



Hernando/Citrus

Metropolitan Planning Organization

City of Brooksville, Council Chambers
201 Howell Avenue, Brooksville, FL 34601

Regular Meeting

Agenda

Thursday, December 15, 2022 - 1:30P.M.

PUBLIC PARTICIPATION IS SOLICITED WITHOUT REGARD TO RACE, COLOR, NATIONAL ORIGIN, AGE, SEX, RELIGION, DISABILITY, OR FAMILY STATUS. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS WITH DISABILITIES NEEDING A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE ADA COORDINATOR AT 352-540-3810 NO LATER THAN 48 HOURS IN ADVANCE OF THE MEETING. PERSONS WHO ARE HEARING IMPAIRED, CONTACT FLORIDA RELAY AT 1-800-676-3777.

IF A PERSON DECIDES TO APPEAL ANY QUASI-JUDICIAL DECISION MADE BY THE HERNANDO/CITRUS METROPOLITAN PLANNING ORGANIZATION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH HEARING OR MEETING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDING, AND THAT, FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

PLEASE NOTE THAT ONLY PUBLIC HEARING ITEMS WILL BE HEARD AT THEIR SCHEDULED TIMES. ALL OTHER ITEM TIMES NOTED ON THE AGENDA ARE ESTIMATED AND MAY BE HEARD EARLIER OR LATER THAN SCHEDULED.

A. CALL TO ORDER

1. Invocation
2. Pledge of Allegiance
3. MPO Board & Staff Introductions
4. Please Silence Electronic Devices
5. Enter Proof of Publication into the Record

B. APPROVAL/MODIFICATION OF AGENDA (Limited to Board and Staff)

C. PRESENTATIONS/INFORMATIONAL ITEMS

1. Florida Department of Transportation Presentation - Tentative Five-Year Work Program FY 2024-FY 2028

2. Presentation by the Florida Turnpike Enterprise (FTE) - Tentative Five-Year Work Program FY 2024 - FY 2028
3. MPO Board Meeting Summary - November 3, 2022
4. MPO Quarterly Financial Report

D. MPO COMMITTEE APPOINTMENTS

1. Bicycle/Pedestrian Advisory Committee (BPAC) Member Appointments
2. Citizens Advisory Committee (CAC) Member Appointments
3. Hernando County Transportation Disadvantaged Local Coordinating Board (TDLCB) Appointment

E. PUBLIC HEARINGS

1. MPO Title VI and Limited English Proficiency Plans for Approval
2. MPO - Public Participation Plan (PPP) Adoption

F. CITIZEN COMMENTS

G. MPO DIRECTOR COMMENTS

H. BOARD COMMENTS

I. ADJOURNMENT

UPCOMING MEETING:

The next regular meeting of the Metropolitan Planning Organization is tentatively scheduled for Thursday, January 5, 2023, beginning at 1:30 pm, in the Lecanto Government Center, 3600 W. Sovereign Path, Room 166, Lecanto, Florida.

The meeting agenda and back-up material are available online at www.hernandocitrusmpo.us.



Metropolitan Planning Organization

AGENDA ITEM

Meeting: 12/15/2022
Department: MPO
Prepared By: criecss@co.hernando.fl.us
Initiator: Robert Esposito
DOC ID: 11385
Legal Request Number:
Bid/Contract Number:

TITLE

Florida Department of Transportation Presentation - Tentative Five-Year Work Program FY 2024-FY 2028

BRIEF OVERVIEW

The Florida Department of Transportation (FDOT) District 7 will be presenting their tentative five-year work program for FY 2024-2028 to the MPO Board.

The Tentative Work Program includes planning activities, preliminary engineering, right of way acquisition, construction, and public transportation projects within the Hernando/Citrus MPO Planning area.

FINANCIAL IMPACT

N/A

LEGAL NOTE

This item is a presentation.

RECOMMENDATION

No formal MPO Board action is required.

FIVE-YEAR WORK PROGRAM

FISCAL YEAR 2024 TO FISCAL YEAR 2028

TENTATIVE





FDOT’s work program is a **five-year plan that includes:**

- public transit, seaport, airport and rail projects
- transportation planning, intelligent transportation, highway design, right of way acquisition and construction activities



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FDOT's work program is a **five-year plan** that includes:

- public transit, seaport, airport and rail projects
- transportation planning, intelligent transportation, highway design, right of way acquisition and construction activities
- Every year on **June 30**, the current year of the work program ends.
- On **July 1**, Year 2 moves up to become the new current year.



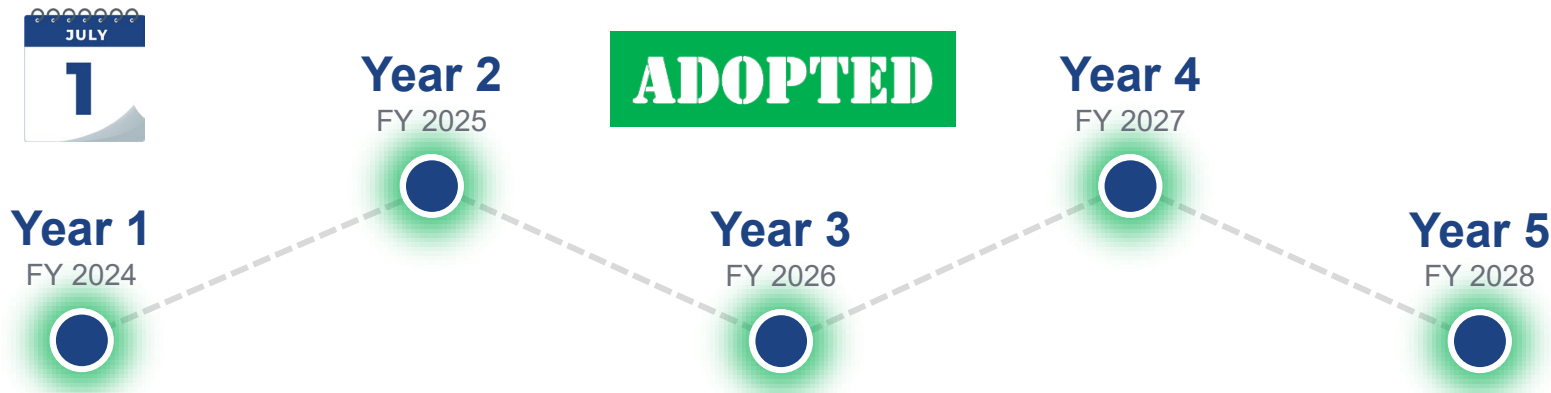
- Every year on **June 30**, the current year of the work program ends.
- On **July 1**, Year 2 moves up to become the new current year.
- At this time, a new **fifth year** is added to the program and funding is allocated to the next phase of projects programmed in the four prior years.
- New projects are added into the new fifth year based on **Florida Transportation Plan Goals, statewide programs, and local priorities**.



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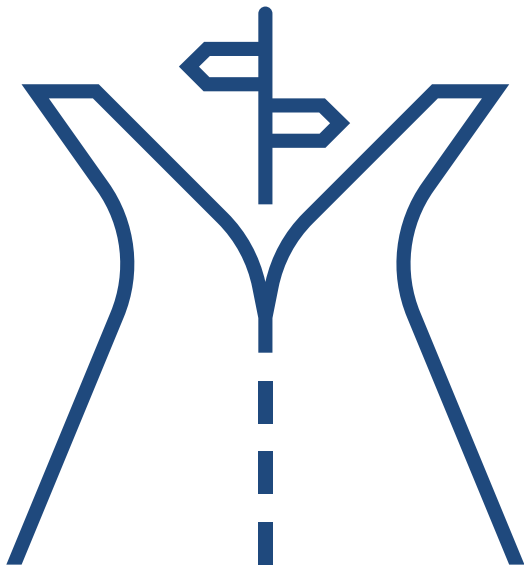


- *This is where we are currently in the process.*
- This presentation will outline changes to the first five years of the work program and new projects in the new fifth year.
- The **proposed work program** is submitted to the Florida Legislature early next year for review and then to the Governor for review and signature.



- After the **Governor** signs the work program, the first year is included in the state budget and the work program is considered **Adopted**.

PROGRAMMING STRATEGY



1 Preserve Existing Program

2 Fund Next Phases of Projects

3 Add New Projects



PROGRAMMING STRATEGY

1 MPO Priorities

2 Regional Priorities

3 FDOT/SIS Priorities

Sun Coast Transportation Planning Agency
2021 TRIP PRIORITY PROJECT LIST
Transportation Regional Councils' Project List
 ADOPTED BY THE SCTPA BOARD
 APRIL 23, 2021

2021 Rank	Project	Description	Agency	TRIP Request	Total Cost	Notes
1	I-275 (SR 9) I-275/SR 60 INTERCHANGE	New Interchange	FDOT	\$5,000,000	\$291.67m	ROW
2	I-275/28 SR FM S OF SR 60 TO S OF LOIS, SR 60 FMS OF I-275 TO SR 582	Interstate Modification Section 4	FDOT	\$5,000,000	\$1,274.12m	CSY
3	SR 686 FROM W OF I-275 TO W OF 9TH ST N	New Road - Rosewell Connector	Pinellas	\$1,500,000	\$99.2m	Need application for PE phase
4	LITTLE RD ATMS SYSTEM EXPANSION (TRINITY BLVD TO SR 54)	Design	Pinellas	\$50,000	\$300k	
5	TRINITY BLVD. ATMS SYSTEM EXPANSION (LITTLE RD. TO SR 54)	Design	Pinellas	\$50,000	\$300k	

Sun Coast Transportation Planning Alliance
2021 Regional Multi-Use Trails Priority Projects
 Approved by the SCTPA on June 25, 2021 - Draft Update for 2021

2021 Ranking	Trail	Jurisdiction	Regional/State Corridor	Project	2021 Ranking	2021 Request	Total Cost
1	Duke Energy Trail	Pinellas	Gulf Coast Trail	From the southern terminus of the Pinellas Trail at John Chestnut Dr. Park, extending south along the Duke Energy transmission line to end at Weedon Island. Sun Trail program has funded \$100,000 for portion from Enterprise Road to John Chestnut Park.	12.5		\$120k
2	South Tampa Greenway	Hillsborough	SUN Trail Network	Connection from Gandy Bridge (west of Friendship Trail bridge) to Bayshore Boulevard Linear park. Connection 1: From Bridge St. at Spauld Ave east to Manhattan Ave. Trail along Spauld Ave. ROW 75 miles. Connection 2: From Manhattan Ave. and Interbay Blvd. west to Florio Island Park along Manatee Ave. Spore Base north boundary (Pinellas Island Park) - 3.2 mile Connection 3: From Manhattan Ave. and Interbay Blvd. east to Bayshore Blvd. along Interbay Blvd. and through existing Duke Energy trail along Manatee Ave. - 1.8 mile Connection 4: From Interbay Park at MacDill Ave west to Bayshore Blvd. along the north boundary of Manatee Ave. - 1.4 mile	11.5	1,800,000	\$1.8M million Total Cost: \$2.3 million
3	Tampa Bayport Canal Trail	Hillsborough	PETS Opportunity Map	A 20-mile trail southeast from Homesteads Park ending at 34th St. on the banks of the Bayport Canal per agreement with the southern Florida Water Management District. Using existing southern Florida Water Management District. Using existing paths in Tampa Forest and the Florida State Fair grounds areas as trailheads, the corridor expands future access to SR 580 to the Old Fort King and Webb/Donner State Trail.	11	None pending completion of POAE	\$4.5 million \$279K PE Total Cost: \$22.5M

Project Pages in this Presentation will show:

- New projects added
- Newly funded project phases
- Deferred projects
- Projects of interest



If a previously programmed project is NOT mentioned, there have been no changes.

*A complete list and map of ALL projects within the District Seven 5-Year Work Program can be found at our D7 Work Program website:
www.fdot.gov/wp/h/district7*

 Hernando-Citrus MPO Priority

US 301 from Pasco County Line to Cortez Blvd

- Add Lanes & Reconstruct
- CST added to FY 25

 Hernando-Citrus MPO Priority

US 41 from SR 44 to N of SR 200

- Add Lanes & Reconstruct
- PE added to FY 25

 Hernando-Citrus MPO Priority

US 41 from S of Withla Trail Br to N of N Sportsman Pt

- Add Lanes & Reconstruct
- ROW added to FY 24, CST deferred to FY 26

 Hernando-Citrus MPO Priority

US 41 from N of Sportsman Point to E of Arlington St

- Add Lanes & Reconstruct
- CST added to FY 28

 Hernando-Citrus MPO Priority

US 41 from E of Arlington St to E Louisiana Ln

- Add Lanes & Reconstruct
- PE added to FY 25, ROW added to FY 27

 Hernando-Citrus MPO Priority

Forest Ridge Blvd from W Lake Beverly Dr to W Colbert Ct

- Sidewalk
- PE added to FY 24, CST added to FY 26 (SRTS)

 Hernando-Citrus MPO Priority

Withlacoochee Trail Phase 2, from Hernando County Line to Marion County Line

- Bike Path/Trail
- CST added to FY 24 (TA)

Citrus County Sidewalk Gaps

- Sidewalk
- CST added to FY 27 (CAR)

Hernando County Sidewalk Gaps

- Sidewalk
- PE added to FY 27 & FY 28 (CAR)

Anderson Snow Rd at Corporate Blvd

- Intersection Improvement
- CST added to FY 24 (SCOP)

Crystal Rivers NWP HQ Bypass Rd

- New Roadway
- PE added to FY 24, CST added to FY 25 (FLAP)

Culbreath Rd from Powell Rd S to Hernando/Pasco County Line

- CST added to FY 25 (SCOP)

US 41 from County Line Rd to S of Powell Rd

- PE added to FY 24, CST added to FY 26

CR 470 from N Apopka Ave to SR 44

- CST added to FY 27 (SCOP)

US 19 from N of NW 7th Ave to S of Withla River Br

- PE added to FY 24, CST added to FY 26

US 41 from S of SR 44 to N of SR 44

- PE added to FY 26, CST added to FY 28

US 301 at SR 50 EV Charger Deployment

- CAP added to FY 24, OPR added to FY 25 (GFEV)

US 41 at SR 50 EV Charger Deployment

- CAP added to FY 24, OPR added to FY 25 (GFEV)

Crystal River Cpt Tom Davis Airfield, Runway 9-27 Ext

- Aviation Preservation
- CAP dropped from FY 24 (Earmark)

Crystal River Airport Taxiway A Rehab

- Aviation Preservation
- PE added to FY 26, CST added to FY 27 (FAA)

Crystal River Airport Fuel Tank Replacement

- Aviation Operational
- CAP added to FY 24

Inverness Airport Fuel Tank Replacement

- Aviation Operational
- CAP added to FY 26



Total Funding over Five Years \$302.96M

MPO Planning **\$3.47M**

Intelligent Transportation **\$1.80M**

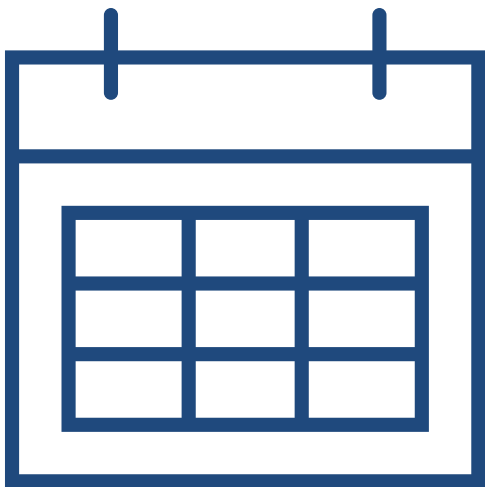
Capacity **\$158.71M**

Resurfacing **\$112.93M**

Bike-Ped **\$7.13M**

Transit **\$11.05M**

Aviation **\$7.90M**



December 23: Public Comments Due

January 22: MPO Objections Due

Spring 2023: Review by Legislature & FTC

July 1, 2023: Adoption of Work Program



TENTATIVE
FIVE-YEAR WORK PROGRAM
FISCAL YEAR 2024 TO FISCAL YEAR 2028

Thank You

www.fdot.gov/wpph/district7

Public Comments due December 23, 2022

*Remember to
Walk Wise, Bike Smart and Drive Safely*



STOP SPEEDING

BEFORE IT STOPS YOU

SLOW DOWN - ARRIVE ALIVE





Metropolitan Planning Organization

AGENDA ITEM

Meeting: 12/15/2022
Department: MPO
Prepared By: crieccs@co.hernando.fl.us
Initiator: Robert Esposito
DOC ID: 11485
Legal Request Number:
Bid/Contract Number:

TITLE

Presentation by the Florida Turnpike Enterprise (FTE) - Tentative Five-Year Work Program FY 2024 - FY 2028

BRIEF OVERVIEW

The FTE will be presenting their tentative five-year work program for FY 2024-2028 to the MPO Board.

FINANCIAL IMPACT

NA

LEGAL NOTE

This item is a presentation.

RECOMMENDATION

This is a presentation; no action is necessary.



Florida's Turnpike Enterprise

Tentative Five-Year Work Program - FY 2024 through FY 2028

Summary of Projects

FDOT District Seven



DISTRICT SEVEN PROJECT OVERVIEW

In FY 2022 and FY 2023, Florida's Turnpike Enterprise continued or initiated funding construction of various transportation infrastructure improvements in FDOT District Seven, totaling over \$149 million. Major projects include:

Project Type	Facility	Location	FPN
Resurfacing	Veterans Expressway Spur / SR 568	MP 0 to MP 3	445885-1,-2
Interchange	Suncoast Parkway / SR 589	SR 54 (MP 19)	444486-1
Partnership / Interchange	Suncoast Parkway / SR 589	Ridge Road (MP 26)	258958-1
Resurfacing	Suncoast Parkway / SR 589	MP 44.5 to MP 55.2	445913-1
New Road Construction	Suncoast Parkway 2 / SR 589	SR 44 to CR 486	442764-1

Florida's Turnpike Enterprise continues to make project investments in FDOT District Seven. In FY 2024 through FY 2028, Turnpike projects with construction funding total over \$686 million within Hillsborough, Pasco, Hernando, and Citrus Counties.

The following summarizes project phase information that is referenced in subsequent project tables:

Phase	Funding Code
ENV Environmental	C2, C8
PE Preliminary Engineering	31, 32
ROW Right of Way	41, 43, 45, 4B
RRU Railroad and Utilities	56, 57
CST Construction	52, 53, 54, 58, 61, 62

Summary of Major Project Funding by Project Type

The table below summarizes the funding programmed for the major Turnpike projects in the Tentative Five-Year Work Program (FY 2024 through FY 2028) that are located in FDOT District Seven.

Project Type	Fiscal Year					5 Year Total
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
Resurfacing	\$2,064,000	\$23,079,000	\$66,756,000	\$0	\$0	\$91,899,000
New Road Construction	\$42,742,000	\$308,912,000	\$205,038,000	\$25,961,000	\$2,210,000	\$584,863,000
Total	\$44,806,000	\$331,991,000	\$271,794,000	\$25,961,000	\$2,210,000	\$676,762,000



Florida's Turnpike Enterprise
 Tentative Five-Year Work Program - FY 2024 through FY 2028
 Summary of Projects
 FDOT District Seven



Summary of Major Projects by County

The major Turnpike project expenditures by county in the Tentative Five-Year Work Program are shown in the following table.

County	Fiscal Year					5 Year Total
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
Hillsborough	\$0	\$0	\$34,494,000	\$0	\$0	\$34,494,000
Pasco	\$2,064,000	\$23,079,000	\$15,233,000	\$0	\$0	\$40,376,000
Hernando	\$0	\$0	\$17,029,000	\$0	\$0	\$17,029,000
Citrus	\$42,742,000	\$308,912,000	\$205,038,000	\$25,961,000	\$2,210,000	\$584,863,000
Total	\$44,806,000	\$331,991,000	\$271,794,000	\$25,961,000	\$2,210,000	\$676,762,000

Hillsborough County Projects



Resurface the Veterans Expressway / Suncoast Parkway / SR 589 from MP 1.4 to MP 17.5
FPN: 451366-1,-2

The project resurfaces a segment of the Veterans Expressway / Suncoast Parkway / SR 589 from MP 1.4 to MP 17.5. Work includes milling and resurfacing, guardrail installation, and signing and pavement marking improvements.

Phase	Fiscal Year					5 Year Total
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
CST	\$0	\$0	\$34,494,000	\$0	\$0	\$34,494,000
Total	\$0	\$0	\$34,494,000	\$0	\$0	\$34,494,000



Florida's Turnpike Enterprise
Tentative Five-Year Work Program - FY 2024 through FY 2028
Summary of Projects
FDOT District Seven



Pasco County Projects



Resurface the Suncoast Parkway / SR 589 from MP 17.5 to MP 28.5
FPN: 447702-1,-2

The project resurfaces a segment of the Suncoast Parkway / SR 589 from MP 17.5 to MP 28.5. Work includes milling and resurfacing, guardrail installation, and signing and pavement marking improvements.

Phase	Fiscal Year					5 Year Total
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
PE	\$2,064,000	\$0	\$0	\$0	\$0	\$2,064,000
CST	\$0	\$23,079,000	\$0	\$0	\$0	\$23,079,000
Total	\$2,064,000	\$23,079,000	\$0	\$0	\$0	\$25,143,000



Resurface the Suncoast Parkway / SR 589 from MP 28.5 to MP 37.3
FPN: 451365-1,-2

The project resurfaces a segment of the Suncoast Parkway / SR 589 from MP 28.5 to MP 37.3. Work includes milling and resurfacing, guardrail installation, and signing and pavement marking improvements.

Phase	Fiscal Year					5 Year Total
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
CST	\$0	\$0	\$15,233,000	\$0	\$0	\$15,233,000
Total	\$0	\$0	\$15,233,000	\$0	\$0	\$15,233,000

Hernando County Projects



Resurface the Suncoast Parkway / SR 589 from MP 37.3 to MP 44.5
FPN: 447701-1,-2

The project resurfaces a segment of the Suncoast Parkway / SR 589 from MP 37.3 to MP 44.5. Work includes milling and resurfacing, guardrail installation, and signing and pavement marking improvements.

Phase	Fiscal Year					5 Year Total
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
CST	\$0	\$0	\$17,029,000	\$0	\$0	\$17,029,000
Total	\$0	\$0	\$17,029,000	\$0	\$0	\$17,029,000



Florida's Turnpike Enterprise
Tentative Five-Year Work Program - FY 2024 through FY 2028
Summary of Projects
FDOT District Seven



Citrus County Projects



Construct Suncoast Parkway 2 / SR 589 from SR 44 to CR 486
FPN: 442764-1

The project constructs the first segment of the extension of Suncoast Parkway 2 / SR 589 from SR 44 to CR 486. The 3-mile roadway will be a four-lane, divided, limited-access facility. The project also includes extending the Suncoast Trail from SR 44 to CR 486. The goal of the Suncoast Parkway 2 is to serve the future traffic needs of Citrus County as well as the public traveling to and from the Tampa area through Citrus County. It will also assist with evacuation and recovery in the event of a hurricane or other emergency. Construction of this over \$117 million project is scheduled to begin in FY 2023 and the remaining expenditure to complete the project is funded in FY 2024. A second and third segment of the project will extend the facility to US 19.

