

**HERNANDO COUNTY
RESIDENTIAL ROOFING PERMIT**

Application Number _____	NOTICE: No structure, building or improvement can encroach or be constructed within an easement.
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Fax #: _____

Key #: _____

Date: _____

Describe work to be done: - Reroof (Replacement)
 - Reshingle (Recover)

Total Value of Proposed Project: \$ _____

Legal description: Lot: _____ Block : _____ Subdivision: _____ Unit : _____

Address of job site: No.: _____ Street: _____

Specific Directions to job Site: _____

Property owner: _____ Phone: _____

E-Mail: _____

Address: _____ City: _____ State: _____ Zip: _____

Interest in property: _____

Name of fee simple titleholder (If Other Than Owner): _____

Address: _____ City: _____ State: _____ Zip: _____

Permitting Service Name: _____ Phone : _____ Contact Name: _____

Contractor: _____ Phone: _____

E-Mail _____

Address: _____ City: _____ State _____ Zip: _____

License Number _____ (State Certification or Hernando County # Only)

Architect/Engineer's Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Mortgage lender's Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that a permit must be secured for **ELECTRICAL WORK, PLUMBING, SIGNS, WELLS, POOLS, FURNACES, BOILERS, HEATERS, TANKS, and AIR CONDITIONERS, ETC.**

OWNER'S AFFIDAVIT: I certify that all of the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning.

WARNING TO OWNER: YOUR FAILURE TO RECORD A NOTICE OF COMMENCEMENT MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY.

IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT.

Owner/Contractor or Authorized Agent

STATE OF _____ COUNTY OF _____

Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization, this ____ day of _____, _____, by _____.

Personally Known OR Produced Identification

Type of Identification Produced

Signature of Notary Public

(Seal)

Application Approved by Permit Representative: _____

Hernando County Building Division
789 Providence Boulevard
Brooksville, FL 34601
Phone: (352)754-4050
www.hernandocounty.us/bldg

OWNER BUILDER DISCLOSURE STATEMENT

Florida Statutes 455.228(1)

Homeowners hiring unlicensed contractors may be subject to a fine of up to \$5,000.00

To qualify for exemption under any of the following subsections, an owner must personally appear and sign the building permit application. A power of attorney cannot be accepted.

Disclosure Statement - Statement required by Florida Statute 489.103(7)

1. I understand that state law requires construction to be done by a licensed contractor and have applied for an owner-builder permit under an exemption from the law. The exemption specifies that I, as the owner of the property listed, may act as my own contractor with certain restrictions even though I do not have a license.

_____Initial

2. I understand that building permits are not required to be signed by a property owner unless he or she is responsible for the construction and is not hiring a licensed contractor to assume responsibility.

_____Initial

3. I understand that, as an owner-builder, I am the responsible party of record on a permit. I understand that I may protect myself from potential financial risk by hiring a licensed contractor and having the permit filed in his or her name instead of my own name. I also understand that a contractor is required by law to be licensed in Florida and to list his or her license numbers on permits and contracts.

_____Initial

4. I understand that I may build or improve a one-family or two-family residence or a farm outbuilding. I may also build or improve a commercial building if the costs do not exceed \$75,000. The building or residence must be for my own use or occupancy. It may not be built or substantially improved for sale or lease, unless I am completing the requirements of a building permit where the contractor listed on the permit substantially completed the project. If a building or residence that I have built or substantially improved myself is sold or leased within 1 year after the construction is complete, the law will presume that I built or substantially improved it for sale or lease, which violates the exemption.

_____Initial

5. I understand that, as the owner-builder, I must provide direct, on site supervision of the construction.

_____Initial

6. I understand that I may not hire an unlicensed person to act as my contractor or to supervise persons working on my building or residence. It is my responsibility to ensure that the persons whom I employ have the licenses required by law and by county or municipal ordinance.

_____Initial

7. I understand that it is a frequent practice of unlicensed persons to have the property owner obtain an owner-builder permit that erroneously implies that the property owner is providing his or her own labor and materials. I, as an owner-builder, may be held liable and subjected to serious financial risk for any injuries sustained by an unlicensed person or his or her employees while working on my property. My homeowner's insurance may not provide coverage for those injuries. I am willfully acting as an owner-builder and am aware of the limits of my insurance coverage for injuries to workers on my property.

_____Initial

8. I understand that I may not delegate the responsibility for supervising work to a licensed contractor who is not licensed to perform the work being done. Any person working on my building who is not licensed must work under my direct supervision and must be employed by me, which means that I must comply with laws requiring the withholding of federal income tax and social security contributions under the Federal Insurance Contributions Act (FICA) and must provide workers' compensation for the employee. I understand that my failure to follow these laws may subject me to serious financial risk.

_____Initial

9. I agree that, as the party legally and financially responsible for this proposed construction activity, I will abide by all applicable laws and requirements that govern owner-builders as well as employers. I also understand that the construction must comply with all applicable laws, ordinances, building codes, and zoning regulations.

