citrus

CTC Status: Approved

CTC Organization: Citrus County
Transit

Fiscal Year: 07/01/2021 - 06/30/2022

Upload Date: 10/25/2022

Coordination Contractor: CCARC, Inc. dba
Key Training Center

Revenue Sources	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Revenue Sources		
Agency for Health Care Administration (AHCA)	\$ 0	\$ 0
Agency for Persons with Disabilities (APD)	\$ 364,107	\$ 0
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0
Dept of Education (DOE)	\$ 0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 0	\$ 0
Dept of Health (DOH)	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0
Commission for the Transportation Disadvantaged (CTD)		
Non-Sponsored Trip Program	N/A	N/A
Non-Sponsored Capital Equipment	N/A	N/A
Rural Capital Equipment	N/A	N/A
TD Other	N/A	N/A
Department of Transportation (DOT)		
49 USC 5307	\$ 0	\$ 0
49 USC 5310	\$ 166,403	\$ 0
49 USC 5311	\$ 0	\$ 0
49 USC 5311 (f)	\$ 0	\$ 0
Block Grant	\$ 0	\$ 0
Service Development	\$ 0	\$ 0
Commuter Assistance Program	\$ 0	\$ 0
Other DOT	\$ 0	\$ 0
Local Government		
School Board (School Bus)	N/A	N/A
County Cash	\$ 6,120	\$ 0
County In-Kind	\$ 0	\$ 0
City Cash	\$ 0	\$ 0
City In-Kind	\$ 0	\$ 0
Other Cash	\$ 0	\$ 0
Other In-Kind	\$ 0	\$ 0
Local Non Government		
Farebox	\$ 0	\$ 0
Donations/Contributions	\$ 0	\$ 0
In-Kind Services	\$ 0	\$ 0
Other Non-Government	\$ 1,343	\$ 0
Other Federal & State Programs		
Other Federal Programs	\$ 0	\$ 0
Other State Programs	\$ 0	\$ 0
Total Revenue Sources	\$ 537,973	\$ 0



**Transportation
Disadvantaged**

CTC Expense Sources

County: Citrus

CTC Status: Approved

CTC Organization: Citrus County
Transit

Fiscal Year: 07/01/2021 - 06/30/2022

CTD Status: Approved

Expense Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Labor	\$ 721,368	\$ 158,116	\$ 879,484	\$ 909,021	\$ 152,002	\$ 1,061,023
Fringe Benefits	\$ 297,515	\$ 21,463	\$ 318,978	\$ 359,260	\$ 0	\$ 359,260
Services	\$ 110,409	\$ 64,965	\$ 175,374	\$ 105,312	\$ 20,161	\$ 125,473
Materials & Supplies Consumed	\$ 266,810	\$ 192,481	\$ 459,291	\$ 264,265	\$ 54,873	\$ 319,138
Utilities	\$ 16,485	\$ 20,613	\$ 37,098	\$ 16,871	\$ 131,224	\$ 148,095
Casualty & Liability	\$ 12,463	\$ 95,989	\$ 108,452	\$ 8,359	\$ 20,193	\$ 28,552
Taxes	\$ 0	\$ 0	\$ 0	\$ 0	\$ 141,293	\$ 141,293
Miscellaneous	\$ 26,396	\$ 1,421	\$ 27,817	\$ 29,117	\$ 1,129	\$ 30,246
Interest	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Leases & Rentals	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Capital Purchases	\$ 283,432	\$ 11,156	\$ 294,588	\$ 270,668	\$ 7,907	\$ 278,575
Contributed Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Allocated Indirect Expenses	\$ 0	\$ 67,763	\$ 67,763	\$ 0	\$ 64,352	\$ 64,352
Purchased Transportation Services						
Bus Pass	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Transportation Network Companies (TNC)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Taxi	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Contracted Operator	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Total Expense Sources	\$ 1,734,878	\$ 633,967	\$ 2,368,845	\$ 1,962,873	\$ 593,134	\$ 2,556,007