Phase	Fiscal Year					5 Year Total
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
CST	\$2,120,000	\$0	\$0	\$0	\$0	\$2,120,000
Total	\$2,120,000	\$0	\$0	\$0	\$0	\$2,120,000



Construct Suncoast Parkway 2 / SR 589 from CR 486 to CR 495
FPN: 442764-2

The project constructs the second segment of the extension of Suncoast Parkway 2 / SR 589 from CR 486 to CR 495. The 5-mile roadway will be a four-lane, divided, limited-access facility. The project also includes extending the Suncoast Trail from CR 486 to CR 495. The goal of the Suncoast Parkway 2 is to serve the future traffic needs of Citrus County as well as the public traveling to and from the Tampa area through Citrus County. It will also assist with evacuation and recovery in the event of a hurricane or other emergency. The project is subject to a test of economic feasibility according to Florida Statutes. A third segment will extend the facility to US 19.

Phase	Fiscal Year					5 Year Total
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
ENV	\$0	\$0	\$2,500,000	\$0	\$0	\$2,500,000
PE	\$75,000	\$1,600,000	\$0	\$0	\$0	\$1,675,000
ROW	\$22,777,000	\$28,479,000	\$0	\$0	\$0	\$51,256,000
RRU	\$500,000	\$7,250,000	\$0	\$0	\$0	\$7,750,000
CST	\$0	\$245,551,000	\$1,000	\$1,710,000	\$0	\$247,262,000
Total	\$23,352,000	\$282,880,000	\$2,501,000	\$1,710,000	\$0	\$310,443,000



Florida's Turnpike Enterprise

Tentative Five-Year Work Program - FY 2024 through FY 2028

Summary of Projects

FDOT District Seven



Construct Suncoast Parkway 2 / SR 589 from CR 495 to US 19 **FPN: 442764-3**

The project constructs the third segment of the extension of Suncoast Parkway 2 / SR 589 from CR 495 to US 19. The 5-mile roadway will be a four-lane, divided, limited-access facility. This project segment will complete the Suncoast Parkway / SR 589 corridor per the State Environmental Impact Report. The project also includes extending the Suncoast Trail from CR 495 to US 19. The goal of the Suncoast Parkway 2 is to serve the future traffic needs of Citrus County as well as the public traveling to and from the Tampa area through Citrus County. It will also assist with evacuation and recovery in the event of a hurricane or other emergency. The project is subject to a test of economic feasibility according to Florida Statutes.

Phase	Fiscal Year					5 Year Total
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
ENV	\$0	\$0	\$0	\$2,500,000	\$0	\$2,500,000
PE	\$0	\$1,800,000	\$75,000	\$0	\$0	\$1,875,000
ROW	\$17,270,000	\$24,202,000	\$10,338,000	\$0	\$0	\$51,810,000
RRU	\$0	\$30,000	\$8,550,000	\$0	\$0	\$8,580,000
CST	\$0	\$0	\$183,574,000	\$21,751,000	\$2,210,000	\$207,535,000
Total	\$17,270,000	\$26,032,000	\$202,537,000	\$24,251,000	\$2,210,000	\$272,300,000

Summary of Minor Project Funding by Project Type

Minor projects may include bridge paintings / rehabilitations, intelligent transportation systems upgrades, signing / pavement markings, guardrail / safety improvements, landscaping, and other miscellaneous types. The table below summarizes the funding programmed for minor projects on Turnpike facilities throughout FDOT District Seven.

Project Type	Fiscal Year					5 Year Total
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
Signing / Pavement Markings	\$5,325,000	\$0	\$0	\$0	\$0	\$5,325,000
Safety Improvements	\$1,000	\$4,168,000	\$0	\$0	\$0	\$4,169,000
Minor Projects Total	\$5,326,000	\$4,168,000	\$0	\$0	\$0	\$9,494,000

Summary of All Project Funding with Construction in the Tentative Five-Year Work Program

Projects	Fiscal Year					5 Year Total
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
Minor Projects Total	\$5,326,000	\$4,168,000	\$0	\$0	\$0	\$9,494,000
Major Projects Total	\$44,806,000	\$331,991,000	\$271,794,000	\$25,961,000	\$2,210,000	\$676,762,000
Total	\$50,132,000	\$336,159,000	\$271,794,000	\$25,961,000	\$2,210,000	\$686,256,000

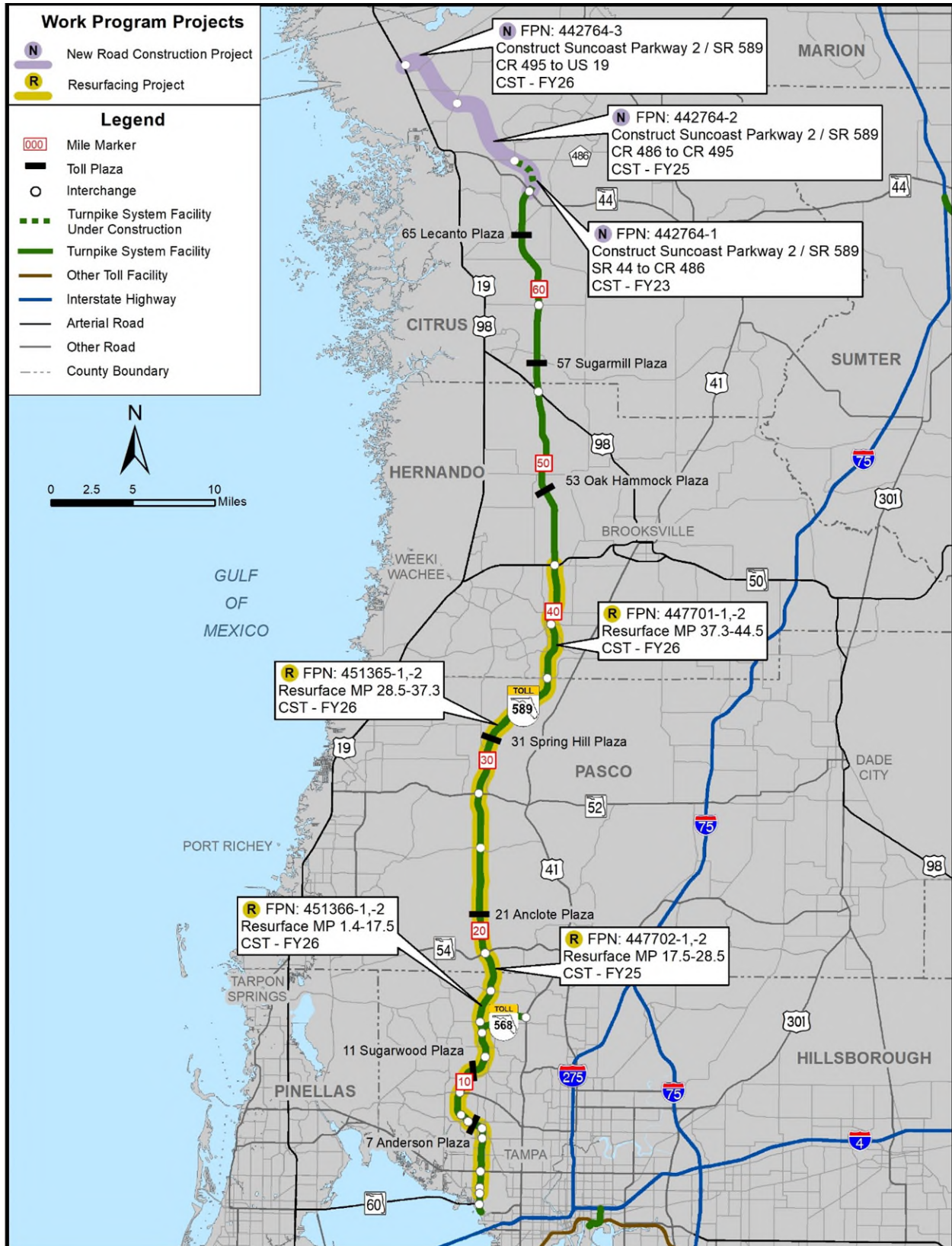


Florida's Turnpike Enterprise

Tentative Five-Year Work Program - FY 2024 through FY 2028

Summary of Projects

FDOT District Seven







Florida's Turnpike Enterprise
 Tentative Five-Year Work Program - FY 2024 through FY 2028
 Summary of Projects
 FDOT District Seven



Project Development and Environment (PDE), Preliminary Engineering (PE), and / or Right of Way (ROW) Projects

The table below provides a summary of the projects in FDOT District Seven that have funding for Project Development and Environment (PDE – Phase 22), Preliminary Engineering (PE – Phase 32), and / or Right of Way (ROW – Phase 43), but are not currently funded for construction in the Tentative Five-Year Work Program (FY 2024 through FY 2028). The projects listed below are not included in the previous funding tables or map.

FPN	County	Project Type	Location / Limits	Phase	FY	Funding
448068-1	Hillsborough, Pasco	 Add Lanes	Widen Suncoast Parkway / SR 589 from South of Van Dyke Road / CR 685A to North of SR 52 (MP 13 to MP 29)	PDE	2024	\$1,000,000
442665-1	Hillsborough	 Add Lanes	Widen Suncoast Parkway / SR 589 from Van Dyke Road / CR 685A to North of SR 54 (MP 13.5 to MP 19.75)	PE	2027	\$21,000,000



Metropolitan Planning Organization

AGENDA ITEM

Meeting: 12/15/2022
Department: MPO
Prepared By: criecss@co.hernando.fl.us
Initiator: Robert Esposito
DOC ID: 11481
Legal Request Number:
Bid/Contract Number:

TITLE

MPO Board Meeting Summary - November 3, 2022

BRIEF OVERVIEW

A summary from the November 3, 2022, MPO Board meeting is attached.

FINANCIAL IMPACT

NA

LEGAL NOTE

NA

RECOMMENDATION

This is an informational item; no action is required.



MEDIA RELEASE

Hernando/Citrus Metropolitan Planning Organization (MPO)

Meeting – November 3, 2022

City of Brooksville, Joseph E. Johnston III
Council Chambers, 201 Howell Avenue
Brooksville, FL 34601

- The MPO staff discussed the Citizens Advisory Committee (CAC) request that the MPO Board draft a no-build resolution for the Northern Turnpike Extension. The MPO Board did not wish to move forward to draft a resolution currently.
- The MPO Board approved a Scope of Services to Benesch and Associates for the 2023 Traffic Count Program. Included in the count program are locations along US 41 and State Road 200 in Citrus County; and, County Line Road and Cobb Road in Hernando County.
- The MPO Board approved a Scope of Services to Benesch and Associates for a Vulnerability and Risk Assessment Study. The purpose of this study is to identify vulnerable transportation infrastructure assets and develop recommendations and mitigation strategies that promote system resilience.
- The MPO Board established their meeting schedule for the 2023 calendar year. Meetings will be held at the Lecanto Government Building at 3600 W Sovereign Path, Room 166 in Lecanto on the first Thursday of the month beginning at 1:30 p.m. Information about the meetings will be posted to the MPO website at www.HernandoCitrusMPO.us.
- Appointments were made to the Citrus County Transportation Disadvantaged Local Coordinating Board (LCB), and the Hernando County Transportation Disadvantaged Local Coordinating Board (TDLCB).

**The next MPO meeting is scheduled for:
Thursday December 15, 2022, at 1:30 pm in the City of Brooksville Council
Chambers at 201 Howell Avenue, Brooksville, FL 34601**

Please Contact the MPO at (352) 754-4082 for more information.

###



Metropolitan Planning Organization

AGENDA ITEM

Meeting: 12/15/2022
Department: MPO
Prepared By: criecss@co.hernando.fl.us
Initiator: Robert Esposito
DOC ID: 11489
Legal Request Number:
Bid/Contract Number:

TITLE

MPO Quarterly Financial Report

BRIEF OVERVIEW

Attached is the MPO Quarterly Financial Report for the period ending June 30, 2022.

LEGAL NOTE

This is an informational item.

RECOMMENDATION

No formal MPO Board action is required.



HERNANDO/CITRUS METROPOLITAN PLANNING ORGANIZATION

Financial Report

**For the quarter ending June 30, 2022
of the
Unified Planning Work Program
(Fiscal Years 2021 & 2022)**

Introduction

The Hernando/Citrus Metropolitan Planning Organization (MPO) operates pursuant to its Unified Planning Work Program (UPWP), a fiscal biennial budget/program document adopted by the MPO Board and approved by the Florida Department of Transportation (FDOT), Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA). The current UPWP is for the period July 1, 2020, through June 30, 2022, and establishes the work program of projects and activities to be undertaken and the amount of funding to be received for them from local, state, and federal sources.

In 2014, an Administrative Services Agreement was approved between Hernando County and the MPO Board which is utilized for certain support services described therein. Pursuant to the Agreement, Hernando County accounts for the funds and in 2015 a special fund was established by the Hernando County Board of County Commissioners (HCBCC) creating a separate Fund 1031 specifically for the MPOs financial activities only. As part of that process, the HCBCC transferred from its General Fund the amount of \$450,000 as a one-time loan to serve as cash flow for the MPO to pay its bills until expenses are reimbursed through federal and state grants. The loan would be re-paid to the HCBCC if the MPO would cease to exist or otherwise dissolve. It is reflected in the County's Comprehensive Annual Financial Report (CAFR) as an advance from the General Fund and shown as a one-time, long-term loan.

On August 19, 2021, Citrus County agreed to provide \$250,000 as a long-term, no interest loan in Fiscal Year 2022 for additional cash funds necessary to manage the continuous, cooperative, and comprehensive metropolitan planning process. These combined amounts provide for \$700,000 of cash flow funding.

Financial Summary

Shown on the following pages are the expenditure reports for each of the funding sources reflected in the MPO Fund 1031 and the Balance Sheet ending June 30, 2022. The financial data contained herein was produced from the Hernando County accounting systems.

Department 34055 (PL Section 112, Contract G1M00)
Department 34057 (Section 5305d, Contract G1I78)
Department 34058 (Section 5305d, Contract G1W20)
Department 34052 (Section 5305d, Contract G2249)
Department 34051 (Transportation Disadvantaged Grant – Hernando County)
Department 34054 (Transportation Disadvantaged Grant – Citrus County)
Department 01761 (Non-Grant, Local)

Contract Status

Contract #G1M00 PL Funding (Department 34055)

The PL Contract #G1M00 is for the period July 1, 2020, through June 30, 2022, and primarily is the funding agreement for the FY21-FY22 UPWP, the MPO's program/budget. The contract was initially \$502,824 for each year for a combined total of \$1,005,648 for the two-year cycle.

On May 13, 2021, the MPO approved an amendment recognizing \$803,307 of close-out PL funding from the biennial UPWP FY19 & FY20 into the second year (FY22) of its current UPWP. The additional funding was distributed throughout the Tasks for projects proposed by the MPO Staff and authorized by the MPO Board. The revised funding amount of G1M00 is \$1,808,955.

On April 7, 2022, the MPO Board approved an amendment to the contract by unencumbering \$383,740 for a remaining balance of \$1,425,215. This action allowed the MPO to utilize the unencumbered funds in the immediate next fiscal year's UPWP for FY 2023. The PL contract agreement #G1M00 ended on June 30, 2022, for expenditures. The total amount of eligible expenses billed under this agreement was \$1,198,040 leaving a remaining balance of \$227,175 which will be available and programmed for the MPO's use in FY 2024 (the second year of the current UPWP) primarily for Long-Range Transportation Planning purposes.

The following projects with their amounts were funded in whole or part by PL #G1M00:

Tindale-Oliver & Associates, Inc./Alfred Benesch & Associates:
Traffic Counts-Hernando: \$2,642.96
Complete Streets project, Tasks 1-4: \$9,655.00
Complete Streets project, Tasks 5-7: \$61,048.12
Citrus Co. Comprehensive Operational Analysis: \$56,350
Kimley Horn & Associates, Inc.
Congestion Management project: \$17,702.00
Miscellaneous Technical & Planning Support: \$24,991
Crystal River/Turkey Oaks Bypass, Phase I: \$200,628

Contract #G1I78 S5305d (Department 34057)

This Section 5305d funding contract involved reimbursement of eligible expenses from the Federal Transit Administration, Florida Department of Transportation, and local funds. The agreement amount was \$107,256 (\$96,530 Federal & State, \$10,726 Local Hernando and Citrus) and it closed on June 30, 2022.

The following consultant tasks were accomplished using funding (all or in part) from this contract and expenses have been reimbursed by the funding agencies.

Kimley-Horn & Associates, Inc.
Congestion Management, Tasks 1 & 4: \$62,256.00

Tindale-Oliver & Associates, Inc./Alfred Benesch & Associates:
Traffic Counts: \$20,000.00
Complete Streets Phase II project: \$25,000.00

Contract #G1W20 S5305d (Department 34058)

This Section 5305d funding source involves reimbursement of eligible expenses from the Federal Transit Administration, Florida Department of Transportation, and local funds. The Section 5305d funding contract for G1W20 is in the amount of \$91,108 and is the first S5305d contract that does not require a local cash match. On April 7, 2022, the MPO authorized a request to extend this grant in order to utilize the remaining, uncommitted balance of \$7,319.28. This contract is scheduled to close on June 30, 2023.

Two projects were committed to the contract for consultant services in FY22 which were completed, billed to FDOT, and the funds have been reimbursed.

Kimley-Horn & Associates, Incorporated:
Congestion Management project, Tasks 2 and 3: \$60,000.00.
Tindale-Oliver & Associates, Inc./Alfred Benesch & Associates:
Complete Streets, Phase II project: \$23,788.72

The remaining \$7,319 has been committed in the State Fiscal Year 2023 UPWP to Scope A of the Long-Range Transportation Planning effort along with funding from contract G2249 and the new PL funding contract #G2774 (effective July 1, 2023).

Contract #G2249 S5305d (Department 34052)

This Section 5305d funding source involves reimbursement of eligible expenses from the Federal Transit Administration, Florida Department of Transportation, and local funds. The Section 5305d FY2022 funding contract G2249 was awarded November 9, 2021, in the amount of \$87,211 and does not require a local cash match. This contract is scheduled to expire on June 30, 2023. The entire amount was carried forward into the FY 2023 UPWP budget and committed to Scope A of the Long-Range Transportation Plan effort (along with funding from G1W20) and the new PL funding contract #G2774 (effective July 1, 2023).

Contract #G1Y33 (State FY22) Hernando County Transportation Disadvantaged Local Coordinating Board (TDLCB) (Department 34051)

The Transportation Disadvantaged grant funding from the Florida Commission for Transportation Disadvantaged (CTD) was approved in Contract #G1Y33 in the amount of \$23,954 for Hernando County transportation disadvantaged planning and services. This grant contract was for the period July 1, 2021, through June 30, 2022, and eligible expenses have been reimbursed by the CTD.

Contract #G1Y07 (State FY22) Citrus County Local Coordinating Board (LCB) for Transportation Disadvantaged (Department 34054)

The Transportation Disadvantaged grant funding from the Florida Commission for Transportation Disadvantaged (CTD) was approved in Contract #G1Y07 for Citrus County in the amount of \$23,076. This contract covered the period July 1, 2020, through June 30, 2022, and eligible expenses have been reimbursed by the CTD.

Quarterly Summary Report for the Period Ending June 30, 2022

The Quarterly Summary Report for the period ending June 30, 2022, is attached. Please note that this report may not include adjustments which are only recorded at the County's fiscal year-end in accordance with generally accepted accounting principles as determined by the Government Accounting Standards Board.

[See Report on Next Page]

Hernando/Citrus Metropolitan Planning Organization
Quarterly Financial Summary of Fund 1031-Fiscal Year 2022
 Period Ending June 30, 2022

Revenue & Expenses:	Jul-Sep 21	Oct-Dec 21	Jan-Mar 22	Apr-Jun 22	Total
Beginning Fund Balance	\$348,271	\$390,453	\$624,456	\$581,386	
Revenue					
Grants					
PL Funding G1M00	\$266,162	\$0	\$45,963	\$114,915	\$427,040
Section 5305d Funding	\$116,644	\$0	\$0	\$26,800	\$143,444
Transportation Disadv Grants (Hern)	\$15,436	\$0	\$0	\$8,144	\$23,581
Transportation Disadv Grant (Citrus)	\$16,014	\$0	\$0	\$12,230	\$28,244
Local	\$0	\$0	\$0	\$0	\$0
Other					
Interest	\$434	\$343	\$983	\$838	\$2,599
Change in Fair Market Value	-\$1,412	\$0	\$0	\$0	-\$1,412
Total Revenue	\$413,278	\$343	\$46,947	\$162,928	\$623,496
Expense					
Personnel Services					
Salaries & Fringes	\$94,369	\$47,730.65	\$106,760.42	\$100,916	\$349,777
Operating Expenses					
Consultant Services	\$56,329	\$27,114	\$67,452	\$115,946	\$266,841
Travel	\$265	\$423	\$74	\$0	\$762
Other Direct Expenses:					
Communication Services	\$381	\$181	\$272	\$912	\$1,746
Postage & Freight	\$413	\$0	\$21	\$0	\$434
Rentals/Lease-Equipment	\$0	\$641	\$385	\$385	\$1,411
Rentals/Lease-Buildings	\$2,533	\$844	\$3,377	\$2,533	\$9,287
Insurance	\$1	\$0	\$0	\$0	\$1
Repair/Maint-Equipment	\$215	\$0	\$0	\$0	\$215
Repair/Maint-Software	\$0	\$600	\$0	\$0	\$600
Printing & Binding	\$1,196	\$369	\$115	\$506	\$2,186
Advertising	\$1,306	\$245	\$263	\$689	\$2,504
Fees/Costs	\$5,669	\$0	\$1,900	\$3,200	\$10,769
Fees/Costs-New Hires	\$530	\$0	\$91	\$0	\$621
Office Supplies	\$265	\$0	\$551	\$35	\$852
Operating Supplies	\$0	\$0	\$0	\$0	\$0
Books/Publications/Subscrip	\$482	\$0	\$0	\$0	\$482
Dues/Memberships	\$572	\$0	\$0	\$0	\$572
Education/Training	\$0	\$250	\$0	\$0	\$250
Uncap Equip \$1K-\$5K Tech	\$0	\$0	\$0	\$0	\$0
Subtotal Other Direct Expenses	\$13,564	\$3,130	\$6,976	\$8,260	\$31,930
Capital Expenses	\$31,930	\$0	\$0	\$0	\$31,930
Budget Reserve for Contingency	\$0	\$0	\$0	\$0	\$0
Capitalized Software	\$0	\$0	\$0	\$0	\$0
Total Expense	\$196,457	\$78,397	\$181,263	\$225,123	\$681,239
Accruals					
Total Accruals	\$174,641	-\$312,057	-\$91,247	-\$17,268	
Ending Fund Balance	\$390,452	\$624,456	\$581,386	\$536,460	*See Notes

Awaiting payment of invoices processed by Grantors.

