



CITRUS COUNTY TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (LCB)

Thursday, August 10, 2023

MINUTES

The Citrus County Transportation Disadvantaged Local Coordinating Board (LCB) held a regular quarterly meeting at 10:30 a.m. at the Lecanto Government Building, 3600 W Sovereign Path, Room 166, Lecanto, Florida. The meeting was advertised in the Citrus Chronicle newspaper and the agenda was available on the Hernando/Citrus MPO website.

MEMBERS PRESENT

David Douglas, Vice Chair, Citizen Advocate – Transit User as Primary Means
Tracy Noyes, Florida Department of Transportation
Joanne Granger, Transit Services Director, Mass Transit Coordinator
Cara Brunk, Florida Department of Elder Affairs
Glorybee Perez, Florida Department of Health Care Administration
Deirdre Barrett LaBelle, Local Representative for Children at Risk
Stephen Brown, Person with a Disability
Walter “Bud” Osborne, Veteran Services Office Alternate
Jerry Flanders, Alternate, Regional Workforce Development Board
Katie Lucas, Local Medical Community Representative
Elizabeth Watson, Agency for Persons with Disabilities Representative

MEMBERS ABSENT

Ruthie Davis Schlabach, Chair, Citrus County Commissioner
David Knazur, Florida Department of Children and Family Services

OTHERS PRESENT

Robert Esposito, MPO Executive Director
Mary Elwin, MPO Coordinator
Joy Turner, MPO Administrative Assistant III
Theresa Flick, Key Training Center Programs and Services Director
Tiffany Keisey, Citrus County Grants

MEETING CALLED TO ORDER

- Vice Chair Douglas called the meeting to order at 10:30 a.m. and led the moment of silence.
- The Pledge of Allegiance and the introductions of Board and staff followed the moment of silence.
- A quorum was declared, and the affidavit of publication was read into the record.

APPROVAL/MODIFICATION OF AGENDA

Motion: A motion was made by Ms. Lucas to approve the agenda. The motion was seconded by Ms. Noyes and the motion passed unanimously.

REVIEW/APPROVAL OF MINUTES – MAY 11, 2023, LCB ANNUAL PUBLIC WORKSHOP

Motion: A motion was made by Mr. Brown to approve the May 11, 2023, Minutes of the LCB Annual Public Workshop. The motion was seconded by Ms. LaBelle and the motion passed unanimously.

REVIEW/APPROVAL OF MINUTES – MAY 11, 2023, LCB REGULAR PUBLIC MEETING

Motion: A motion was made by Mr. Brown to approve the May 11, 2023, Minutes of the LCB Regular Public Meeting. The motion was seconded by Mr. Osborne and the motion passed unanimously.

REVIEW OF PUBLIC SERVICE VIDEOS ON TRANSPORTATION DISADVANTAGED SERVICES

During the May 11, 2023, Citrus County Transportation Disadvantaged Local Coordinating Board (LCB) Annual Public Workshop and the May 10, 2023, Hernando County Transportation Disadvantaged Local Coordinating Board (TDLCB) Annual Public Workshop, the board members participated in demonstrating a wheelchair user and a visually impaired person boarding and offboarding on a public transit vehicle equipped for persons with a disability. As a result of these workshops, two public service videos were created by LCB board participants to highlight the public transportation services offered in Citrus and Hernando counties.

Each video is approximately four minutes in length and were shown to the MPO Board at their meeting on August 3, 2023. Ms. Elwin conveyed her appreciation for the Board's participation in creating the videos and shared that the videos are available on the MPO web site.

[It was noted for the record that Ms. Watson, Representative for Agency for Persons with Disabilities, arrived at the meeting at this time.]

REPORTS

Community Transportation Coordinator (CTC) Quarterly Report – Joanne Granger, Transit Director

Ms. Granger, representing the CTC, reported that from April through June 2023, the CTC averaged 4,400 total trips of which 1,995 were Deviated Fixed Route trips and 2,405 were Paratransit (door-to-door). June was a good month with a high of 4,500 trips. Most trips continue to be nutritional, medical, and employment, respectively. Of the door-to-door trips, 2,066 were transportation disadvantaged (TD), 36 Veterans Hospital (VA) trips; and 303 were public. There are 1,345 active transportation disadvantaged approved clients and 64 new applications were received in June. Also, in June, 301 unduplicated TD clients rode the system; 96 were fixed route and 205 door-to-door. Mr. Brown asked for the definition of "unduplicated" clients and Ms. Granger shared it is how many different people ride the bus in each month. Ms. Granger shared that Citrus County Transit received a *Best of the Best* award by the Citrus Chronicle for transportation in Citrus County and shared an ad that will appear in the Citrus County Chronicle, Best of the Best section.

