



**HERNANDO COUNTY TRANSPORTATION DISADVANTAGED LOCAL
COORDINATING BOARD (TDLCB)**

REGULAR MEETING

Thursday, November 14, 2024, at 1:30 p.m.

MEETING LOCATION: Hernando County Building Training Facility, 1661 Blaise Drive, Brooksville, FL

AGENDA

- A. CALL TO ORDER**
 - 1. Invocation
 - 2. Pledge of Allegiance
 - 3. Introduction of Board Members and Staff
 - 4. Declaration of Quorum
 - 5. Enter Proof of Public Notice into the Record
- B. APPROVAL/MODIFICATION OF AGENDA (Limited to Board and Staff comment only)**
- C. REVIEW/APPROVAL OF MINUTES – AUGUST 8, 2024**
- D. PRESENTATION**

Presentation by the Center for Urban Transportation Research (CUTR) on the Hernando County FY 2025-FY 2034 Transit Development Plan (TDP)
- E. REPORTS**

Quarterly Report for July 1 through September 30, 2024, by the Community Transportation Coordinator (CTC)
- F. ACTION ITEMS**
 - 1. Review and Approval of the Annual Operating Report (AOR) for State Fiscal Year 2024 of the Community Transportation Coordinator (CTC) Agency
 - 2. Annual Review and Approval of the Hernando County Transportation Disadvantaged Local Coordinator Board (TDLCB) Bylaws
 - 3. Review and Recommendations on the Subcommittee's Final Report on Strategies to Educate the Public on Transportation Disadvantaged Services
- G. FEATURE PRESENTATION**

Presentation on a Person with a Disability by Gretchen Sumter, Board Member
- H. CITIZEN COMMENTS**
- I. BOARD MEMBER COMMENTS**
- J. MPO STAFF COMMENTS**
- K. ADJOURNMENT AND NEXT MEETING** – The annual public workshop of the Hernando County Transportation Disadvantaged Local Coordinating Board (TDLCB) is scheduled for Thursday, February 13, 2025, beginning at 1:30 p.m., followed by the TDLCB regular meeting which will begin no earlier than 2:00 p.m. at the Hernando County Building Training Facility, 1661 Blaise Drive, Brooksville, Florida.

The meeting agenda and back-up materials are available online at:
www.hernandocounty.us/hernandocitrusmpo.

REVIEW/APPROVAL OF MINUTES – AUGUST 8, 2024, TDLCB REGULAR PUBLIC MEETING

Review and approve the Minutes of the Thursday, August 8, 2024, Regular Public Meeting of the Hernando County Transportation Disadvantaged Local Coordinating Board (TDLCB).

Staff Recommendation: It is recommended the TDLCB review and approve the Minutes of the August 8, 2024, Regular Public Meeting.

Attachment: Meeting Minutes from Thursday, August 8, 2024, Regular Public Meeting



HERNANDO COUNTY TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (TDLCB)

Thursday, August 8, 2024

MINUTES

The Hernando County Transportation Disadvantaged Local Coordinating Board (TDLCB) held a regular quarterly meeting on August 8, 2024, at 1:30 p.m. at the Hernando County Building Training Facility, 1661 Blaise Drive, Brooksville, Florida. The meeting was advertised in the Hernando Sun newspaper and the agenda was available on the Hernando/Citrus MPO website.

MEMBERS PRESENT

John Allocco, Chair, Hernando County Board of County Commissioner
Elizabeth Alacci, Florida Department of Children and Family Services
Kevin Bargerstock, Florida Division of Vocational Rehabilitation or Blind Services
Robert Werts, Veterans Service Representative
Gerry Whitted, Citizen Advocate – Transit User as Primary Means
Gretchen Samter, Person with a Disability
Melissa Arceneaux, Citizen Advocate
Darlene Lollie, Public Transit System
Casey Ladd, Florida Department of Elder Affairs
Riley Larsen, Florida Department of Health Care Administration
Jeannette Estes, State of Florida Agency for Persons with Disabilities

MEMBERS ABSENT

Shanika Figueroa Rodriguez, Vice Chair, Local Representative for Children at Risk
Dave Newell, Florida Department of Transportation
Anthony Cavaliere, Representative from the Public Educational Community
John Eberle, Regional Workforce Development Board

OTHERS PRESENT

Bob Esposito, MPO Executive Director
Mary Elwin, MPO Coordinator
Joy Turner, MPO Administrative Assistant III
Joel Mendez, You Thrive, Community Transportation Coordinator, Alternate
Brian Hawkins, Hernando County Board of County Commissioner

MEETING CALLED TO ORDER

- Chair Allocco called the meeting to order at 1:30 p.m.
- The Pledge of Allegiance and the introductions of Board, staff, and attendees followed the Invocation.
- A quorum was declared, and the affidavit of publication was read into the record.

APPROVAL/MODIFICATION OF AGENDA

Agenda Item F5, Review and Approval of the 2025 Meeting Schedule, is being added under Action Items and Agenda Item F4, Review and Approval of the Annual Operating Reports (AOR), is being postponed until November 14, 2024.

Motion: A motion was made by Ms. Sumter to approve the agenda, as amended. The motion was seconded by Ms. Lollie and the motion passed 11-0.

REVIEW/APPROVAL OF MINUTES – MAY 9, 2024, TDLCB REGULAR PUBLIC MEETING

Motion: A motion was made by Ms. Arceneaux to approve the May 9, 2024, Minutes of the TDLCB's Regular Public Meeting. The motion was seconded by Mr. Werts and the motion passed 11-0.

PRESENTATION

Presentation by the Center for Urban Transportation Research (CUTR) on the Hernando County FY 2025-2034 Transit Development Plan (TDP)

Jonathan Roberson, AICP, Research Associate for CUTR, made a presentation on the status of the Hernando County Transit Development Plan (Hernando TDP) for FY 2025-FY 2034. Chair Allocco asked for clarification on the complementary ADA trips provided within ¾-mile of fixed routes. Mr. Roberson affirmed complementary ADA trips are provided if the originating address is within ¾-mile from the bus route versus a bus stop. TheBus scheduler verifies if the address is within ¾-mile prior to scheduling the stop. Ms. Sumter asked if there is a limit to the number of complementary ADA trips in a day. Mr. Whitted mentioned he was told there was a cap of three complementary ADA trips per day. Later in the meeting (*under Board Comments*), Ms. Lollie affirmed there is no cap on how many complementary ADA trips can be scheduled in a day, however, the number of trips that can be realistically achieved in a day will be predicated on how long each trip takes, the number of other scheduled riders, and driver availability. Given the restraints listed, riders may want to consider scheduling accordingly with TheBus.

Mr. Roberson shared that a social media survey would be conducted in September to obtain public input on the opportunities and challenges for public transportation in Hernando County. Ms. Estes asked for a copy of the survey so she could obtain feedback from her stakeholders. Mr. Roberson affirmed that a link to the survey would be forthcoming. Ms. Sumter acknowledged that TheBus drivers and staff are courteous and professional, and the buses are clean and well-maintained. Ms. Sumter expressed the largest challenge is the time it takes to get to a destination and the need to extend the time the bus operates. Mr. Whitted conveyed that the infrastructure to get to the bus stop could be improved (more and safer sidewalks and bus shelters). Mr. Whitted shared that, as a wheelchair user, he looks at the bus stop as a quality-of-life issue not just a piece of infrastructure. Access to the bus allows people, especially those that are impoverished or socially isolated, to have access to go shopping, visit friends, or go to Starbucks. He also stated there is a lack of consistent marketing to educate and encourage bus ridership and there are many individuals in the community that could gain a sense of independence if they had knowledge of the services that are available. Chair Allocco acknowledged the challenges with using the bus and noted that the rising cost of auto insurance coupled with the population growth may lead to an increase in bus usage.

Ms. Sumter shared that glass enclosed bus shelters can get too hot to sit in and do not provide cover during heavy rain. Ms. Lollie responded that the shelters being reviewed by TheBus do not have glass or plexiglass but are aluminum mesh similar to the shelters at the airport and City Hall. The plexiglass shelters that are in the community are bought and maintained by a contracted vendor, Creative Outdoors, and not by TheBus. Ms. Lollie also shared that in order to implement 30-minute headways versus one hour, TheBus would have to double in size and double the bus fleet. Buses are being ordered each year and routes are being expanded, but the last bus that was purchased cost \$584,000.

Mr. Roberson affirmed that the initial survey data reflects similar concerns discussed during the last MPO Board meeting and the next phase for the TDP will be to prioritize needs and develop a plan to move forward. Chair Allocco asked if there was ridership data available on the Saturday service introduced in Indian River. Mr. Roberson shared the Saturday service just started in August 2024. Commissioner Hawkins expressed his desire for public transit to be free of charge for Hernando County residents but acknowledges that it cannot happen right now and there are Federal responsibilities that necessitate charging a fee. Commissioner Hawkins also inquired if there is an opportunity or subsidies available to partner with ride share apps like Uber and Lyft during off-peak hours. He also conveyed the need for expanding services in the Deltona Road and Barclay Avenue areas. Ms. Lollie relayed several of the proposed route expansions and explained that once the public surveys are completed, the proposed routes would be *mapped out* and contained in a future presentation of the TDP. Mr. Roberson ended his presentation by sharing that in the most recent Indian River County Transit Development Plan (TDP), adding more routes was prioritized over reducing hourly headways to 30-minutes.

QUARTERLY REPORT OF THE COMMUNITY TRANSPORTATION COORDINATOR (CTC), YOU THRIVE FLORIDA

The quarterly report of the Community Transportation Coordinator (CTC) was included in the agenda packet and Joel Mendez shared there are three vehicles that are being wrapped (rebranded) with the new name and logo and that work should be completed by the end of the year. You Thrive Florida is hiring a driver (CDL Class B with a passenger endorsement) and interested parties can apply at YouThriveFlorida.org. The CTC is preparing for and attending the Commission for the Transportation Disadvantaged (CTD) annual conference September 22-24, 2024. Chair Allocco asked if contracts written with Mid Florida versus You Thrive Florida were being updated. Ms. Elwin explained it would be a little bit of both. The CTD's contract indicates it is with Mid Florida Community Services. A novation agreement would have to occur with the CTD to utilize the name of You Thrive Florida.

ACTION ITEMS

1. REVIEW AND APPROVAL OF THE FY2025 ANNUAL UPDATE TO THE ADOPTED TRANSPORTATION DISADVANTAGED SERVICE PLAN (TDSP) FY 2024-FY 2028

Ms. Elwin highlighted the change for two TDSP goals, 1) conversion of TD system users to the fixed-route system goal to 3% versus 100%, and 2) decreasing the passenger no-show goal to 3% versus 1%. Chair Allocco agreed this makes sense as he remarked that a standard should be adjusted if it is not attainable. A section was added to *Barriers to Coordination* (page 5) that addresses specific needs in Hernando County.

Motion: A motion was made by Ms. Lollie to approve the Annual Update to the Adopted Transportation Disadvantaged Service Plan (TDSP) FY 2024-FY 2028 for submittal to the Commission for the Transportation Disadvantaged (CTD). The motion was seconded by Mr. Werts and the motion passed 11-0.

2. REVIEW AND APPROVAL OF THE FY 2025 RATE MODEL CALCULATION FOR HERNANDO COUNTY

Chair Allocco commented that there was a slight decrease to the FY 2025 rate model which is positive.

Motion: A motion was made by Ms. Sumter to approve the FY 2025 Rate Model Calculation for Hernando County. The motion was seconded by Mr. Whitted and the motion passed 11-0.

3. REVIEW AND APPROVAL OF THE ANNUAL EXPENDITURE REPORT (AER) OF THE COMMUNITY TRANSPORTATION COORDINATOR (CTC)

Motion: A motion was made by Ms. Arceneaux to approve the Annual Expenditure Report (AER) for FY 2023-FY 2024 and its submittal to the Commission for the Transportation Disadvantaged (CTD). The motion was seconded by Mr. Werts and the motion passed 11-0.

4. REVIEW AND APPROVAL OF THE ANNUAL OPERATING REPORT (AOR) OF THE COMMUNITY TRANSPORTATION COORDINATOR (CTC)

Agenda Item F4 was postponed until November 14, 2024 although the CTC will submit the report by the September 15, 2024, deadline.

5. REVIEW AND APPROVAL OF THE 2025 MEETING SCHEDULE

Motion: A motion was made by Ms. Sumter to approve the 2025 Meeting Schedule with consideration being given to move the August 14, 2025, meeting to September 11, 2025, in order to allow sufficient time to prepare the Annual Operating Report for its submittal by September 15, 2025. The motion was seconded by Mr. Bargerstock and the motion passed 11-0.