Note: The financial statements are reported using the modified accrual basis of accounting. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements. Under this method expenditures are generally recorded when a liability is incurred, and revenues are recognized as soon as they are both measurable and available. Accrual entries do not necessarily have an immediate impact on related cash flows. Amounts in second quarter reflect prior quarter adjustments.



AGENDA ITEM

TITLE

Bicycle/Pedestrian Advisory Committee (BPAC) Member Appointments

BRIEF OVERVIEW

The Hernando/Citrus Bicycle Pedestrian Advisory Committee (BPAC) consists of eleven (11) voting members representing citizens and MPO member government agencies, and 3 non-voting members (FDOT, Hernando Sheriff's Office and Citrus Sheriff's Office). All member positions are currently filled; however, two (2) member positions will expire in December 2022. Both members, James McLean and Dennis Reiland have reapplied to serve another term.

FINANCIAL IMPACT

N/A

LEGAL NOTE

Pursuant to Chapter 339.175, FS, the MPO Board has the authority to take the recommended action.

RECOMMENDATION

It is recommended that the MPO Board:

1. Reappoint James McLean to the Unincorporated Citrus County BPAC position for a 2-year term expiring on 12/31/2024.
2. Reappoint Dennis Reiland to one of the unincorporated Citrus County positions for a 2-year term expiring on 12/31/2024.

**HERNANDO/CITRUS
METROPOLITAN PLANNING ORGANIZATION
BOARD COMMITTEE APPLICATION**

(Please type or print clearly.)

Name JAMES W. MCLEAN
(Your name must be listed as it appears on your driver's license)

THE FOLLOWING INFORMATION IS REQUIRED FOR COUNTY RECORDS AND BECOMES PUBLIC RECORD UPON SUBMITTING THIS APPLICATION. IF YOU BELIEVE THAT YOU QUALIFY FOR AN EXEMPTION TO THE RELEASE OF THIS INFORMATION, PURSUANT TO F.S. 119.07, PLEASE STATE THE BASIS OF YOUR EXEMPTION.

Are you a resident of Hernando County? _____ Citrus County? For how long? 20 YEARS

Do you reside WITHIN the city limits of Brooksville? _____ Crystal River? _____ Inverness? _____

Physical Address 635 N. HEATHROW DR. City LECANTO Zip 34461

Mailing Address (if different) _____ City _____ Zip _____

Telephone (home) 352-341-3910 (business/other) _____ Email JIMCAN1010 @ AOL.COM

Education 1 1/2 YEARS COLLEGE, 3 1/2 YEARS TECHNICAL COLLEGE
(Please include any certificates, awards, diplomas, degrees, professional license numbers, etc.)

Present Employment RETIRED

These committees may require travel outside of your county of residence. Are you willing to travel to Hernando or Citrus Counties as necessary to participate in meetings and remain active? YES

Have you ever been convicted, plead guilty or no contest, or entered into PTI for a felony or 1st/2nd degree misdemeanor?
NO
(Answering yes does not automatically disqualify you for consideration)

If yes, what charges? _____

Are you currently involved as a defendant in a criminal case? NO

If yes, what charges? _____

Have you ever been named as a defendant in a civil action suit? NO

If yes, when and describe action _____

Please state your reasons for applying to this Board/Committee: PED ESTRIAN, BICYCLE SAFETY ADVOCATE, MULTI USE TRAILS, ROADWAY IMPROVEMENTS - FUTURE PLANNING

Please list three references, including addresses, phone numbers and email address.

1. JENICE REICHENBACH, 41 N ARCHWOOD DR., INVERNESS, FL 34450, 352 344-1646
JENICE @ TAMPA BAY. RR. COM
2. DENNIS REILAND, 6170 S. SUNWAY PT., FLORAL CITY FL 34436, 352 637-6191 DREILAND @ TAMPA BAY. RR. COM
3. STAN SOEHLMAN 3024 N. STRATHAM PT, HERNANDO, FL 34442, 352 563-1173
STAY TUNED ALWAYS @ G. MAIL - L.A.M.

I hereby request consideration as a board/committee appointee. It is my intention to familiarize myself with the duties and responsibilities of the office to which I may be appointed, and to fulfill the appointment to the best of my ability, exercising good judgment, fairness, impartiality, and faithful attendance. I also agree to file a Financial Disclosure form as required by State law, if applicable, and abide by the provisions of the State Sunshine Law.

BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) – 2 year term, 11 members

CITIZENS ADVISORY COMMITTEE (CAC) – 2 year term, 11 members

HERNANDO COUNTY TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (TDLCB) – 3 year term, 17 members (some positions require agency participation.)

CITRUS COUNTY TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (LCB) – 3 year term, 17 members (some positions require agency participation.)

COMMITTEE POSITION APPLYING FOR: BPAC
(ALL POSITIONS ARE STRICTLY VOLUNTARY)

APPLICANT'S SIGNATURE James W. McLean **DATE** 11/28/2022

Completed applications may be submitted to the Hernando/Citrus MPO, 1661 Blaise Drive, Brooksville, Florida 34601, email mpo@hernandocounty.us, or fax to 352-754-4420.

**HERNANDO/CITRUS
METROPOLITAN PLANNING ORGANIZATION
BOARD COMMITTEE APPLICATION**

(Please type or print clearly.)

Name Dennis Charles Reiland

(Your name must be listed as it appears on your driver's license)

THE FOLLOWING INFORMATION IS REQUIRED FOR COUNTY RECORDS AND BECOMES PUBLIC RECORD UPON SUBMITTING THIS APPLICATION. IF YOU BELIEVE THAT YOU QUALIFY FOR AN EXEMPTION TO THE RELEASE OF THIS INFORMATION, PURSUANT TO F.S. 119.07, PLEASE STATE THE BASIS OF YOUR EXEMPTION.

Are you a resident of Hernando County? _____ Citrus County? For how long? 19 years

Do you reside WITHIN the city limits of Brooksville? _____ Crystal River? _____ Inverness? _____

Physical Address 6170 S. Sunway Pt. City Floral City Zip 34436

Mailing Address (if different) _____ City _____ Zip _____

Telephone (home) 352-637-6191 (business/other) _____ Email dreiland@tampabay.rr.com

Education Masters Degree in Psychology

(Please include any certificates, awards, diplomas, degrees, professional license numbers, etc.)

Present Employment retired

These committees may require travel outside of your county of residence. Are you willing to travel to Hernando or Citrus Counties as necessary to participate in meetings and remain active? yes

Have you ever been convicted, plead guilty or no contest, or entered into PTI for a felony or 1st/2nd degree misdemeanor?

no

(Answering yes does not automatically disqualify you for consideration)

If yes, what charges? _____

Are you currently involved as a defendant in a criminal case? no

If yes, what charges? _____

Have you ever been named as a defendant in a civil action suit? no

If yes, when and describe action _____

Please state your reasons for applying to this Board/Committee: interest in BP advising; economics, environment

Please list three references, including addresses, phone numbers and email address.

1. Jim Mclean, 635 Heathrow Dr. Lecanto, FL. 34442 352-341-3910 jimcan1010@aol.com
2. Max Shulman 2400 Forest Dr. apt.239 Inverness, FL.34453 352-999-0993 m.shulman@citrustrails.org
3. Sherry Bechtel, 204 E. Savoy St.Lecanto, FL. 34461 352-637-2453 sherrylbechtel@gmail.com

I hereby request consideration as a board/committee appointee. It is my intention to familiarize myself with the duties and responsibilities of the office to which I may be appointed, and to fulfill the appointment to the best of my ability, exercising good judgment, fairness, impartiality, and faithful attendance. I also agree to file a Financial Disclosure form as required by State law, if applicable, and abide by the provisions of the State Sunshine Law.

BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) – 2 year term, 11 members

CITIZENS ADVISORY COMMITTEE (CAC) – 2 year term, 11 members

HERNANDO COUNTY TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (TDLCB) – 3 year term, 17 members (some positions require agency participation.)

CITRUS COUNTY TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (LCB) – 3 year term, 17 members (some positions require agency participation.)

COMMITTEE POSITION APPLYING FOR: Citrus County Citizen
(ALL POSITIONS ARE STRICTLY VOLUNTARY)

APPLICANT'S SIGNATURE *Dennis C. Reiland* **DATE** 11/07/2022

Completed applications may be submitted to the Hernando/Citrus MPO, 1661 Blaise Drive, Brooksville, Florida 34601, email mpo@hernandocounty.us, or fax to 352-754-4420.



AGENDA ITEM

TITLE

Citizens Advisory Committee (CAC) Member Appointments

BRIEF OVERVIEW

Three members of the Citizens Advisory Committee (CAC) have terms expiring in December 2022 and all have reapplied for another term. Applications have been received by Ron Lawson, citizen representative from the City of Brooksville, Karen Esty, citizen representative from the City of Inverness, and Beverly Howard, citizen representative from Citrus County.

FINANCIAL IMPACT

N/A

LEGAL NOTE

Pursuant to Chapter 339.175, FS, the MPO Board has the authority to take the recommended action.

RECOMMENDATION

It is recommended that the MPO Board:

1. Reappoint Ron Lawson to the citizen representative position for the City of Brooksville for a 2-year term expiring 12/31/2024.
2. Reappoint Karen Esty to the citizen representative position for the City of Inverness for a 2-year term expiring 12/31/2024.
3. Reappoint Beverly Howard to the citizen representative position for Citrus County for a 2-year term expiring 12/31/2024.

**HERNANDO/CITRUS
METROPOLITAN PLANNING ORGANIZATION
BOARD COMMITTEE APPLICATION**

(Please type or print clearly.)

Name RONALD H LAWSON
(Your name must be listed as it appears on your driver's license)

THE FOLLOWING INFORMATION IS REQUIRED FOR COUNTY RECORDS AND BECOMES PUBLIC RECORD UPON SUBMITTING THIS APPLICATION. IF YOU BELIEVE THAT YOU QUALIFY FOR AN EXEMPTION TO THE RELEASE OF THIS INFORMATION, PURSUANT TO F.S. 119.07, PLEASE STATE THE BASIS OF YOUR EXEMPTION.

Are you a resident of Hernando County? Citrus County? For how long? 34 YRS

Do you reside WITHIN the city limits of Brooksville? YES Crystal River? NO Inverness? NO

Physical Address 9 CROSBY ST City BROOKSVILLE Zip 34601

Mailing Address (if different) SAME City _____ Zip _____

Telephone (home) (352) 799-0513 (business/other) CELL (352) 232-6643 Email MRRON154@YAHOO.COM

Education A.S. PASCO/HERNANDO STATE COLLEGE
(Please include any certificates, awards, diplomas, degrees, professional license numbers, etc.)

Present Employment RETIRED

These committees may require travel outside of your county of residence. Are you willing to travel to Hernando or Citrus Counties as necessary to participate in meetings and remain active? YES

Have you ever been convicted, plead guilty or no contest, or entered into PTI for a felony, or 1st/2nd degree misdemeanor?
No

(Answering yes does not automatically disqualify you for consideration)

If yes, what charges? _____

Are you currently involved as a defendant in a criminal case? No

If yes, what charges? _____

Have you ever been named as a defendant in a civil action suit? No

If yes, when and describe action _____

Please state your reasons for applying to this Board/Committee: CONTRIBUTE TO IMPROVING TRANSPORTATION, ACTIVITIES IN BROOKSVILLE & HERNANDO COUNTY

Please list three references, including addresses, phone numbers and email address.

1. DAVE GONZALEZ, 10005 CORTIZ BLVD 352-596-4000 DGONZALEZ@WREC.NET
2. JOHN EMERSON 201 Howell Ave, 352-754-4190
3. MIKE VAN 489 LEAFY Way Ave, 352-686-2108

I hereby request consideration as a board/committee appointee. It is my intention to familiarize myself with the duties and responsibilities of the office to which I may be appointed, and to fulfill the appointment to the best of my ability, exercising good judgment, fairness, impartiality, and faithful attendance. I also agree to file a Financial Disclosure form as required by State law, if applicable, and abide by the provisions of the State Sunshine Law.

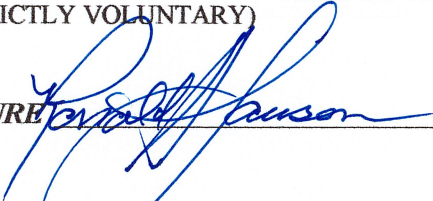
_____ BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) – 2 year term, 11 members

✓ _____ CITIZENS ADVISORY COMMITTEE (CAC) – 2 year term, 11 members

_____ HERNANDO COUNTY TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (TDLCB) – 3 year term, 17 members (some positions require agency participation.)

_____ CITRUS COUNTY TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (LCB) – 3 year term, 17 members (some positions require agency participation.)

COMMITTEE POSITION APPLYING FOR: CITIZEN ADVISORY
(ALL POSITIONS ARE STRICTLY VOLUNTARY)

APPLICANT'S SIGNATURE  DATE 10/31/22

Completed applications may be submitted to the Hernando/Citrus MPO, 1661 Blaise Drive, Brooksville, Florida 34601, email mpo@hernandocounty.us, or fax to 352-754-4420.

**HERNANDO/CITRUS
METROPOLITAN PLANNING ORGANIZATION
BOARD COMMITTEE APPLICATION**

(Please type or print clearly.)

Name Karen Esty

(Your name must be listed as it appears on your driver's license)

THE FOLLOWING INFORMATION IS REQUIRED FOR COUNTY RECORDS AND BECOMES PUBLIC RECORD UPON SUBMITTING THIS APPLICATION. IF YOU BELIEVE THAT YOU QUALIFY FOR AN EXEMPTION TO THE RELEASE OF THIS INFORMATION, PURSUANT TO F.S. 119.07, PLEASE STATE THE BASIS OF YOUR EXEMPTION.

Are you a resident of Hernando County? _____ Citrus County? _____X___ For how long? 11Years__

Do you reside WITHIN the city limits of Brooksville? _____ Crystal River? _____ Inverness? X__

Physical Address 2409 Wilson Street_City: Inverness_Zip 34453 Mailing Address (if different) _____ City __

Zip Telephone (352-341-1526 home)__(business/other)_Email: karenesty2409@gmail.com

Education: Medical Assistant, Massage Therapist MA9565 retired 1989-2012, Miami Dade County Planning Advisory Board, City of Inverness Planning Advisory Board (present) Vice Chair, Redland Citizens Association, Zoning Representative, 1993-2012.(Please include any certificates, awards, diplomas, degrees, professional license numbers, etc.)

Present Employment: Retired

These committees may require travel outside of your county of residence. Are you willing to travel to Hernando or Citrus Counties as necessary to participate in meetings and remain active? _Yes_

Have you ever been convicted, plead guilty or no contest, or entered into PTI for a felony or 1st/2nd degree misdemeanor?

_____NO_____

_____ (Answering yes does not automatically disqualify you for consideration)

If yes, what charges?

_____ Are you currently involved as a defendant in a criminal case? _____NO_____ If yes, what charges? _____

Have you ever been named as a defendant in a civil action suit?

_____NO_____

If yes, when and describe action _____

Please state your reasons for applying to this Board/Committee: It's important to assist in planning for future roads, bike paths, safe streets and other modes of transportation. In addition, studying various ways to move traffic more efficiently to avoid stop and go gridlock on primary and arterial roads.

-

Please list three references, including addresses, phone numbers and email address.

Pat Wade, 10857 S. Running Deer Pt, Inverness, Fl. 34452,(352) 422-0510, pkoz Wade@gmail.com

Teddi Rusnak, 4696 N. Huntwood Pt., Beverly Hills, FL., 34465, (352) 523-4203,
tcrusnak@cloud.com

Linda Case, 123 Rivers Ridge Rd., Brunswick, GA., 31523, (229) 881-9339, No email

**HERNANDO/CITRUS
METROPOLITAN PLANNING ORGANIZATION
BOARD COMMITTEE APPLICATION**

(Please type or print clearly.)

Name Beverly Head Howard
(Your name must be listed as it appears on your driver's license)

THE FOLLOWING INFORMATION IS REQUIRED FOR COUNTY RECORDS AND BECOMES PUBLIC RECORD UPON SUBMITTING THIS APPLICATION. IF YOU BELIEVE THAT YOU QUALIFY FOR AN EXEMPTION TO THE RELEASE OF THIS INFORMATION, PURSUANT TO F.S. 119.07, PLEASE STATE THE BASIS OF YOUR EXEMPTION.

Are you a resident of Hernando County? _____ Citrus County? X For how long? 22 yrs.

Do you reside WITHIN the city limits of Brooksville? NO Crystal River? NO Inverness? NO

Physical Address 13 Byrsonima Ct. W City Homosassa zip 34446-4610

Mailing Address (if different) _____ City _____ Zip _____

Telephone (home) 352-201-6621 (business/other) _____ Email bev-j-howard@yahoo.com

Education B.S. in Elementary Ed. Master of Education
(Please include any certificates, awards, diplomas, degrees, professional license numbers, etc.)

Present Employment Retired Educator curriculum and instruction

These committees may require travel outside of your county of residence. Are you willing to travel to Hernando or Citrus Counties as necessary to participate in meetings and remain active? yes

Have you ever been convicted, plead guilty or no contest, or entered into PTI for a felony or 1st/2nd degree misdemeanor?
no
(Answering yes does not automatically disqualify you for consideration)

If yes, what charges? _____

Are you currently involved as a defendant in a criminal case? no

If yes, what charges? _____

Have you ever been named as a defendant in a civil action suit? no

If yes, when and describe action _____

Please state your reasons for applying to this Board/Committee: Concerned citizen in regards to transportation safety.

Please list three references, including addresses, phone numbers and email address. Carmel@aol.com

- Carmel Wornell, 871 Woodfield circle, 34446. 352-503-7481
- Blen Darrah 3259 N Tamarisk Ave. 34465 845-532-8679 blendarrah@gmail.com
- Bobbi Hall, 5461 S. Island Dr. Homosassa, FL 34448; 813-352-6284; bwalkerhall@yahoo.com

I hereby request consideration as a board/committee appointee. It is my intention to familiarize myself with the duties and responsibilities of the office to which I may be appointed, and to fulfill the appointment to the best of my ability, exercising good judgment, fairness, impartiality, and faithful attendance. I also agree to file a Financial Disclosure form as required by State law, if applicable, and abide by the provisions of the State Sunshine Law.

BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) – 2 year term, 11 members

CITIZENS ADVISORY COMMITTEE (CAC) – 2 year term, 11 members

HERNANDO COUNTY TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (TDLCB) – 3 year term, 17 members (some positions require agency participation.)

CITRUS COUNTY TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (LCB) – 3 year term, 17 members (some positions require agency participation.)

COMMITTEE POSITION APPLYING FOR: Citrus County citizen
(ALL POSITIONS ARE STRICTLY VOLUNTARY)

APPLICANT'S SIGNATURE Beverly A. Howard **DATE** 11/29/22

Completed applications may be submitted to the Hernando/Citrus MPO, 1661 Blaise Drive, Brooksville, Florida 34601, email mpo@hernandocounty.us, or fax to 352-754-4420.



Metropolitan Planning Organization

AGENDA ITEM

Meeting: 12/15/2022
Department: MPO
Prepared By: criecss@co.hernando.fl.us
Initiator: Robert Esposito
DOC ID: 11484
Legal Request Number:
Bid/Contract Number:

TITLE

Hernando County Transportation Disadvantaged Local Coordinating Board (TDLCB) Appointment

BRIEF OVERVIEW

The MPO is the Designated Official Planning Agency (DOPA) for the TDLCB and is authorized to appoint member representatives to the Board.

The composition of the TDLCB is established by Chapter 41-2, Florida Administrative Code. There are 19 membership positions which include an elected official from the service area, local agency representatives and citizen representatives. Chris Mundell, representative from Hernando County School Transportation Division, recently retired leaving his position vacant.

It has been requested that Kimberly Dibenedetto replace Mr. Mundell as the Hernando County School District's Transportation representative. This is an agency position so there is no term expiration.

FINANCIAL IMPACT

NA

LEGAL NOTE

Pursuant to Chapter 339.175, Florida Statutes, and Rule 41-2 of the Florida Administrative Code, the MPO Board has the authority to take the recommended action.

RECOMMENDATION

It is recommended the MPO Board appoint Kimberly Dibenedetto to the TDLCB representing Hernando County School District for Transportation related matters.

-----Original Message-----

From: Chris Mundell <mundell_c@hcsb.k12.fl.us>

Sent: Wednesday, November 9, 2022 12:38 PM

To: Carlene Riecsc <CRiecsc@co.hernando.fl.us>

Cc: Kimberly Dibenedetto <dibenedetto_k@hcsb.k12.fl.us>; Ralph Leath <leath_r@hcsb.k12.fl.us>

Subject: Kimberly Dibenedetto Appointment TDLCB

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Carlene, Please add Kimberly Dibenedetto appointment to the TDLCB committee for HCSD Transportation Dept., and accept this as my official resignation from the committee (retiring). If you need anything else just let me know. Thank you, Chris

dibenedetto_k@hcsb.k12.fl.us

"We are all faced with a series of great opportunities brilliantly disguised as impossible situations."
Charles Swindoll

Chris Mundell

Asst Director of Transportation

Hernando County School District

3339 California St, Brooksville, FL 34604

Email: mundell_c@hcsb.k12.fl.us

Phone (Office): 352.797.7003, Ext: 407

Fax: 352.797.7149

[Image:Hernando-Horiz-Tag.eps.jpg]

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

IMPORTANT NOTICE: All e-mails sent to this address are public record unless specifically exempted by Florida law, and are archived accordingly. The School District does not allow use of School District equipment and e-mail for non-School District business purposes.



AGENDA ITEM

TITLE

MPO Title VI and Limited English Proficiency Plans for Approval

BRIEF OVERVIEW

As an indirect recipient of Federal Transit Administration (FTA) grant funding and in accordance with FTA Circular 4702.1B, Hernando/Citrus MPO is required to comply with civil rights laws and maintain a Title VI program. Additionally, the MPO must have a Limited English Proficiency (LEP) plan as part of our program. Attached is the updated Title VI Plan and LEP plan for review and approval by the MPO Board.

The Title VI and LEP plans are part of the Public Participation Process and were reviewed by the Technical Advisory Committee (TAC), Citizens Advisory Committee (CAC) and Bicycle Pedestrian Committee (BPAC) at their October 26, 2022, meetings. The committees recommend approval of the plans. The CAC requested that language be added to the charts in the LEP regarding language trends to indicate "for non-native speakers over 5 years of age" for clarification.

FINANCIAL IMPACT

N/A

LEGAL NOTE

Pursuant to Chapter 125, Florida Statutes, and in accordance with Circular 4702.1B, Federal Transit Administration, the MPO Board has the authority to take the recommended action.