Pending final approval at the August 22, 2023, Public Hearing of the BOCC at 1:40 p.m., the Homosassa line will be reinstated. Ms. Noyes asked if there have been any changes to the application or application process during this quarter and Ms. Granger stated that the poverty income level was raised to 150% earlier in 2023 but no changes have been made during this last quarter. Ms. Granger did note that Veterans ride free on the fixed route.

Key Training Center Quarterly Report – Theresa Flick, Programs and Services Director

The Key Training Center reported that 14,639 trips were provided April through June 2023; 12,179 were for ambulatory, 2,460 were for wheelchair users. Ms. Flick indicated there were no employment trips due to the March 2023 requirement from Agencies for Persons with Disabilities to redesign and eliminate employment activities from day programs. Most trips were for medical (7,319) and educational (5,855). The educational trips are the adult day training without the vocational skills.

REVIEW AND APPROVAL OF THE FISCAL YEAR 2024 ANNUAL UPDATE TO THE ADOPTED TRANSPORTATION DISADVANTAGED SERVICE PLAN (TDSP) FY 2023-FY 2027

Ms. Granger highlighted what changes were made to this first update of the FY 2023-FY 2027 TDSP that was adopted August 2023. Ms. Noyes ask if the mileage report shown on page 35 was annual or cumulative and Ms. Granger affirmed it was cumulative as of September 30, 2022. Ms. Elwin shared that the application for service in English and Spanish will be added as Appendix B.

Motion: A motion was made by Ms. Lucas to approve the FY 2024 annual update to the adopted Transportation Disadvantaged Service Plan (TDSP) FY 2024-FY 2027. The motion was seconded by Ms. LaBelle and the motion passed unanimously.

CITIZEN COMMENTS - There were no citizen comments.

BOARD MEMBER COMMENTS – There were no Board comments.

MPO DIRECTOR COMMENTS

- **2050 Long-Range Transportation Plan (LRTP)**– Scope A is near completion and a purchase order has been issued to Kimley-Horn for Scope B. The final scopes, C and D, will need to be issued immediately after the new contracts are approved by the MPO Board. The MPO is planning to finalize the 2050 LRTP in October 2024.
- **Vulnerability & Risk Assessment (Resilience) Study** – A final Stakeholder meeting is scheduled for August 23. The MPO Board's General Planning Consultant, Benesch, will be providing recommendations on this project. Expected MPO Board review is October 5, 2023.
- **Traffic Counts**– Annual traffic counts are complete for Hernando County and the two segments in Citrus County. A level of service analysis will be forthcoming on US 41 (from SR 44 to SR 200) and SR 200 in Citrus County, and for US 41 and the County Line Road area in Hernando County.
- Mr. Esposito suggested to conduct 2024 TDLCB meetings in one day versus Citrus County on Thursday morning and Hernando County on Wednesday morning. The suggestion was well received by the Board members and will be placed on the November 9, 2023, agenda for the LCB. The idea is to conduct the Citrus County LCB meeting on Wednesday at 9:30 a.m. at the Lecanto Government Building, and then conduct the Hernando County TDLCB meeting on Wednesday at 1:30 p.m. at the Hernando County Building Training Facility. The matter will be placed on the next agenda of the Board for formal consideration.

ADJOURNMENT AND NEXT MEETING

Vice Chair Douglas adjourned the meeting at 11:05 a.m. The next regular meeting of the Citrus County Transportation Disadvantaged Local Coordinating Board (LCB) will be held on Thursday, November 9, 2023, beginning at 10:30 a.m. at the Lecanto Government Building, 3600 W Sovereign Path, Room 166, Lecanto, Florida. The meeting agenda and back-up materials are available online at: www.hernandocounty.us/hernandocitrusmpo.