Coordination Contractor Expense Sources

County: Citrus

CTC Status: Approved

CTC Organization: Citrus County Transit

Fiscal Year: 07/01/2021 - 06/30/2022

Upload Date: 10/25/2022

Coordination Contractor: CCARC, Inc. dba Key Training Center

Expense Sources	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Labor	\$ 158,116	\$ 0
Fringe Benefits	\$ 21,463	\$ 0
Services	\$ 64,965	\$ 0
Materials & Supplies Consumed	\$ 192,481	\$ 0
Utilities	\$ 20,613	\$ 0
Casualty & Liability	\$ 95,989	\$ 0
Taxes	\$ 0	\$ 0
Miscellaneous	\$ 1,421	\$ 0
Interest	\$ 0	\$ 0
Leases & Rentals	\$ 0	\$ 0
Capital Purchases	\$ 11,156	\$ 0
Contributed Services	\$ 0	\$ 0
Allocated Indirect Expenses	\$ 67,763	\$ 0
Purchased Transportation Services		
Bus Pass	N/A	N/A
School Board (School Bus)	N/A	N/A
Transportation Network Companies (TNC)	N/A	N/A
Taxi	N/A	N/A
Contracted Operator	N/A	N/A
Total Expense Sources	\$ 633,967	\$ 0

County: Citrus
 CTC: Citrus County Transit
 Contact: Joanne Granger
 1300 S Lecanto Highway
 Lecanto, FL 34461
 352-527-7634

Email: Joanne.Granger@citrusbocc.com

Demographics	Number
Total County Population	0
Unduplicated Head Count	917



Trips By Type of Service	2020	2021	2022	Vehicle Data	2020	2021	2022
Fixed Route (FR)	0	0	0	Vehicle Miles	490,345	523,650	526,307
Deviated FR	0	0	0	Roadcalls	12	8	6
Complementary ADA	0	0	0	Accidents	0	1	0
Paratransit	87,779	84,157	91,403	Vehicles	64	71	58
TNC	0	0	0	Drivers	47	54	46
Taxi	0	0	0				
School Board (School Bus)	0	0	0				
Volunteers	0	0	0				
TOTAL TRIPS	87,779	84,157	91,403				

Passenger Trips By Trip Purpose	2020	2021	2022
Medical	17,495	35,559	39,009
Employment	8,866	7,099	19,464
Ed/Train/DayCare	40,541	29,307	18,160
Nutritional	12,277	4,549	7,036
Life-Sustaining/Other	8,600	7,643	7,734
TOTAL TRIPS	87,779	84,157	91,403

Financial and General Data	2020	2021	2022
Expenses	\$1,831,851	\$2,556,007	\$2,368,845
Revenues	\$1,665,025	\$2,456,427	\$2,272,851
Commendations	3	8	25
Complaints	10	9	29
Passenger No-Shows	566	889	840
Unmet Trip Requests	115	127	120

Passenger Trips By Revenue Source	2020	2021	2022
CTD	20,162	18,932	19,113
AHCA	0	0	0
APD	53,888	39,275	45,879
DOEA	0	0	0
DOE	0	0	0
Other	13,729	25,950	26,411
TOTAL TRIPS	87,779	84,157	91,403

Performance Measures	2020	2021	2022
Accidents per 100,000 Miles	0	0.19	0
Miles between Roadcalls	40,862	65,456	87,718
Avg. Trips per Passenger	97.21	75.95	99.68
Cost per Trip	\$20.87	\$30.37	\$25.92
Cost per Paratransit Trip	\$20.87	\$30.37	\$25.92
Cost per Total Mile	\$3.74	\$4.88	\$4.50
Cost per Paratransit Mile	\$3.74	\$4.88	\$4.50

Trips by Provider Type	2020	2021	2022
CTC	22,611	25,537	23,933
Transportation Operator	0	0	0
Coordination Contractor	65,168	58,620	67,470
TOTAL TRIPS	87,779	84,157	91,403