FEATURE PRESENTATION – VETERANS SERVICES

Roberts Werts, Veterans Services Representative, emphasized that Veterans Services is not the same as Veterans (VA). Veterans Services works as a department under the Hernando County Board of County Commissioners but are trained by the VA to prepare paperwork and assist veterans in applying for disability, decision appeals, and help families navigate survival benefits when a veteran passes. Chair Allocco asked how Veterans Services assists veterans with their transportation needs. Mr. Werts affirmed Veterans Services works mainly with the Community Transportation Coordinator (CTC), You Thrive Florida, to arrange

transportation to their office. Ms. Sumter mentioned private insurance, Medicare, and Medicaid, provide allowances for transportation to appointments as well. Ms. Elwin shared that the CTC was previously utilizing an Innovative Service Development (ISD) grant to fund trips for veterans. The ISD grant was not renewed for FY2025, however, the veteran trip funds were absorbed in the CTC's budget and services will continue for veterans. Chair Allocco asked if there was a fixed-route bus stop at the Veterans Services Office and Ms. Lollie affirmed a review for a future stop could be evaluated but veterans may be better served using the complementary ADA service.

Riley Larsen, Florida Department of Health Care Administration, and Gretchen Samter, Person with a Disability, will provide the Feature Presentations for the November 14, 2024, TDLCB meeting.

CITIZEN COMMENTS

There were no citizen comments.

BOARD MEMBER COMMENTS

- Based upon a discussion earlier in the meeting, Ms. Lollie affirmed there is no cap on how many complementary ADA trips can be scheduled in a day, however, the number of trips that can be realistically achieved in a day will be predicated on how long each trip takes, the number of other scheduled riders, and driver availability. Given the restraints listed, riders may want to consider scheduling accordingly with TheBus.

MPO STAFF COMMENTS

Mr. Esposito provided the following updates:

- A 2055 Florida Transportation Plan development is in progress. A flyer was distributed for the public and partners to engage in the process, and the website is <https://www.floridaftp.com>.
- A Gulf Coast Safe Streets Summit Dignitary Panel Representative is needed for an October 9, 2024, meeting from 1:00-5:00 pm at the Port Tampa Bay Cruise Terminal-2, 651 Channelside Drive, Tampa, Florida. The Summit is an educational event that brings together community partners to elevate our efforts on how to design and implement safe and equitable transportation facilities for all modes of transportation. Each MPO/TPO is being asked to provide high level decision makers (appointed, elected, board member, county administrator, division director or community leader) to be part of a moderated dignitary panel. The moderator will ask questions to prompt a dialogue following Gil Penalosa's presentation. It's envisioned that panelists will respond and discuss doable change they now see possible.
- There will be two public workshops for the 2050 Long-Range Transportation Plan (LRTP); one on August 5, 2024, at 2:00 p.m. in Brooksville and the other at 5:00 p.m. in Inverness. The workshops can be attended in person or virtually. An email invitation was sent earlier this week – please share with others who would benefit from this information. *[Subsequent to the meeting, the workshops were postponed due to tropical storm Debby and rescheduled for August 22, 2024.]*

ADJOURNMENT AND NEXT MEETING

The next regular meeting of the Hernando County Transportation Disadvantaged Local Coordinating Board (TDLCB) is scheduled for Thursday, November 14, 2024, beginning at 1:30 p.m., at the Hernando County Building Training Facility, 1661 Blaise Drive, Brooksville, Florida. The meeting agenda and back-up materials are available online at: www.hernandocounty.us/hernandocitrusmpo.

Chair Allocco adjourned the meeting at 2:43 p.m.

PRESENTATION BY THE CENTER FOR URBAN TRANSPORTATION RESEARCH (CUTR) ON THE HERNANDO COUNTY FY 2025-FY 2034 TRANSIT DEVELOPMENT PLAN (TDP)

In 1990, the Florida Legislature enacted Section 341.052, F.S., which established a State Public Transit Block Grant Program to be administered by the Florida Department of Transportation (FDOT). The Program provides Hernando County operating funding assistance on an annual basis for fixed-route bus service (TheBus). In recent years, the State Transit Block Grant Program has provided over \$415,000 annually in operating assistance for TheBus system in Hernando County.

Each transit agency in Florida that receives Block Grant funding is required by FDOT to prepare a Transit Development Plan (TDP) every five years. This requirement is intended to ensure that the provision of public transportation services is consistent with the travel needs and mobility goals of the local communities that are served by the transit system.

The TDP is a short-range (10-year horizon) transit plan that addresses operational and capital improvements for TheBus system and is updated annually. The last 10-year TDP (FY2020-FY2029) was adopted by the Board of County Commissioners on August 13, 2019, and the MPO Board on August 20, 2019. In 2024, Hernando County contracted with the Center for Urban Transportation Research (CUTR) to assist in managing and developing the FY2025-FY2034 TDP which is due to the FDOT December 1, 2024, per Florida Administrative Code Rule 14-73.001.

The FY 2025-FY 2034 TDP for TheBus system serves as the strategic guide for public transportation in Hernando County over the next 10 years. Development of this TDP will include several activities including:

- Documentation and analysis of the demographic conditions in the current service area;
- Evaluation of existing transit services;
- Market research and extensive public outreach, including on-board and online surveys, in-person public meetings, and workshops;
- Analysis of immediate and longer-term transit service and capital project needs; and,
- A 10-year funding and implementation plan that focuses on prioritizing and strategizing the implementation of funded and unfunded service, and the capital needs of TheBus system.

Overall, this TDP effort will focus on improving the TheBus system to better meet the needs of the community, reflect the vision for future services as confirmed by extensive public and stakeholder involvement, and provide a strategic plan that will position Hernando County in a competitive position for additional state and federal public transportation grant funding.

Staff Recommendation: It is recommended the TDLCB review the final presentation and provide comments or input to the consultant as desired.

Attachment: Draft Hernando County FY 2025-FY 2034 Transit Development Plan (TDP) presentation



**Hernando County FY 2025-34 Transit Development Plan (TDP)
Update**
**Hernando/Citrus MPO Transportation Disadvantaged Local
Coordinating Board (TDLCB) Meeting**
November 14, 2024



ROUTES TO THE FUTURE | HOP ON

Hernando County FY 2025-2034 TDP Project Update Agenda

1. Results of TDP Evaluation & Alternatives Development
2. Outline of Short-Term & Long-Term Needs
3. FY 2025-34 Recommendations
4. Recommend Endorsement/Approval of Draft 2025-34 TDP
5. Next Steps



What is the Hernando County FY 2025-34 Transit Development Plan (TDP)?

- The FY 2025-34 TDP updates the previous TDP effort from 2019
- The TDP meets State (FDOT) requirements and therefore qualifies for annual Public Transit Block Grant (PTBG) operating funding
- Identifies public transportation needs that are both cost-feasible (short-term) and unfunded (long-term)
- Informs the Hernando/Citrus MPO's planning process and other partners in the region of the short and long-term transit needs in the community
- Is required to be approved by Hernando County Board of County Commissioners (December) and submitted to FDOT for review and approval (December)



Final Draft TDP Chapters/Sections

- TDP Chapters:
 - ✓ Chapter 1 - Baseline Conditions Assessment
 - ✓ Chapter 2 - Existing Service & Performance Evaluation
 - ✓ Chapter 3 - Public Involvement Plan (PIP)
 - ✓ Chapter 4 - Situation Appraisal
 - ✓ Chapter 5 - Goals & Objectives
 - ✓ Chapter 6 - Transit Demand Assessment
 - ✓ Chapter 7 - Needs Development & Evaluation
 - ✓ Chapter 8 - Ten-Year Transit Development Plan (TDP)
 - ✓ Chapter 9 - Plan Implementation & Coordination



TheBus: System Highlights in 2024

1. Ridership continues to grow annually
2. TheBus system utilized by many different age groups
3. Work, medical trips, errands, tourism/visitors most common trip purposes
4. TheBus has provided an important support role in emergency (post-storm) transportation.
5. The public has expressed interest in having more service in the County

Attention

For residents affected by Hurricane Helene
TheBus will provide Special Emergency Transportation services in the Hernando Beach Community Beginning **Wednesday 10/02/2024 - 12:00pm** and continue until further notice:

ROUTE INFORMATION
Hours of Operation 7 days a week
First pick up Walmart 7:00 am - Last drop off Walmart 7:00 pm

1. Walmart US 19 - 1485 Commercial Way, Spring Hill, FL
2. Comfort Station Hernando Beach - 5054 Shoal Line Blvd., Spring Hill, FL
3. Linda Pederson Park - Shoal Line Blvd., Spring Hill, FL
4. Family Resource Center - * Weeki Wachee Area Club 7442 Shoal Line Blvd Spring Hill, FL
We will stop in the parking lot of Gulf Coast Marina. There is a sidewalk between the parking lot and the Resource Center
5. Comfort Station Aripeka - 18731 Aripeka Rd., Hudson, FL

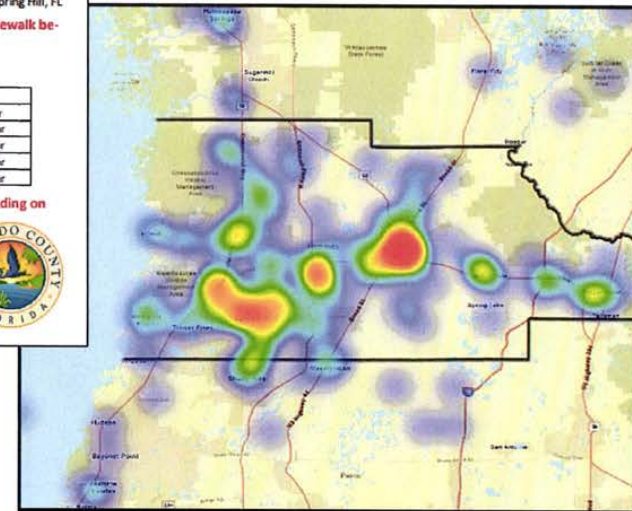
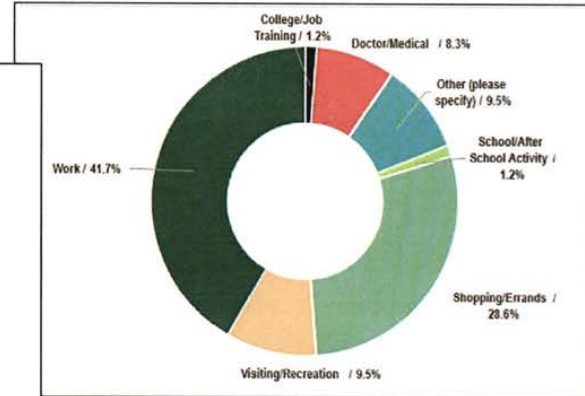
Stop	Arrive	Depart
Walmart US 19		Top of Hour
Comfort Station Hernando beach	10 after hour	12 after hour
Linda Pederson Park	17 after hour	19 after hour
Family Resource Center	29 after hour	32 after hour
Comfort Station Aripeka	50 after hour	50 after hour

We will do our best to hold these arrive and depart times but depending on ridership, drive time, traffic the times may vary just a little



Please contact us for more information: (352) 754-4444



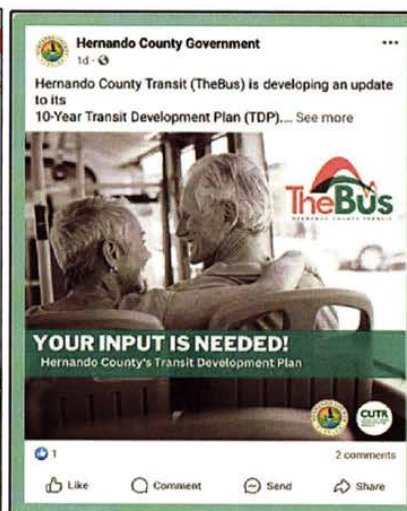
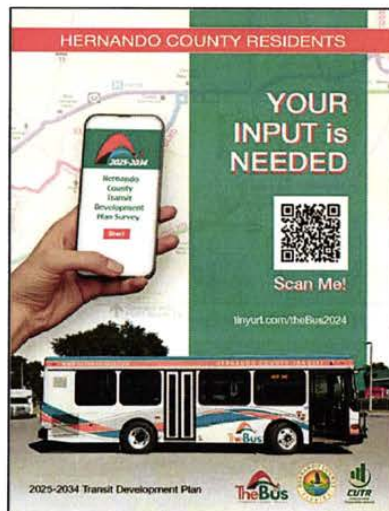
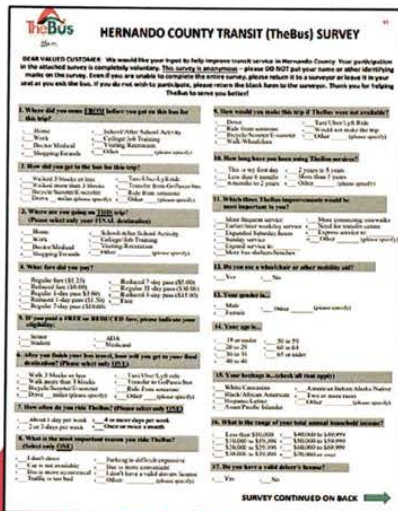


TDP Alternatives Development & Evaluation

10-Year TDP Alternatives were developed based on the following feedback and analysis:

1. Transit Surveys –

- On-Board Surveys of existing riders (120 surveys submitted)
- Two Online/Social Media Survey efforts (474 surveys submitted)
- Surveys filled out at Public Workshops



TDP Alternatives Development & Evaluation

10-Year TDP Alternatives were developed based on the following feedback and analysis (cont.):

2. Public Meetings and Workshops –

- Presentations to Board of County Commissioners
- Interviews and presentations with Community, Business, Planning, Education, & Tourism Stakeholders
- Presentations to MPO Board and Committees (TDLCB, TAC, CAC)
- Two Public Workshops

3. Transit Market Assessment –

- Detailed assessment of existing and projected demographic, economic, land use, and transportation needs





You are Invited to Help Us Plan the Future of Public Transportation in Hernando County

Transit Development Plan Public Workshops

<p>Monday, Sept 30 1:30pm – 3:30pm West Hernando Branch Library 6335 Blackbird Ave, Brooksville, FL 34613 <i>*Accessed via Purple Route</i></p>	<p>Tuesday, Oct 1 10:30am – 12:30pm Spring Hill Branch Library 9220 Spring Hill Dr., Spring Hill, FL 34608 <i>*Accessed via Green Route</i></p>
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Hernando County Transit (TheBus) is in the process of developing a transit development plan for the community. We are interested in your ideas and opinions regarding current and proposed future public transportation services in Hernando County. Please plan to attend one of these public meetings/workshops so we can incorporate your needs and ideas into a final plan. For more information visit (website) or call Darlene Lollie at (352) 540-6567.