RECOMMENDATION

It is recommended the MPO Board approve the Hernando/Citrus MPO Title VI Plan and Limited English Proficiency Plan.



**RELATING TO
TRANSPORTATION
PLANNING PROJECTS**

Proposed Adoption: December 15, 2022

**TITLE VI/NON
DISCRIMINATION
PROGRAM**

Prepared by Hernando Citrus MPO
1661 Blaise Drive
Brooksville, FL 34601
email: mpo@hernandocounty.us
website: www.hernandocitrusmpo.us

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INTRODUCTION

THE HERNANDO/CITRUS METROPOLITAN PLANNING ORGANIZATION

The Hernando/Citrus Metropolitan Planning Organization (MPO) is a subrecipient of federal funds from the U.S. Department of Transportation modal agencies, including Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) through the Florida Department of Transportation. All Recipients of federal funding must comply with the requirements of Title VI of the Civil Rights Act of 1964 and other nondiscrimination statutes, regulations and authorities. This Implementation Plan describes how the MPO effectuates nondiscrimination in the delivery of its federally assisted programs, services and activities. The Plan includes the structure of the MPO's Title VI/Nondiscrimination program as well as the policies, procedures and practices that are used to comply with nondiscrimination requirements.

TTY-based Telecommunications Relay Services permit persons with a hearing or speech disability to use the telephone system via a text telephone (TTY) or other device to call persons with or without such disabilities. Dial 711 to be automatically connected to a TRS communications assistant.

Discapacidad para usar el sistema telefónico a través de un teléfono de texto (TTY) u otro dispositivo para llamar a personas con o sin tales discapacidades. Marque 711 para conectarse a un asistente.

Individuals requiring special accommodations under the Americans with Disabilities Act, known by its acronym in English ADA, or persons requiring translation services (free of charge) should contact the Civil Rights Officer.

Las personas que requieran acomodaciones especiales bajo la Ley para las Personas con Impedimentos (Americans with Disabilities Act), conocida por sus siglas en inglés ADA, o las personas que requieran servicios de traducción (de forma gratuita) deben comunicarse con el Oficial de Derechos Civiles.

The Plan is intended to be a living document, regularly updated by the Department to reflect the program as it changes and grows. Anyone wishing to provide input into the MPO's Title VI/Nondiscrimination Program is encouraged to contact the Title VI/Nondiscrimination Program Coordinator, Carlene Ricess, 1661 Blaise Drive, Brooksville, FL 34601, criecss@hernandocounty.us.

MPO ASSURANCE

Pursuant to Section 9 of US DOT Order 1050.2A, the Hernando/Citrus MPO assures the Florida Department of Transportation (FDOT) that no person shall on the basis of race, color, national origin, sex, age, disability, income, family or religious status, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, the Florida Civil Rights Act of 1992 and other nondiscrimination authorities to be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

The Hernando/Citrus MPO further agrees to the following responsibilities with respect to its programs and activities:

1. Designate a Title VI Liaison that has a responsible position within the organization and access to the Recipient's Chief Executive Officer.
2. Issue a policy statement signed by the Chief Executive Officer, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the Recipient's organization and to the general public. Such information shall be published where appropriate in languages other than English.
3. Insert the clauses of *Appendix A and E* of this agreement in every contract subject to the Acts and the Regulations.
4. Develop a complaint process and attempt to resolve complaints of discrimination against sub-recipients. Complaints against the Recipient shall immediately be forwarded to the FDOT District Title VI Coordinator.
5. Participate in training offered on Title VI and other nondiscrimination requirements.
6. If reviewed by FDOT or USDOT, take affirmative action to correct any deficiencies found within a reasonable time period, not to exceed ninety (90) calendar days.
7. Have a process to collect racial and ethnic data on persons impacted by your agency's programs.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the Recipient.

Robert Esposito, MPO Executive Director

POLICY STATEMENT

It is the policy of the MPO to comply with all federal and state authorities requiring nondiscrimination, including but not limited to Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Federal-Aid Highway Act of 1973 (23, U.S.C. 324), Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA), the Age Discrimination Act of 1975 and Executive Order 12898 (Environmental Justice) and 13166 (Limited English Proficiency).

The MPO does not and will not exclude from participation in; deny the benefits of; or subject anyone to discrimination on the basis of race, color, national origin, sex, age, disability or income. In addition, the MPO complies with the Florida Civil Rights Act, and does not permit discrimination on the basis of religion or family status in its programs, services or activities.

ANNUAL CERTIFICATION ASSURANCES

Title VI of the Civil Rights Act of 1964 provides that: “No person in the United States shall, on the grounds of race, color, or national origin, be excluded from, participation in, or be denied the benefits of, or be subjected to discrimination under any program, or activity receiving Federal financial assistance.” Other federal legislation extended the protections under Title VI of the Civil Rights Act of 1964 to prohibit discrimination based on sex, disability, and age.

Federal rule, 23 CFR 450.316(b)(2), requires that the metropolitan transportation planning process “[b]e consistent with Title VI of Civil Rights Act of 1964 and the Title VI assurance executed by each State under 23 U.S.C. 324 and 29 U.S.C. 794, which ensure that no person shall, on the grounds of race, color, sex, national origin, or physical handicap, be excluded from participation in, be denied benefits, or be otherwise subjected to discrimination under any program receiving Federal assistance from the United States Department of Transportation.” An effective public involvement process is integral to providing assurances that the MPO's planning process is consistent with Title VI.

Each MPO must annually certify to the FDOT that the MPO planning process is being conducted in accordance with Title VI of the Civil Rights Act of 1964. The MPO uses a variety of strategies to demonstrate that their planning process is consistent with Title VI. These strategies include but are not limited to the following:

- Developing and updating a Title VI plan;
- Designing the MPO public involvement plan with specific Title VI strategies;
- Evaluating any existing public involvement Title VI strategies;
- Reviewing planning products and projects for disparate impacts on various cultures and socioeconomic groups; and,
- Maintaining documentation of its Title VI strategies.

TITLE VI/NONDISCRIMINATION NOTICE TO THE PUBLIC

The Hernando/Citrus MPO operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. In addition, the Agency does not deny the benefits of, exclude from participation in or discriminate against anyone on the basis of race, color, national origin, sex, age, disability, religion, income or family status. Any person who believes themselves subject of any unlawful discriminatory practice under Title VI or other nondiscrimination authorities may file a complaint with the Title VI Coordinator for the MPO.

Any person who believes they have been discriminated against under Title VI has the right to file a formal complaint within 180 days of the alleged discrimination. Individuals and organizations may file a complaint with the MPO Title VI Liaison by contacting us or submitting a complaint form.

The form should be completed, signed, and sent to:

Carlene Riecss, Title VI Coordinator
Hernando/Citrus MPO
1661 Blaise Drive
Brooksville, FL 34601
Phone: (352) 754-4082
Email: mpo@hernandocounty.us

If information is needed in another language or accessible in another required format, please contact us at the above phone number and assistance will be provided.

This notice to the public is posted at the Hernando/Citrus MPO offices and on the MPO website.

Si necesita información en otro idioma o necesita los documentos en otros formatos, por favor contactese con nosotros al número telefónico ya mencionado y se le prestará asistencia.

TITLE VI/NONDISCRIMINATION COMPLAINT PROCEDURES

The Hernando/Citrus MPO has put in place a complaint procedure to ensure that any alleged discrimination is investigated and eliminated, if found. The Title VI coordinator has direct, easy and unimpeded access to the MPO Executive Director for purposes of discussing nondiscrimination issues. Any person(s) who believes they have been subjected to discrimination based on race, color, national origin, sex, age, disability, religion, income or family status in any of the Hernando/Citrus MPO services, activities, plans and programs may file a written complaint within 180 days of the alleged incident with the Hernando/Citrus MPO.

1. The complaint should be submitted in writing, signed and dated, contain the identity of the complainant, the basis of allegations(s) (i.e., race, color, national origin, sex, age, disability, religion, income or family status) and a description of the alleged discrimination with the date it occurred (refer to MPO Complaint Form, Appendix C). The official complaint will need to be submitted to the Title VI Coordinator or the MPO Executive Director. The complaint can be mailed or submitted at the following location:

Carlene Riecss, Title VI/Nondiscrimination Coordinator
1661 Blaise Drive, Brooksville, FL 34601
352-754-4082, email: criecss@hernandocounty.us

2. Within 10 business days from receipt of the complaint, the MPO will investigate the complaint for completeness. If more information is needed to resolve the case, the MPO will send correspondence requesting the additional information by mail (with return receipt requested). The complainant has 10 business days from receipt of the letter to provide requested information.
3. By FDOT policy and FHWA requirement, copies of all MPO nondiscrimination complaints involving race, color or national origin will be immediately provided to the FDOT District Title VI/Nondiscrimination Coordinator. The FDOT Title VI Coordinator can assist MPO staff in investigating the complaint and identifying resolution, but will also ensure that the federal authority with Title VI jurisdiction .
4. If the MPO is not contacted by the complainant or does not receive the additional information within 10 business days of the receipt of the request, the MPO can administratively close the case. A case can be administratively closed also if the complainant no longer wishes to pursue their case. After the investigator reviews the complaint, she/he/they will issue one of two letters to the complainant: a letter closing the matter or one recommending resolution. A closure letter summarizes the allegations and states that there was not a Title VI violation and that the case will be closed. A resolution letter summarizes the allegations and the interviews regarding the alleged incident, and explains whether any disciplinary action, additional training of the staff member, or other action will occur. If the complainant wishes to appeal the decision, she/he/they has/have 30 days to do so after the date of the resolution
5. The review process by the MPO shall not exceed 90 days from determination of a complete complaint by the MPO's Title VI Coordinator.
6. If the Hernando/Citrus MPO is unable to satisfactorily resolve a complaint, the MPO will forward the complaint, along with a record of its disposition to the Florida Department of Transportation (FDOT) Equal Opportunity Office. The written complaint may be submitted directly to FDOT if the complainant is unable or unwilling to complain to the MPO. FDOT will serve as a clearinghouse forwarding the complaint to appropriate state or federal agency.

Florida Department of Transportation, Equal Opportunity Office
Attn: Title VI Complaint Processing
605 Suwannee St. MS 65, Tallahassee, FL 32399

TITLE VI/NONDISCRIMINATION COMPLAINT FORMS

TITLE VI PROGRAM AND RELATED STATUTES DISCRIMINATION COMPLAINT AGAINST THE HERNANDO/CITRUS MPO		
Name:	Telephone (home):	Telephone (work):
Address:	City, State, Zip Code:	
Complaint Discriminated Against You, if applicable :		
Address:	City, State, Zip Code:	
Date of Alleged Incident:		
You were discriminated because of:		
<input type="checkbox"/> Race	<input type="checkbox"/> Retaliation	<input type="checkbox"/> Sex
<input type="checkbox"/> Color	<input type="checkbox"/> National Origin (Language)	<input type="checkbox"/> Age
<input type="checkbox"/> Familial Status	<input type="checkbox"/> Disability	<input type="checkbox"/> Religion
<input type="checkbox"/> Other		
Explain as briefly and clearly as possible what happened and how you were discriminated against. Indicate who was involved. Be sure to include how other persons were treated differently than you. Also attach any written material pertaining to your case.		
Signature:	Date:	

**FORMULARIO DE QUEJA
CONDADO DE HERNANDO/CITRUS MPO**

Nombre de la persona discriminada:	Número de Teléfono (residencia):	Número de Teléfono (trabajo):
Dirección de Residencia (Número y calle, número de departamento):	Ciudad, Estado y Código Postal de Residencia:	
Nombre de la persona que discrimina: contra usted, y nombre de la dependencia (si lo sabes):		
Dirección de la persona o dependencia que discrimina: contra usted:	Ciudad, Estado y Código Postal de la persona o dependencia que discrimina: contra usted:	
Fecha del incidente discriminatorio:		
Causa de la discriminación:		
<input type="checkbox"/> Raza	<input type="checkbox"/> Retaliación	<input type="checkbox"/> Sexo
<input type="checkbox"/> Color de Piel	<input type="checkbox"/> Nacionalidad	<input type="checkbox"/> Edad
	<input type="checkbox"/> Estado Civil	<input type="checkbox"/> Religión
	<input type="checkbox"/> Impedimento Físico o Mental	<input type="checkbox"/> Otro
<p>Explique claramente como sucedió la discriminación y quienes participaron en ella. Incluya en su explicación cualquier conocimiento que tenga de tratamiento diferente a otras personas. Adjunte cualquier otro escrito relacionado con su caso.</p>		
Firma:	Fecha:	

TITLE VI INVESTIGATIONS, COMPLAINT AND LAWSUITS

In accordance with 49 CFR 21.9B), the Hernando/Citrus MPO must record and report any investigations, complaints or lawsuits involving allegations of discrimination. the records of these events shall include a summary of the date of the investigation, lawsuit or complaint, a summary of the allegations, status and final action takes. Records shall be maintained in the MPO files.

	Date (Month, Day, Year)	Summary (Include basis of complaint: race, color, or national origin)	Status:	Action(s) Taken:
Investigations				
1.				
2.				
Lawsuits				
1.				
2.				
Complaints				
1.				
2.				

PUBLIC PARTICIPATION PLAN

In order to plan for efficient, effective, safe, equitable and reliable government services, the MPO must have the input of its public. The MPO spends extensive resources in furtherance of this goal and strongly encourages the participation of the entire community.

The Hernando/Citrus MPO seeks out and considers viewpoints of all persons including low-income, minority, elderly, and those with disabilities, Limited English Proficiency (LEP), ethnic and religious groups in the course of conducting public outreach and involvement activities regarding transportation planning activities. The MPO uses the approved Public Participation Plan (PPP) to facilitate this effort. Strategies to facilitate public input include:

- Website and Publications: The MPO includes information on its website regarding transportation planning activities and the Title VI plan. The MPO can supply most documents, upon request, in a variety of alternative formats and the use of Google Translator enables multi-lingual options. MPO transportation planning documents are available on the website. Social Media outlets including Facebook and Twitter are utilized to expand public outreach. .
- Public Meetings and Workshops: Any person may attend any MPO meeting, workshop, or committee meeting and speak during the public comment portion of the agenda

concerning a matter of MPO business or concern to the person. All public meetings are advertised and open to the public. Agendas and notices are posted to MPO website.

- Surveys: Transportation planning activity surveys are conducted as needed to gain feedback from the public. Staff considers the needs of those who cannot read or write and will verbally read the survey and record the respondent's comments. Surveys have also been made available in alternative formats such as large type and Spanish.
- Community Outreach – The MPO participates in various community and business meetings to promote public involvement, including social and faith-based organizations that serve vulnerable or traditional underserved communities.

ENVIRONMENTAL JUSTICE

Executive Order 12898, as well as the principles of equity and nondiscrimination require the MPO to identify and address discriminatory impacts on low income and minority communities. This process is referred to as Environmental Justice (EJ). As part of its planning process, the MPO is required to evaluate the impact its plans and projects have on these populations. The three fundamental principles the MPO follows include:

1. To avoid, minimize or mitigate the disproportionately high and adverse health, social and economic effects on minority and low-income populations;
2. To ensure full and fair participation by all potentially affected communities in the transportation decision-making process; and
3. To collect and analyze data relating to environmental justice.

OBJECTIVES

The MPO will continue to monitor impacts to the minority and low-income populations that could be affected by any of its programs or policies. By conducting analysis of these impacts, the MPO will ensure that no disparate treatment or consequences result from any of its activities. This analysis has been a useful tool in examining the distribution of transportation planning impacts on the traditionally underserved populations. Using this tool, the MPO has developed strategies to address environmental justice that are integrated throughout its numerous planning processes, programs and activities. The following plans contain significant elements that support environmental justice goals:

1. Long Range Transportation Plan (LRTP): Elements of the plan address the MPO's commitments to a safe and efficient multi-modal system and to keeping communities intact and to provide information and opportunities for input from the traditionally underserved.
2. Transportation Improvement Program (TIP)
3. Public Participation Plan (PPP): Complies with the public participation requirements of the new federal legislation. It addresses how the MPO will provide information and opportunity for input to the traditionally underserved. The plan also includes considerations such as the use of visualization techniques and simple language.

4. Title VI Complaint Process: Provides a procedure for individuals who believe they were subjected to discrimination or retaliation through the MPO's programs or activities. The MPO recognizes that the Spanish-speaking population of this MPO is a significant population, as indicated in the 2010 Census. As a result, a Spanish language complaint form is provided.
5. Limited English Proficiency (LEP) Plan: Describes the MPO's commitment to provide language assistance for LEP persons seeking meaningful access to MPO programs, as required by *Executive Order 13166*.

RECORD OF LANGUAGE ASSISTANCE

The MPO maintains a file for language assistance requests. As Spanish is the primary LEP language for those within the MPO planning boundaries, the MPO provides notice in Spanish of language services available. For more information or to review the MPO's LEP Plan, contact the Title VI Coordinator or visit our website at: www.hernandocitrusmpo.us.

ADA/504 STATEMENT

Section 504 of the Rehabilitation Act of 1973 (Section 504), the Americans with Disabilities Act of 1990 (ADA) and related federal and state laws and regulations forbid discrimination against those who have disabilities. Furthermore, these laws require federal aid recipients and other government entities to take affirmative steps to reasonably accommodate the disabled and ensure that their needs are equitably represented in programs and services.

The Hernando/Citrus MPO will make every effort to ensure that its facilities, programs, and services are accessible to those with disabilities. The MPO will make every effort to ensure that its advisory committees, public involvement and other programs and services includes representation by the disabled community and disability service groups. A reasonable accommodation is a change or modification to afford a qualified individual with a disability full enjoyment of the MPOs programs, unless modifications of policies, practices, and procedures would fundamentally alter the nature of the program or service or result in undue financial and administrative burdens or hardships to the MPO. The public is encouraged to report any facility, program, activity, or service that appears inaccessible to those who are disabled. Furthermore, the MPO will provide reasonable accommodations to disabled individuals who wish to participate in public involvement events or who require special assistance to access facilities, programs, activities, or services. Because providing reasonable accommodations may require outside assistance, organizations or resources, the MPO asks that requests be made at least five (5) business days prior to the need for accommodation by contacting: Hernando/Citrus MPO, 352-754-4082 or mpo@hernandocitrus.us

PLANNING AND ADVISORY BODIES

The Hernando/Citrus MPO is governed by a board which is comprised of 9 elected officials from the 5 jurisdictions in the MPO area, 4 from Hernando County Board of County Commissioners, 2 from Citrus County Commissioners, and one member from each City in the MPO area, Brooksville, Inverness and Crystal River.

The MPO also maintains 3 advisory committees: the Technical Advisory Committee (TAC), the Citizens Advisory Committee (CAC), and the Bicycle/Pedestrian Advisory Committee (BPAC)

The MPO is also the designated planning agency for 2 local coordinating boards, the Hernando County Transportation Disadvantaged Local Coordinating Board (TDLCB) and the Citrus County Transportation Disadvantaged Local Coordinating Board.

The MPO makes every effort to encourage a diversity of participants on its boards and committees by posting positions on the MPO website and social media platforms. Anyone interested in serving on an MPO committee or participating in any MPO-sponsored activity should contact MPO staff at mpo@hernandocounty.us, or 352-754-4082.

DATA COLLECTION

The Federal Highway Administration (FHWA) regulations require federal-aid recipients to collect racial, ethnic, and other similar demographic data on beneficiaries of or those affected by transportation programs, services, and activities. The MPO accomplishes this through the use of census data and other reporting methods. From time to time, the MPO may find it necessary to request voluntary identification of certain racial, ethnic, or other data from those who participate in its public involvement events. This information assists the MPO with improving its targeted outreach and measures of effectiveness. Self-identification of personal data to the MPO will always be voluntary and anonymous. Moreover, the MPO will not release or otherwise use this data in any manner inconsistent with the federal regulations.

To assist with its Title VI and EJ responsibilities, the MPO maintains a Community Characteristics Inventory (CCI) that maps communities within the planning boundaries by race, ethnicity, age, low income and other 'base data'. This information is essential to the MPO in assessing whether its activities are equitably distributed or if planned projects may adversely impact a particular area or group. The MPO updates the CCI every three (3) years using the best available data, usually decennial census or American Community Survey result.

The MPO will conduct periodic EJ studies when warranted. Information drawn from the results of these studies is useful in developing subsequent MPO *plans*.

- The MPO will use American Community Survey and census data to determine the broad geographic location, total number and percentage of population groups. addressed by the *U.S. Department of Transportation Order on Environmental Justice and Executive Order 12898*.
- Studies consisting of interviews of representatives with health and social service organizations in the community have been performed to obtain a clearer picture of where minority groups and low-income persons can be found and what types of barriers they face in gaining access to transportation services.

CONSULTANT SERVICES AND CONTRACTING SERVICES

The Procurement Department of Hernando County provides support services to the MPO relating to policy and establishing procedures for consultant selection, negotiation, and administration of consultant contracts. Title VI responsibilities associated with the consultant contracts include but are not limited to:

- Monitor Disadvantaged Business Enterprise (DBE) program requirements. For FHWA-assisted contracts, the MPO is required to follow the FDOT DBE program and goal. Currently that goal is 100% race neutral.
- Ensure that all consultant contracts administered by the MPO have the appropriate Title VI provisions included
- Review directives and procedures to ensure Title VI nondiscrimination compliance
- Maintain necessary data and documentation required for completion of the department's Title VI Annual Report

REQUIRED CONSULTANT AND SUBGRANTEE TITLE VI CONTRACT CLAUSES

As a policy, the following civil rights clauses regarding non-discrimination are included in all MPO contracts and subgrantee agreements:

CIVIL RIGHTS – The following requirements apply to this AGREEMENT:

- a. **Nondiscrimination** - In accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and Federal transit law at 49 U.S.C. § 5332:

“The CONSULTANT or SUBGRANTEE shall not discriminate on the basis of race, age, creed, disability, marital status, color, national origin, or sex in the performance of this contract. The CONSULTANT or SUBGRANTEE shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT assisted contracts. Failure by the CONSULTANT or SUBGRANTEE to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy, as the MPO deems appropriate.”

Each subcontract the CONSULTANT or SUBGRANTEE signs in regard to this federal aid PROJECT must include the assurance in this paragraph (see 49 CFR 26.13(b)). The CONSULTANT or SUBGRANTEE agrees to comply with applicable federal implementing regulations and other implementing requirements FTA may issue.

- b. **Equal Employment Opportunity** - The following equal employment opportunity requirements apply to this AGREEMENT:

- (1) Race, Color, Creed, National Origin, Sex – In accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000e, 23 U.S.C. § 324, and Federal transit laws at 49 U.S.C. § 5332, the CONSULTANT or SUBGRANTEE agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor,” 41 C.F.R. Parts 60 et seq., (which implement Executive Order No. 11246, “Equal Employment Opportunity,” as amended by Executive Order No. 11375, “Amending Executive Order 11246 Relating to Equal

Employment Opportunity,” 42 U.S.C. § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the PROJECT. The CONSULTANT or SUBGRANTEE agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not be limited to, the following: Employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the CONSULTANT or SUBGRANTEE agrees to comply with any implementing requirements FTA may issue.