_____Initial

10. I understand that I may obtain more information regarding my obligations as an employer from the Internal Revenue Service, the United States Small Business Administration, the Florida Department of Financial Services, and the Florida Department of Revenue. I also understand that I may contact the Florida Construction Industry Licensing Board at 850-487-1395 or www.myfloridalicense.com/dbpr/consumers.html for more information about licensed contractors. I also may contact Hernando County Building Division at 352-754-4050.

_____Initial

11. I am aware of, and consent to, an owner-builder building permit applied for in my name and understand that I am the party legally and financially responsible for the proposed construction activity at the following address: _____

_____Initial

12. I agree to notify Hernando County Building Division immediately of any additions, deletions, or changes to any of the information that I have provided on this disclosure.

_____Initial

Licensed contractors are regulated by laws designed to protect the public. If you contract with a person who does not have a license, the Construction Industry Licensing Board and Department of Business and Professional Regulation may be unable to assist you with any financial loss that you sustain as a result of a complaint. Your only remedy against an unlicensed contractor may be in civil court. It is also important for you to understand that, if an unlicensed contractor or employee of an individual or firm is injured while working on your property, you may be held liable for damages. If you obtain an owner-builder permit and wish to hire a licensed contractor, you will be responsible for verifying whether the contractor is properly licensed and the status of the contractor's workers' compensation coverage.

_____Initial

Disclosure Statement-(Electric)-Statement Required by Florida Statute 489.503(6) State law requires electrical contracting to be done by licensed electrical contractors. You have applied for a permit under an exemption to that law. The exemption allows you, as the owner of your property, to act as your own electrical contractor even though you do not have a license. You may install electrical wiring for a farm outbuilding or a single-family or duplex residence. You may install electrical wiring in a commercial building the aggregate construction costs of which are under \$75,000. The home or building must be for your own use and occupancy. It may not be built for sale or lease, unless you are completing the requirements of a building permit where the contractor listed on the permit substantially completed the project. If you sell or lease more than one building you have wired yourself within 1 year after the construction is complete, the law will presume that you built it for sale or lease, which is a violation of this exemption. You may not hire an unlicensed person as your electrical contractor. Your construction shall be done according to building codes and zoning regulations. It is your responsibility to make sure that people employed by you have licenses required by state law and by county or municipal licensing ordinances.

_____Initial

FLORIDA STATUTE 92.525 VERIFICATION OF DOCUMENTS; PERJURY BY FALSE WRITTEN DECLARATION, PENALTY. - (3) A PERSON WHO KNOWINGLY MAKES A FALSE DECLARATION UNDER SUBSECTION (2) IS GUILTY OF THE CRIME OF PERJURY BY FALSE WRITTEN DECLARATION, A FELONY OF THE THIRD DEGREE, PUNISHABLE AS PROVIDED IN S. 775.082, S. 775.083, OR S 775.084.

UNDER PENALTIES OF PERJURY I DECLARE THAT I HAVE READ AND FULLY UNDERSTAND THE ABOVE DISCLOSURE STATEMENT AND AGREE TO ABIDE BY THE PROVISIONS REGULATING OWNER/BUILDER PERMITS SET FORTH ABOVE AND IN HERNANDO COUNTY CODE OF ORDINANCES & FLORIDA STATUTES.

Property Owner's Signature

STATE OF _____ COUNTY OF _____

Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization, this _____ day of _____, _____, by _____.

Personally Known OR Produced Identification

Type of Identification Produced

Signature of Notary Public

(SEAL)

HERNANDO COUNTY PRODUCT APPROVAL SUBMITTAL SHEET

Application/Permit #	Address:			Owner:		Contractor:		
Product	Model # or Name	Series	Manufacturer	Design Pressure	Attachment Method	Approval Number	Valid/Cert/ Approval Entity	Expiration Date
Roofing								
Soffit								
Hurricane panels/Shutters								
Panel Walls								
Fasteners								
Other structural Components								
New/Bld Envelope								

RE-ROOFING INFORMATION SHEET

Check all appropriate boxes

Type of work: Replacement Recover Repair
 Type of building: Single-Family duplex Townhouse Detached Structure
 Area to be covered: Main Roof Front (Porch) Rear (Porch/Cover) Sides
 Roof mounted equipment: Skylight Solar Heater Exhaust Fan

NOTE: Roof Diagram may be required: (Two or more types of material or elevations) Roof Sketch Required

PERMIT NO: _____ DATE ISSUED _____

LOCATION ADDRESS: _____

CONTRACTOR: _____

Complete information for all roof materials being used. **Shingles shall not be installed on a roof slope less than 2:12

Roof Type	Slope	# of sq's	Name of manufacturer	FL #	Insulation & Type
Shingle					
Metal					
Modified Bitumen					
Tile: Concrete					
Clay					
Slate					
Build-Up					
Other					

Florida Product Approval required for roofing and cladding: Hernando County Forms **MUST** be used.

FBC Code Sections from Supp. Listed are reminders of several key areas. You are expected to follow all of the required codes

A Permit holder (owner/contractor) is responsibility for requesting a final inspection within ten (10) business days of the completion of permitted work, and if applicable, re-inspection with seven (7) business days of the issuance of a red tag. A person failing to request an inspection as described in this section is deemed to have violated this code, including, but not limited to, Hernando County Code of Ordinances. Chapter 8.