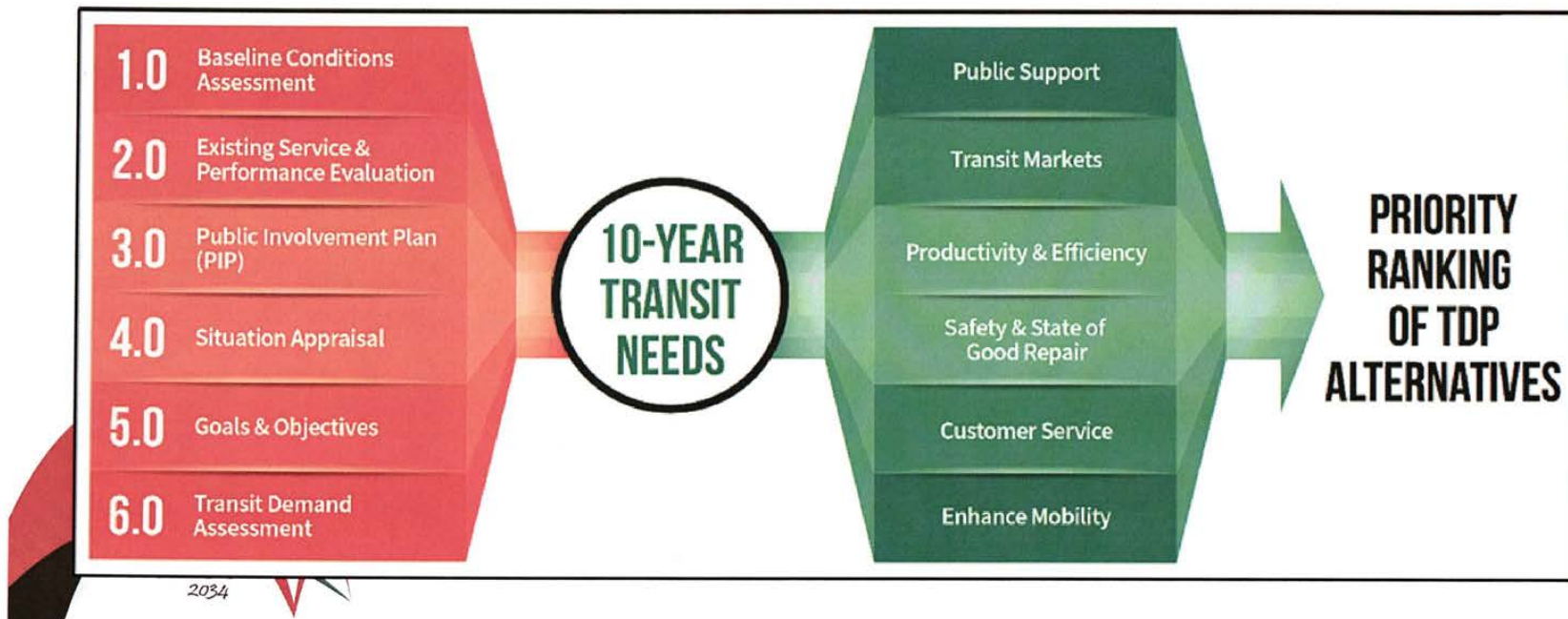
For complaints, questions or concerns about this notice or nondiscrimination, or for special requests under the Americans with Disabilities Act, please contact ADA, Title III Coordinator at (352) 540-6567 or website. Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations to attend the American with Disabilities Act or persons who require transportation services (not of charge) should contact ADA or call at least seven days prior to the meeting.






TDP Alternatives Development & Evaluation

- Hernando County's TDP service and capital needs were developed based on findings from overall public outreach and transit market assessment (Sections 1.0-6.0 of TDP)
- The identified 10-Year Transit Needs were weighed with six criteria key to this plan that balance how and where future investments in TheBus system may occur
- A final ranking of needs helped develop a prioritized list of Short-Term, Long-Term, and Unfunded Needs



Top-Ranked Needs

- New Fixed Routes/Service Coverage
- Earlier/Later Weekday Service Span
- New Transfer & Support Facilities
- More Bus Shelters & Bike Racks
- Safer/More Accessible Bus Stops



Recommended Service Improvements: Short-Term Plan (FY 2025-29)

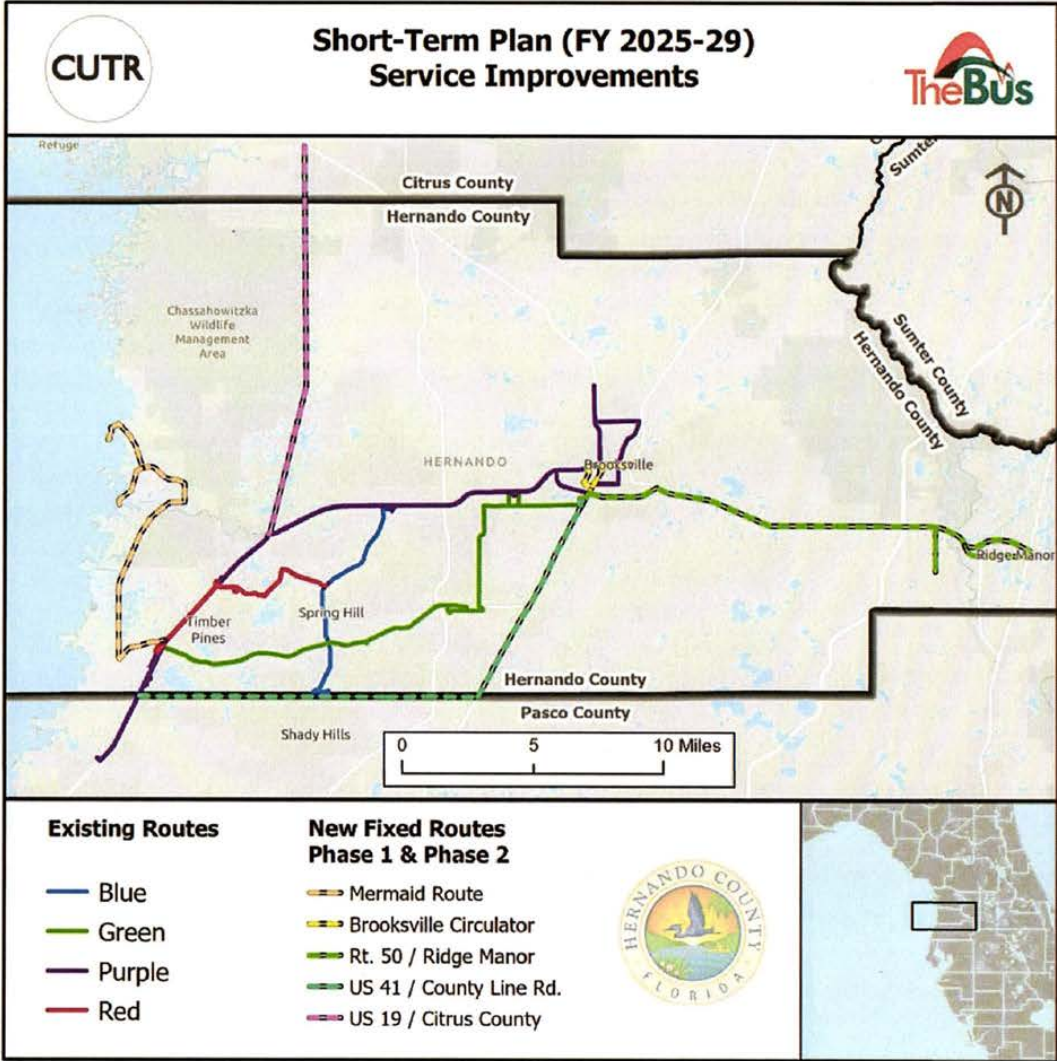
- Phase 1 & 2 Short-Term Service Improvements were supported by public feedback and the analysis completed for this TDP and include:

NEED	PLANNED IMPROVEMENT	IMPLEMENTATION YEAR					IMPLEMENTATION PHASE	REVENUE SOURCE	TDP GOAL/OBJECTIVE
		FY 25	FY 26	FY 27	FY 28	FY 29			
SERVICE	MAINTAIN EXISTING SYSTEM								
	Maintain Existing Fixed Route Service	☑					Short-Term	Existing	1, 2, 4, 6
	Maintain Existing ADA/Paratransit Service	☑					Short-Term	Existing	1, 2, 4, 6
	EXPAND EXISTING SYSTEM - PHASE 1								
	Expand Weekday & Sat. Service on Existing Routes Until 9:00 pm		☑				Short-Term	Existing	2, 3, 4, 6
	New ADA/Paratransit Service for Existing System Expansion		☑				Short-Term	Existing	2, 3, 4, 6
	NEW FIXED ROUTES - PHASE 1 & 2								
	Mermaid Route	☑					Short-Term	Existing	2, 3, 4, 6
	Brooksville Connector	☑					Short-Term	Existing	2, 3, 4, 6
	Rt. 50/Ridge Manor	☑					Short-Term	Existing	2, 3, 4, 6
	US 41/County Line Rd.	☑					Short-Term	Existing	2, 3, 4, 6
	New ADA/Paratransit Service for New Fixed Routes	☑		☑			Short-Term	Existing/New	2, 3, 4, 6
US 19/Citrus County			☑			Short-Term	Existing/New	2, 3, 4, 6	



Recommended Service Plan

- Five new fixed routes on in areas without service
- Earlier/Later Weekday Service Span
- Supportive ADA/paratransit service within 3/4 mile of new routes and during Span increases
- More Bus Shelters & Bike Racks for existing & new services
- Safer/More Accessible Bus Stops for existing & new routes
- System ridership is estimated to increase by 54% by 2034 if implemented.