- (2) **Age:** In accordance with Section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § 621 through 634, Title 42 U.S.C. § 6101 and Federal transit law at 49 U.S.C. § 5332, the CONSULTANT or SUBGRANTEE agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the CONSULTANT or SUBGRANTEE agrees to comply with any implementing requirements FTA may issue.
- (3) **Disabilities:** In accordance with section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, the CONSULTANT or SUBGRANTEE agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, “Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act,” 29 C.F.R. Part 1630, and 29 C.F.R. Part 27, pertaining to employment of persons with disabilities. In addition, the CONSULTANT or SUBGRANTEE agrees to comply with any implementing requirements FTA may issue.
- (4) **Access to Services for Persons with Limited English Proficiency:** To the extent applicable and except to the extent that FTA determines otherwise in writing, the CONSULTANT or SUBGRANTEE agrees to comply with the policies of Executive Order No. 13166, “Improving Access to Services for Persons with Limited English Proficiency,” 42 U.S.C. § 2000d-1 note, and with the provisions of U.S. DOT Notice, “DOT Guidance to Recipients on Special Language Services to Limited English Proficient (LEP) Beneficiaries,” 66 Fed. Reg. 6733 et seq., January 22, 2001. The MPO’s LEP Plan is available at the MPO office or may be viewed online at www.hernandocitrusmpo.us.
- (5) **Environmental Justice:**– The CONSULTANT or SUBGRANTEE agrees to comply with the policies of Executive Order No. 12898, “Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations,” 42 U.S.C. § 4321 note, except to the extent that the Federal Government determines otherwise in writing.
- (6) **Drug or Alcohol Abuse: Confidentiality and Other Civil Rights Protections** – To the extent applicable, the CONSULTANT or SUBGRANTEE agrees to comply with the confidentiality and other civil rights protections of the Drug Abuse Office and Treatment Act of 1972, as amended, 21 U.S.C. §§ 1101 et seq., with the Comprehensive

Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, as amended, 42 U.S.C. §§ 4541 et seq., and with the Public Health Service Act of 1912, as amended, 42 U.S.C. §§ 201 et seq., and any amendments to these laws.

- (7) **Other Nondiscrimination Laws:** The CONSULTANT or SUBGRANTEE agrees to comply with all applicable provisions of other federal laws, regulations, and directives pertaining to and prohibiting discrimination, except to the extent the Federal Government determines otherwise in writing. The CONSULTANT or SUBGRANTEE also agrees to include these requirements in each subcontract financed in whole or in part with federal assistance provided by FTA, modified only if necessary to identify the affected parties.

INCLUSION OF APPENDICES A & E INTO MPO CONTRACTS

Title VI Nondiscrimination Policy Language

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the “Contractor”) agrees as follows:

- (1) **Compliance with Regulations:** The Contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (hereinafter, “USDOT”) Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Agreement.
- (2) **Nondiscrimination:** The Contractor, with regard to the work performed during the contract, shall not discriminate on the basis of race, color, national origin, sex, age, disability, religion or family status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3) **Solicitations for Subcontractors, including Procurements of Materials and Equipment:** In all solicitations made by the Contractor, either by competitive bidding or negotiation for work to be performed under a subcontract, including procurements of materials or leases of equipment; each potential subcontractor or supplier shall be notified by the Contractor of the Contractor’s obligations under this contract and the Regulations relative to nondiscrimination on the basis of race, color, national origin, sex, age, disability, religion or family status.
- (4) **Information and Reports:** The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information the Contractor shall so certify to the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* as appropriate and shall set forth what efforts it has made to obtain the information.

- (5) Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the *Florida Department of Transportation* shall impose such contract sanctions as it or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* may determine to be appropriate, including, but not limited to:
- (1.) withholding of payments to the Contractor under the contract until the Contractor complies, and/or
 - (2.) cancellation, termination or suspension of the contract, in whole or in part.
- (6) Incorporation of Provisions:** The Contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* may direct as a means of enforcing such provisions including sanctions for noncompliance. In the event a Contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the Contractor may request the *Florida Department of Transportation* to enter into such litigation to protect the interests of the *Florida Department of Transportation*, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.
- (7) Compliance with Nondiscrimination Statutes and Authorities:** Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21; The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects); Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex); Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27; The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age); Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex); The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not); Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 -- 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38; The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex); Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations; Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100); Title IX of the Education Amendments of 1972, as amended, which

prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et. seq

DRAFT

DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM

It is the Hernando/Citrus MPO's policy to encourage all qualified businesses to actively participate in the procurement of all Hernando/Citrus MPO sponsored contracts. The MPO has adopted the Florida Department of Transportation's Unified Certification Program (UCP) for DBE certification and utilization by resolution.

DRAFT

APPENDIX A: PROFILE OF THE HERNANDO/CITRUS MPO AREA –

Source: American Community survey 2010, 2016-2020, FDOT EDTM

Hernando County

Description	2010	2010 %	2016-2020	2016-2020 %
White Alone	153968	90.39	165207	86.63
Black or African American Alone	8366	9.69	9964	14.14
Native Hawaiian and Other Pacific Islander Alone	166	0.1	111	0.06
Asian Alone	1716	1.01	2291	1.2
American Indian or Alaska Native Alone	264	0.15	547	0.29
Some Other Race Alone	3434	2.02	4136	2.17
Claimed 2 or More Races	2423	1.42	8444	4.43
Hispanic or Latino of Any Race	16500	9.69	26964	14.14
Not Hispanic or Latino	153837	90.31	163736	85.86
Minority	30931	18.16	44412	23.29

Citrus County

Description	2010	2010 %	2016-2020	2016-2020 %
White Alone	131271	93.31	135714	91.74
Black or African American Alone	3942	4.39	4043	5.87
Native Hawaiian and Other Pacific Islander Alone	33	0.02	26	0.02
Asian Alone	1851	1.32	2616	1.77
American Indian or Alaska Native Alone	606	0.43	412	0.28
Some Other Race Alone	1026	0.73	1224	0.83
Claimed 2 or More Races	1957	1.39	3903	2.64
Hispanic or Latino of Any Race	6171	4.39	8677	5.87
Not Hispanic or Latino	134515	95.61	139261	94.13
Minority	14687	10.44	18398	12.44



Proposed Adoption: December 15, 2022

LIMITED ENGLISH PROFICIENCY PLAN (LEP)

Prepared by Hernando Citrus MPO
1661 Blaise Drive,
Brooksville, FL 34601
email: mpo@hernandocounty.us
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LIMITED ENGLISH PROFICIENCY

Introduction

The purpose of this Limited English Proficiency (LEP) policy guidance is to clarify the responsibilities of the MPO as a recipient of federal financial assistance from the U.S. Department of Transportation (DOT) and to assist the MPO in fulfilling its responsibility to provide meaningful access to essential MPO programs and activities for those not able to read or speak English. . It was prepared in furtherance of Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, et seq., and other federal and state authorities to ensure that no person shall be subjected to discrimination on the basis of race, color, or national origin under any MPO program or activity that receives federal financial assistance.

ENVIRONMENTAL JUSTICE

Executive Order 13166

Executive Order 13166 "Improving Access to Services for Persons With Limited English Proficiency," reprinted at 65 FR 50121 (August 16, 2000), directs each Federal agency that is subject to the requirements of Title VI to publish guidance for its respective recipients clarifying that obligation. Executive Order 13166 further directs that all such guidance documents be consistent with the compliance standards and framework detailed in the Department of Justice's (DOJ's) Policy Guidance entitled "Enforcement of Title VI of the Civil Rights Act of 1964--National Origin Discrimination Against Persons With Limited English Proficiency." (See 65 FR 50123, August 16, 2000, DOJ's General LEP Guidance). Different treatment based upon a person's inability to speak, read, write, or understand English may be a type of national origin discrimination.

Executive Order 13166 applies to all federal agencies and subsequent DOT and modal administration orders included all programs and operations of entities that receive funding from the federal government, including state agencies, local agencies and governments such as the MPO, private and non-profit entities, and subrecipients.

PLAN SUMMARY

The Hernando/Citrus MPO has developed this Limited English Proficiency Plan (LEP) to help identify reasonable steps to provide meaningful language assistance for LEP persons seeking access to MPO programs. A Limited English Proficiency person is one who does not speak English as their primary language and who has a limited ability to read, speak, write, or understand English.

This plan details the procedures on how to identify a person who may need language assistance, the ways in which assistance may be provided, training staff, how to notify LEP persons that assistance is available, and information for future plan updates.

In developing the plan while determining the MPO's extent of obligation to provide LEP services, the

MPO undertook a U.S. Department of Transportation four factor LEP analysis which considers the following: 1) The number or proportion of LEP persons eligible in the County to be served or likely to encounter an MPO program, activity, or service; 2) the frequency with which LEP individuals come in contact with an MPO program; 3) the nature and importance of the program, activity or service provided by the MPO to the LEP population; and 4) the resources available to the MPO and overall costs to provide LEP assistance. A brief description of these considerations is provided in the following section.

LEP FOUR FACTOR ANALYSIS

1. The number or proportion of LEP persons eligible to be served or likely to encounter an MPO program, activity or service

The MPO examined the US Census Bureau's 2016-2020 American Community Survey (ACS) data and was able to determine that of the 316,286 residents within the Hernando/Citrus MPO Planning area over the age of 5 years old, 2.6% describe themselves as speaking English less than "very well", the majority of whom are Spanish speakers.

The MPO assesses the frequency at which staff has or could possibly have contact with LEP persons. This includes documenting phone inquiries and surveying public meeting attendees. Since the adoption of the LEP plan on September 18, 2018, the MPO recorded no requests for an interpreter in any language and no requests for translated MPO documents.

2. The nature and importance of the program, activity or services provided by the MPO to LEP community.

The MPO evaluates the need for any formal outreach efforts to identify those MPO programs would be of importance to a Spanish-speaking LEP person. One identified program is the paratransit and fixed-route transit systems to help accommodate the Spanish speaking LEP population. The transit operators in both counties have translated their system route maps and brochures. As there are relatively small concentrations of Spanish-speaking LEP persons in each county, MPO is able to assess program impacts and translate any of its documents and brochures into Spanish, as needed.

Many Spanish-speaking Outreach Operation clients are economically disadvantaged and receive medical services through Medicaid. The MPO's coordinates its Transportation Disadvantaged Program (TD) thru Mid Florida Community Services, Inc., in Hernando County and the Citrus Connection in Citrus County. The TD Program was also identified as a potential provider of important services for the Spanish-speaking LEP person.

3. The resources available to the MPO and overall costs

The MPO assessed its available resources that could be used for providing LEP assistance. This included identifying staff and volunteer language interpreters are readily available, how much a professional interpreter and translation service would cost, which documents should be translated, available organizations the MPO could partner with for outreach/translation efforts, examining which financial and in-kind sources could be used for assistance, and what level of staff training is needed.

After analyzing the four factors, the MPO developed the LEP plan which provides a reasonable degree of services for LEP populations in the service area.

HOW TO IDENTIFY AN LEP PERSON WHO NEEDS LANGUAGE ASSISTANCE

Tools to help identify persons who may need language assistance

- Examine records requests for language assistance from past meetings and events to anticipate the possible need for assistance at upcoming meetings;
- When MPO sponsored workshops or conferences are held, set up a sign-in sheet table, have a staff member greet and briefly speak to each attendee. To informally gauge the attendee's ability to speak and understand English, ask a question that requires a full sentence reply;
- Have the Census Bureau's "I Speak Cards" at the workshop or conference sign-in table. While staff may not be able to provide translation assistance at a particular meeting, the cards can be an excellent tool to identify language needs for future meetings. Also, have the cards available at the MPO office reception area and Transportation Disadvantaged Program office's walk-in counter; and;
- Post a notice of available language assistance at MPO reception area.

LANGUAGE ASSISTANCE MEASURES

Staff may be able to assist with written communications and small MPO document translation requests from LEP persons. Hernando County web pages may be translated by right clicking the page and selecting "Translate with Bing". Citrus County web pages may be translated by scrolling to the bottom of the page and clicking "TRANSLATE" with Bing.

The following MPO documents are currently available in Spanish: Transportation Disadvantaged Program brochure and application, THE Bus and Citrus Connection (fixed-route transit) routes and information, as well as the Title VI discrimination complaint form.

MPO STAFF TRAINING

All MPO staff will be provided with the LEP Plan and will be educated on procedures and services available. This information will also be part of the MPO staff orientation process for new hires.

Training Topics

- Understanding the Title VI LEP responsibilities;
- What language assistance services the MPO offers;
- Use of LEP "I Speak Cards;"
- How to access a staff interpreter;
- Documentation of language assistance requests;
- How to handle a complaint;

- The importance of educating subrecipients on the MPO's LEP program responsibilities and their obligation to provide language assistance.

PROVIDING NOTICE OF AVAILABLE LANGUAGE SERVICE TO LEP PERSONS

When an interpreter is needed, in person or on the telephone, first determine what language is required. If the required language is not available or if a formal interpretation is required, staff shall use the telephone interpreter service. Language Line Interpreter Services are available 24 hours a day, 7 days a week at 1-800-752-6096.

Information will be provided on the MPO website, in legal advertisements regarding language services available.

OUTREACH TECHNIQUES

- If staff knows that they will be presenting a topic that could be of potential importance to an LEP person or if staff will be hosting a meeting or a workshop in a geographic location with a known concentration of LEP persons, have meeting notices, fliers, advertisements, and agendas printed in an alternative language, such as Spanish.
- When running a general public meeting notice, staff should insert the clause **“Un traductor del idioma español estará disponible.”** This means, “A Spanish translator will be available.” Or if not sure of the need, staff should insert this clause, **“Si usted necesita la ayuda de un traductor del idioma español, por favor comuníquese con la (insert staff name) al teléfono (###-###-###), cuando menos 48 horas antes de la junta,”** which asks persons who need Spanish language assistance to make arrangements with the MPO within two days of the publication notice.

MONITORING AND UPDATING THE LEP PLAN

This plan is designed to be flexible and is one that can be easily updated. At a minimum, the MPO will follow the Title VI Program update schedule for the LEP Plan.

Plan components to monitor

- How many LEP persons were encountered?
- Were their needs met?
- What is the current LEP population in Hernando and Citrus Counties?
- Has there been a change in the types of languages where translation services are needed?
- Is there still a need for continued language assistance for previously identified MPO programs? Are there other programs that should be included?
- Have the MPO's available resources, such as technology, staff, and financial costs changed?

- Has the MPO fulfilled the goals of the LEP Plan?
- Were any complaints received?

DISSEMINATION OF THE MPO LIMITED ENGLISH PROFICIENCY PLAN

The LEP plan is available on our website at: www.hernandocitrusmpo.us.

Any person, including social service, non-profit, and law enforcement agencies and other community partners with internet access will be able to access the plan. For those without personal Internet service, all Hernando County libraries offer free Internet access. Copies of the LEP Plan will be provided to the Hernando and Citrus County Office of Health and Human Resources, the Florida Department of Transportation, Federal Highway Administration, the Federal Transit Administration, and any person or agency requesting a copy. Each MPO subrecipient and program participants will be provided a copy and will be educated on the importance of providing language assistance. LEP persons may obtain copies/translations of the plan upon request.

Any questions or comments regarding this plan should be directed to the MPO Title VI Specialist:

Carlene Riccss

Hernando/Citrus MPO
1661 Blaise Drive

Brooksville, FL 34601
Phone: (352) 754-4082

Fax: (352) 754-4420

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HERNANDO/CITRUS MPO DEMOGRAPHIC INFORMATION

Sociocultural Data Report – Citrus County

Source: US Census Bureau, 2010 American Community Survey (ACS) and 2016-2020 ACS, FDOT EDTM

Citrus County - General Population	2010	2016-2020
Total Population	140686	147938
Total Households	59974	64621
Average persons/acre	0.351	0.37
Average persons/household	2	2.25
Average persons/family	2.861	2.89
Males	68183	71999
Females	72503	75939

Citrus Language Trends for non native speakers, greater than 5 years of age	2010	2010 %	2016-2020	2016-2020 %
Speaks English Well	1475	1.09	1636	1.15
Speaks English Not Well	718	.53	718	.5
Speaks English Not at All	235	.17	274	.19
Speaks English Not Well or Not at All	953	.7	992	.7

Citrus Race and Ethnicity Trends	2010	2010 %	2016-2020	2016-2020 %
White alone	131271	93.31	135714	91.74
Black or African American Alone	3942	2.8	4043	2.73
Native Hawaiian and Other Pacific Islander Alone	33	.02	26	.02
Asian Alone	1851	1.32	2616	1.77
American Indian or Alaska Native Alone	606	.43	412	.28
Some other race alone	1026	.73	1224	.83
Claimed 2 or more races	1957	1.39	3903	2.64
Hispanic or Latino of Any Race	6171	4.39	8677	5.87
Not Hispanic or Latino	134515	95.61	139261	94.13
Minority	14687	10.44	18398	12.44

Sociocultural Data Report – Hernando County

Source: US Census Bureau, 2010 American Community Survey (ACS) and 2016-2020 ACS, FDOT EDTM

Hernando County - General Population	2010	2016-2020
Total Population	170337	190700
Total Households	70254	76708
Average persons/acre	.543	.61
Average persons/household	2	2.46
Average persons/family	2.899	3.04
Males	81546	91920
Females	88791	98780

Hernando Language Trends for non native speakers over 5 years of age	2010	2010 %	2016-2020	2016-2020 %
Speaks English Well	2724	1.68	3841	2.11
Speaks English Not Well	1864	1.15	1473	.81
Speaks English Not at All	463	.29	515	.28
Speaks English Not Well or Not at All	2327	1.44	1988	1.09

Hernando Race and Ethnicity Trends	2010	2010 %	2016-2020	2016-2020 %
White alone	153968	90.39	165207	86.63
Black or African American Alone	8366	4.91	9964	5.2
Native Hawaiian and Other Pacific Islander Alone	166	.1	111	.06
Asian Alone	1716	1.01	2291	1.2
American Indian or Alaska Native Alone	264	.15	547	.29
Some other race alone	3434	2.02	4136	2.17
Claimed 2 or more races	2423	1.42	8444	4.43
Hispanic or Latino of Any Race	16500	9.69	26964	14.14
Not Hispanic or Latino	153837	90.31	163736	85.86
Minority	30931	18.16	44412	23.29



AGENDA ITEM

TITLE

MPO - Public Participation Plan (PPP) Adoption

BRIEF OVERVIEW

Pursuant to 23 C.F.R. 450.316, each Metropolitan Planning Organization (MPO) is required to adopt a Public Participation Plan (PPP). The PPP is intended to provide direction for public involvement activities to be conducted and strives to include all interested parties. PPPs are required to be periodically reviewed to ensure a full and open participation process. The last update was adopted on September 18, 2018.

The updates to the PPP include the following:

- Formatting changes throughout the document
- Information regarding Telecommunication Relay services for hearing or speech disability was added
- Title VI and Noncompliance contact information was updated
- Information regarding public participation was added in Spanish
- Pictures were included throughout
- Federal requirements were moved to an appendix in the back of the document
- The PPP purpose section was enhanced
- A section was added describing the MPO Board membership, and Committee membership for the Transportation Disadvantaged Local Coordinating Boards (Hernando and Citrus), Technical Advisory Committee (TAC), Citizens Advisory Committee (CAC) and the Bicycle Pedestrian Advisory Committee (BPAC). Information regarding their roles in the transportation process was discussed.
- MPO Board and Committee meeting information was included (meeting frequency, location, time, etc.)
- A provision was added to allow committee meetings to be jointly conducted
- Enhanced description of the MPO core plans and programs, along with tables outlining public review periods, advertising requirements and approval processes
- A limited approval process was included for TIP roll forward amendments requiring approval by September 30 for funding approval. If inadequate time is available to schedule the roll forward amendment in accordance with the PPP procedures, the Executive Director is authorized to approve the amendment and sign a corresponding resolution on behalf of the Board without calling an emergency meeting. The amendment must be provided to the advisory committees as an informational item and ratified by the MPO Board at the next regularly scheduled meeting.
- Guidance was added to address a State of Emergency when it impacts the MPO Board's ability to produce, approve and submit one of the core plans and programs in accordance with statutory mandates and timelines. In this circumstance, the Executive Director in consultation with the Chair, may request a time deferral if appropriate.

The 45-day public review period is required prior to MPO Board action on the PPP. The comment period was advertised in the Hernando Sun and the Citrus Chronicle to begin on October 26, 2022. The PPP was posted to the MPO website with the review schedule.

Public meetings to review the PPP were conducted on October 26, 2022, by the Technical Advisory Committee (TAC), Citizens Advisory Committee (CAC) and Bicycle Pedestrian Advisory Committee (BPAC). Each committee discussed the PPP, and in particular the potential of conducting joint committee meetings. The TAC concluded it was preferable for their committee to remain separate from the citizen committees (CAC and BPAC). The CAC and BPAC were amenable to joint meetings when appropriate.

No public were in attendance at the committee meetings and to date, no questions or comments have been received by MPO staff.

FINANCIAL IMPACT

N/A

LEGAL NOTE

The MPO Board has the authority to take the recommended action in accordance with 23 C.F.R. 450.316 and the Florida MPO Program Management Handbook (Chapter 9). The Public Participation Plan (PPP) has been reviewed and approved as to form and legal sufficiency by the County Attorney's Office (LR # 2022-500-1)

RECOMMENDATION

Following receipt of public hearing comments, it is recommended that the MPO Board approve the Public Participation Plan (PPP) and adopt resolution #2022-8 and authorize the chairman's signature thereon.



**RELATING TO
TRANSPORTATION
PLANNING PROJECTS**

Proposed Adoption: December 15, 2022

**PUBLIC
PARTICIPATION
PLAN (PPP)**

Prepared by **Hernando Citrus MPO**
1661 Blaise Drive
Brooksville, FL 34601
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website: www.hernandocitrusmpo.us

ACKNOWLEDGEMENTS

Preparation of this document was supported in part with funds provided by the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) through a cooperative agreement with the Hernando/Citrus Metropolitan Planning Organization. Development of the plan was made possible by the leadership of the Hernando/Citrus MPO, the Technical Advisory Committee (TAC), Citizens Advisory Committee, (CAC) and Bicycle Pedestrian Advisory Committee (BPAC).



*"The Twisted Oak" City of Brooksville
Taken by: Cayce Dagenhart*

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TTY-based Telecommunications Relay Services permit persons with a hearing or speech disability to use the telephone system via a text telephone (TTY) or other device to call persons with or without such disabilities. Dial 711 to be connected to an assistant.

Discapacidad para usar el sistema telefónico a través de un teléfono de texto (TTY) u otro dispositivo para llamar a personas con o sin tales discapacidades. Marque 711 para conectarse a un asistente.