FBC-B Section 110: General construction or work for which a permit is required shall be subject to inspection by the Building Official such construction or work shall remain accessible and exposed for inspection purposes until approved. Approval as a result of an inspection shall not be construed to be an approval of a violation of the provisions of this code or of other ordinances of the jurisdiction. Inspections presuming to give authority to violate or cancel the provision of this code or of other ordinances of the jurisdiction shall not be valid. It shall be the duty of the permit applicant to cause the work to remain accessible and exposed for inspection purposes. Neither the building official nor the jurisdiction shall be liable for expense entailed in the removal or replacement of any material required to allow inspection.

FBC-Section 1507.1 and FBC-R 905.1: General: Roof covering application.

Roof coverings shall be applied in accordance with the provisions of this section and the manufacturer's installation instructions.

FBC-B Section 1507.2.3 and FBC-R 905.2.3 Underlayment application:

2:12 Pitch to 4:12 Pitch

For roof slopes from two units vertical in 12 unit horizontal (17-percent slope), up to four units vertical in 12 units horizontal (33-percent slope), underlayment shall be two layers applied in the following manner. Apply a 19-in (483mm) strip of underlayment felt parallel with and starting at the eaves, fastened 12" maximum on center. Starting at the eave, apply a 36inch wide (914mm) sheets of underlayment, overlapping successive sheets 6" on center, and fastened sufficiently.

4:12 Pitch to 20:12 Pitch

For roof slopes of four units vertical in 12 units horizontal (33-percent slope) or greater, underlayment shall be on layer applied in the following manner. Underlayment shall be applied shingle fashion, parallel to and starting from the eave and lapped 2 inches (51mm), fastened 6" and 12" on center. End laps shall be offset 6 ft. (1829mm).

FBC-E Section 708.1: Re-roofing

Materials and methods of application used for recovering or replacing an existing roof covering shall comply with the requirements of Chapter 15 of the Florida Building Code. Building roof repairs to existing roofs and roof coverings shall comply with the provisions of this code.

Exception: Re-roofing shall not be required to meet the minimum design slope requirement of ¼:12in. Section 1507 of the Florida Building Code. Building for roofs that provide positive drainage .

THIS AREA IS RESERVED FOR
CLERK OF THE COURT
CERTIFICATION

Permit Number _____

Parcel ID Number _____

NOTICE OF COMMENCEMENT

State of Florida

County of Hernando

THE UNDERSIGNED hereby gives notice that improvements will be made to certain real property, and in accordance with Section 713.13 of the Florida Statutes, the following information is provided in this **NOTICE OF COMMENCEMENT**.

1. Description of property (legal description): _____

a) Street (**job**) Address: _____

2. General description of improvements: _____

3. Owner Information or Lessee information if the Lessee contracted for the improvement:

a) Name and address: _____

b) Name and address of fee simple titleholder (if different than Owner listed above) _____

c) Interest in property: _____

4. Contractor Information

a) Name and address: _____

b) Telephone No.: _____ Fax No.: (optional) _____

5. Surety (if applicable, a copy of the payment bond is attached)

a) Name and address: _____

b) Telephone No.: _____

c) Amount of Bond: \$ _____

6. Lender

a) Name and address: _____

b) Telephone No.: _____

7. Persons within the State of Florida designated by Owner upon whom notices or other documents may be served as provided by Section 713.13 (1) (a) 7., Florida Statutes:

a) Name and address: _____

b) Telephone No.: _____ Fax No.: (optional) _____

8. a) In addition to himself or herself, Owner designates _____ of _____ to receive a copy of the Lienor's Notice as provided in Section 713.13 (1) (b), Florida Statutes.

b) Phone Number of Person or entity designated by Owner: _____

9. Expiration date of notice of commencement (the expiration date may not be before the completion of construction and final payment to the contractor, but will be 1 year from the date of recording unless a different date is specified): _____, 20____

WARNING TO OWNER: ANY PAYMENTS MADE BY THE OWNER AFTER THE EXPIRATION OF THE NOTICE OF COMMENCEMENT ARE CONSIDERED IMPROPER PAYMENTS UNDER CHAPTER 713, PART I, SECTION 713.13, FLORIDA STATUTES, AND CAN RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Under penalty of perjury, I declare that I have read the foregoing notice of commencement and that the facts stated therein are true to the best of my knowledge and belief.

(Signature of Owner or Lessee, or Owner's or Lessee's (Authorized Officer/Director/Partner/Manager)

(Print Name and Provide Signatory's Title/Office)

The foregoing instrument was acknowledged before me by means of physical presence or on-line notarization, this _____ day of _____, 20____ by _____ as _____ (type of authority, e.g. officer, trustee, attorney in fact) for _____, as _____

(Name of Person)

(type of authority, e.g. officer, trustee, attorney in fact)

for _____ (name of party on behalf of whom instrument was executed).

Personally Known Produced ID

Type of ID _____

Notary Signature _____

Print name _____

NOTARY STAMP