Short-Term Plan (FY 2025-29): Recommended Capital Improvements

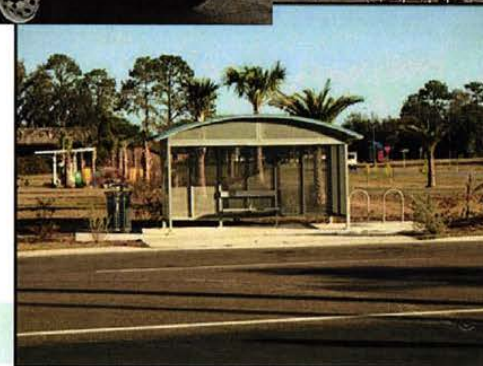
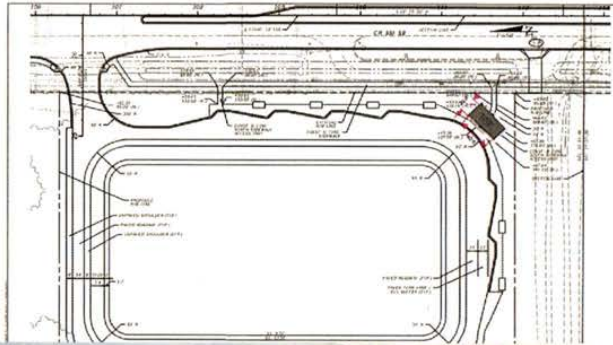
- Priority Short-Term Capital Improvements to support existing and new services including:

NEED	PLANNED IMPROVEMENT	IMPLEMENTATION YEAR										IMPLEMENTATION PHASE	REVENUE SOURCE	TDP GOAL/OBJECTIVE		
		FY 25	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34					
CAPITAL & INFRASTRUCTURE	FLEET & INFRASTRUCTURE IMPROVEMENTS															
	Replacement Vehicles - Existing Fixed Route Service	☑												Short-Term	Existing	1, 2, 4, 6
	Replacement Vehicles - Existing ADA/Paratransit Service	☑												Short-Term	Existing	1, 2, 4, 6
	Bus Stop ADA Improvements	☑												Short-Term	Existing/New	1, 2, 3, 4, 6
	Transit Shelters & Related Amenities	☑												Short-Term	Existing/New	1, 2, 3, 4, 6
	New Transfer Center/Garage/Admin. Facility	☑												Short-Term	Existing/New	1, 2, 3, 4, 6
	New Vehicles - New Fixed Routes & Frequency	☑		☑	☑		☑	☑	☑	☑	☑			Short-Term	Existing/New	2, 3, 4, 6
INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY IMPROVEMENTS															
	Modernization and Update of Scheduling System	☑						☑						Short-Term	Existing	1, 2, 6
	Addition of Automatic Passenger Counters (APCs)		☑											Short-Term	Existing	1, 2, 6
	Same-Day Service Scheduling for Same-Day & On-Demand Service				☑									Short-Term	Existing/New	1, 2, 6
	Modernization/Update of Vehicle & Facility Security Systems						☑							Long-Term	Existing/New	1, 2, 6



Recommended Capital Plan

- New Buses & Vans for new routes
- New Transfer & Support Facilities
- More Bus Shelters & Bike Racks for existing & new services
- Safer/More Accessible Bus Stops for existing & new routes
- Improved Information Technology systems



Short-Term Plan (FY 2025-29): Recommended Organizational, Policy, & Planning Improvements

- Develop organizational, policy, and planning initiatives that will help Hernando County best implement all service and capital needs in the Short-Term Plan, including:

NEED	PLANNED IMPROVEMENT	IMPLEMENTATION YEAR										IMPLEMENTATION PHASE	REVENUE SOURCE	TDP GOAL/OBJECTIVE		
		FY 25	FY 26	FY 27	FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34					
ORGANIZATIONAL, POLICY & PLANNING	OTHER IMPROVEMENTS															
	Develop & Implement Marketing Plan	☑												Short-Term	Existing	5
	Staff Education & Training	☑												Short-Term	Existing	1, 2, 3, 6
	New Staff for System Growth	☑												Short-Term	Existing/New	1, 2, 3, 6
	Increase Public Outreach Meetings/Events	☑												Short-Term	Existing	5
	Planning Studies: Route Realignment/Operational Analysis, Transit Development Plan (TDP), Bus Stop Infrastructure Program, On-Demand Service, Transfer/Maintenance/Admin. Facility.	☑												Short-Term	Existing/New	2, 3, 4, 6



Long-Term/Unfunded Needs

- Long-Term (FY 2028-34) service and capital needs that are were identified and prioritized in the TDP but remain mostly unfunded as outlined in the TDP’s Long-Term Financial Plan
- These Unfunded Needs remain important but are Not Recommended unless a substantial source of new local funding is identified

NEED	PLANNED IMPROVEMENT	IMPLEMENTATION YEAR							IMPLEMENTATION PHASE	REVENUE SOURCE	TDP GOAL/OBJECTIVE
		FY 28	FY 29	FY 30	FY 31	FY 32	FY 33	FY 34			
SERVICE	EXPAND EXISTING SYSTEM										
	Implement Sunday Service		☑						Long-Term	New	2, 3, 4, 6
	Increase Frequency - Purple Route				☑				Unfunded Need -TBD	New	2, 3, 4, 6
	Increase Frequency - Green Route					☑			Unfunded Need -TBD	New	2, 3, 4, 6
	Increase Frequency - Blue Route						☑		Unfunded Need -TBD	New	2, 3, 4, 6
	Increase Frequency - Red Route							☑	Unfunded Need -TBD	New	2, 3, 4, 6
	NEW FIXED ROUTES										
	Barclay-Sunshine Grove Rd.	☑							Long-Term	New	2, 3, 4, 6
	Elgin-Powell Rd.			☑					Long-Term	New	2, 3, 4, 6
	Deltona Blvd./Airport Connector				☑				Long-Term	New	2, 3, 4, 6



Project Schedule

Tasks	2024										2025		
	Feb.	Mar.	Apr.	May	June	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.
1 Project Management	Kickoff Mtg.	WRG Mtg. #1	WRG Mtg. #2	WRG Mtg. #3		WRG Mtg. #4	WRG Mtg. #5	WRG Mtg. #6					
2 Public Involvement Program		★ Submit PIP to FDOT Tech Memo #1	On-Board Survey	Stakeholder Meetings	Operator Mtgs./Surveys	Direct & Social Media Outreach to the General Public							
3 Assessment of Existing Conditions													
4 Performance Evaluation						Tech Memo #2							
5 Situation Appraisal													
6 Update of Policy Framework and Goals & Objectives							Tech Memo #3						
7 Definition & Evaluation of Alternatives													
8 Ten-Year Action Plan								Tech Memo #4					
9 Review & Adoption by BOCC, Submittal to FDOT										BOCC Approval	★ Submit to FDOT for Review & Approval	Complete Final Edits & TDP Document	

➤ Planned BOCC TDP Approval Date: 12/3/24



Next Steps

1. Seek Endorsement of the 2025-34 TDP from the MPO Board and Committees (Nov.-Dec.)
2. Seek approval of the 2025-34 TDP from the Board of County Commissioners (Dec.)
3. Submit final BOCC-Adopted TDP to Florida Department of Transportation (FDOT) District Seven for Review and Approval (Dec.)
4. Begin implementation of *Recommended Short-Term Plan (FY 2025-29)* components





Hernando County 2025-34 Transit Development Plan Contacts



Darlene Lollie
Transit Administrator
Hernando Co. Dept. of Public Works
Transit Division
1525 E. Jefferson St, Brooksville, FL 34601
(352) 540-6567 (o)
(352) 442-3905 (m)
dlollie@hernandocounty.us

Jonathan Roberson, AICP
Research Associate
Transit Management & Innovation Group
Center for Urban Transportation (CUTR)
University of South Florida
4202 E. Fowler Ave. (CUT100)
(813) 974-4860 (o)
(561) 827-2523 (m)
jkroberson@usf.edu

Thank You!



AGENDA ITEM E

**QUARTERLY REPORT FOR JULY 1 THROUGH SEPTEMBER 30, 2024, BY THE COMMUNITY
TRANSPORTATION COORDINATOR (CTC) AGENCY**

As an informational item, attached is the Community Transportation Coordinator (CTC) Quarterly Report for the period of July 1, 2024, through September 30, 2024.

This is an informational item; no action is required.

Staff Recommendation: It is recommended the TDLCB review the quarterly report and provide comments as desired. No action is required by the TDLCB at this time.

Attachment: CTC Quarterly Report

COMMUNITY TRANSPORTATION COORDINATOR REPORT

Hernando County, Florida

Quarterly System Report for State Fiscal Year 2025

PERIOD: JULY 1, 2024 THROUGH SEPTEMBER 30, 2024

PREPARED FOR:

Hernando County Transportation Disadvantaged Coordinating Board

PREPARED BY:

You Thrive FL Paratransit

You Thrive FL

Phone (352) 799-1510 Fax: (352) 754-9390

INTRODUCTION

Introduction to Hernando County's Transportation Disadvantaged System:

Trans Hernando, a department within You Thrive FL, Inc., operates as the Community Transportation Coordinator in Hernando County. As the coordinator, Trans Hernando has the responsibilities to provide transportation to all Hernando County residents in a safe and cost effective manner. System priorities, established by members of a Local Coordinating Board, include the provision of transportation county-wide for medical nutritional, educational, work, and recreational trips, respectively. Services are for senior citizens (over 60), physically or mentally challenged individuals, and economically or transportation disadvantaged general public.

The system utilizes a shared ride multi-load approach with guaranteed arrival times to rider destinations. Because many citizens are wheelchair bound, all service fleet vehicles are equipped and in compliance with American with Disabilities Act (ADA) recognized wheelchair lifts and securement devices. Trans Hernando provides physically challenged individuals equal service, appointment guarantees, and fare box fees.

Farebox Fees:

Non sponsored clients are required to pay a farebox fee. Individual farebox fee is \$5.00 per one way trip. State assistance for fare box fees are available and can be applied for by individuals to offset financial hardships.

Office Hours:

Office hours are Monday through Friday from 7:30 a.m. to 4:30 p.m. except County recognized holidays.

Service Hours-Transportation Disadvantaged:

Transportation Disadvantaged service hours are Monday thru Friday from 6:00 a.m. to 4:00 p.m. except for county recognized holidays.

Scheduling Hours:

Scheduling is provided by telephone Monday thru Friday, excluding County recognized holidays. by calling (352) 799-1510 between the hours of 8:00 a.m. and 4:00 p.m.

YOU THRIVE FL PARATRANSIT PROGRAM
QUARTERLY SYSTEM REPORT FOR STATE FISCAL YEAR 2025
 Period: July 1, 2024 through September 30, 2024

	Month	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL
Work Days		20	23	20										63
Overview of Total Trip Requests	Total incoming calls received	2752	2660	2654										8,066
	Average number calls received per day	138	116	133										
	Total trip requests received	1376	1330	1327										4,033
	Total cancelled trips	292	324	305										921
	Total ASAP Trips	10	17	45										72
	Total No Show trips	40	28	20										88
	Total trip requests provided	1034	961	957										2,952
% of Trip Requests Provided	75.1%	72.3%	72.1%											
% of Trip Requests Cancelled	21.2%	24.4%	23.0%											
% of No Show Trip Requests	2.9%	2.1%	1.5%											

YOU THRIVE FL PARATRANSIT PROGRAM
QUARTERLY SYSTEM REPORT FOR STATE FISCAL YEAR 2025
 Period: July 1, 2024 through September 30, 2024

Month	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL
Work Days	20	23	20										63
REASON FOR UNPROVIDED REQUESTS													
% of Trip Requests unable to Provide	0.00%	0.00%	0.00%										
Same day Request													0
Out-of-county request													0
Stretcher													0
Holiday/Weekend													0
Before 8 a.m./after 3:00 p.m. appointments													0
Total Unprovided	0	0	0	0	0	0	0	0	0	0	0	0	0
TRIP PURPOSE	Medical	634	605	579									1,818
	Nutritional/Shop	203	166	160									529
	Connector	0	0	0									0
	Education	79	74	101									254
	Employment	84	80	69									233
	Other	34	36	48									118
	Total	1,034	961	957	0	0	0	0	0	0	0	0	0

YOU THRIVE FL PARATRANSIT PROGRAM
QUARTERLY SYSTEM REPORT FOR STATE FISCAL YEAR 2025
 Period: July 1, 2024 through September 30, 2024

	Month	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL
	Work Days	20	23	20										63
TRIP TYPE	Elderly (Over 60)	752	673	710										2,135
	Adult	282	288	247										817
	Child (Under 16)	0	0	0										0
	Total	1,034	961	957	0	0	0	0	0	0	0	0	0	2,952
UNDUPLICATED COUNT	Elderly (Over 60)	108	102	102										204
	Percent %	80.6%	77.9%	80.3%										52.0%
	Adult	26	29	25										80
	Percent %	19.4%	22.1%	19.7%										20.4%
	Child (Under 16)	0	0	0										0
	Percent %	0.0%	0.0%	0.0%										0%
Total	134	131	127	0	0	0	0	0	0	0	0	0	392	
TRIP MODE	AMBI	490	490	512										1,492
	WHLI & SCOI	544	471	445										1,460
	AMBO	0	0	0										0
	Total	1,034	961	957	0	0	0	0	0	0	0	0	0	2,952
FUNDING SOURCE	TRIP & EQUIP	845	813	823										2,481
	ISD													
	DOEA	189	148	134										471
	Total	1,034	961	957	0	0	0	0	0	0	0	0	0	2,952
NO SHOW	CTD - T&E	34	19	11										64
	DOEA	6	9	9										24
	Total No Shows	40	28	20	0	0	0	0	0	0	0	0	0	88

YOU THRIVE FL PARATRANSIT PROGRAM
QUARTERLY SYSTEM REPORT FOR STATE FISCAL YEAR 2025
 Period: July 1, 2024 through September 30, 2024

	Month	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL
	Work Days	20	23	20										63
OPERATING DATA	Suspended	0	0	0										0
	System Miles	15352	18610	12948										46,910
	Revenue Miles	12248	12267	9162										33,677
	Average System Miles per trip	11.8	12.8	9.6										11
	System Hours	786.48	860.65	764.62										2,412
	Revenue Hours	678.30	694.77	646.88										2,020
	Cost Per Trip	\$25.95	\$26.02	\$25.77										
System Cost per Mile	\$2.17	\$2.01	\$2.67											

COMPLIMENTS/COMPLAINTS

		Month	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL
		Work Days	20	23	20										TOTAL
TRANS HERNANDO	COMPLIMENT	Driver	4	4	5										13
		Vehicle	0	0	0										0
		Service	0	1	0										1
		Policy	1	0	0										1
		Other	0	0	0										0
	COMPLAINT	Driver	0	0	0										0
		Vehicle	0	0	0										0
		Service	0	0	0										0
		Policy	0	1	1										2
		Other	0	0	0										0

BREAKDOWNS/ACCIDENTS

		Month	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL	
		Work Days	20	23	20										TOTAL	
TRANS HERNANDO	TOWS	0	3	0											3	
	ROAD CALLS	0	0	2											2	
	INCIDENT & ACCIDENTS	CHARGEABLE	0	0	0											0
		NON-CHARGEABLE	0	0	0											0

REVIEW AND APPROVAL OF THE ANNUAL OPERATING REPORT (AOR) FOR THE STATE FISCAL YEAR 2024 OF THE COMMUNITY TRANSPORTATION COORDINATOR (CTC)

Each Community Transportation Coordinator (CTC) is required to prepare and submit an Annual Operating Report (AOR) to the Commission for the Transportation Disadvantaged (CTD) by September 15. The report was submitted by the deadline. This report includes information from the CTC, contractors and Coordinated Contractors regarding trips, mileage, vehicles, employees, revenue, and expenses.