Las personas que requieran acomodaciones especiales bajo la Ley para las Personas con Impedimentos (Americans with Disabilities Act), conocida por sus siglas en inglés ADA, o las personas que requieran servicios de traducción (de forma gratuita) deben comunicarse con el Oficial de Derechos Civiles.

PLEASE CONTACT THE MPO OFFICE FOR MORE INFORMATION :



Carlene Riecass, Hernando/Citrus MPO
1661 Blaise Drive, Brooksville, Florida 34601

Email: MPO@hernandocounty.us

Website: www.HernandoCitrusMPO.us

ABOUT THE HERNANDO/CITRUS MPO

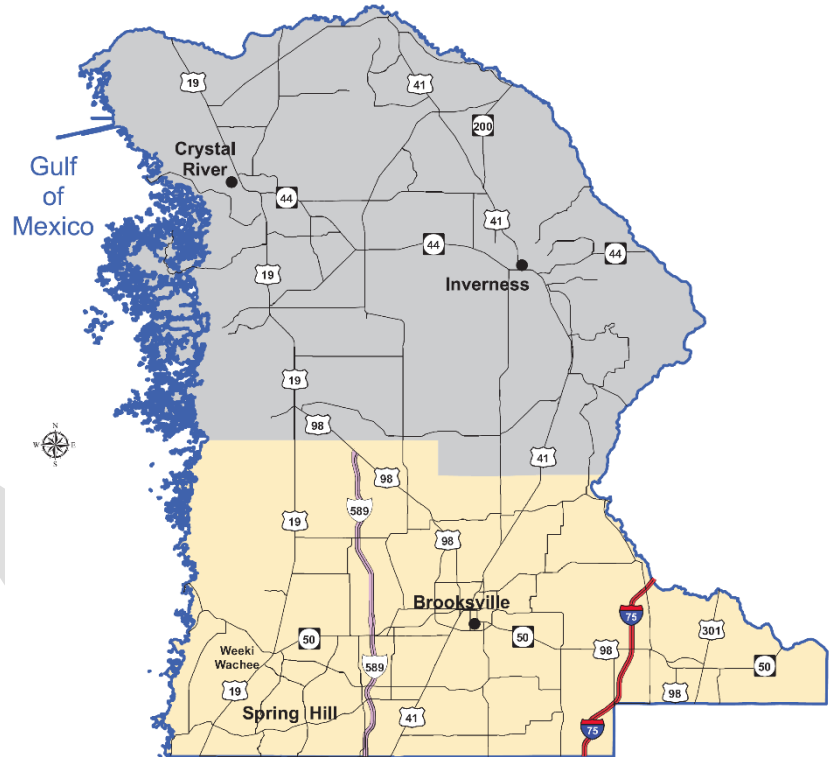
The Hernando/Citrus MPO was created in 2014 and is responsible for facilitating and coordinating regional transportation planning activities in Hernando County, Citrus County, and the cities of Inverness, Crystal River and Brooksville. MPOs exist throughout the U.S. and began with the development of the Interstate Highway System. To carry out federal transportation planning requirements, Title 23 of the United States Code provides that an MPO be designated for each urbanized area with a population of more than 50,000.

With the Federal Aid Highway Act of 1962, Congress passed legislation making urban transportation planning a condition for receipt of federal highway funds in urban areas. This legislation encouraged “a *Continuing, Comprehensive* transportation planning process carried on *Cooperatively* by the states and local communities (referred to as the 3-C’s)”. The MPO is responsible for ensuring that federal and state dollars spent on existing and future transportation projects and programs are based on the 3-C’s planning process. Each urban area in the United States has an MPO which acts as a liaison between local communities, their citizens, and the state departments of transportation (DOTs). MPOs are important because they direct how and where available state and federal dollars for transportation improvements will be spent.

Committees were established to assist the MPO in the development of plans and programs while offering opportunities for public participation. The committees serve at the pleasure of the MPO. The Hernando/Citrus MPO has a Technical Advisory Committee (TAC), Citizens Advisory Committee (CAC), Bicycle Pedestrian Advisory Committee (BPAC) and two Transportation Disadvantaged

*“Bicycling on the Suncoast Trail”
Taken by: Kimberly Poppke*

The Hernando/Citrus MPO Area, 2021



Local Coordinating Boards.

PURPOSE OF THE PUBLIC PARTICIPATION PLAN

The Hernando/Citrus Metropolitan Planning Organization (MPO) Public Participation Plan was initially adopted on September 30, 2014, and updated on September 18, 2018. The plan is periodically reviewed to ensure consistency with applicable regulations, and changes are appropriate. The Hernando/Citrus MPO encourages early and continuing participation by residents in the transportation planning and decision-making process. Public outreach efforts are intended to provide all members of the community opportunities to participate.



The PPP provides guidance to the public regarding when and how to participate in the transportation planning and decision making process. The MPO makes every effort to make our plans and programs easy to understand by the general public by using common terms that are familiar to the layperson.

The MPO must provide communities, affected public agencies, representatives of public transportation employees, freight shippers, providers of freight transportation services, private providers of transportation, representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of and those with disabilities, representatives and members of traditionally underserved, minority and low income communities, , and other interested parties with a reasonable opportunity to comment on the Long Range Transportation Plan (LRTP), Transportation Improvement Program (TIP) and major revisions.



FEDERAL NONDISCRIMINATION COMPLIANCE REQUIREMENTS

The Hernando/Citrus MPO complies with the following federal requirements:

Title VI Of the Civil Rights Act Of 1964

Title VI of the Civil Rights Act of 1964 (42 USC. 2000d) prohibits discrimination on the basis of race, color, and national origin in programs and activities receiving federal financial assistance. In addition, the MPO complies with other federal and state authorities and does not deny the benefits of, exclude from participation in or discriminate against anyone on the basis of race, color, national origin, sex, age, disability, religion, income or family status. Any person who believes themselves subject of any unlawful discriminatory practice under Title VI or other nondiscrimination authorities may file a complaint with the Title VI Coordinator for the MPO.



Americans With Disabilities Act (ADA)

The Americans with Disabilities Act of 1990 (ADA) prohibits the exclusion of persons with disabilities from participation in services, programs, or activities of a public entity which include the MPO. The MPO is responsible for providing reasonable accommodations to those with disabilities who require special services to access information or participation in MPO activities. (42 U.S.C. 12131-12134)

Environmental Justice – Executive Order 1288

Addressing requirements for Federal actions to address environmental justice concerns for low-income and minority populations. The focus of the order was to:

- identify and address the disproportionately high and adverse human health or environmental effects of their actions on minority and low income populations to the greatest extent practicable by law
- Develop a strategy for implementing environmental justice
- Promote nondiscrimination in federal programs that affect human health and the environment, as well as provide minority and low-income communities access to public information and public participation

Limited English Proficiency – Executive Order 13166

The purpose of the order is to improve access to services for persons with Limited English Proficiency (LEP). The order requires agencies that receive federal funds to develop plans so that people for whom English is not their second language or have limited ability to read, speak, write, or understand English can have meaningful access to services provided.

ANYONE WISHING TO CONTACT THE MPO WITH COMMENTS, QUESTIONS, OR COMPLAINTS REGARDING CIVIL RIGHTS, PLEASE CONTACT:

CARLENE RIECSS AT CRIECSS@HERNANDOCOUNTY.US

DRAFT

MPO BOARDS, COMMITTEES AND STAFF

Hernando/Citrus MPO Board

The MPO Board is a transportation policy-making board comprised of nine (9) elected officials representing the local governments within the MPO area, and a non-voting advisor from the Florida Department of Transportation.

The primary role of the Hernando/Citrus MPO is to ensure existing and future expenditures of governmental funds for transportation projects and programs within the MPO area are developed based on a continuing, cooperative, and comprehensive (3-C) planning process. The MPO meetings are typically scheduled the first Thursday of the month and begin at 1:30 p.m. Meetings alternate between Hernando and Citrus County on an annual basis. Please check our website for specific meeting dates and times.

Transportation Disadvantaged Local Coordinating Boards

The Transportation Disadvantaged Local Coordinating Boards oversee the activities of the Community Transportation Coordinator (CTC) which provides services to the transportation disadvantaged pursuant to Chapter 427, Florida Statutes. Each County in the MPO area has a Transportation Disadvantaged Local Coordinating Board. Hernando County's Board is referred to as the "TDLCB", Citrus County's Board as the "LCB".

The MPO Board serves as the Designated Official Planning Agency "DOPA" for both the TDLCB and LCB providing administrative support to the program. The Board positions are established by Florida Administrative Code and include agency and citizen representatives appointed by the DOPA.

The Public Participation policies in this document are followed for meetings of the Transportation Disadvantaged Local Coordinating Boards. Minimum public notices in the local jurisdictions' newspaper are published a minimum of 5-10 days prior to the meetings.

TDLCB meetings are held quarterly at the Hernando County Building Training Facility at 1661 Blaise Drive in Brooksville beginning at 10:00 a.m. LCB meetings are held quarterly at the Lecanto Government Center, 3600 W Sovereign Path, Room 166, Lecanto, FL beginning at 10:30 a.m.

Please check our website for specific meeting dates at: www.hernandocitrusmpo.us.

MPO Committees

Committee meetings are held at least quarterly with additional meetings as needed. Locations alternate between the Hernando County Building Training Facility at 1661 Blaise Drive in Brooksville, and the Lecanto Government Center, 3600 W Sovereign Path, Room 166, Lecanto, FL. Meetings are typically the 4th Wednesday of the month. The TAC meets at 10:00 a.m., CAC at 1:00 p.m., and BPAC at 3:00 p.m. CAC and BPAC meetings may be held jointly and would be advertised accordingly. Please check our website for specific dates, times and locations.

Technical Advisory Committee (TAC)

Membership of the TAC includes planners, engineers, transit and other technical specialty representatives from the various governments and agencies in the Hernando/Citrus MPO area. It is important for the TAC to be involved in the development of MPO plans and programs to ensure consistency with local programs and provide technical assistance as needed.

Citizens Advisory Committee (CAC)

To gain diverse input regarding transportation plans and programs, members of the Hernando/Citrus CAC comprise a cross section of people including transit users, older citizens, citizens with physical challenges, and citizens of the counties and cities in the MPO area. The only thing missing from our CAC is you! If you would like to serve on the CAC or participate in any of the MPO's activities, please contact us at 352-754-4082 or visit our website.

Bicycle/Pedestrian Advisory Committee (BPAC)

The BPAC assists in the development of priority plans and programs important to bike/pedestrian communities. The membership includes citizen volunteers, and agency representatives. Citizens interested in serving on the BPAC may complete the application on our website or contact MPO staff for more information at 352-754-4082.

MPO STAFF

The MPO staff includes an Executive Director, Transportation Planner, MPO Coordinator, and a Financial Operations Assistant. On a regular basis, MPO Committees, along with Staff, provide recommendations to the MPO Board regarding short and long-range planning, implementation of projects, and related issues. The MPO staff works closely with our community partners and the Florida Department of Transportation (FDOT).

The MPO Staff can be contacted at any time with questions or comments regarding the Transportation Planning Process.

- Visit our website at www.HernandoCitrusMPO.us
- Email us at mpo@hernandocounty.us
- Call us at (352) 754-4082



Citrus County Transit Staff and Buses



Beverly Howard, CAC member and recipient of the 2020 Vision Zero Hero Award for outstanding achievements in education and encouragement

RESPONSIBILITIES OF THE MPO

The Hernando/Citrus MPO is the transportation planning agency for the area. A cooperative process is used to make decisions about the transportation investments needed to meet the existing and future travel needs. The MPO develops the following Core plans and programs:

Long Range Transportation Plan (LRTP)

Identifies transportation improvements necessary to maintain adequate mobility and accommodate growth forecasted over the next 20-year timeframe. The plan includes long-range and short-range strategies that provide for development of an integrated multimodal transportation system (to include accessible pedestrian walkways and bicycle transportation facilities). The process includes innovative technical modeling and collaborative public engagement. Future goals, strategies and projects to address the planning factors required by 23 C.F.R. 450.306(a) and (b)] are identified in the LRTP.

Transportation Improvement Program (TIP)

A priority list of transportation projects developed by an MPO that is to be carried out within the four (4)-year period following its adoption; must include documentation of Federal and State funding sources for each project and be consistent with adopted MPO Long Range Transportation Plan and local government comprehensive plans.

List of Priority Projects (LOPP)

A list of priority projects developed by the MPO in coordination with the FDOT on an annual basis. The LOPPs must be based upon selection criteria which considers the approved LRTP, the Strategic Intermodal System Plan, the Transportation Regional Incentive Program (TRIP) Priorities, results of transportation management systems and public involvement.

Unified Planning Work Program (UPWP)

The work program for the MPOs transportation program. The UPWP must include a description of work, resulting products, who will perform the work, cost of the work and source of the funding. The UPWP covers two State fiscal years. The establishment of the initial 2-year program is considered “new UPWP development”, the 2nd year update is the “UPWP Revision”. A revision can be categorized as a modification or amendment depending on the threshold of revision.

Public Participation Plan (PPP)

A plan which defines the processes for providing reasonable opportunities for public involvement in the MPO planning process. The PPP should be reviewed periodically and in particular, prior to initiation of the development of a new LRTP.

PUBLIC PARTICIPATION POLICIES

Public Notice

The MPO informs the public, in a timely manner, of upcoming decisions regarding plans and programs. Notices will be posted on the website and advertised in local newspapers in each county consistent with Florida Statutes. Additional information for Core MPO Plans and programs can be found in the specific requirement section of this document. Exceptions to the minimum requirements may be allowable as outlined in Section (emergency provisions)

Public Access

All Meetings are open to the public and participation is encouraged. Meeting locations alternate between Hernando and Citrus Counties. Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, income or family status. Persons who require special accommodations under the Americans with Disabilities Act should contact the MPO at least 2 days prior to the proceedings, for language assistance please contact the MPO at least 5 days prior to the proceedings to allow adequate coordination time.

Public Comment Period

A key opportunity for members of the public to share their thoughts and ideas is during the public review and comment period. The public comment periods are intended to ensure the public has easy access to information and timely notice about the transportation planning process. The MPO advises the public of the comment periods in several ways:

- The MPO Website: documents released for public review are available online, and by request.
- The public may comment regarding any of the MPO products on our website.

Underrepresented Segments of The Public

The MPO seeks participation from those people who are typically under-represented including but not limited to, the transportation disadvantaged, minorities, the elderly, persons with disabilities and low income households.

Stakeholder Coordination

To provide affected and interested parties' opportunities to comment on the transportation planning process pursuant to 23 USC 104(d)1, the MPO maintains an up-to-date database of contacts which includes:

- Elected Officials
- Local Government Staff
- Transportation Agencies (Port, Airports, Transit, etc.)
- Law enforcement and emergency services management, emergency operations centers, chambers of commerce, and economic development agencies.
- Local Media (TV, Radio, Print, etc.)
- Homeowners Associations
- Civic Groups
- Special Interest Groups (Other Interested Parties)
- Libraries (for Public Display)
- Federal, State and local agencies responsible for land use management, natural resources, environmental protection, conservation and historic preservation, and other environmental issues
- Representatives of Users of Pedestrian Walkways
- Private Freight Shippers
- Representatives of Users of Bicycle Transportation Facilities
- Other parties that would have an interest in the planning and development of the transportation network, including affected public agencies in the transportation planning area
- Native American Tribal Council
- Representatives of Public Transportation Employees
- Providers of Freight Transportation Services
- Private Providers of Transportation
- Representatives of Users of Public Transportation
- Representatives of the Disabled
- Interested parties may request to be added to the email data base at any time. Please contact MPO staff.

Transit Development Plans

The Transit Development Plan (TDP) is the public transportation provider's strategic guide for public transportation over the next 10 years. The TDP identifies public transportation service improvement priorities, determines the operating and capital costs to implement these service improvement priorities, and outlines a strategy for implementation. Pursuant to rule 14-73.001, the Transit Development Plan (TDP) must include opportunities for public involvement.

The public transportation provider for Hernando and Citrus Counties are their respective Board of County Commissioners (BOCC) which are responsible for approval of the TDP. Notices of TDP adoption, amendment or annual progress reports are published in a newspaper of general circulation in the home county 5-10 days prior to any public action. Documents will be posted

to their respective website and available for a 30 day review period for new TDPs, and 10 day review for TDP amendments or annual progress reports.

Transportation Disadvantaged Local Coordinating Board

Meeting notices are published in a newspaper of general circulation in the home county 5-10 days prior to any public Transportation Disadvantaged Local Coordinating Board meeting. The meeting notice and associated agendas will be posted to the MPO website approximately one week prior to meetings.

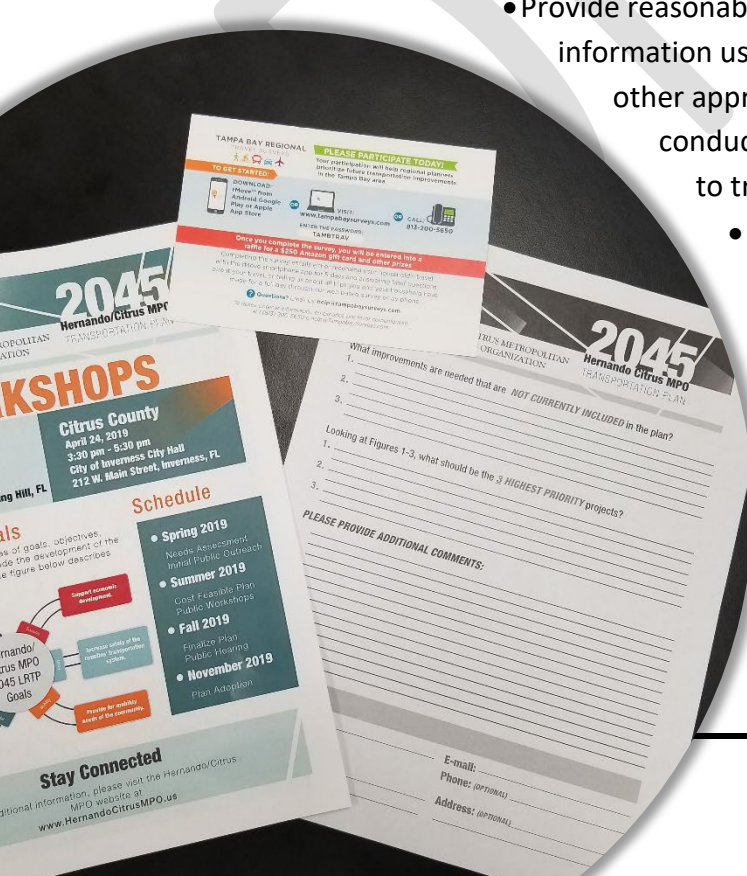
Updates to the Transportation Disadvantaged Service Plans (TDSP) for either Citrus or Hernando County are available on the MPOs website for public review prior to approval. Public access is provided as identified in this document.

Minor updates to the TDSP that do not affect program operations do not require public review (i.e.: corrections, clarifications, etc.)

MPO OUTREACH STRATEGIES

The following outreach strategies are regularly used by the MPO:

- Provide timely information about transportation issues and processes to communities, affected public agencies, representatives of transportation agencies, private providers of transportation, other interested parties and segments of the community affected by transportation plans, programs and projects (including, but not limited to, local jurisdiction concerns).
 - Provide reasonable public access to technical and policy information used in the development of the LRTP, the TIP, and other appropriate transportation plans and projects, and conduct open public meetings where matters related to transportation programs are being considered.
 - If the final draft of any transportation plan differs significantly from the one available for public review by the MPO and raises new material issues which interested parties could not reasonably have foreseen, an additional opportunity for public comment on the revised plan is made available.
 - All transportation plans and project documents are posted to the MPO’s website to ensure reasonable access to the



information by the public during the review period. Hard copy of the materials are always available for public review during business hours at our office or upon request.

- Comment Forms are used to solicit public comment on specific issues or transportation plans being presented at a workshop or other public meeting. A general comment form is available on the MPO website and monitored regularly.
- Citizens may also submit email comments, or via regular mail. Responses to questions and comments concerning the public participation process, draft transportation plans, programs or public agency consultation process will be made directly to the citizen by letter, telephone call or by email within 10 days of receipt. A summary of comments received will be made part of the final plan or program.
- Social Media platforms such as Twitter, Facebook, and Instagram are used to promote MPO products. These platforms are used to communicate information to the public and provide a means for the public to communicate back with comments or questions.
- When significant written and oral comments are received on the draft transportation plan (including the financial plan) as a result of the public participation process or the interagency consultation process required under the U.S. Environmental Protection Agency conformity regulations, a summary, analysis, and report on the disposition of comments is made part of the final plan.
- Solicit the needs of those under-served by existing transportation systems, including, but not limited to, the transportation disadvantaged, minorities, elderly, persons with disabilities, and low-income households.
- Use visualization techniques at meetings and workshops to include mapping, PowerPoint presentations, pictures, etc.
- Hold public meetings at convenient locations and accessible times which in the event of a statewide emergency, includes the ability to conduct virtual meetings
- Coordination with the statewide transportation planning public involvement and consultation processes
- Periodically reviewing the effectiveness of the procedures and strategies contained in the participation plan to ensure a full and open participation process
- Meeting notices are to be published in a newspaper of general circulation (in both Hernando and Citrus Counties with the exception of Transportation Disadvantaged Boards which are only required in the Board's home county). Notices shall be published consistent with Florida Statutes, Chapter 50.
- The MPO Core products are identified in this document with the associated minimum review requirements.
- Newsletters will be produced biannually to keep the public up to date regarding plans and projects, and timelines for participation
- An MPO logo, consistent font, and a color scheme representing the MPO is used to identify products and publications of the MPO.

- E-mail Announcements and MPO information will be e-mailed to interested persons that have submitted their e-mail addresses to MPO staff.

DRAFT

Additional Strategies – Project Applicable

- Project Workshops/Open Houses/Community Forums may be used to provide project information to the public and to solicit public comment.
- Media releases may be sent to local media to announce upcoming meetings and activities and to provide information on specific issues being considered by the MPO or their committees.
- Surveys may be available online or distributed in person
- Virtual meeting/communication technology may be used with regularly scheduled and noticed public meetings. In a state of emergency, where the law permits, these technologies may be used in lieu of in person meetings.
- Project websites may be used for individual projects, such as corridor studies, that are typically performed using consulting services. In this case, a link to the project site would be included on the MPO site.



CORE MPO PLANS AND PROGRAMS

TABLE 1: LONG RANGE TRANSPORTATION PLAN (LRTP)

LRTP	Updated Plan every five years
Public Review	<ul style="list-style-type: none"> Public meetings with MPO Committees (TAC, CAC, and BPAC) for review Draft LRTP is posted to the MPO website at least 30 days prior to the MPO adoption meeting to allow for public comment Documents will also be available for public review in MPO offices, or upon request
Meeting Notices	<ul style="list-style-type: none"> Publish legal notices a minimum of 5-10 days prior to any public meeting Meeting information is posted to the MPO Website
Approval	<ul style="list-style-type: none"> By the MPO Board, two advertised public meetings are required for adoption LRTP documentation must be posted to the website, and available in MPO offices no later than 90 days after adoption
MODIFICATION	Minor changes to text, project/project phase costs, funding sources of previously included projects, and/or project/project phase initiation dates
Public Review	Formal review not required; modifications are posted to website
Approval	Administrative
AMENDMENT	A major revision to the LRTP, such as adding or deleting a project, a major change in project costs, initiation dates, and/or design concept and scope, such as changing project locations or the number of through traffic lanes.
Public Review	<ul style="list-style-type: none"> Public meetings with MPO Committees (TAC, CAC, and BPAC) for review Draft LRTP amendment is posted to the MPO website at least 10 days prior to the MPO adoption meeting to allow for public comment Documents will also be available for public review in MPO offices, or upon request
Notices	<ul style="list-style-type: none"> Publish legal notices a minimum of 5-10 days prior to any public meeting Meeting information is posted to the MPO Website
Approval	<ul style="list-style-type: none"> By the MPO Board at an advertised public meeting Roll Call Vote for adoption if amendment affects projects in first 3 years, otherwise standard vote

TABLE 2: TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

TIP	<ul style="list-style-type: none"> • New TIP is developed annually and covers five years (5th year is illustrative)
Public Review	<ul style="list-style-type: none"> • Public meetings with MPO Committees (TAC, CAC, and BPAC) for review • Draft TIP is posted to the MPO website at least 30 days prior to the MPO adoption meeting to allow for public comment • Documents will also be available for public review in the MPO office, or upon request
Meeting Notices	<ul style="list-style-type: none"> • Publish legal notices a minimum of 5-10 days prior to any public meeting • Meeting information is posted to the MPO Website • 30 day public notice must be advertised
Approval	<ul style="list-style-type: none"> • By the MPO Board at an advertised public meeting Roll call vote
MODIFICATION	Minor changes to text, project/project phase costs, funding sources of previously included projects, and/or project/project phase initiation dates. Consult MPO handbook for guidance
Public Review	No formal review required; modifications are posted to the website
Approval	Administrative
ROLL FORWARD AMENDMENT	<ul style="list-style-type: none"> • Takes place between July 1 and September 30. • Project must appear in the amendment exactly as the newly adopted TIP. • No public meetings with MPO committees (TAC, CAC, BPAC) are required • MPO Board approval, publish meeting notices a minimum of 5-10 days prior to meeting, or MPO Director approval with Board authorization
AMENDMENT	A major revision to the TIP, such as adding or deleting a project, a major change in project costs, initiation dates, and/or design concept and scope, such as changing project locations or the number of through traffic lanes. Consult MPO Handbook for additional threshold guidance
Public Review	<ul style="list-style-type: none"> • Public meetings with MPO Committees (TAC, CAC, and BPAC) for review • Draft amendment is posted to the MPO website at least 10 days prior to MPO adoption meeting to allow for public comment • Documents will also be available for public review in the MPO office, or upon request
Meeting Notices	<ul style="list-style-type: none"> • Publish legal notices a minimum of 5-10 days prior to any public meeting • Meeting information is posted to the MPO Website
Approval	<ul style="list-style-type: none"> • By the MPO Board at an advertised public meeting. Roll Call Vote if amendment affects projects in the first 3 years

Table 3: LIST OF PRIORITY PROJECTS (LOPP)

LOPP DEVELOPMENT	Annually
Public Review	<ul style="list-style-type: none"> • Public meetings with MPO Committees (TAC, CAC, and BPAC) for review • Draft LOPP is posted to the MPO website at least 10 days prior to the MPO adoption meeting to allow for public comment • Documents will also be available for public review in the MPO office, or upon request
Meeting Notices	<ul style="list-style-type: none"> • Publish legal notices a minimum of 5-10 days prior to any public meeting • Meeting information is posted to the MPO Website
Approval	<ul style="list-style-type: none"> • By the MPO Board at an advertised public meeting
REVISIONS	Any changes to project priorities, or addition/deletion of projects
Public Review	<ul style="list-style-type: none"> • Public meetings with MPO Committees (TAC, CAC, and BPAC) for review • Documents are available on the MPO website for public review and comment for a minimum of 10 days prior to final action
Meeting Notices	<ul style="list-style-type: none"> • Publish legal notices a minimum of 5-10 days prior to any public meeting • Meeting information is posted to the MPO Website
Approval	<ul style="list-style-type: none"> • By the MPO Board at an advertised public meeting

TABLE 4: UNIFIED PLANNING WORK PROGRAM (UPWP)

UPWP DEVELOPMENT	New UPWP is developed every 2 years and covers 2 State fiscal years. UPWP is updated/amended in the second year, and as appropriate
Public Review	<ul style="list-style-type: none"> Public meetings with MPO Committees (TAC, CAC, and BPAC) for review Draft UPWP is posted to the MPO website at least 30 days prior to MPO adoption meeting to allow for public comment
Meeting Notice	<ul style="list-style-type: none"> Publish legal notices a minimum of 5-10 days prior to any public meeting Meeting information is posted to the MPO Website Publish a legal notice opening the 30 day review period
Approval	<ul style="list-style-type: none"> By the MPO at an advertised public meeting
MODIFICATION	Does not change the approved FHWA and FTA budget, scope of the FHWA and FTA funded work task(s), or add or delete a work task(s)
Public Review	Not formally required. Post modification to the MPO website
Approval	Administrative
AMENDMENT	Changes the approved FHWA and FTA budget, changes the scope of FHWA and FTA work task(s), or add or delete a work task(s)
Public Review	<ul style="list-style-type: none"> Review by MPO committees at advertised public meetings (TAC, CAC and BPAC) Draft UPWP amendment is posted to the MPO website at least 10 days prior to MPO adoption meeting to allow for public comment Documents are available in the MPO office, and upon request
Meeting Notices	<ul style="list-style-type: none"> Publish legal notices a minimum of 5-10 days prior to any public meeting Meeting information is posted to the MPO Website
Approval	<ul style="list-style-type: none"> By the MPO at an advertised public meeting

TABLE 5: Public Participation Plan (PPP)

PPP	
Approval and Modifications	<ul style="list-style-type: none"> • Review by MPO committees at advertised public meetings (TAC, CAC and BPAC) • Draft PPP or PPP amendments are posted to the MPO website for public review and comment for a minimum of 45 days prior to final MPO approval • Documents are available in the MPO office, and upon request
Meeting Notice	<ul style="list-style-type: none"> • Publish legal notices a minimum of 5-10 days prior to any public meeting • Meeting information is posted to the MPO Website • Publish a legal notice opening the 45 day review period
Approval	<ul style="list-style-type: none"> • By the MPO at an advertised public meeting

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SPECIAL CIRCUMSTANCES

Most amendments to program documents are reviewed in accordance with the Specific Requirements section of this Public Participation Plan. Exceptions can be made if an emergency amendment or action must be approved in a timeframe where strict adherence to the requirements cannot be met.

Legal notices may advertise meetings in a shorter period of time or provide a shorter review and comment period than indicated in the PPP. All possible effort will be made to maximize conformance with the MPO's notification requirements, but if necessary, the MPO staff will place the notices regarding short notice meetings and special meetings via email to MPO contacts, the MPO's website and other social media platforms.

In the instance of TIP amendments as outlined in table 2, most receive a review before entering the program. Exceptions are made when an emergency amendment must be approved prior to the next Board meeting for the amended project to receive funding. In these cases, the Executive Director is authorized to approve the amendment and sign a corresponding resolution on behalf of the board without having to call an emergency meeting of the Board. The Executive Director's approval of the amendment then must be provided to advisory committees as an information item and ratified at the next regularly scheduled MPO meeting.

State Of Emergency

During a local, state, or federal emergency, every attempt will be made to follow the MPO participation plan or to offer alternatives for committee and board approval, to continue community engagement, and to seek input. Adjusted strategies may include enhanced use of media and social media resources, and increased mailings or mass email distributions. The MPO may consider providing information via webinar or short videos to cover topics which would have been addressed in an in person meeting.

The MPO Continuity of Operations Plan (COOP) provides guidance in the event of an interruption of services due to an emergency. The purpose of the COOP is to provide the conditions for continuous performance of essential operations during a crisis, disaster, or other debilitating loss of resources and to ensure operational and managerial requirements are met.

The MPO is required by law to produce, approve, and submit the Unified Planning Work Program (UPWP), Long Range Transportation Plan (LRTP), List of Project Priorities, and

Transportation Improvement Program (TIP) in compliance with statutory mandates and timelines. In the event the COOP is activated when one or more of these documents must be approved, the MPO is authorized to implement emergency protocols in a local, state, or federal declaration of a State of Emergency:

1. The Executive Director, in consultation with the Chair (or their respective successors), may request a deferral of approval depending on the emergency, the specific essential document needing approval, and the projected date when the MPO Board could meet again.
2. If the quorum requirements for public meetings are suspended by Executive Order of the Governor of the State of Florida, the MPO may hold a public meeting of the MPO Board using communications media technology, following rules pursuant to F.S. Section 120.54(5)(b)2 and waiving official recommendations from MPO committees.



*MPO Executive Director (2018-2021),
Steve Diez, doing what he loved.
Unknown photographer.*

PPP MONITORING ACTIVITIES

- The public participant email data base will be updated at least two (2) times per year.
- The MPOs newsletter will be prepared and circulated at least two (2) times per year
- The MPO website will be updated at least once per month
- Social Media sites will be updated at least once per month
- Agendas with associated back up for all MPO Board and Committee meetings will be posted to the MPO website approximately 7 days prior to the public meeting
- Legal advertisements for upcoming meetings will be posted to the website at least 5 to 10 days prior to the meeting
- Public comment section of the MPO website will be checked on a weekly basis
- Public comments received will be acknowledged and provided to the MPO Board for information and/or action. File in comment folder MPO folder/Public comment
- A checklist identifying the monitoring activities is included in Attachment A and will be completed monthly and filed in the PPP folder



Appendix A

Public Participation Plan Monitoring Activities

Table 5: Monthly Review		Date:
Activity	Staff Member	Completion Date
Public Participation email database updated at least 2 times/year.		
MPO Newsletter prepared and circulated at least 2 times/year		
MPO Website updated at least 1 time/month		
Social Media Platforms updated at least 1 time/month		
Legal advertisements for meetings posted to the website at least 7 days prior to the meeting		
Public Comment section on the website checked at least 1 time/week		
Acknowledge Public Comments forward to the board as appropriate. Maintain record (MPO folder/Public Comments by month/year)		
Committee recruitment will be ongoing		
Public review period noticed; documents available (circle appropriate)		
<ul style="list-style-type: none"> • LRTP adoption/amendment 		
<ul style="list-style-type: none"> • TIP adoption/amendment 		
<ul style="list-style-type: none"> • UPWP adoption/amendment 		
<ul style="list-style-type: none"> • LOPP adoption/amendment 		
<ul style="list-style-type: none"> • TDP review 		
<ul style="list-style-type: none"> • TDSP adoption/amendment 		
Checklist – review monthly.		

Note: Minimum criteria has been identified to ensure accountability with public participation plan.

Appendix B

FEDERAL PUBLIC INVOLVEMENT PROCESS REQUIREMENTS

The public involvement process requirements in 23 CFR 450, Section 450.316 are described below.

§450.316 INTERESTED PARTIES, PARTICIPATION, AND CONSULTATION



(a) The MPO shall develop and use a documented participation plan that defines a process for providing individuals, affected public agencies, representatives of public transportation employees, public ports, freight shippers, providers of freight transportation services, private providers of transportation (including intercity bus operators, employer-based commuting programs, such as carpool program, vanpool program, transit benefit program, parking cash-out program, shuttle program, or telework program), representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, and other interested parties with reasonable opportunities to be involved in the metropolitan transportation planning process.

- 1) The MPO shall develop the participation plan in consultation with all interested parties and shall, at a minimum, describe explicit procedures, strategies, and desired outcomes for:
 - i. **Providing adequate public notice** of public participation activities and time for public review and comment at key decision points, including a reasonable opportunity to comment on the proposed metropolitan transportation plan (known as the LRTP) and the TIP.
 - ii. **Providing timely notice and reasonable access** to information about transportation issues and processes.
 - iii. **Employing visualization techniques** to describe metropolitan transportation plans and TIPs.
 - iv. **Making public information** (technical information and meeting notices) available in electronically accessible formats and means, such as the World Wide Web (Internet).
 - v. **Holding any public meetings at convenient and accessible locations and times.**

-
- vi. **Demonstrating explicit consideration and response to public input** received during the development of the metropolitan transportation plan and the TIP.
 - vii. **Seeking out and considering the needs of those traditionally underserved by existing transportation systems**, such as low-income and minority households, who may face challenges accessing employment and other services.
 - viii. **Providing an additional opportunity for public comment**, if the final metropolitan transportation plan or TIP differs significantly from the version that was made available for public comment by the MPO and raises new material issues that interested parties could not reasonably have foreseen from the public involvement efforts.
 - ix. **Coordinating** with the statewide transportation planning public involvement and consultation processes under subpart B of this part; and
 - x. **Periodically reviewing** the effectiveness of the procedures and strategies contained in the participation plan to ensure a full and open participation process.
- 2) When significant written and oral comments are received on the draft metropolitan transportation plan and TIP (including the financial plans) as a result of the participation process in this section or the interagency consultation process required under the EPA transportation conformity regulations (40 CFR part 93, subpart A), a summary, analysis, and report on the disposition of comments shall be made as part of the final metropolitan transportation plan and TIP.
 - 3) A minimum public comment period of 45 calendar days shall be provided before the initial or revised participation plan is adopted by the MPO. Copies of the approved participation plan shall be provided to the FHWA and the FTA for informational purposes and shall be posted on the World Wide Web (Internet), to the maximum extent practicable.
- (b) In developing LRTPs and TIPs, the MPO should consult with agencies and officials responsible for other planning activities within the Metropolitan Planning Area (MPA) that are affected by transportation (including State and local planned growth, economic development, tourism, natural disaster risk reduction, environmental protection, airport operations, or freight movements) or coordinate its planning process (to the maximum extent practicable) with such planning activities. In addition, the MPO shall develop the metropolitan transportation plans and TIPs with due consideration of other related planning activities within the metropolitan area, and the process shall provide for the design and delivery of transportation services within the area that are provided by:

- 1) Recipients of assistance under title 49 U.S.C. Chapter 53.
- 2) Governmental agencies and non-profit organizations (including representatives of the agencies and organizations) that receive Federal assistance from a source other than the U.S. Department of Transportation to provide non-emergency transportation services; and
- 3) Recipients of assistance under 23 U.S.C. 201-204.



- (c) When the MPA includes Indian Tribal lands, the MPO shall appropriately involve the Indian Tribal government(s) in the development of the metropolitan transportation plan and the TIP.
- (d) When the MPA includes Federal public lands, the MPO shall appropriately involve the Federal land management agencies in the development of the metropolitan transportation plan and the TIP.
- (e) MPOs shall, to the extent practicable, develop a documented process(es) that outlines roles, responsibilities, and key decision points for consulting with other governments and agencies, as defined in paragraphs (b), (c), and (d) of this section, which may be included in the agreement(s) developed under §450.314.

[[81 FR 34135](#), May 27, 2016, as amended at [81 FR 93473](#), Dec. 20, 2016: [82 FR 56544](#), Nov. 29, 2017]



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Appendix C

GLOSSARY

A

AADT **Average Annual Daily Traffic.** AADT is the total volume of vehicle traffic on a highway or road for a year divided by 365 days. AADT is a useful and simple measurement of how busy a road is.

ADA The [Americans with Disabilities Act of 1990](#) is a Federal law that requires public facilities (including transportation services) to be accessible to persons with disabilities including those with mental disabilities, temporary disabilities, and the conditions related to substance abuse.

ACNP [Advanced Construction NHPP.](#) Advanced Construction is used to program project phases that will eventually be reimbursed with federal funds. These are state funds used to finance projects in anticipation of future federal funds. AC funds are authorized with Federal Highway Administration (FHWA) in the same manner as regular federal funds. This will allow the Florida Department of Transportation to convert the AC funds to federal funds and then bill FHWA for accumulated costs.

ACSA **Advanced Construction (SA).** The SA portion of the initialization indicates a funding category. SA is for the Safety Program.

ACSL **Advanced Construction (SL).** The SL program allocations are for areas with population greater than 5,000 but no more than 200,000 –Projects in these areas are to be identified for funding by the state in consultation with regional planning organizations, if any.

AMPO [Association of Metropolitan Planning Organizations.](#) AMPO is a nonprofit, membership organization established in 1994 to serve the needs and interests of “metropolitan planning organizations (MPOs)” nationwide.

B

BOCC **Board of County Commissioners.** The Board of County Commissioners is the chief legislative body in a County. Five county commissioners are elected to four-year terms by the voters at large and represent the geographical district in which they reside. The Board approves the budget, adopts local ordinances and resolutions, and establishes policies which govern the County and ensure the health, safety, and welfare of the citizens.

BPAC **Bicycle/Pedestrian Advisory Committee.** The BPAC was established to provide a continuing forum with which to analyze and promote bicycle and pedestrian issues and Project as an integral part

of a multi-modal transportation planning process. The BPAC initiates updates on the prioritization of transportation enhancement Project. The BPAC meets on a quarterly basis.

BNIR Intrastate R/W (right of way) & Bridge

C

CAC Citizens Advisory Committee. The CAC provides a formal framework for continuing public input on the Unified Planning Work Program (UPWP), the Transportation Improvement Program (TIP), and the Long Range Transportation Plan (LRTP), as well as other elements of the transportation planning process. The CAC meets on a quarterly basis to provide public input at all stages of the planning process.

CCC see SCTPA.

CIA Community Impact Assessment. Community impact assessment (CIA) is an iterative process to evaluate the effects of a transportation action on a community and its quality of life. The assessment process is an integral part of transportation planning and project development that shapes the outcome of transportation decisions.

CIP Capital Improvement Program. The CIP is a multi-year schedule of capital improvement Project, including priorities and cost estimates, budgeted to fit the

financial resources of the community. This plan is updated annually and is part of the County’s Comprehensive Plan.

CM Congestion Mitigation. The CMP is a management system and process conducted by metropolitan planning organizations (MPO), such as the Hernando/Citrus MPO, to improve traffic operations and safety through the use of either strategies that reduce travel demand or the implementation of operational improvements.

CMP Congestion Management Process. The CMP is a management system and process conducted by metropolitan planning organizations (MPO), such as the Hernando/Citrus MPO, to improve traffic operations and safety through the use of either strategies that reduce travel demand or the implementation of operational improvements.

CMAQ Congestion Mitigation and Air Quality Improvement Program. The FAST Act continued the CMAQ program to provide a flexible funding source to State and local governments for transportation Project and programs to help meet the requirements of the Clean Air Act. Funding is available to reduce congestion and improve air quality for areas that do not meet the National Ambient Air Quality Standards for ozone, carbon monoxide, or particulate matter (nonattainment areas) and for

former nonattainment areas that are now in compliance (maintenance areas).

CMS [Congestion Management System.](#)
 The Congestion Management System (CMS) was first introduced by the Intermodal Surface Transportation Efficiency Act (ISTEA) of 1991 and continued under the successor law, the Transportation Equity Act for the 21st Century (TEA-21). The CMS was intended to augment and support effective decision making as part of the overall metropolitan transportation planning processes.

COOP **Continuity of Operations Plan.** The COOP establishes policy and guidance to ensure the execution of mission essential functions for the Hernando/Citrus MPO in the event that an emergency in Hernando County threatens or incapacitates operations, and to direct the relocation of selected personnel and resources to an alternate facility capable of supporting operations.

CST **Construction.**

CTC **Community Transportation Coordinator.** The CTC is the agency or organization in each county responsible for ensuring that coordinated transportation services are provided to serve the transportation disadvantaged.

CTD [Commission for Transportation Disadvantaged.](#) The CTD is the State-level policy board for the

coordination of transportation services for persons who because of disability, age or income are unable to transport themselves. The CTD adheres to the policies and procedures as set out in Chapter 427 F.S. and Rule 41-2, F.A.C.

CTST [Community Traffic Safety Team.](#)
 The CTST is a locally based group of highway safety advocates who are committed to solving traffic safety problems through a comprehensive, multi-jurisdictional, multi-disciplinary approach. Members include city, county, state, private industry, and citizens. The common goal of each CTST is to reduce the number and severity of traffic crashes within their community.

CUTR [Center for Urban Transportation Research.](#) CUTR was established in 1988 in the College of Engineering at the University of South Florida, in Tampa, Florida. USF's largest non-health research center, CUTR is an internationally recognized transportation research, education and technology transfer / training / outreach center, with a focus on producing products and people.

D

Level D Unrestricted State Primary: This term refers to State Primary roadway that has unrestricted access, i.e. The roadway is open for driveways and other road access points.

DBE [Disadvantaged Business Enterprise.](#) The DBE is a for-profit small business concern.

1. That is at least 51 percent owned by one or more individuals who are both socially and economically disadvantaged or, in the case of a corporation, in which 51 percent of the stock is owned by one or more such individuals; and
2. Whose management and daily business operations are controlled by one or more of the socially and economically disadvantaged individuals who own it.

DDR [District Dedicated Revenue.](#) Those state revenues which are collected pursuant to Section 206.608, Florida Statutes, are allocated directly to the districts, and to the maximum extent feasible, in the county where the proceeds were collected, without being reduced by any other requirements. DDR, statutorily known as the "State Comprehensive Enhanced Transportation Systems Tax", in addition to highway uses, may also be used for district public transportation projects to meet the required statewide minimum distribution of 15% of state funds for public transportation.

DEO [Department of Economic Opportunity.](#)

DEM **Environmental Mitigation**

DIH **State In-House Product Support.** In-house product support is calculated. The manpower and

related program components which directly support the product needs of the Program and Resource Plan are analyzed on a direct cost basis to ensure the product levels can be supported. The resultant state funds needed for support by department forces are formed into a District In-House (DIH) fund allocation. DIH is comprised of preliminary engineering, R/W support, construction engineering inspection, materials testing, and traffic operations estimated direct costs which are not funded with federal aid or other funds.

DOPA **Designated Official Planning Agency.** The DOPA is the entity responsible for transportation disadvantaged planning in a given area. In the urbanized areas of the state, the planning agencies are metropolitan planning organizations (MPOs).

DPTO **State – PTO** represents state FLP funds. The initialization "FLP" represents the freight, logistics and passenger operations program.

DS **State Primary Highways and PTO.**

DU **State Primary / Federal Reimbursement**

E

EPA [Environmental Protection Agency](#)

EIS **Environmental Impact Statement.** The environmental impact statement (EIS) is a government document that outlines the impact of a proposed project on its

surrounding environment. Environmental impact statements are meant to inform the work and decisions of policymakers and community leaders.