Once these reports are reviewed and approved by the CTD, an Annual Performance Report is prepared. This report is published to meet the statutory requirements outlined in Section 427-.13 (12), Florida Statutes to provide an overview of the program and a summary of trends statewide.

Staff Recommendation: It is recommended the TDLCB review and approve the Annual Operating Report (AOR) for State Fiscal Year 2024, authorize the Chair's signature thereon, and submittal of the executed AOR to the CTD.

Attachment: AOR



CTC Organization

County: Hernando

Fiscal Year: 7/1/2023 - 6/30/2024

CTC Status: Approved

CTD Status: Approved

Date Initiated: 7/24/2024

CTC Organization Name: You Thrive Florida
Address: 1122 Ponce De Leon Blvd
City: Brooksville
State: FL
Zip Code: 34601
Organization Type: Private Non Profit
Network Type: Sole Source
Operating Environment: Rural
Transportation Operators: No
Number of Transportation Operators: 0
Coordination Contractors: Yes
Number of Coordination Contractors: 1
Provide Out of County Trips: No
Local Coordinating Board (LCB) Chairperson: John Allocco
CTC Contact: Kris J. Bates
CTC Contact Title: Chief Financial Officer
CTC Contact Email: kbates@youthrivefl.org
Phone: (352) 799-1510

CTC Certification

I, Kris J. Bates, as the authorized Community Transportation Coordinator (CTC) Representative, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature): *Kris J. Bates, CFO*

LCB Certification

I, John Allocco, as the Local Coordinating Board Chairperson, hereby, certify in accordance with Rule 41-2.007(6), F.A.C. that the Local Coordinating Board has reviewed this report and the Planning Agency has received a copy.

LCB Chairperson (signature): _____



Organization – Coordination Contractor

County: Hernando

CTC Status: Approved

CTC Organization: You Thrive Florida

Fiscal Year: 7/1/2023 - 6/30/2024

Upload Date: 8/19/2024

Coordination Contractor Name: Arc of the Nature Coast Inc
Address: 15782 Little Ranch Rd
City: Spring Hill
State: FL
Zip Code: 34610
Organization Type: Private Non Profit
Operating Environment: Rural
Provide Out of County Trips: Yes
Who Do You Serve: Low Income Seniors and Individuals with disabilities
Contact Person: Rhonda MacPherson
Contact Title: Coordination Contractor
Contact Email: RMacPherson@tancinc.org
Phone: (727) 619-0708

Coordination Contractor Certification

By submission of this form, I, Rhonda MacPherson, as the authorized representative of Arc of the Nature Coast Inc, hereby certify, under the penalties of perjury as stated in Chapter 837.06, F.S., that the information contained in this report is true, accurate, and in accordance with the accompanying instructions.

CTC Representative (signature):

Rhonda MacPherson



CTC Trips

County: Hernando
 Fiscal Year: 07/01/2023 - 06/30/2024

CTC Status: Approved
 CTD Status: Approved

CTC Organization: You Thrive Florida

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Service Type - One Way						
Fixed Route/Fixed Schedule						
Daily Pass Trips	0	N/A	0	0	N/A	0
Weekly Pass Trips	0	N/A	0	0	N/A	0
Monthly Pass Trips	0	N/A	0	0	N/A	0
Deviated Fixed Route Service	0	N/A	0	0	N/A	0
Complementary ADA Service	0	N/A	0	0	N/A	0
Paratransit						
Ambulatory	8,058	42,140	50,198	8,347	51,935	60,282
Non-Ambulatory	4,313	2,218	6,531	4,338	2,733	7,071
Stretcher	0	0	0	0	0	0
Transportation Network Companies	0	N/A	0	0	N/A	0
Taxi	0	N/A	0	0	N/A	0
School Board (School Bus)	0	N/A	0	0	N/A	0
Volunteers	0	N/A	0	0	N/A	0
Total - Service Type	12,371	44,358	56,729	12,685	54,668	67,353
Contracted Transportation Operator						
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC)	0	N/A	0	0	N/A	0
Total - Contracted Transportation Operator Trips	0	0	0	0	0	0
Revenue Source - One Way						
Agency for Health Care Administration (AHCA)	0	0	0	0	0	0
Agency for Persons with Disabilities (APD)	0	17,743	17,743	0	21,867	21,867
Comm for the Transportation Disadvantaged (CTD)	10,121	N/A	10,121	10,965	N/A	10,965
Dept of Economic Opportunity (DEO)	0	0	0	0	0	0
Dept of Children and Families (DCF)	0	0	0	0	0	0
Dept of Education (DOE)	0	0	0	0	0	0
Dept of Elder Affairs (DOEA)	2,250	0	2,250	1,720	0	1,720
Dept of Health (DOH)	0	0	0	0	0	0
Dept of Juvenile Justice (DJJ)	0	0	0	0	0	0
Dept of Transportation (DOT)	0	24,397	24,397	0	30,067	30,067
Local Government	0	0	0	0	0	0
Local Non-Government	0	2,218	2,218	0	2,734	2,734
Other Federal & State Programs	0	0	0	0	0	0
Total - Revenue Source	12,371	44,358	56,729	12,685	54,668	67,353



CTC Trips (cont'd)

County: Hernando
 Fiscal Year: 07/01/2023 - 06/30/2024

CTC Status: Approved
 CTD Status: Approved

CTC Organization: You Thrive Florida

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Passenger Type - One Way						
Older Adults	8,512	13,307	21,819	9,775	16,400	26,175
Children At Risk	0	0	0	16	0	16
Persons With Disabilities	3,306	21,292	24,598	2,451	26,241	28,692
Low Income	553	7,097	7,650	443	8,747	9,190
Other	0	2,662	2,662	0	3,280	3,280
Total - Passenger Type	12,371	44,358	56,729	12,685	54,668	67,353
Trip Purpose - One Way						
Medical	7,330	1,331	8,661	8,877	1,640	10,517
Employment	1,020	1,774	2,794	459	2,187	2,646
Education/Training/Daycare	1,003	40,366	41,369	911	49,748	50,659
Nutritional	2,503	0	2,503	2,036	0	2,036
Life-Sustaining/Other	515	887	1,402	402	1,093	1,495
Total - Trip Purpose	12,371	44,358	56,729	12,685	54,668	67,353
Unduplicated Passenger Head Count (UDPHC)						
UDPHC	453	220	673	527	242	769
Total - UDPHC	453	220	673	527	242	769
Unmet & No Shows						
Unmet Trip Requests	0	N/A	0	0	N/A	0
No Shows	382	N/A	382	516	N/A	516
Customer Feedback						
Complaints	13	N/A	13	10	N/A	10
Commendations	67	N/A	67	55	N/A	55



Coordination Contractor Trips

County: Hernando
Fiscal Year: 07/01/2023 - 06/30/2024

CTC Status: Approved
Upload Date: 8/19/2024

CTC Organization: You Thrive Florida
Coordination Contractor: Arc of the Nature Coast Inc

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Service Type - One Way		
Fixed Route/Fixed Schedule		
Daily Pass Trips	N/A	N/A
Weekly Pass Trips	N/A	N/A
Monthly Pass Trips	N/A	N/A
Deviated Fixed Route Service	N/A	N/A
Complementary ADA Service	N/A	N/A
Paratransit		
Ambulatory	42,140	51,935
Non-Ambulatory	2,218	2,733
Stretcher	0	0
Transportation Network Companies	N/A	N/A
Taxi	N/A	N/A
School Board (School Bus)	N/A	N/A
Volunteers	N/A	N/A
Total - Service Type	44,358	54,668
Contracted Transportation Operator		
How many of the total trips were provided by Contracted Transportation Operators? (If the CTC provides transportation services, do not include the CTC	N/A	N/A
Total - Contracted Transportation Operator Trips	0	0
Revenue Source - One Way		
Agency for Health Care Administration (AHCA)	0	0
Agency for Persons with Disabilities (APD)	17,743	21,867
Comm for the Transportation Disadvantaged (CTD)	N/A	N/A
Dept of Economic Opportunity (DEO)	0	0
Dept of Children and Families (DCF)	0	0
Dept of Education (DOE)	0	0
Dept of Elder Affairs (DOEA)	0	0
Dept of Health (DOH)	0	0
Dept of Juvenile Justice (DJJ)	0	0
Dept of Transportation (DOT)	24,397	30,067
Local Government	0	0
Local Non-Government	2,218	2,734
Other Federal & State Programs	0	0
Total - Revenue Source	44,358	54,668



Coordination Contractor Trips (cont'd)

County: Hernando
Fiscal Year: 07/01/2023 - 06/30/2024

CTC Status: Approved
Upload Date: 8/19/2024

CTC Organization: You Thrive Florida
Coordination Contractor: Arc of the Nature Coast Inc

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Passenger Type - One Way		
Older Adults	13,307	16,400
Children At Risk	0	0
Persons With Disabilities	21,292	26,241
Low Income	7,097	8,747
Other	2,662	3,280
Total - Passenger Type	44,358	54,668
Trip Purpose - One Way		
Medical	1,331	1,640
Employment	1,774	2,187
Education/Training/Daycare	40,366	49,748
Nutritional	0	0
Life-Sustaining/Other	887	1,093
Total - Trip Purpose	44,358	54,668
Unduplicated Passenger Head Count (UDPHC)		
UDPHC	220	242
Total - UDPHC	220	242
Unmet & No Shows		
Unmet Trip Requests	N/A	N/A
No Shows	N/A	N/A
Customer Feedback		
Complaints	N/A	N/A
Commendations	N/A	N/A



CTC Vehicles & Drivers

County: Hernando
Fiscal Year: 07/01/2023 - 06/30/2024

CTC Status: Approved
CTD Status: Approved

CTC Organization: You Thrive Florida

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Vehicle Miles						
Deviated Fixed Route Miles	0	N/A	0	0	N/A	0
Complementary ADA Service Miles	0	N/A	0	0	N/A	0
Paratransit Miles	180,682	330,391	511,073	194,779	337,268	532,047
Transportation Network Companies (TNC) Miles	0	N/A	0	0	N/A	0
Taxi Miles	0	N/A	0	0	N/A	0
School Board (School Bus) Miles	0	N/A	0	0	N/A	0
Volunteers Miles	0	N/A	0	0	N/A	0
Total - Vehicle Miles	180,682	330,391	511,073	194,779	337,268	532,047
Roadcalls & Accidents						
Roadcalls	1	4	5	0	1	1
Chargeable Accidents	0	0	0	0	0	0
Vehicle Inventory						
Total Number of Vehicles	13	26	39	11	27	38
Number of Wheelchair Accessible Vehicles	13	5	18	11	6	17
Drivers						
Number of Full Time & Part Time Drivers	6	44	50	6	48	54
Number of Volunteer Drivers	0	6	6	0	7	7



Coordination Contractor Vehicles & Drivers

County: Hernando
Fiscal Year: 07/01/2023 - 06/30/2024

CTC Status: Approved
Upload Date: 8/19/2024

CTC Organization: You Thrive Florida
Coordination Contractor: Arc of the Nature Coast Inc

	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Vehicle Miles		
Deviated Fixed Route Miles	N/A	N/A
Complementary ADA Service Miles	N/A	N/A
Paratransit Miles	330,391	337,268
Transportation Network Companies (TNC) Miles	N/A	N/A
Taxi Miles	N/A	N/A
School Board (School Bus) Miles	N/A	N/A
Volunteers Miles	N/A	N/A
Total - Vehicle Miles	330,391	337,268
Roadcalls & Accidents		
Roadcalls	4	1
Chargeable Accidents	0	0
Vehicle Inventory		
Total Number of Vehicles	26	27
Number of Wheelchair Accessible Vehicles	5	6
Drivers		
Number of Full Time & Part Time Drivers	44	48
Number of Volunteer Drivers	6	7



CTC Revenue Sources

County: Hernando
Fiscal Year: 07/01/2023 - 06/30/2024

CTC Status: Approved
CTD Status: Approved

CTC Organization: You Thrive Florida

	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Revenue Sources						
Agency for Health Care Administration (AHCA)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Agency for Persons with Disabilities (APD)	\$ 0	\$ 559,785	\$ 559,785	\$ 0	\$ 494,671	\$ 494,671
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Education (DOE)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 24,750	\$ 0	\$ 24,750	\$ 18,958	\$ 0	\$ 18,958
Dept of Health (DOH)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commission for the Transportation Disadvantaged (CTD)						
Non-Sponsored Trip Program	\$ 352,771	N/A	\$ 352,771	\$ 383,339	N/A	\$ 383,339
Non-Sponsored Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Rural Capital Equipment	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
TD Other	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Department of Transportation (DOT)						
49 USC 5307	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
49 USC 5310	\$ 0	\$ 21,392	\$ 21,392	\$ 82,407	\$ 27,350	\$ 109,757
49 USC 5311	\$ 511,988	\$ 0	\$ 511,988	\$ 323,191	\$ 0	\$ 323,191
49 USC 5311 (f)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Block Grant	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Service Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Commuter Assistance Program	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other DOT	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Local Government						
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
County Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
County In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
City In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Cash	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other In-Kind	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Local Non-Government						
Farebox	\$ 19,244	\$ 24,749	\$ 43,993	\$ 17,895	\$ 27,839	\$ 45,734
Donations/Contributions	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
In-Kind Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other Non-Government	\$ 46,181	\$ 0	\$ 46,181	\$ 2,604	\$ 0	\$ 2,604
Other Federal & State Programs						
Other Federal Programs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other State Programs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total - Revenue Sources	\$ 954,934	\$ 605,926	\$ 1,560,860	\$ 828,394	\$ 549,860	\$ 1,378,254



Coordination Contractor Revenue Sources

County: Hernando
Fiscal Year: 07/01/2023 - 06/30/2024

CTC Status: Approved
Upload Date: 8/19/2024

CTC Organization: You Thrive Florida
Coordination Contractor: Arc of the Nature Coast Inc

Revenue Sources	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Revenue Sources		
Agency for Health Care Administration (AHCA)	\$ 0	\$ 0
Agency for Persons with Disabilities (APD)	\$ 559,785	\$ 494,671
Dept of Economic Opportunity (DEO)	\$ 0	\$ 0
Dept of Children and Families (DCF)	\$ 0	\$ 0
Dept of Education (DOE)	\$ 0	\$ 0
Dept of Elder Affairs (DOEA)	\$ 0	\$ 0
Dept of Health (DOH)	\$ 0	\$ 0
Dept of Juvenile Justice (DJJ)	\$ 0	\$ 0
Commission for the Transportation Disadvantaged (CTD)		
Non-Sponsored Trip Program	N/A	N/A
Non-Sponsored Capital Equipment	N/A	N/A
Rural Capital Equipment	N/A	N/A
TD Other	N/A	N/A
Department of Transportation (DOT)		
49 USC 5307	\$ 0	\$ 0
49 USC 5310	\$ 21,392	\$ 27,350
49 USC 5311	\$ 0	\$ 0
49 USC 5311 (f)	\$ 0	\$ 0
Block Grant	\$ 0	\$ 0
Service Development	\$ 0	\$ 0
Commuter Assistance Program	\$ 0	\$ 0
Other DOT	\$ 0	\$ 0
Local Government		
School Board (School Bus)	N/A	N/A
County Cash	\$ 0	\$ 0
County In-Kind	\$ 0	\$ 0
City Cash	\$ 0	\$ 0
City In-Kind	\$ 0	\$ 0
Other Cash	\$ 0	\$ 0
Other In-Kind	\$ 0	\$ 0
Local Non-Government		
Farebox	\$ 24,749	\$ 27,839
Donations/Contributions	\$ 0	\$ 0
In-Kind Services	\$ 0	\$ 0
Other Non-Government	\$ 0	\$ 0
Other Federal & State Programs		
Other Federal Programs	\$ 0	\$ 0
Other State Programs	\$ 0	\$ 0
Total - Revenue Sources	\$ 605,926	\$ 549,860



CTC Expense Sources

County: Hernando
Fiscal Year: 07/01/2023 - 06/30/2024

CTC Status: Approved
CTD Status: Approved

CTC Organization: You Thrive Florida

Expense Sources	Selected Reporting Period			Previous Reporting Period		
	CTC & Transportation Operators	Coordination Contractors	Total	CTC & Transportation Operators	Coordination Contractors	Total
Expense Sources						
Labor	\$ 367,558	\$ 87,941	\$ 455,499	\$ 354,218	\$ 129,111	\$ 483,329
Fringe Benefits	\$ 125,636	\$ 18,267	\$ 143,903	\$ 119,900	\$ 25,394	\$ 145,294
Services	\$ 15,035	\$ 53,476	\$ 68,511	\$ 11,458	\$ 75,320	\$ 86,778
Materials & Supplies Consumed	\$ 134,046	\$ 103,736	\$ 237,782	\$ 136,775	\$ 107,270	\$ 244,045
Utilities	\$ 23,149	\$ 504	\$ 23,653	\$ 18,316	\$ 559	\$ 18,875
Casualty & Liability	\$ 216,501	\$ 137,715	\$ 354,216	\$ 104,882	\$ 48,240	\$ 153,122
Taxes	\$ 0	\$ 6,443	\$ 6,443	\$ 0	\$ 9,652	\$ 9,652
Miscellaneous	\$ 18,199	\$ 582	\$ 18,781	\$ 37,135	\$ 5,744	\$ 42,879
Interest	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Leases & Rentals	\$ 0	\$ 399	\$ 399	\$ 0	\$ 390	\$ 390
Capital Purchases	\$ 0	\$ 196,863	\$ 196,863	\$ 0	\$ 148,180	\$ 148,180
Contributed Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Allocated Indirect Expenses	\$ 63,939	\$ 0	\$ 63,939	\$ 60,630	\$ 0	\$ 60,630
Purchased Transportation Services						
Bus Pass	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
School Board (School Bus)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Transportation Network Companies (TNC)	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Taxi	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Contracted Operator	\$ 0	N/A	\$ 0	\$ 0	N/A	\$ 0
Total - Expense Sources	\$ 964,063	\$ 605,926	\$ 1,569,989	\$ 843,314	\$ 549,860	\$ 1,393,174



Coordination Contractor Expense Sources

County: Hernando
Fiscal Year: 07/01/2023 - 06/30/2024

CTC Status: Approved
Upload Date: 8/19/2024

CTC Organization: You Thrive Florida
Coordination Contractor: Arc of the Nature Coast Inc

Expense Sources	Selected Reporting Period	Previous Reporting Period
	Coordination Contractors	Coordination Contractors
Labor	\$ 87,941	\$ 129,111
Fringe Benefits	\$ 18,267	\$ 25,394
Services	\$ 53,476	\$ 75,320
Materials & Supplies Consumed	\$ 103,736	\$ 107,270
Utilities	\$ 504	\$ 559
Casualty & Liability	\$ 137,715	\$ 48,240
Taxes	\$ 6,443	\$ 9,652
Miscellaneous	\$ 582	\$ 5,744
Interest	\$ 0	\$ 0
Leases & Rentals	\$ 399	\$ 390
Capital Purchases	\$ 196,863	\$ 148,180
Contributed Services	\$ 0	\$ 0
Allocated Indirect Expenses	\$ 0	\$ 0
Purchased Transportation Services		
Bus Pass	N/A	N/A
School Board (School Bus)	N/A	N/A
Transportation Network Companies (TNC)	N/A	N/A
Taxi	N/A	N/A
Contracted Operator	N/A	N/A
Total - Expense Sources	\$ 605,926	\$ 549,860



Demographics Number

County: Hernando
 CTC: You Thrive Florida
 Contact: Kris J. Bates
 1122 Ponce De Leon Blvd
 Brooksville, FL 34601
 352-799-1510
 Email: kbates@youthrivefl.org

Total County Population 0
 Unduplicated Head Count 673

Trips By Type of Service	2022	2023	2024	Vehicle Data	2022	2023	2024
Fixed Route (FR)	0	0	0	Vehicle Miles	464,122	532,047	511,073
Deviated FR	0	0	0	Roadcalls	2	1	5
Complementary ADA	0	0	0	Accidents	0	0	0
Paratransit	59,743	67,353	56,729	Vehicles	47	38	39
TNC	0	0	0	Drivers	55	61	56
Taxi	0	0	0				
School Board (School Bus)	0	0	0				
Volunteers	0	0	0				
TOTAL TRIPS	59,743	67,353	56,729				

Financial and General Data

Expenses	\$1,393,050	\$1,393,174	\$1,569,989
Revenues	\$1,403,373	\$1,378,254	\$1,560,860
Commendations	34	55	67
Complaints	6	10	13
Passenger No-Shows	397	516	382
Unmet Trip Requests	0	0	0

Performance Measures

Accidents per 100,000 Miles	0	0	0
Miles between Roadcalls	232,061	532,047	102,215
Avg. Trips per Passenger	70.20	87.59	84.29
Cost per Trip	\$23.32	\$20.68	\$27.68
Cost per Paratransit Trip	\$23.32	\$20.68	\$27.68
Cost per Total Mile	\$3.00	\$2.62	\$3.07
Cost per Paratransit Mile	\$3.00	\$2.62	\$3.07

Passenger Trips By Trip Purpose

Medical	10,659	10,517	8,661
Employment	2,269	2,646	2,794
Ed/Train/DayCare	43,630	50,659	41,369
Nutritional	1,638	2,036	2,503
Life-Sustaining/Other	1,547	1,495	1,402
TOTAL TRIPS	59,743	67,353	56,729

Passenger Trips By Revenue Source

CTD	11,584	10,965	10,121
AHCA	0	0	0
APD	17,941	21,867	17,743
DOEA	945	1,720	2,250
DOE	0	0	0
Other	29,273	32,801	26,615
TOTAL TRIPS	59,743	67,353	56,729

Trips by Provider Type

CTC	12,529	12,685	12,371
Transportation Operator	0	0	0
Coordination Contractor	47,214	54,668	44,358
TOTAL TRIPS	59,743	67,353	56,729

ANNUAL REVIEW AND APPROVAL OF THE HERNANDO COUNTY TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (TDLCB) BYLAWS

Pursuant to the grant award agreement, the Commission for the Transportation Disadvantaged (CTD) requires that the Transportation Disadvantaged Local Coordinating Board (TDLCB) review and approve their Bylaws on an annual basis during the grant cycle (July 1-June 30). The Bylaws were last updated on February 8, 2024, during the prior grant award period. Staff is proposing a few minor changes as follows:

- Updated verbiage for conciseness (Item B2,11).
- Include “Florida” the name of the Agency for Persons with Disabilities (Item B2,15).
- Verbiage for alternate representatives is updated to “should” rather than “may” be designated to encourage State agency members to identify an alternate representative (Item 3C).

Staff Recommendation: It is recommended the TDLCB review and approve the TDLCB Bylaws and authorize the Chair’s signature thereon.

Attachment: Current Adopted TDLCB Bylaws, Updated Draft TDLCB Bylaws



BYLAWS OF THE HERNANDO COUNTY TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (TDLCB)

HERNANDO/CITRUS METROPOLITAN PLANNING ORGANIZATION

789 Providence Boulevard

Brooksville, FL 34601

Contact: 352-754-4082

www.HernandoCitrusMPO.us

email: mpo@hernandocounty.us

First Enacted September 6, 1990

Amended: April 22, 2009, July 28, 2010, July 27, 2011, July 25, 2012, August 14, 2013, July 23,
2014, November 18, 2015, August 24, 2016, September 27, 2017, September 12, 2018, February
19, 2020, November 18, 2020, February 9, 2022, February 22, 2023, February 8, 2024, November 14,
2024

A. PREAMBLE

The following sets forth the Bylaws which shall serve to guide the functioning of the Hernando County Transportation Disadvantaged Local Coordinating Board (TDLCB). The intent is to provide procedures and policies for fulfilling the requirements of Chapter 427, Florida Statutes (F.S.), and Rule 41-2, Florida Administrative Code (F.A.C.), governing the coordination of transportation services provided to the transportation disadvantaged within Hernando County.

B. NAME AND PURPOSE

The name of the Coordinating Board shall be the "Hernando County Transportation Disadvantaged Local Coordinating Board (TDLCB)."

The purpose of the TDLCB is to identify local service needs and to provide information, advice, and direction to the Community Transportation Coordinator (CTC) on the coordination of services to be provided to the transportation disadvantaged within Hernando County, through the Florida Coordinated Transportation System (FCTS), in accordance with 427.0157, F.S., and Rule 41-2.012, F.A.C.

C. MEMBERSHIP

1. APPOINTMENT OF MEMBERS

Pursuant to Chapter 427.0157, Florida Statutes and Rule 41-2.012, F.A.C., the directors of the public agencies and local government departments and/or divisions identified shall each appoint one (1) person to represent it on the Committee. Persons appointed to the Committee shall be technically qualified representatives employed by that agency, department, or division for the purpose of planning, engineering, and/or administration, with responsibility for comprehensive planning or the operation, control, development, or improvement of the transportation system. Each member will have one (1) vote.