EST Environmental Screening Test. The EST manages early and efficient interaction with agencies and the affected community through two screening events which are completed and incorporated into the transportation planning process. The screening events are known as the Planning and Programming Screens. The EST brings together information about a project and provides analytical and visualization tools that help synthesize and communicate that information.

EJ Environmental Justice. Environmental justice is the fair treatment and meaningful involvement of all people regardless of race, color, national origin, or income, with respect to the development, implementation, and enforcement of environmental laws, regulations, and policies. This goal will be achieved when everyone enjoys:

- The same degree of protection from environmental and health hazards, and
- Equal access to the decision-making process to have a healthy environment in which to live, learn, and work.

ETDM Efficient Transportation Decision Making. Florida’s ETDM process defines the procedures for planning transportation Project, conducting environmental reviews, and developing and permitting Project.

F

FAA Federal Aviation Administration.

FAST-Act Fixing America’s Surface Transportation Act. Signed into law in December of 2015 by President Obama that provided long-term funding for surface transportation and infrastructure, planning and investment.

Faulting Faulting is the vertical misalignment of pavement joints, applicable to certain types of concrete pavements

FDOT Florida Department of Transportation. FDOT is the State of Florida’s multi-modal transportation agency. Organizationally, it is composed of one Central Office in Tallahassee, seven District Offices, and the Florida’s Turnpike Enterprise.

FHWA Federal Highway Administration. The FHWA is the Division of the U.S. Department of Transportation responsible for administrating federal highway transportation programs under Title 23 U.S.C. and Title 49 U.S.C.

FTA Federal Transit Administration. The FTA is the Federal entity responsible for transit planning and programs under Title 49 U.S.C.

FTC Florida Transportation Commission. The mission of the FTC is to provide leadership in

meeting Florida's transportation needs through policy guidance on issues of statewide importance and by maintaining oversight and public accountability for the Department of Transportation and other statutorily specified transportation authorities.

- FTE** [Florida's Turnpike Enterprise](#). Florida's Turnpike Enterprise (FTE) manages Florida's Turnpike System and acts as a separate business unit of the Florida Department of Transportation (FDOT). FTE is responsible for all operations on every FDOT-owned and operated toll road and bridge. The FTE five-year work program (2016-2020) contains more than \$3.7 billion in capital improvements, which include widening the mainline roadway, new interchanges, safety improvements, resurfacing improvements, and maintenance.
- FTP** [Florida Transportation Plan](#). The FTP is the state's long-range plan guiding Florida's transportation future. The FTP is a plan for all of Florida – and affects every resident, business, and visitor.
- FY** **Fiscal Year**. A fiscal year is used in government accounting, which varies between countries, and for budget purposes. It is also used for financial reporting by businesses and other organizations. Fiscal years for the MPO, State and Federal Governments do not align with the calendar year.

G

- GFSA** **GF STPBG Any Area**
- GFNS** **GF STPBG <5K (Rural)**
- GIS** **Geographic Information System**. GIS is a framework for gathering, managing, and analyzing data. Rooted in the science of geography, GIS integrates many types of data. It analyzes spatial location and organizes layers of information into visualizations using maps and 3D scenes.
- GMR** **Growth Management for SIS**
- GPC** **General Planning Consultant**
- GRSC** **Growth Management for SCOP**

H

- HISP** [Highway Safety Improvement Program](#). The Highway Safety Improvement Program (HSIP) is a core Federal-aid program with the purpose to achieve a significant reduction in traffic fatalities and serious injuries on all public roads, including non-State-owned roads and roads on tribal land. The HSIP requires a data-driven, strategic approach to improving highway safety on all public roads with a focus on performance.
- HPMS** [Highway Performance Monitoring System](#). The primary purpose of the HPMS is to serve data and information needs to reflect the condition and operating characteristics of the nation's highways. HPMS data support the analyses needed for the biennial

condition and performance reports to Congress.

HOV **High Occupancy Vehicle.**

HSP [Highway Safety Program.](#)

I

ICAR **Intergovernmental Coordination and Review and Public Transportation Collaborative Agreement.** The ICAR provides framework for review between MPO and Public Transportation actuals and regional planning councils.

IRI **International Roughness Index.** IRI is an indicator of roughness, applicable to all asphalt and concrete pavements.

IMS **Incident Management System.**

ITE [Institute of Transportation Engineers.](#) The Institute of Transportation Engineers (ITE) is an international membership association of transportation professionals who work to improve mobility and safety for all transportation system users and help build smart and livable communities. Through its products and services, ITE promotes professional development and career advancement for its members, supports and encourages education, identifies necessary research, develops technical resources including standards and recommended practices, develops public awareness programs, and serves as a conduit for the exchange of professional information.

ITS **Intelligent Transportation System.** ITS is the use of computer and communications technology to facilitate the flow of information between travelers and system operators to improve mobility and transportation productivity, enhance safety, maximize the use of existing transportation facilities, conserve energy resources and reduce adverse environmental effects; includes concepts such as “freeway management systems,” “automated fare collection,” and “transit information kiosks.”

J

JPA **Joint Participation Agreement** means a contract between the department and a public transit system for either operations or capital assistance needed for implementation of a transit service project or projects. Each agreement shall include, but not be limited to, a project budget, method of payment, and period of performance.

K

L

LCB **Local Coordinating Board.** The purpose of the coordinating board is to provide advice and direction to the CTC concerning the coordination of transportation services.

LEP **Limited English Proficiency.** LEP refers to individuals who do not

speaking English as their primary language and who have a limited ability to read, speak, write, or understand English

LF Local Funds

LFP Local Funds for Participating

LOPP List of Priority Projects. The LOPP is a list of priority Project developed in coordination with the MPO Board and committees. The MPOs annual LOPPs must be based upon Project selection criteria that, at a minimum, consider the following: [\[s.339.175\(8\)\(b\), F.S.\]](#)

- The approved MPO LRTP;
- The Strategic Intermodal System Plan developed under [s.339.64, F.S.](#);
- The Transportation Regional Incentive Program (TRIP) priorities developed pursuant to [s.339.2819\(4\), F.S.](#);
- The results of the transportation management systems; and
- The MPO’s public involvement procedures.

The MPO’s LOPPs is formally reviewed by the technical and citizens’ advisory committees and approved by the MPO before being transmitted to the District. The approved LOPPs are used by the FDOT Planning District in developing the District Work Program and must be used by the MPO in developing its TIP. [\[s.339.175 \(8\)\(b\), F.S.\]](#)

LOS Level of Service. LOS is a qualitative assessment of a road’s operating condition generally described using a scale of A (little congestion) to E/F (severe congestion).

LOTTR Level of Travel Time Reliability. LOTTR is the percent of person-miles on the Interstate system that are reliable, also referred to as the percent of person-miles on the non-Interstate NHS that are reliable.

LRTP Long Range Transportation Plan. The LRTP is a 25-year forecast plan required of state planning agencies and MPOs, which must consider a wide range of social, environmental, energy, and economic factors in determining overall regional goals and consider how transportation can best meet these goals

M

MAP-21 [Moving Ahead for Progress in the 21st Century Act.](#)

MG Minimum Guarantee. Within TEA-21, most of the highway funds are distributed based on statutory formulae. The “minimum guarantee” provision provides that each still state will receive at least 90.5 percent of its percentage share of contributions to the Highway Account of the Highway Trust Fund (HTF). This provision in TEA-21 essentially consolidates the several categories of equity adjustments in ISTEA. There is no minimum guaranteed provision for the distribution of transit funds.

MPO Metropolitan Planning Organization. The MPO is the forum for cooperative transportation decision-making, required for urbanized areas with populations over 50,000.

MPA Metropolitan Planning Area.

MPOAC Metropolitan Planning Organization Advisory Council. The MPOAC is a statewide transportation planning and policy organization created by the Florida Legislature pursuant to Section 339.175(11), Florida Statutes, to augment the role of individual MPOs in the cooperative transportation planning process. The MPOAC assists MPOs in carrying out the urbanized area transportation planning process by serving as the principal forum for collective policy discussion.

N

NHS National Highway System. Specific major roads to be designated September 30, 1995; the NHS will consist of 155,000 (plus or minus 15%) miles of road and represents one category of roads eligible for Federal funds under ISTEA.

NHFP National Highway Freight Program. The purpose, among other goals, of the National Highway Freight Program (NHFP) is to improve efficient movement of freight on the National Highway Freight Network (NHFN).
https://ops.fhwa.dot.gov/freight/pol_plng/finance/policy/fastact/s1116nhfpguidance

NHPP National Highway Performance Program. IM, Bridge Replacement, National Highway -Map 21

NTD National Transit Database. In 1974, Congress established the National Transit Database (NTD) program to collect financial, operating, and asset information on transit agencies. Congress based the NTD program on the Uniform Financial Accounting and Reporting Elements (FARE), a Project initiated by the transit industry and funded by the UMTA. The NTD has become the Nation’s primary source of information on transit agencies.

O

P

PD&E Project Development and Environment. The PD&E is a corridor study to establish conceptual design for a roadway and to determine its compliance with Federal, State, and local environmental permits, as required.

PE Preliminary Engineering/Design. Preliminary engineering is the location, design, and related work preparatory to the advancement of a project to physical construction. Preliminary engineering includes preliminary and final design, both defined in [23 CFR 636.103](#), and other project-related work leading to physical construction. This includes costs to perform studies needed to address requirements of

the National Environmental Policy Act (NEPA) and other environmental laws. It may include advertising and other pre-award work such as bid analysis, although it is also acceptable to include this work as construction engineering costs.

PHED **Peak Hour Excessive Delay.** Traffic congestion is measured by the annual hours of PHED per capita on the NHS. Excessive delay is based on travel time at 20 miles per hour or 60 percent of the posted speed limit travel time, whichever is greater, during in 15-minute intervals per vehicle. [23 CFR 490.705 and 490.707]

PKBD **Turnpike Master Bond Fund**

PKED **2012 SB1998-Turnpike Feeder Rd**

PKYI **Turnpike Improvement**

PKYR **Turnpike Renewal and Replacement**

PL **Planning - Metro Plan (85% FA; 15% Other).** Federal Highway Administration planning funds, also called Section 112 funds.

PMS **[Pavement Management System.](#)**
The system FDOT uses to determine which roads to select roadway sections in need of rehabilitation.

PPP **Public Participation Plan.** One of the required elements under MAP-21 is that a PPP (i) shall be developed in consultation with all interested parties, and (ii) shall provide that all interested parties have reasonable opportunities to

comment on the contents of the transportation plan.

PSR **Present Serviceability Rating.** PSR is a quality rating applicable only to certain lower speed roads.

PTGA **Public Transportation Grant Agreement.** A PTGA is an agreement between an agency and FDOT that establishes a public transportation Project and responsibilities related to the Project. A PTGA defines the scope, budget, funding source, and any legal provision necessary for the Project.

Q

R

RFQ **Request for Qualifications.** A request for qualifications is a step used in the formal process of procuring a product or service, for example by a government agency. It is typically used as a screening step to establish a pool of vendors that are then qualified, and thus eligible to submit responses to a request for proposals.

ROW **Right-of-Way.** Real property that is used for transportation purposes, defines the extent of the corridor that can be used for the road and associated drainage.

RTA **Regional Transportation Analysis.** The RTA promotes transportation planning both within and among the counties that make up the Tampa

Bay Region. The RTA provides a forum for the coordination of proposed transportation improvements, both highway and transit, that span multiple jurisdictions. Another important function of the RTA is that it provides for the development of a powerful, regional travel demand-forecasting model, the Tampa Bay Regional Planning Model.

RTDM **Regional Travel Demand Model.** The travel demand model is an analytical tool used for regional transportation planning. WCOG deploys the conventional four-step trips-based travel demand model process comprised of [trip generation](#), [trip distribution](#), [mode choice](#) and [route assignment](#).

Rutting Rutting is the extent of surface depressions, applicable to asphalt pavements.

S

SA **STP, Any Area**

SAA **Single Audit Act.** The SAA establishes state audit and accountability requirements for state financial assistance provided to nonstate entities. The intent of the Act is that state audit and accountability requirements, to the extent possible, parallel the federal audit requirements.

SCED **2012 SB1988 - Small County Outreach**

SCOP **Small County Outreach Program**

Scope **Scope of Work.**

SCTPA **Sun Coast Transportation Planning Alliance.** The SCTPA (formerly the CCC) works as a region to prepare plans, studies, and priorities for regionally significant projects, review the impact of significant land-use decisions, share current travel data and trends, and adopt regional transportation plans and priorities for highway, public transportation, and multi-use trail improvements.

SCWR **2015 SB2514A - Small County Outreach**

SHSP [Florida Strategic Highway Safety Plan](#). The SHSP is the statewide plan focusing on how to accomplish the vision of eliminating fatalities and reducing serious injuries on all public roads. The SHSP is updated at least every five years by FDOT in coordination with statewide, regional, and local safety partners. The SHSP is focused on the roadway component of transportation safety. Safety on other modes of transportation is covered by other plans.

SIS [Strategic Intermodal System](#). The SIS is a Florida network of high-priority transportation facilities, including the State’s largest and most significant commercial service airports, spaceport, deep-water seaports, freight rail terminals, passenger rail and intercity bus terminals, rail corridors, waterways, and highways.

SIWR	<p>2015 SB2514A - Strategic Intermodal System - Wheels on Road. SIWR is primarily used to fund project phases that do not qualify for Federal funding. SB 2514A specifies how certain motor vehicle registration fees or “Wheels on the Road” revenues are used. SIS projects programmed with wheels on road funds will use the SIWR fund code</p>	<p>Surface Transportation Program (STP) funds; activities include pedestrian/bicycle facilities, recreational trails program, Safe Routes to School (SRTS) activities, railway corridor preservation, construction of turnouts, overlooks and viewing areas, control/removal of outdoor advertising, historic preservation and rehabilitation of historic transportation facilities, invasive species control, archeological activities relating to impacts from eligible transportation Project, mitigation of highway storm water runoff water pollution, and reduce vehicle-caused wildlife mortality, planning, designing and construction of boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways.</p>
SL	STP, Areas population <= 200,000	<p>TAC Technical Advisory Committee. A standing committee of most MPOs, function is to provide advice on plans or actions of the MPO from planners, engineers, and other staff members (not general citizens).</p>
SN	STP, Mandatory Non-Urban population <= 5,000	<p>TALL Transportation Alternatives population <200,000</p>
SPP	<p>Statewide Preservation Plan. The planning process has a statewide focus. The SHPO looks at the conditions of sets of historic resources across the state. ... The final plan addresses the range of historic and cultural resources that represent the breadth and depth of a state's prehistory, history, and culture.</p>	<p>TALT Transportation Alternatives - Any Area</p>
SR2T	Safe Routes – Transfer	<p>TAM Transit Asset Management. Transit Asset Management is a business model that uses the condition of assets to guide the optimal prioritization of funding at transit properties and keep transit networks in a State of Good Repair (SGR).</p>
STED	<p>2012 SB1998-Strategic Economic Corridor. Primarily used to fund project phases that do not qualify for Federal funding.</p>	
STIP	<p>State Transportation Improvement Program. The STIP is FDOT’s Five-Year Work Program as prescribed by Federal law.</p>	
T		
TA	<p>Transportation Alternatives. As defined under 23 U.S.C. 101(a)(29) (MAP-21 1103), these are specific activities which can be funded with</p>	

TBARTA [Tampa Bay Area Regional Transit Authority.](#)

TBRPC [Tampa Bay Regional Planning Council.](#) TBRPC was established as Florida’s first regional planning council in 1962 when representatives from St. Petersburg, Clearwater, and Tampa recognized the need for regional coordination. They believed growth and community issues extend beyond county and municipal boundaries, a concept that still defines the Council’s purpose today. TBRPC is one of ten regional planning councils in Florida.

TD **Transportation Disadvantaged.** Those persons who because of physical or mental disability, income, status, or age are unable to transport themselves or purchase transportation and are, therefore, dependent upon others to obtain access to health care, employment, education, shopping, social activities, or other life-sustaining activities, or children who are disabled or high-risk or at-risk as defined in Section 411.202, Florida Statutes.

TDLCB **Transportation Disadvantaged Local Coordinating Board:** The Transportation Disadvantaged Local Coordinating Board (TDLCB)s are the technical level review Boards established, consistent with Florida Statute, Chapter 427. The respective Boards oversee the activities of the Community Transportation Coordinator (CTC)

and the overall Transportation Disadvantaged (TD) service program. The MPO serves as the Designated Official Planning Agency (DOPA) for the transportation disadvantaged program for both Hernando and Citrus County and functions as the appointing authority for both Boards, the TDLCBs meet on a quarterly basis.

TDM **Transportation Demand Management.** Transportation demand management, traffic demand management or travel demand management is the application of strategies and policies to reduce travel demand, or to redistribute this demand in space or in time. In transport, as in any network, managing demand can be a cost-effective alternative to increasing capacity.

TDP **Transit Development Plan.** The State of Florida Public Transit Block Grant Program was enacted by the Florida Legislature to provide a stable source of funding for public transit. The Block Grant Program requires public transit service providers to develop, adopt, and annually update a 10-Year Transit Development Plan (TDP). Under legislation that became effective February 20, 2007, the TDP must undergo a Major Update every five years. In the interim years, an update is to be submitted in the form of a progress report on the 10-year implementation program of the TDP.

<p>TDSP</p>	<p>Transportation Disadvantaged Service Plan. The TDSP is a tactical plan with components of development, service, and quality assurance. It outlines and evaluates the services provided to the Transportation Disadvantaged population by the CTC. Every five years a new TDSP is developed and updated annually by the CTC, the planning agency and the LCB. Thus, the LCB is able to guide and support the CTC in implementing coordination efforts or locally developed service standards that are consistent with the needs and resources of the community.</p>	<p>TIP</p>	<p>Transportation Improvement Program. A priority list of transportation Project developed by an MPO that is to be carried out within the four-year period following its adoption; must include documentation of Federal and State funding sources for each Project and be consistent with adopted MPO Long Range Transportation Plan (LRTP) and local government comprehensive plans</p>
		<p>TLWR</p>	<p><u>2015 SB 2514 A-Trail Network</u></p>
		<p>TIFIA</p>	<p>Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color or national origin in programs or activities receiving federal financial assistance.</p>
	<p><u>Transportation Infrastructure Finance and Innovation Act.</u> The TIFIA program provides Federal credit assistance in the form of direct loans, loan guarantees, and standby lines of credit to finance surface transportation projects of national and regional significance. TIFIA can help advance qualified, large-scale projects that otherwise might be delayed or deferred because of size, complexity, or uncertainty over the timing of revenues. Many surface transportation projects - highway, transit, railroad, intermodal freight, and port access - are eligible for assistance. Each dollar of Federal funds can provide up to \$10 in TIFIA credit assistance - and leverage \$30 in transportation infrastructure investment.</p>	<p>TMA</p>	<p><u>Transportation Management Area.</u> A TMA is designated by the U.S. Secretary of Transportation for an urbanized area with a population of at least 200,000. Congress provided for this greater role by MPOs through a certification review aimed at formalizing the continuing oversight and day-to-day evaluation of the planning process. MPOs attaining certification enjoy certain benefits, but they also incur additional requirements beyond those of smaller urbanized areas for congestion management, project selection, and certification.</p>
		<p>TRIP</p>	<p><u>Transportation Regional Incentive Program.</u> TRIP was created in 2005 to improve regionally significant transportation facilities in "regional transportation areas". State funds</p>

are available throughout Florida to provide incentives for local governments and the private sector to help pay for critically needed Project that benefit regional travel and commerce. The Florida Department of Transportation (FDOT) will pay up to 50 percent of the non-federal share of Project costs for public transportation facility Project.

TRT **Technical Review Team.** A group of professionals who come together to discuss and work out the details of a project with regards to their area of expertise.

TTRR **Truck Travel Time Reliability index.** TTRR is the consistency or dependability in travel times for trucks, as measured from day-to-day and/or across separate times of the day.

U

UPWP **Unified Planning Work Program.** A Unified Planning Work Program (UPWP) is an annual or biennial statement of work identifying the planning priorities and activities to be carried out within a metropolitan planning area. At a minimum, a UPWP includes a description of the planning work and resulting products, who will perform the work, time frames for completing the work, the cost of the work, and the source(s) of funds.

USDOT **United States Department of Transportation.**

V

V/C Ratio **Volume over Capacity Ratio.** The Volume-to-Capacity ratio (V/C) measures the level of congestion on a roadway by dividing the volume (VPD) of traffic (existing or future) by the capacity of the roadway.

VMT **Vehicle Miles Traveled.** Vehicle miles traveled (VMT) is a measure used extensively in transportation planning for a variety of purposes. It measures the amount of travel for all vehicles in a geographic region over a given period of time, typically a one-year period. It is calculated as the sum of the number of miles traveled by each vehicle

W

X

Y

Z

ZDATA **Zonal Data.** The information needed to describe the traveling public is commonly known as the zonal data and it includes household, person, vehicle, and travel related characteristics. The other is the supply side of the transportation systems represented by multimodal transportation networks.

Zoom A internet based program used by Hernando County and the

DRAFT

**RESOLUTION OF THE HERNANDO/CITRUS METROPOLITAN
PLANNING ORGANIZATION UPDATING AND APPROVING THE PUBLIC
PARTICIPATION PLAN, LIMITED ENGLISH PROFICIENCY PLAN, AND
TITLE VI NONDISCRIMINATION PLAN**

WHEREAS, the Hernando/Citrus Metropolitan Planning Organization (MPO) has been designated by the Governor of the State of Florida as the body responsible for the urban transportation planning process for the Hernando/Citrus MPO Planning Area; and

WHEREAS, Florida Statutes § 339.175; 23 U.S.C. § 134; and 49 U.S.C. § 5303 require urbanized areas, as a condition of the receipt of federal capital or operating assistance, to have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, as part of the transportation planning work program, the public engagement documentation identifies certain planning strategies and the planning activities to be undertaken by the Hernando/Citrus MPO; and

WHEREAS, engaging the public in the decision-making process is important to the success of Hernando/Citrus MPO transportation planning programs and activities; and

WHEREAS, the Public Participation Plan (PPP), Limited English Proficiency Plan (LEP), and Title VI Nondiscrimination Plan have been reviewed and updated to ensure compliance with federal and state guidelines; and

WHEREAS, the Public Participation Plan (PPP), Limited English Proficiency Plan (LEP) and Title VI Nondiscrimination Plan were available for public review for a minimum of 45-days prior to MPO Board approval.

NOW, THEREFORE BE IT RESOLVED that the Public Participation Plan, Limited English Proficiency Plan, and Title VI Non-Discrimination Plan for the Hernando/Citrus MPO Planning Area is adopted and approved.

ADOPTED by the Hernando/Citrus MPO on the _____ day of _____, 2022.

**HERNANDO/CITRUS METROPOLITAN
PLANNING ORGANIZATION**

By: _____
Elizabeth Narverud, MPO Chairman

ATTEST:

Approved as to Form and Legal Sufficiency



By MPO Attorney