Non-agency members of TDLCB shall be appointed by the Hernando/Citrus Metropolitan Planning Organization ("MPO")¹ Board. Each volunteer member will have one (1) vote.

2. VOTING MEMBERS

The MPO Board shall appoint individuals to serve as voting members on the TDLCB as follows:

- a. Chair - the MPO Board shall appoint one elected official from Hernando County who shall serve as the Chair for the TDLCB at all its meetings.
- b. The following agencies and groups shall be represented as voting members on the TDLCB:
 - (1) A local representative of the Florida Department of Transportation.
 - (2) A local representative of the Florida Department of Children and Family Services.
 - (3) A local representative of the Public Education Community which could include, but not be limited to, a representative of the Hernando County District School Board, School Board Transportation Office, or Head Start Program in areas where the Hernando County School District is responsible.

¹ The Hernando/Citrus Metropolitan Planning Organization is the Designated Official Planning Agency (DOPA) for Hernando County for purposes of Chapter 427, F.S.

- (4) To the extent existing within Hernando County, a local representative of the Florida Division of Vocational Rehabilitation or the Division of Blind Services, representing the Department of Education.
- (5) A person recommended by the Hernando County Veterans Service Office representing the veterans of the county.
- (6) A person who is recognized by the Florida Association for Community Action (President), representing the economically disadvantaged in Hernando County.
- (7) A person over sixty representing the elderly in Hernando County.
- (8) A person with a disability representing the disabled in Hernando County.
- (9) Two citizen advocate representatives in Hernando County; one who must be a person who uses the transportation service(s) of the system as their primary means of transportation.
- (10) A local representative for children at risk.
- (11) ~~To the extent existing within Hernando County, T~~he Chair or designee of the local Mass Transit or Public Transit System's Board, except in cases where they are also the Community Transportation Coordinator ~~(the General Manager or designee of the County's Transit System (TheBus)).~~
- (12) A local representative of the Florida Department of Elder Affairs.
- (13) An experienced representative of the local private for-profit transportation industry. In areas where such representative is not available, a local private non-profit representative will be appointed, except where said representative is also the Community Transportation Coordinator.
- (14) A local representative of the Florida Agency for Health Care Administration.
- (15) A local representative of the Florida Agency for Persons with Disabilities.
- (16) A representative of the Regional Workforce Development Board established in Chapter 445, F.S.
- (17) A representative of the local medical community, which may include, but not be limited to, kidney dialysis centers, long-term care facilities, assisted living facilities, hospitals, local health department or other home and community-based services, etc.; and,
- (18) Such other voting members as may be designated under Rule 41-2.012(3), F.A.C., as such rule may be amended or renumbered from time to time.

3. ALTERNATE MEMBERS

Alternate representatives ~~should~~ may be designated to act on behalf of represented agency members with the privileges accorded thereto, except nominating, voting for office or standing for office. Alternate agency representatives must be employed or designated by the represented agency. Alternates would not be required to attend a meeting if the primary member is able to be present at the meeting.

The MPO Board shall appoint non-agency alternate members to serve in the absence of the primary member of the agencies.

Each alternate may vote in the absence of the primary member representative on a one vote per member basis.

4. NON-VOTING MEMBERS

The MPO Board may appoint non-voting members to the TDLCB.

**2-8-24 Updated for scrivener error missing 2.b.(15)*

5. TERMS OF APPOINTMENT

Except for the Chair and state agency representatives, the non-agency members of the TDLCB shall be appointed for three (3) year staggered terms with the initial membership being appointed equally for one, two, and three years. Upon expiration of a member's term, the individuals may be reappointed to serve an additional term or terms unless otherwise prohibited by statute or governing administrative rule.

6. RESIGNATION; TERMINATION OF MEMBERSHIP

A member of the TDLCB may resign at any time by providing written notice to the MPO staff. Unless otherwise specified in the notice, the resignation shall take effect when it is received by the MPO staff. Each member of the TDLCB is expected to demonstrate his/her interest in the TDLCB's activities by attending the scheduled meetings. If a voting non-agency member has three (3) or more un-excused consecutive absences, the TDLCB may remove such member upon a majority vote of the voting members. If that voting member is an agency representative rather than a citizen member, the MPO staff shall notify the Florida Transportation Disadvantaged Commission (CTD).

D. OFFICERS AND DUTIES

The TDLCB shall have a Chair and a Vice Chair as its officers.

1. CHAIR

The Chair is appointed by the MPO Board in accordance with Section C above. The Chair shall preside at all meetings and review the official meeting minutes. The Chair shall serve until replaced by the MPO Board or until the individual is no longer in office, in accordance with Rule 41-2.012(4), F.A.C.

2. VICE CHAIR

The TDLCB shall hold an organizational meeting each year for the purpose of electing a Vice Chair. The Vice Chair shall be elected by a majority vote of the voting members where a quorum is present. The Vice Chair shall serve a term of one year starting with the first meeting after his/her election. In the event of the Chair's absence or at the direction of the Chair, the Vice Chair shall assume the duties of the Chair and conduct meetings.

3. ABSENCE OF CHAIR OR VICE CHAIR

If both officers are absent from a meeting, an acting Chair will be elected by those members present for the purpose of presiding over that specific meeting.

E. MEETINGS

1. REGULAR MEETINGS AND ANNUAL PUBLIC WORKSHOP

The TDLCB shall meet at least quarterly as required by Section 427.0157, F.S. and Rule 41-2.012(5), F.A.C., but may meet more often as necessary to meet its responsibilities.

2. NOTICE OF MEETINGS

Meetings will be noticed in accordance with the Hernando/Citrus MPO Public Participation Plan (PPP). The meeting notice and associated agendas will be transmitted to the Transportation Disadvantaged Local Coordinating Board Members and posted to the MPO website approximately one week prior to meetings.

3. QUORUM
At all meetings of the TDLCB, the presence in person of a majority of the voting members currently seated shall be necessary and sufficient to constitute a quorum for the transaction of business.
4. VOTING
At all meetings of the TDLCB, at which a quorum is present, all matters, except as otherwise expressly required by law or these Bylaws, shall be decided by the vote of a majority of the members of the TDLCB present.

F. STAFF

The TDLCB utilizes the staff of the Hernando/Citrus MPO to assist it in fulfilling its responsibilities as set forth in Chapter 427, F.S., and Chapter 41-2, F.A.C. The TDLCB may also utilize volunteers to assist it.

G. DUTIES OF THE TDLCB

Pursuant to F.S. 427.0157 and Rule 41-2 the TDLCB shall perform the following duties:

1. Review and approve the coordinated community Transportation Disadvantaged Service Plan, including the memorandum of agreement, prior to submittal to the Commission for the Transportation Disadvantaged (also referred to as the "Commission").
2. Evaluate services provided in meeting the approved plan.
3. In cooperation with the Community Transportation Coordinator, review and provide recommendations to the Commission on funding applications affecting the transportation disadvantaged.
4. Assist the Community Transportation Coordinator in establishing priorities with the recipients of non-sponsored transportation disadvantaged services that are purchased with Transportation Disadvantaged Trust Funds.
5. Evaluate multi-county or regional transportation opportunities.
6. Work cooperatively with regional workforce boards established in Chapter 445, Florida Statutes, to assist in the development of innovative transportation services for participants on public assistance.
7. Upon request by the MPO Board, review and make recommendations to the MPO Board on those matters so designated; and
8. The TDLCB shall have the following duties as set forth in Rule 41-2.012, F.A.C., as may be amended:
 - a. Maintain official meeting minutes, including an attendance roster, reflecting official actions and provide a copy of same to the Commission for Transportation Disadvantaged.
 - b. Annually provide the Hernando/Citrus MPO Board with an evaluation of the Community Transportation Coordinator's performance in general and relative to Commission and local standards as referenced in Rule 41-2.006, F.A.C.,

and the performance results of the most recent Transportation Disadvantaged Service Plan. As part of the coordinator's performance, the TDLCB shall also set an annual percentage goal increase for the number of trips provided within the system for ridership on public transit, where applicable. In areas where the public transit is not being utilized, the TDLCB shall set an annual percentage of the number of trips to be provided on public transit. The Commission shall provide evaluation criteria for the TDLCB to use relative to the performance of the Community Transportation Coordinator. This evaluation will be submitted to the Commission for Transportation Disadvantaged upon approval by the TDLCB.

- c. Appoint a Grievance Committee to process and investigate complaints, from agencies, users, transportation operators, potential users of the system and the Community Transportation Coordinator in the designated service area and make recommendations to the TDLCB or to the Commission, when local resolution cannot be found, for improvement of service. The TDLCB shall establish a process and procedures to provide regular opportunities for issues to be brought before such committee and to address them in a timely manner. Rider brochures or other documents provided to users or potential users of the system shall provide information about the complaint and grievance process including the publishing of the Commission's TD Helpline service when local resolution has not occurred. All materials shall be made available in accessible format, upon request by the citizen. Only voting members of the TDLCB may be appointed to the Grievance Committee. Appointments to the Grievance Committee shall be for one year unless otherwise provided.
- d. Receive training on, and comply with, the requirements of Chapter 112.3143, F.S., concerning voting conflicts of interest.

H. COMMITTEES

In addition to the Grievance Committee, the TDLCB may appoint such other committees necessary to fulfill its responsibilities. The designation and appointment of any committee shall be based upon a majority vote of the voting members where a quorum is present.

I. AMENDMENTS TO THESE BYLAWS

These bylaws serve as the rules of procedure for the Board and may be amended by a majority vote of the voting members where a quorum is present provided all members have received written copies of proposed amendments with the regular agenda prior to the meeting.

J. CERTIFICATION

The Hernando County Transportation Disadvantaged Local Coordinating Board certifies these Bylaws were approved by a majority of the voting members where a quorum was present on the date shown below.

~~John Allocco~~, Chairman
Hernando County Local Coordinating Board

Dated: _____

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

BY _____
MPO Attorney

DRAFT-No Redlines



**BYLAWS OF THE
HERNANDO COUNTY
TRANSPORTATION DISADVANTAGED
LOCAL COORDINATING BOARD (TDLCB)**

**HERNANDO/CITRUS
METROPOLITAN PLANNING ORGANIZATION
789 Providence Boulevard
Brooksville, FL 34601
Contact: 352-754-4082
www.HernandoCitrusMPO.us
email: mpo@hernandocounty.us**

First Enacted September 6, 1990
Amended: April 22, 2009, July 28, 2010, July 27, 2011, July 25, 2012, August 14, 2013, July 23,
2014, November 18, 2015, August 24, 2016, September 27, 2017, September 12, 2018, February
19, 2020, November 18, 2020, February 9, 2022, February 22, 2023, February 8, 2024, November 14,
2024

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C. MEMBERSHIP

1. APPOINTMENT OF MEMBERS

Pursuant to Chapter 427.0157, Florida Statutes and Rule 41-2.012, F.A.C., the directors of the public agencies and local government departments and/or divisions identified shall each appoint one (1) person to represent it on the Committee. Persons appointed to the Committee shall be technically qualified representatives employed by that agency, department, or division for the purpose of planning, engineering, and/or administration, with responsibility for comprehensive planning or the operation, control, development, or improvement of the transportation system. Each member will have one (1) vote.

Non-agency members of TDLCB shall be appointed by the Hernando/Citrus Metropolitan Planning Organization ("MPO")¹ Board. Each volunteer member will have one (1) vote.

2. VOTING MEMBERS

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b. The following agencies and groups shall be represented as voting members on the TDLCB:

(1) A local representative of the Florida Department of Transportation.

(2) A local representative of the Florida Department of Children and Family Services.

(3) A local representative of the Public Education Community which could include, but not be limited to, a representative of the Hernando County District School Board, School Board Transportation Office, or Head Start Program in areas where the Hernando County School District is responsible.

¹ The Hernando/Citrus Metropolitan Planning Organization is the Designated Official Planning Agency (DOPA) for Hernando County for purposes of Chapter 427, F.S.

- (4) To the extent existing within Hernando County, a local representative of the Florida Division of Vocational Rehabilitation or the Division of Blind Services, representing the Department of Education.
- (5) A person recommended by the Hernando County Veterans Service Office representing the veterans of the county.
- (6) A person who is recognized by the Florida Association for Community Action (President), representing the economically disadvantaged in Hernando County.
- (7) A person over sixty representing the elderly in Hernando County.
- (8) A person with a disability representing the disabled in Hernando County.
- (9) Two citizen advocate representatives in Hernando County; one who must be a person who uses the transportation service(s) of the system as their primary means of transportation.
- (10) A local representative for children at risk.
- (11) The Chair or designee of the local Mass Transit or Public Transit System's Board, except in cases where they are also the Community Transportation Coordinator.
- (12) A local representative of the Florida Department of Elder Affairs.
- (13) An experienced representative of the local private for-profit transportation industry. In areas where such representative is not available, a local private non-profit representative will be appointed, except where said representative is also the Community Transportation Coordinator.
- (14) A local representative of the Florida Agency for Health Care Administration.
- (15) A local representative of the Florida Agency for Persons with Disabilities.
- (16) A representative of the Regional Workforce Development Board established in Chapter 445, F.S.
- (17) A representative of the local medical community, which may include, but not be limited to, kidney dialysis centers, long-term care facilities, assisted living facilities, hospitals, local health department or other home and community-based services, etc.; and,
- (18) Such other voting members as may be designated under Rule 41-2.012(3), F.A.C., as such rule may be amended or renumbered from time to time.

3. ALTERNATE MEMBERS

Alternate representatives should be designated to act on behalf of represented agency members with the privileges accorded thereto, except nominating, voting for office or standing for office. Alternate agency representatives must be employed or designated by the represented agency. Alternates would not be required to attend a meeting if the primary member is able to be present at the meeting.

The MPO Board shall appoint non-agency alternate members to serve in the absence of the primary member of the agencies.

Each alternate may vote in the absence of the primary member representative on a one vote per member basis.

4. NON-VOTING MEMBERS

The MPO Board may appoint non-voting members to the TDLCB.

**2-8-24 Updated for scrivener error missina 2.b.(15)*

5. TERMS OF APPOINTMENT

Except for the Chair and state agency representatives, the non-agency members of the TDLCB shall be appointed for three (3) year staggered terms with the initial membership being appointed equally for one, two, and three years. Upon expiration of a member's term, the individuals may be reappointed to serve an additional term or terms unless otherwise prohibited by statute or governing administrative rule.

6. RESIGNATION; TERMINATION OF MEMBERSHIP

A member of the TDLCB may resign at any time by providing written notice to the MPO staff. Unless otherwise specified in the notice, the resignation shall take effect when it is received by the MPO staff. Each member of the TDLCB is expected to demonstrate his/her interest in the TDLCB's activities by attending the scheduled meetings. If a voting non-agency member has three (3) or more un-excused consecutive absences, the TDLCB may remove such member upon a majority vote of the voting members. If that voting member is an agency representative rather than a citizen member, the MPO staff shall notify the Florida Transportation Disadvantaged Commission (CTD).

D. OFFICERS AND DUTIES

The TDLCB shall have a Chair and a Vice Chair as its officers.

1. CHAIR

The Chair is appointed by the MPO Board in accordance with Section C above. The Chair shall preside at all meetings and review the official meeting minutes. The Chair shall serve until replaced by the MPO Board or until the individual is no longer in office, in accordance with Rule 41-2.012(4), F.A.C.

2. VICE CHAIR

The TDLCB shall hold an organizational meeting each year for the purpose of electing a Vice Chair. The Vice Chair shall be elected by a majority vote of the voting members where a quorum is present. The Vice Chair shall serve a term of one year starting with the first meeting after his/her election. In the event of the Chair's absence or at the direction of the Chair, the Vice Chair shall assume the duties of the Chair and conduct meetings.

3. ABSENCE OF CHAIR OR VICE CHAIR

If both officers are absent from a meeting, an acting Chair will be elected by those members present for the purpose of presiding over that specific meeting.

E. MEETINGS

1. REGULAR MEETINGS AND ANNUAL PUBLIC WORKSHOP

The TDLCB shall meet at least quarterly as required by Section 427.0157, F.S. and Rule 41-2.012(5), F.A.C., but may meet more often as necessary to meet its responsibilities.

2. NOTICE OF MEETINGS

Meetings will be noticed in accordance with the Hernando/Citrus MPO Public Participation Plan (PPP). The meeting notice and associated agendas will be transmitted to the Transportation Disadvantaged Local Coordinating Board Members and posted to the MPO website approximately one week prior to meetings.

3. QUORUM
At all meetings of the TDLCB, the presence in person of a majority of the voting members currently seated shall be necessary and sufficient to constitute a quorum for the transaction of business.
4. VOTING
At all meetings of the TDLCB, at which a quorum is present, all matters, except as otherwise expressly required by law or these Bylaws, shall be decided by the vote of a majority of the members of the TDLCB present.

F. STAFF

The TDLCB utilizes the staff of the Hernando/Citrus MPO to assist it in fulfilling its responsibilities as set forth in Chapter 427, F.S., and Chapter 41-2, F.A.C. The TDLCB may also utilize volunteers to assist it.

G. DUTIES OF THE TDLCB

Pursuant to F.S. 427.0157 and Rule 41-2 the TDLCB shall perform the following duties:

1. Review and approve the coordinated community Transportation Disadvantaged Service Plan, including the memorandum of agreement, prior to submittal to the Commission for the Transportation Disadvantaged (also referred to as the "Commission").
2. Evaluate services provided in meeting the approved plan.
3. In cooperation with the Community Transportation Coordinator, review and provide recommendations to the Commission on funding applications affecting the transportation disadvantaged.
4. Assist the Community Transportation Coordinator in establishing priorities with the recipients of non-sponsored transportation disadvantaged services that are purchased with Transportation Disadvantaged Trust Funds.
5. Evaluate multi-county or regional transportation opportunities.
6. Work cooperatively with regional workforce boards established in Chapter 445, Florida Statutes, to assist in the development of innovative transportation services for participants on public assistance.
7. Upon request by the MPO Board, review and make recommendations to the MPO Board on those matters so designated; and
8. The TDLCB shall have the following duties as set forth in Rule 41-2.012, F.A.C., as may be amended:
 - a. Maintain official meeting minutes, including an attendance roster, reflecting official actions and provide a copy of same to the Commission for Transportation Disadvantaged.
 - b. Annually provide the Hernando/Citrus MPO Board with an evaluation of the Community Transportation Coordinator's performance in general and relative to Commission and local standards as referenced in Rule 41-2.006, F.A.C.,

and the performance results of the most recent Transportation Disadvantaged Service Plan. As part of the coordinator's performance, the TDLCB shall also set an annual percentage goal increase for the number of trips provided within the system for ridership on public transit, where applicable. In areas where the public transit is not being utilized, the TDLCB shall set an annual percentage of the number of trips to be provided on public transit. The Commission shall provide evaluation criteria for the TDLCB to use relative to the performance of the Community Transportation Coordinator. This evaluation will be submitted to the Commission for Transportation Disadvantaged upon approval by the TDLCB.

- c. Appoint a Grievance Committee to process and investigate complaints, from agencies, users, transportation operators, potential users of the system and the Community Transportation Coordinator in the designated service area and make recommendations to the TDLCB or to the Commission, when local resolution cannot be found, for improvement of service. The TDLCB shall establish a process and procedures to provide regular opportunities for issues to be brought before such committee and to address them in a timely manner. Rider brochures or other documents provided to users or potential users of the system shall provide information about the complaint and grievance process including the publishing of the Commission's TD Helpline service when local resolution has not occurred. All materials shall be made available in accessible format, upon request by the citizen. Only voting members of the TDLCB may be appointed to the Grievance Committee. Appointments to the Grievance Committee shall be for one year unless otherwise provided.
- d. Receive training on, and comply with, the requirements of Chapter 112.3143, F.S., concerning voting conflicts of interest.

H. COMMITTEES

In addition to the Grievance Committee, the TDLCB may appoint such other committees necessary to fulfill its responsibilities. The designation and appointment of any committee shall be based upon a majority vote of the voting members where a quorum is present.

I. AMENDMENTS TO THESE BYLAWS

These bylaws serve as the rules of procedure for the Board and may be amended by a majority vote of the voting members where a quorum is present provided all members have received written copies of proposed amendments with the regular agenda prior to the meeting.

J. CERTIFICATION

The Hernando County Transportation Disadvantaged Local Coordinating Board certifies these Bylaws were approved by a majority of the voting members where a quorum was present on the date shown below.

Chairman
Hernando County Local Coordinating Board

Dated: _____

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

BY Victoria Anderson
MPO Attorney

REVIEW AND RECOMMENDATION OF THE SUGGESTED STRATEGIES FOR EDUCATING THE COMMUNITY ON THE AVAILABLE SERVICES FOR THE TRANSPORTATION DISADVANTAGED

A subcommittee of the Hernando County Transportation Disadvantaged Local Coordinating Board (TDLCB) was formed August 8, 2023, to identify ways to more effectively assist persons that are transportation disadvantaged. Initial subcommittee members included Oliver Cromwell, Tracy Noyes, Shanika Figueroa-Rodriguez, and subcommittee Chair, Gretchen Samter. Due to changes in Board membership, the subcommittee composition changed on May 9, 2024, comprising of subcommittee Chair Samter, Gerry Whitted, Melissa Arceneaux, Elizabeth Alacci, and Darlene Lollie. The subcommittee conducted public meetings on December 5, 2023, and in 2024 on February 8, June 4, July 23, and August 8, 2024. The subcommittee also conducted a public workshop on April 4, 2024.

Provided the CTC has resources to support the strategies in-house or are able to host a volunteer transportation education committee to educate and answer new client questions, the subcommittee concurred that the Community Transportation Coordinator (CTC), You Thrive Florida, is the appropriate agency to implement the strategies discussed by the subcommittee. If the CTC cannot support the strategies in-house or through a volunteer-based committee, the next option would be to consider forming a non-profit to pursue implementing the identified strategies. A non-profit organization would be outside the authority of the TDLCB and CTC.

The subcommittee also suggested the CTC investigate if there are grant funds available to offset costs associated with implementing the identified strategies.

The TDLCB subcommittee identified five key strategies as shown in the attached summary and recommended the top three strategies to pursue are:

- 2a - Create and Print brochures or flyers
- 5 - Create a volunteer Community Education Committee with a Travel Trainer for the disadvantaged community
- 3b - Create a volunteer team to provide local presentation and information to the disadvantaged community.

The subcommittee has performed its requested purpose and thanked for their collective work in assisting Hernando County with helping the transportation disadvantaged. Its mission has been completed.

Staff Recommendation: It is recommended the TDLCB review and consider the recommended strategies, implement the top three strategies identified by the subcommittee, and direct the CTC to review and address the feasibility and associated costs with implementing the top three recommendations.

Attachment: Suggested Strategies for Educating the Community about Available Services for the Transportation Disadvantaged

HERNANDO COUNTY TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (TDLCB)

Suggested Strategies for Educating the Community about Available Services for the Transportation Disadvantaged

(provided by Melissa Arceneaux)

1. **Create a series of 2-minute video Public Service Announcements (PSA's).** Suggested ideas:
 - a. A "Did you Know" PSA featuring data about transportation options for the disadvantaged community. For example, *Did you know* there are 250 bus stops operating 6 days per week? *Did you know* there is an on-demand program if you live within ½ mile of a bus stop? *Did you know* that drivers will come to your door and assist with safely getting you to your transportation?
 - b. A "How to ride transit in Hernando County" PSA featuring explanations about how to utilize the services of TransHernando, The Bus or other available options. Include step-by-step instructions on how to sign up for transportation.
 - c. Video PSA's showing users the ease of using the technical tools available including the Token Transit App, the Real Time Tracker, the App used for scheduling transportation and any others Apps deemed relevant.
 - d. A testimonial PSA with video footage and endorsements from current riders utilizing transportation options. Emphasize rider safety, satisfaction and ease of use. A top 10 reasons to ride public transportation could be incorporated.
2. **Create and maintain updated written materials (brochures, flyers, web pages) to distribute locally and share on the website.** Suggested ideas:
 - a. Print brochures or flyers (also available online) that showcase a variety of content including information on how to secure transportation for the disadvantaged, frequently asked questions and quick start guides for beginners. Create items in English and Spanish.
 - b. Create a QR code to share and utilize the buses to advertise the code and website to the disadvantaged community. Work with the local media to have news articles featured at least quarterly on services for the disadvantaged community.
 - c. Partner with the local establishments that provide services to disadvantaged individuals. Examples include community information boards at dialysis centers, cancer centers, medical centers, local chain pharmacies, state agency offices and more.
 - d. Collaborate with and provide print and digital information to all local non-profits providing services to the disadvantaged community.

3. **Engage in community outreach and establish a presence at local community events and at locations frequented by the disadvantaged community.** Suggested ideas:

- a. Host a table at relevant events. (Examples include the Hernando County School District Transition Fair for graduating seniors with disabilities, local chamber of commerce business showcase events, local health fairs, grocery stores or senior/disability specific events)
- b. Create a volunteer team to provide local presentations and information to the disadvantaged community. Partner with places like the YMCA or the Library to host a monthly day for assisting with the completion of applications and for educating the public about available transportation options.
- c. Host a "Ride the Bus Free Today" day once per quarter to transport people to a central location to obtain information about transportation options and complete applications.

4. **Create a social media presence for the Disadvantaged Community's Transportation in Hernando County.** Suggested ideas:

- a. Utilize the platforms most common (Facebooks, Instagram, X and more). This targets a younger audience and is one of the fastest growing demographics in the disability community. Posts could be regularly made showcasing many of the materials and items mentioned above.

5. **Create a volunteer Community Education Committee with a Travel Trainer for the disadvantaged community.**

Suggested ideas:

- a. This committee could be responsible for doing many things mentioned above and could serve as a central point of contact for this community.
- b. The committee could be trained to present in the community at a variety of events that are relevant.
- c. The committee could be trained to answer questions and assist individuals via email or a website.